

Guidelines for Test Out Options for High School Courses

State Board of Education Rule 160-5-1.15 (AWARDING UNITS OF CREDIT AND ACCEPTANCE OF TRANSFER CREDIT AND/OR GRADES) provides the opportunity for students to “test-out” of any course for which there is an associated Georgia Milestones End of Course (EOC) Assessment as an attempt to earn credit for the course through the test out process. EOC courses include Biology, Literature & Composition II, US History, and Algebra Concepts & Connections. The Lee County School System only offers the “test out” option for courses that have an associated EOC assessment.

Eligibility

Students must meet the following requirements to exercise the test out option for course credit:

1. Not currently or previously enrolled in the course
2. Have earned a grade of B or better in the most recent course that is the same content area of the course for which the student is attempting the EOC
3. Received a teacher recommendation from the teacher of the most recent course in the same content area for which the student is attempting the EOC
4. Received parent/guardian permission if the student is less than 18 years of age.
5. Be enrolled in Lee County Schools in order to participate in EOC testing that is offered in the district.

Consideration of the test out option will not be exercised for students without deliberation and clear evidence of the likelihood of student success both on the test itself and in future coursework/endeavors. Students who do not meet the eligibility criteria above will not be assessed for this purpose.

Test Administration Guidelines

Per state guidance, when allowing students to attempt to earn course credit through testing out, the district will:

1. Allow eligible students one opportunity only per course to demonstrate subject area competency.
2. Award applicable course credit to students who reach the distinguished achievement level on the EOC prior to taking the course. Once a test-out credit has been posted to a student’s transcript, a student may not enroll in the course. If a student is enrolled in high school, the distinguished score will be recorded on the student’s transcript and will be calculated in the student’s grade point average (GPA). Honors, Accelerated, and AP designations do not apply to course credits earned through the EOC test out option. If a student takes the EOC test out option prior to high school, the distinguished score will be recorded on the student’s transcript but will not be calculated into the student’s high school GPA.
3. Require students who do not reach the distinguished achievement level on the EOC to enroll in and complete the associated course when applicable. The student would be required to take the EOC again at the conclusion of the course regardless of their score during their attempt to test out.

4. Not permit students who are currently enrolled, or who have previously been enrolled, in a higher level course to attempt to earn credit for a lower level course through the test out process. For example, a student taking AP Physics may not attempt to earn credit for Physical Science by testing out.
5. Adhere to the system's local EOC testing calendar for administration of all EOC assessments, including those for the purpose of testing out. This stipulation is critical to ensure test security. For example, students taking the Algebra Concepts & Connections EOC for the purpose of testing out will be administered the test on the same day or consecutive days that the system is administering the Algebra Concepts & Connections EOC to all other students.
6. Allow students a maximum of three units of credit by demonstrating subject area competency through the test out option.

Process

The opportunity for students to test out will be offered during the June, August, September, and March administration EOC windows. The established fee for the administration of an EOC for the purpose of testing out is currently \$50.00 per test. This fee is the responsibility of the student and parent/guardian, and it must be paid at the time the test out option is requested. Students who reach the distinguished achievement level in order to earn course credit will be refunded the \$50.00 fee. Students who attain the achievement level of Beginning Learner, Developing Learner, or Proficient Learner will not earn course credit, nor will they be refunded the associated EOC fee. All requests for testing out must be submitted in advance by the stated deadline on the student request form below.

Further questions regarding the EOC test out option should be directed to your student's School Testing Coordinator or School Principal.



Student Test Out Request Form for High School Courses

DEADLINE FOR REQUEST:

For June Administration: May 1st

For August Administration: July 1st

For September Administration: August 1st

For March Administration: Feb 1st

COMPLETE THIS FORM AND SUBMIT IT TO YOUR SCHOOL COUNSELOR BY DEADLINE ABOVE.

EOC Administration Window Requested: June August September March

Student's Name: _____ Current Grade: _____

EOC Requested For the Following Course: _____

RECOMMENDED BY:

Teacher Signature

Date

(must be the teacher from the most recent course in the same content area)

STUDENT/PARENT AGREEMENT: My child is choosing to take the above EOC assessment for the purpose of testing out of the applicable course. The student and his/her parent/ guardian have read and understand the guidelines accompanying this request form.

Parent/Guardian Signature

Date

Student Signature

Date

FOR SCHOOL COUNSELOR USE ONLY:

Date Form Received: _____ \$50 Test Fee Paid: _____

Date

Initials

Current or Previous Enrollment in the EOC Course Requested: Y or N

Final Grade in the Most Recent Course in the Same Content Area: _____

ELIGIBILITY VERIFIED BY:

School Counselor Signature

Date

APPROVED BY:

School Testing Coordinator

Date

Date Form Submitted to System Testing Coordinator: _____ Submitted by:
