NOTICE
REGULAR MEETING OF THE GOVERNING BOARD
TRACY UNIFIED SCHOOL DISTRICT
SEPTEMBER 22, 2026

PLACE: **DISTRICT EDUCATION CENTER**
BOARD ROOM
1875 WEST LOWELL AVENUE
TRACY, CALIFORNIA

TUSD board meetings are held in person.

To View the live stream of this meeting, please follow this link: Board Meeting Live

TIME: **5:30 PM** **Closed Session**
7:00 PM **Open Session**

AGENDA

Pg. No.

1. Call to Order

2. Roll Call – Establish Quorum
Board: O. Alexander, D. Cheeseman, R. Fagin, L. Hawkins, S. Secker, J. Silcox, D. Traina
Staff: R. Pecot, Z. Boswell, T. Jalique, T. Salinas, S. Smith

3. Closed Session: Opportunity to Address the Board Regarding Closed Session Items which follow below. Closed Session is limited to consideration of items specifically authorized under the Government Code and/or the Education Codes.

3.1 Administrative & Business Services: N/A

3.2 Educational Services:

3.2.1 Finding of Facts: 26/27#04, 26/27#05
Education Code §48912

3.2.2 Reinstatements: AR26/27/#04
Education Code §48912

Action: Motion__; Second__. **Vote:** Yes___; No___; Absent___; Abstain ___

3.2.3 Confidential Student Matter: Grade Appeal WHS #10342067
Education Code §49070

Action: Motion__; Second__. **Vote:** Yes___; No___; Absent___; Abstain ___

3.2.4 Confidential Student Matter: Early Graduation KHS#10359112, THS#10366800

Action: Motion__; Second__. **Vote:** Yes___; No___; Absent___; Abstain ___

3.3 Human Resources:

3.3.1 Consider Leave of Absence for Classified Employee #UCL–591, Pursuant to Article XXIII

Action: Motion__; Second__. **Vote:** Yes___; No___; Absent___; Abstain ___

3.3.2 Consider Retroactive Unpaid Leave of Absence for Classified Employee #UCL–592, Pursuant to Article XXIII

Action: Motion__; Second__. **Vote:** Yes___; No___; Absent___; Abstain ___

3.3.3 Consider Leave of Absence Requests for Certificated Employees: #UC-1472 Modified and #UC-1476 Modified, Pursuant to Article XX

Action: Motion__; Second__. **Vote:** Yes___; No___; Absent___; Abstain ___

3.3.4 Release Probationary Classified Employee #UCL-593 Library Technician K-8

Action: Motion__; Second__. **Vote:** Yes___; No___; Absent___; Abstain ___

3.3.5 Release Probationary Classified Employee #UCL-594 School Supervision Assistant

Action: Motion__; Second__. **Vote:** Yes___; No___; Absent___; Abstain ___

3.3.6 Consider Public Employee/Employment/Discipline/Dismissal/Release Government Code §54957

Action: Motion__; Second__. **Vote:** Yes___; No___; Absent___; Abstain ___

3.3.7 Conference with Labor Negotiators
Government Code §54957.6
Agency Negotiator: Tammy Jalique, Associate Superintendent of Human Resources
Employee Organization: CSEA, TEA

4. Adjourn to Open Session

5. Call to Order and Pledge of Allegiance

6. Closed Session Issues:

6a Action Taken on Finding of Facts: 26/27#04, 26/27#05
3.2.1

Action: Motion ____ Second ___. **Vote:** Yes___; No___; Absent___; Abstain ___

6b Report Out of Action Taken on Reinstatements: AR26/27/#04
3.2.2

Action: **Vote:** Yes___; No___; Absent___; Abstain ___

6c Report Out of Action Taken on Student Grade Appeal WHS #10342067
3.2.3

Action: **Vote:** Yes___; No___; Absent___; Abstain ___

6d Report Out of Action Taken on Early Graduation: KHS#10359112, THS#
3.2.4 10366800

Action: **Vote:** Yes___; No___; Absent___; Abstain ___

6e Report Out of Action Taken on Consider Leave of Absence for Classified
3.3.1 Employee #UCL–591, Pursuant to Article XXIII

Action: **Vote:** Yes___; No___; Absent___; Abstain ___

6f Report Out of Action Taken on Consider Retroactive Unpaid Leave of Absence for
3.3.2 Classified Employee #UCL–592, Pursuant to Article XXIII

Action: **Vote:** Yes___; No___; Absent___; Abstain ___

6g Report Out of Action Taken on Consider Leave of Absence Requests for
3.3.3 Certificated Employees: #UC-1472 Modified and #UC-1476 Modified, Pursuant to Article XX

Action: **Vote:** Yes___; No___; Absent___; Abstain ___

6h Release Probationary Classified Employee #UCL-593 Library Technician K-8
3.3.4
Action: Motion__; Second__. **Vote:** Yes___; No___; Absent___; Abstain ___
6i Release Probationary Classified Employee #UCL-594 School Supervision
3.3.5 Assistant
Action: Motion__; Second__. **Vote:** Yes___; No___; Absent___; Abstain ___

7. **Approve Regular Minutes of September 8, 2026** **1-5**
Action: Motion__ ; Second __. **Vote:** Yes __; No __; Absent ___; Abstain ___

8. **Student Representative Reports:**
8.1 Tracy High: Noor Tatari; **West High:** Alexandra Larson, Josh Addo; **Alternative Education:** Tatum Cobarrubia; **Kimball High:** Alvin Ablaza

9. **Recognition & Presentations:** An opportunity to honor students, employees and community members for outstanding achievement:
9.1 North Elementary School, Principal Report

10. **Information & Discussion Items:** An opportunity to present information or reports concerning items that may be considered by Trustees at a future meeting.
10.1 Administrative & Business Services:
10.1.1 Receive Report on Actuarial Study of Post Employment Benefits in Support of Governmental Accounting Standards Board Statement 75 (Separate Cover) **6-8**

10.2 Educational Services:
10.2.1 Receive Report on the STEM ELOP Summer Opportunities for Students **9**

11. **Hearing of Delegations:** Anyone wishing to address the Governing Board on a non-agenda item may be heard at this time. Oral presentations shall be held to a reasonable length, normally not to exceed three (3) minutes. If formal action is required, the board may request that the item be placed on a future agenda and action will be taken at a future date. If information or a report is requested, the request for it must also be submitted in writing to the superintendent.

12. **PUBLIC HEARING:**
12.1 Administrative & Business Services:
12.1.1 Receive Public Comments Regarding Rate Increase of Statutory School Fees for School Facilities

12.2 Educational Services: N/A

12.3 Human Resources:
12.3.1 Receive Public Comments Regarding Negotiations with Tracy Educators Association (TEA) and the Tracy Unified School District (TUSD) **10**

13. **Consent Items:** Actions proposed for consent are consistent with the approved practices of the district and are deemed routine in nature. Trustees receive board agenda background information in advance of scheduled meetings and are prepared to vote with knowledge on the consent items.
Action: Motion___; Second___. **Vote:** Yes__; No__; Absent__; Abstain__.
Board approval of any agenda item requiring insurance or fingerprint clearance is conditioned upon acceptance of appropriate documentation received by TUSD.

13.1 Administrative & Business Services:

13.1.1	Approve Accounts Payable Warrants (August 2026) (Separate Cover)	**11**
13.1.2	Approve Payroll Reports (August 2026)	**12-17**
13.1.3	Approve Revolving Cash Fund Reports (August 2026)	**18-19**
13.1.4	Accept the Generous Donations from the Various Individuals, Businesses, and School Site Parent Teacher Associations Listed Herein with Thanks and Appreciation from the Staff and Students of the Tracy Unified School District	**20-21**
13.1.5	Accept and Review the Status of School Connected Organization/Booster Club Applications Submitted for the 2026/27 School Year	**22-23**
13.1.6	Ratify Routine Agreements, Expenditures, and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda	**24-25**

