



# AI Code of Conduct

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The QSI AI Code of Conduct is designed to establish guidelines that allow AI tools to be used responsibly to enhance learning in all classrooms. We want to promote privacy, fairness, and positive technology use.

The use of AI tools must be used in ways that protect personal information by:

- a. Complying with QSI data privacy minimization policy
- b. Limiting personal information of students and teachers provided to an AI tool unless specific consent is obtained from teachers and parents

The use of AI tools for educational purposes should be utilized in the following ways:

- a. Be used in accordance with school policies and all local and international legal requirements, including copyright laws, academic integrity guidelines, and data privacy protection
- b. Be used by students under direct guidance and supervision of teachers (must follow age restrictions for student use)
- c. Be used to enhance and promote skills like independent research, curiosity, critical thinking, and problem solving
- d. Not to be used as a replacement to direct instruction or teacher interaction with students
- e. Have a clearly defined purpose for classroom use
- f. Open communication with parents to why and when it is used in the classroom should be clearly stated to the students and parents
- g. Students are required to disclose when AI has been used in the creation of assignments or projects
- h. Not to be used in ways that could harm students, staff or the school community

The use of AI tools should consider the possibility of generating unfair or biased information.

- a. AI tools should be regularly audited for bias and inaccurate information
- b. Students and teachers should report any instances of perceived bias or inaccuracies in AI-generated content to the relevant school personnel for review and rectification