

BOARD OF EDUCATION MEETING
ENGADINE CONSOLIDATED SCHOOLS

Regular Meeting Minutes, August 19, 2026 - High School, Room 104

1. Call to order/ Pledge of Allegiance: Meeting called to order at 6 p.m. by President Schroeder.

2. Roll Call: Present: Chapman, Koerner, Moore, Nelson, Schroeder Absent: Hopper, Solar

Staff Present: two

Others Present: four

3. Additions/ Revisions to Agenda: none

4. Approval of Agenda: Motion by Koerner, supported by Chapman that the agenda be approved as presented.

5. Board Discussion/ Reports:

A. Superintendent- Mrs. Luoto:

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|------------------------------|---|
| 1. Hiring K-12 Administrator | 2. Part-Time 6 th Grade Teacher |
| 3. High School Math Teacher | 4. Infrastructure Grant |
| 5. Prepping for first day | 6. All Staff P.D. on 8-27-2026 |
| 7. Organizational Chart | 8. Budget Committee- cost saving ideas |
| 9. UPCED Admin Conference | 10. MSP Safety Conference |
| 11. Tri-County canceled | 12. Flexible Teacher Work Days Prior to Start |
| 13. Literacy Training | 14. First Day of School 8-31-2026; Open House 9-01-2026 |

B. Board Committee Reports & Recommendations

1. Special Events- August 5, 2026
2. Budget & Operations- August 12, 2026
3. Policy & Direction- none

6. Public Input:

- A. HSC Foundation Chair- no longer involved with the substance abuse program.

7. Board Action Items:

A. Milk Bids: Motion by Chapman, supported by Koerner to accept the bid by Jilbery Dairy to provide milk purchases for the 2026-2027 school year. M/C

B. MASB Delegate/ Alternate: Tabled.

C. Resignation: Motion by Chapman, supported by Moore to accept the resignation of sixth grade teacher, Chris Ferrier, effective immediately. M/C

D. Resignation: Motion by Chapman, supported by Nelson to accept the resignation of bus driver, Cindy Zinn, effective immediately. M/C

E. Hire K-12 Administrator: Motion by Nelson, supported by Moore to hire Joseph Brownson as K-12 Administrator, per the attached contract, effective immediately. M/C

F. Hire 1st Grade Teacher: Motion by Nelson, supported by Chapman to hire Mary Ruxlow as 1st Grade Teacher, per the master agreement, effective 2026-2027 school year. M/C

G. Saturation Mailing: Motion by Koerner, supported by Moore to approve for CCSS to purchase saturation mailing through Mitchell Graphics, with a cost up to \$6,000. M/C

H. Resolution: Motion by Chapman, supported by Moore to accept that due to the change in Superintendent at Engadine Consolidated Schools; BE IT RESOLVED, that the signatories on the banking accounts at Central Savings Bank for Consolidated Community School Services (which is a school unit within the Engadine Consolidated School District) will need to be changed to Heather Luoto and William Henry. BE IT FURTHER RESOLVED, that Andrew Alvesteffer shall be removed from the Consolidated Community School Services banking accounts at Central Savings Bank. M/C

I. Authorization to Sign Checks: Motion by Chapman, supported by Koerner that Heather Luoto (Superintendent) should be authorized to sign all checks, with Daryl Schroeder (Board President) and Marjorie Nelson (Board Treasurer) as back-up signers, and Sharon French (Superintendent's Secretary) and Kristie Anderson (EUPISD) be authorized access to all school accounts. M/C

J. Student Code of Conduct: Motion by Moore, supported by Koerner to approve the Student Code of Conduct Handbook for the elementary and secondary education as presented and attached. M/C

K. Hire Bus Driver: Motion by Moore, supported by Koerner to rehire Deb Kerridge as bus driver, at step 5, per the master agreement, effective for the 2026-2027 school year. M/C

L. 6th Grade Teacher: Motion by Chapman, supported by Moore to post for a part-time 6th grade teacher position, with the potential for full-time, for the 2026-2027 school year. M/C

M. Secondary Math Teacher: Motion by Moore, supported by Koerner to post a secondary math teacher position for the 2026-2027 school year. M/C

N. Early Graduation: Motion by Chapman, supported by Koerner to allow student 9093604881 to graduate with the class of 2027 upon completing all graduation requirements. M/C

O. At-risk Instructional Aide: Motion by Chapman, supported by Moore to non-renew the limited-term employment of Amy Saelens for the at-risk instructional aide position, effective 6-05-2026. M/C

P. MASA New Superintendent Leadership Academy: Motion by Koerner, supported by Moore to approve Heather Luoto's participation and cover reasonable and necessary expenses for the MASA's New Superintendent Leadership Academy. M/C

9. Adjournment: Motion by Chapman, supported by Koerner that we adjourn at 7:33 p.m. M/C

Respectfully submitted,

Nicole Solar, Secretary