



PRIOR LAKE-SAVAGE

AREA SCHOOLS

Regular School Board Meeting Minutes of the Board of Education

The regular meeting for the Independent School District 719 Board of Education was called to order by Board Chair Bullyan, in the board room at the District Services Center on **September 14, 2026 at 6:00 p.m.**

Pledge of Allegiance led by Chair Bullyan

Roll Call

- Present: Lisa Atkinson, Jessica Mason, Jessica Olstad, Amy Bullyan, Mary Frantz, Dustin Smith
- Virtual: Charles Johnson - Logged in at 6:11 p.m.
- Absent: none
- Administrators present: Superintendent Wagner, Executive Director of Business Services Rider, Executive Director of Administrative Services Cothorn, Interim Executive Director of Academic Services Warner

Mission Statement read by Chair Bullyan

Strategic Plan: Chair Bullyan read the 1st Priority of the District Strategic Plan

Laker Pride - Zach Haught spoke to HOMS/TOMS receiving a Sustaining Exemplar Recognition for ongoing work in PBIS. Congratulations!

Open Forum - one community member addressed the board.

Administrative Reports

- Board Reports -
 - Student Representative Report - Sarah Youssef was introduced as our Student Rep for this year. Representative Youssef updated us on the welcome of our new freshman, Senior Sunrise and congratulated our many athletic and activity accomplishments thus far this year.
 - Teaching and Learning Advisory representative Director Olstad noted the roster for this committee is later in the agenda.
 - Policy Advisory representative Director Atkinson stated there has not yet been a meeting as the finalization of structure and roster is later in the agenda.

- MNCAPS representative Director Atkinson stated MNCAPS are looking for volunteers to interview students on September 24, 2026. Toured the program with Superintendent Wagner.
- CES Advisory representative Chair Bullyan stated the first meeting of the year is September 17, 2026 and are still taking applications.
- ELAC representative Director Smith stated the first meeting is September 22, 2026.
- SEAC representative Director Mason stated the first meeting is October 7, 2026 and are still taking applications.
- SW Metro representative Director Olstad stated the next meeting is September 15, 2026.
- MSHSL representative Director Johnson stated it is in full swing. Had one meeting for each Activities and Athletics. Both are hosting fundraisers and would welcome donations.
- SCALE representative Director Frantz stated the first meeting was September 11, 2026. Due to construction at the LINK future meetings will be moved around the county. All presentation materials for SCALE are all online and all are encouraged to take a look at them. Executive Director of Business Services Rider presented at this meeting. Next meeting in October 9, 2026 at Scott County Government Center
- AMSD representative Chair Bullyan stated the first meeting was September 11, 2026. 69 districts are going for a levy this year.
- Finance and Operations representative Director Mason stated dates are set and roster will be presented later in the agenda. Next meeting is September 22, 2026.
- Administrative Reports -
 - Levy Pre-Certification Update by Executive Director of Business Services Rider. Beginning our budget for the 2027-2028 school year. ISD 719 is still waiting for a few updates from the state. Action is requested to approve the maximum of this pre-certification later in the agenda.
 - Audit Update by Executive Director of Business Services Rider. Our field work is complete and follow up work is being done by the audit firm.
 - Enrollment update by Executive Director of Business Services Rider. Enrollment for our Kindergartners and numbers are just about what we budgeted. Final count from our previous year. We were 52 students below what we budgeted. Mostly in grades 10-12. Now we need to dive in and see what exactly caused the change.
 - Finance and Operations Committee Roster presented by Executive Director of Business Services Rider. Action is requested later in the agenda.
 - Teaching & Learning Advisory Committee Roster presented by Interim Executive Director of Academic Services Warner. Action is requested later in the agenda.
 - Policy Committee Roster presented by Executive Director of Administrative Services Cothorn. Action is requested later in the agenda.
 - 26-28 Work Agreements and Title Changes presented by Executive Director of Administrative Services Cothorn. Action is requested later in the agenda.

Superintendent Report

- Superintendent Wagner shared community events updates. Welcome back staff event, bus ride with Five Hawks students, site visits, levy presentation kickoff. Commented on the passion we have of being LAKERS evident by everyone he met.

Approval of Agenda - Motion to approve agenda as listed was made by Director Olstad and seconded by Director Frantz. Roll Call vote taken.

Voted in favor: Directors Atkinson, Johnson, Mason, Olstad, Frantz, Smith, Bullyan.

Voted against: None.

Motion carried: 7-0

Consent Agenda

Director Mason requested to move A.7 - Monthly Check Detail to Unfinished Business for a question. A motion was made to approve the consent agenda with the above changes, made by Director Smith and seconded by Director Olstad. Roll Call vote taken.

Voted in favor: Directors Atkinson, Johnson, Mason, Olstad, Frantz, Smith, Bullyan.

Voted against: None.

Motion carried: 7-0

Resolution of Gifts - Motion to approve the resolution of gifts with gratitude was made by Director Frantz and seconded by Director Mason. Roll Call vote taken.

Voted in favor: Directors Atkinson, Johnson, Mason, Olstad, Frantz, Smith, Bullyan.

Voted against: None.

Motion carried: 7-0

Personnel Items

- 2026-28 Agreements and Terms and Conditions of Employment presented by Executive Director of Administrative Services Cothorn. Action to approve was made by Director Atkinson and seconded by Director Smith. Roll Call vote taken.
Voted in favor: Directors Atkinson, Johnson, Mason, Olstad, Frantz, Smith, Bullyan.
Voted against: None.
Motion carried: 7-0

Unfinished Business

- Monthly Check Detail. A question was posed by Director Mason. After discussion a roll call vote was taken.
Voted in favor: Directors Atkinson, Johnson, Mason, Olstad, Frantz, Smith, Bullyan.
Voted against: None.
Motion carried: 7-0

New Business

- Pre-Certify the 2026 Pay 2027 Levy for the SY 2027-2028. As presented in the administrative report above. Motion to approve by Director Frantz and seconded by Director Mason. Roll Call vote was taken.
Voted in favor: Directors Atkinson, Johnson, Mason, Olstad, Frantz, Smith, Bullyan.
Voted against: None. Motion carried: 7-0
- Finance and Operations Committee Roster as presented in the administrative report above. Motion to approve by Director Mason and seconded by Director Frantz. Roll Call vote taken.
Voted in favor: Directors Atkinson, Johnson, Mason, Olstad, Frantz, Smith, Bullyan.
Voted against: None. Motion carried: 7-0

- Teaching & Learning Advisory Committee Roster as presented in the administrative reports above. Motion to approve by Director Olstad and seconded by Director Frantz. Roll Call vote taken.
Voted in favor: Directors Atkinson, Johnson, Mason, Olstad, Frantz, Smith, Bullyan.
Voted against: None. Motion carried: 7-0
- Policy Committee Roster as presented in the administrative reports above. A motion to approve as presented made by Director Atkinson and seconded by Director Mason.
 - Director Smith made a motion to amend the structure of the roster to include a third Board Member. The motion to amend was seconded by Director Frantz. Roll call vote taken.
Voted in favor of amendment: Directors Johnson, Smith, Bullyan
Voted against amendment: Directors Atkinson, Mason, Olstad, Smith
Motion failed: 3-4
 Roll call vote taken on original motion to approve as written.
Voted in favor: Directors Atkinson, Johnson, Mason, Bullyan and Smith
Voted against: Director Olstad, Frantz. Motion carried: 5-2

Future Events

- School Board Self-Evaluation to be emailed September 15, 2026, due September 21, 2026 and reviewed on September 28 study session.
- September 28, 2026 - Study Session - DSC
- October 12, 2026 - Regular Meeting - DSC

Adjourn for closed meeting at 7:40 pm

Motion to adjourn for closed meeting was made by Director Atkinson, seconded by Director Mason.

Motion carried: 7-0

Jessica Olstad, Board Vice-Chair/Clerk
Independent School District 719
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Prior Lake, MN 55372

JO/dk