

CAMPUS IMPROVEMENT PLAN (CIP) MEETING

MINUTES FORM

CAMPUS NAME: CRESPO ELEMENTARY

MEETING LOCATION: CRESPO LIBRARY

DATE AND TIME: SEPTEMBER 9, 2026, FROM 3:20-4:20PM

PERSON RECORDING MINUTES: ANGELA VILLARREAL

Welcome & Governance:

Principal De Leon warmly welcomed all members to the first SDMC meeting of the school year and outlined the committee's purpose under Texas statutory requirements. The team reviewed and confirmed operational norms, essential meeting components, communication channels, attendance expectations, and absence-reporting procedures. Principal De Leon introduced new committee members, and the group established future meeting dates.

Campus Action Plan & Data Review

Principal De Leon presented the Action Plan and Needs Assessment, highlighting targeted support for K–2nd grade academics and Special Education (SPED).

- **SPED & Capacity Building:** Discussion focused on building teacher capacity within these departments and implementing effective accommodations to accelerate SPED student progress.
- **Performance & Retention:** The committee reviewed STAAR performance data, program evaluation focus areas, and administrative/teacher commitments aligned with the school's 5 Key Actions. Principal De Leon highlighted a strong 91% teacher retention rate for the campus.

Open Discussion: Questions & Feedback

Principal De Leon reiterated that committee feedback is essential and opened the floor for questions, ideas, and strategies to enhance student support.

The meeting adjourned at 4:20 PM with a reminder that the next meeting is scheduled for December 7, 2026, at 4:20 PM.

Signature of Presenter: *Nora De Leon*

9/9/2026