13.2 Educational Services:

13.2.1	Approve the Purchase of Instruments for Central Elementary Using Prop. 28 (The Arts and Music in Schools) (AMS) Waiver Funding from 2024/2025	**26-29**
13.2.2	Receive Update on Quarterly Williams Complaint Report for the Quarter Ending September 30, 2026	**30-31**
13.2.3	Approve Agreement for Contract Services with SJCOE for the Artist in Schools Program at Art Freiler School for the 2026-2027 School Year	**32-34**
13.2.4	Approve Agreement for Special Contract Services with Quest Science Center at McKinley Elementary School for the 2026-2027 School Year	**35-39**
13.2.5	Approve Agreement for Special Contract Services with Parent Institute for Quality Education (PIQE) to Provide Training for Parents at North School during the 2026-2027 School Year	**40-43**
13.2.6	Ratify Agreement for Contract Services Between Operation Scholars and North School for the 2026 – 2027 School Year	**44-47**
13.2.7	Approve Agreement with A Plus Academic Center for In- Person Tutoring Services for Students Experiencing Housing Insecurity, for the 2026-2027 School Year	**48-51**
13.2.8	Approve Agreement for Contract Services with Community Medical Centers to Provide Anger Management Counseling Classes to Students During the 2026-2027 School Year	**52-56**
13.2.9	Approve Agreement for Contract Services with Community Medical Centers to Provide Mandatory Substance Use Counseling to Students During the 2026-2027 School Year	**57-61**
13.2.10	Approve Agreement for Contract Services between Daybreak Health PC for the 2026-2027 School Year	**62-66**

13.2.11	Approve Overnight Travel for the Kimball High School Cross Country Team and Coaches to Attend the Mt. SAC Invitational in Walnut, CA on October 22-25, 2026	**66**
13.2.12	Approve Overnight Travel for the Kimball High School Cross Country Team and Coaches to Attend the Clovis Invitational in Walnut, CA on October 8-9, 2026	**67**
13.2.13	Approve Agreement with Operation Scholars to Facilitate "Too Good for Drugs" Curriculum to Students for the 2026-2027 School Year	**68-72**
13.2.14	Approve Agreement Between San Joaquin Pride Center and TUSD to Provide Services for Six through Twelfth Grade Students During the 2026-2027 School Year	**73-76**
13.2.15	Approve Agreement for Overnight Travel for the West High School Cross Country Team and Advisors to Attend Clovis International at Woodward Park in Fresno, CA on October 9-10, 2026	**77**
13.2.16	Approve Agreement for Special Contract Services with Tracy Police Department for the 2026-2027 School Year	**78-81**
13.2.17	Approve Agreement Between San Joaquin County Office of Education STEM Department and TUSD for School Field Trips to the FabLab for the 2026-2027 School Year	**82-84**
13.2.18	Approve Overnight Travel for 18 Students to Attend the SJCOE Youth for Environmental Literacy Leadership Conference at the Sky Mountain Outdoor Education Center on October 23rd – 25th	**85-87**
13.2.19	Approve Agreement with Parent Institute for Quality Education (PIQE) to Provide Bridge to College & Social Emotional Learning Program (SEL) Programs for Parents at Tracy High School	**88-90**
13.2.20	Approve Out of State Travel for Four Tracy High School Teachers to Attend the Leading Standards-Based Learning Conference in Rockford, Illinois (10/19-10/20/26)	**91**
13.2.21	Approve Out of State Travel for Joseph Castro to Attend Professional Development in Minneapolis, MN on March 7-10, 2027	**92**
13.2.22	Approve Purchase of a Pottery Wheel from Clay King for the VAPA Department at Merrill F. West High School Using Prop 28 Funds	**93-94**
13.2.23	Approve Out of State Conference for GATE Teachers to Attend NAGC Conference in Milwaukee, WI	**95**
13.2.24	Approve Purchase of Music Instruments from Steve Weiss Music for the Music Department at Merrill F. West High School Using Prop 28 Funds	**96-98**
13.2.25	Approve Purchase of Music Instruments from Music & Arts Company for the Music Department at Merrill F. West High School Using Prop 28 Funds	**99-102**
13.2.26	Approve Purchase of Riser Back Rails and Shells from JW Pepper for the Music Department at Merrill F. West High School Using Prop 28 Funds	**103-105**
13.2.27	Ratify Agreement for Special Contract Services with ASL Interpreter A Show of Hands for the 2026-2027 School Year	**106-109**

13.3 Human Resources:

13.3.1	Approve Resignations/Retirements/Leave of Absences for Classified, certificated, and/or Management Employment	**110-111**
13.3.2	Approve Classified, Certificated, and/or Management Employment	**112-114**

14. Action Items: Action items are considered and voted on individually. Trustees receive background information and staff recommendations for each item recommended for action in advance of scheduled meetings and are prepared to vote with knowledge on the action items.

14.1 Administrative & Business Services:

14.1.1	Adopt Resolution No. 26-05 to Approve an Increase in the Statutory School Facility Fees	**115-126**
Action:	Motion___; Second___. **Vote:** Yes__; No__; Absent__; Abstain__.	

14.2 Educational Services:

14.2.1	Adopt New Board Policy and Administrative Regulation 5141.75 Extreme Weather (Second Reading)	**127-134**
Action:	Motion___; Second___. **Vote:** Yes__; No__; Absent__; Abstain__.	

14.3 Human Resources:

14.3.1	Adopt the District's Initial Bargaining Proposal for the Tracy Educators Association (TEA) for the 2026-27 School Year	**135-137**
Action:	Motion___; Second___. **Vote:** Yes__; No__; Absent__; Abstain__.	
14.3.2	Adopt Resolution No. 26-06 Authorizing Teachers to Teach Outside Their Credential Authorization	**139-140**
Action:	Motion___; Second___. **Vote:** Yes__; No__; Absent__; Abstain__.	
14.3.3	Adopt Revised Board Policy and Acknowledge Administrative Regulation 4200 Classified Personnel (First Reading)	**141-145**
Action:	Motion___; Second___. **Vote:** Yes__; No__; Absent__; Abstain__.	
14.3.4	Approve Revisions to CSEA Salary Placement Appendix B	**146-152**
Action:	Motion___; Second___. **Vote:** Yes__; No__; Absent__; Abstain__.	
14.3.5	Adopt New Board Policy 4033 Lactation Accommodation (Second Reading)	**153-155**
Action:	Motion___; Second___. **Vote:** Yes__; No__; Absent__; Abstain__.	
14.3.6	Approve Revised Job Description for Parent Liaison	**156-159**
Action:	Motion___; Second___. **Vote:** Yes__; No__; Absent__; Abstain__.	
14.3.7	Approve Revised Job Description for School Readiness Program Administrator	**160-163**
Action:	Motion___; Second___. **Vote:** Yes__; No__; Absent__; Abstain__.	

15. Board Reports: An opportunity for board members to discuss items of particular importance or interest in the district.

16. Superintendent's Report: An opportunity for the superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities.

17. Board Meeting Calendar:

17.1 October 27, 2026
17.2 November 10, 2026
17.3 December 15, 2026

18. Upcoming Events:

18.1	October 5 – 9, 2026	No School, Fall Break
18.2	October 19, 2026	No School, Parent/Teacher Conferences
18.3	November 11, 2026	No School, Veteran's Day Holiday
18.4	November 23 - 27, 2026	No School, Thanksgiving Break

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability. To make this request, please telephone the Superintendent's Office at 209.830.3201. If any person with a disability needs a disability-related modification or accommodation, including auxiliary aids or services, he/she should also contact the Superintendent's Office at least 24 hours prior to the meeting.

Minutes of
Regular Meeting of the Governing Board
For Tracy Unified School District
Held on Tuesday, September 8, 2026

6:30 PM: **1-3.** President Silcox called the meeting to order and adjourned to closed session.

Roll Call: **4.** Board: O. Alexander, D. Cheeseman, R. Fagin, L. Hawkins, S. Secker, J. Silcox, D. Traina
Staff: R. Pecot, T. Salinas, T. Jalique, Z. Boswell, S. Smith

7:00 PM **5.** President Silcox called the Tracy Unified School District Board of Education to order and led those present in the Pledge of Allegiance.

Closed Session:

6a 3.2.1	Report Out of Action Taken on Reinstatements: 26/27#04
Action:	Approved. **Vote:** Yes-7; No-0; Absent-0.
6b 3.2.2	Report Out of Action Taken on Early Graduation: TISCS#10344699, TISCS# 10349427, TISCS#10366917, TISCS#10357900, TISCS #10365913, TISCS #10364171, TISCS #10341257, TISCS #10359029, TISCS#10351014
Action:	Approved. **Vote:** Yes-7; No-0; Absent-0.
6c 3.2.3	Report Out of Action Taken on Student Grade Appeal WHS #10342067
Action:	Item pulled, no vote taken.
6d 3.3.1	Report Out of Action Taken on Consider Leave of Absence Request for Management Employee #UC-1473 Modified
Action:	Approved. **Vote:** Yes-7; No-0; Absent-0.
6e 3.3.2	Report Out of Action Taken on Consider Leave of Absence Request for Certificated Employee #UC-1477, Pursuant to Article XX
Action:	Approved. **Vote:** Yes-7; No-0; Absent-0.
6f 3.3.3	Report Out of Action Taken on Approve Amended Unpaid Leave of Absence for Classified Employee #UCL-589
Action:	Approved. **Vote:** Yes-7; No-0; Absent-0.
6g 3.3.4	Report Out of Action Taken on Consider Settlement Agreement with Certificated Employee
Action:	Approved as amended. **Vote:** Yes-7; No-0; Absent-0.
6h 3.3.5	Report Out of Action Taken on Consider Paid Leave of Absence for Classified Employee #UCL–590, Pursuant to Article XXIII
Action:	Approved as recommended – Board Denied. **Vote:** Yes-4; No-3 (Alexander, Secker, Fagin); Absent-0.

Minutes: **7. Approve Regular Minutes of August 25, 2026.**
Action: Hawkins, Traina. **Vote:** Yes-7; No-0; Absent-0.

Audience: Lori Nelson, Steve Abercrombie, Tanya Calderon, Marji Baumann, Hannah Green, Maureen Riley, Kristina Mrzywka, Kaleigh Felisberto, Jason Noll, Kristina Mrzywka, Kim Jacobs, Brittany Nelson, Sara Lambardi, Samantha Naval, Kimberly Smith,

Student Reports: N/A

Recognition & Presentations:

9.1 Freiler Elementary School, Principal Report Freiler Principal, Maureen Riley, and Assistant Principal, Kristina Mrzywka, shared highlights from the first day of school, Back to School Night, and the Fun Run and Color Run Fundraisers. The 'Runs' are the biggest events of the year, collectively they raised over $20,000! Freiler Elementary's focus for student success includes prioritizing intervention to ensure every student is geared towards grade-level proficiency, supporting and strengthening English learners, and strengthening literacy across all grade levels. At Freiler, they have two full-time behaviorists to support the campus.

9.2 Villalovoz Elementary School, Principal Report Principal, Marji Baumann, and Assistant Principal, Hannah Green, shared Villalovoz's theme for the school year, "Blast off to Learning". They are focusing on collaboration, continuing their professional learning communities, and have contracted with the County Office of Education to focus more on students' math fluency and number sense. Their Panda Time program addresses personalized academic needs through data and assessment to come up with the appropriate student groups as they switch through grade level teams and reading groups.

Information & Discussion Items:

10. N/A

Hearing of Delegations

11. Steve Abercrombie spoke regarding the 25th anniversary of the September 11 tragedy. 2,977 innocent people lost their lives on that day. The community of Tracy lost eight young men during the war on terrorism. America has never required us to agree on everything. Abercrombie's message is that we do not need another tragedy to show kindness and caring towards each other.

Kimberly Smith is the TEA Vice President and a kindergarten teacher. She spoke of kindergarten safety concerns she is hearing from throughout the district, naming examples such as punching, hair pulling, screaming and using profanity, making it impossible for teaching and learning to occur in the classroom. Over the years, she has advocated for each kinder classroom to have a para. She hopes the district will reconsider their plan not to replace kinder paras as vacancies arise.

Public Hearing:

12.1 Administrative & Business Services: N/A

12.2 Educational Services:

12.2.1 Conduct a Public Hearing to Determine Sufficiency of Textbooks and Instructional Materials for the Students of Tracy Unified School District

Opened Public Comments: 7:22 PM
No comments were received.
Closed Public Comments: 7:23 PM

Consent Items:

13. Board approval of any agenda item requiring insurance or fingerprint clearance is conditioned upon receipt of appropriate documentation by Tracy Unified.
Action: Hawkins, Cheeseman. **Vote:** Yes-7; No-0; Absent-0.
Item # 13.1.4 was approved as amended.

13.1 Administrative & Business Services:

13.1.1 Authorize the Director of Food Services to Solicit Proposals for the Commodity Processing of USDA Foods for the 2027-2028 School Year

13.1.2 Accept the Generous Donations from the Various Individuals, Businesses, and School Site Parent Teacher Associations Listed Herein with Thanks and Appreciation from the Staff and Students of the Tracy Unified School District

13.1.3 Ratify Routine Agreements, Expenditures, and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda

13.1.4 Accept and Review the Status of School Connected Organization/Booster Club Applications Submitted for the 2026/27 School Year

13.2 Educational Services:

13.2.1 Approve Agreement for Special Contract Services with Marzano Resources for Professional Development for District Administrators on the Topic of High Reliability Schools for Spring 2027

13.2.2 Receive and Acknowledge Annual Distribution of TUSD Uniform Complaint Procedures

13.2.3 Approve Agreement for Contract Services between Parent Institute for Quality Education (PIQE) and Kimball High School for the 2026-2027 School Year

13.2.4 Approve Agreement for Monte Vista Middle School Sixth Grade Students to Attend Exploring New Horizons Science Camp at Sempervirens in Santa Cruz County from November 30, 2026 to December 4, 2026

13.2.5 Approve Agreement for Special Contract Services with Magic School AI

13.2.6 Approve Agreement for Contract Services with K12 Tutoring for Schools, Inc. through the Expanded Learning Opportunities Program

13.2.7 Approve Purchase of iPads for Expanded Learning After-School Staff and Partners to Support Student Attendance Procedures through the Expanded Learning Opportunities Program

13.2.8 Approve Agreement with Operation Scholars to Offer the Friday Night Live Program at MVMS, WMS, KHS, THS and WHS for the 2026-2027 School Year

13.2.9 Approve Independent Contractor Agreement for Services with Megan Stone, DO Inc. for the 2026-2027 School Year

13.2.10 Approve Special Contract Services Agreement with The Bylund Clinic for an Independent Education Evaluation (IEE)

13.2.11 Ratify Agreements Between Tracy Unified School District and the San Joaquin County Office of Education for Reimbursement of School Student Placement at North Valley Nonpublic School

13.2.12 Ratify Master Contract for Non-Public School Creative Alternatives for the 2026-2027 School Year (Separate Cover)

13.2.13 Approve Agreement for Contract Services with SchoolAI

13.2.14 Ratify Agreement for Contract Services Between San Joaquin County Office of Education and TUSD for School Field Trips to Durham Ferry Outdoor Education Center for the 2026-2027 School Year

13.2.15 Ratify Agreement for Special Contract Services with Parent Institute for Quality Education (PIQE) to Provide Signature Family Engagement Training for Parents at Tracy High School

13.3 Human Resources:

13.3.1 Accept the Resignations/Retirements/Leaves of Absence for Certificated, Classified and/or Management Employees

13.3.2 Approve Classified, Certificated and/or Management Employment

13.3.3 Receive the District's Initial Bargaining Proposal for the Tracy Educators Association for the 2026-2027 School Year and Submit it for Negotiations, Pending Public Input

Action Items:

14.1 Administrative & Business Services:

Tania Salinas, Associate Superintendent for Business Services, and Lori Nelson, Finance Director, provided information on the Unaudited Actuals for the 25/26 school year. This is an annual statement reporting on the financial activities of the district, of which has not yet been formally audited. It reflects the district's final year end closing from the previous June. The district ended the 25/26 school year with revenues of $201,859,571.32, and expenditures of $174,996,879.89, resulting in a net decrease for the year of $3.6 million. Part of the deficit is due to late invoices received that were encumbered for the 24/25 school year, the creation of new positions, and increased costs due to inflation. Many school districts are facing significate financial challenges. TUSD will continue to make thoughtful and responsible financial decisions today, to continue to maintain the district's financial stability for the future.

14.1.1 Approve the Unaudited Statement of Receipts and Expenditures for the 2025-2026 Fiscal Year (Separate Cover)

Action: Cheeseman, Alexander. **Vote:** Yes-7; No-0; Absent-0.

14.1.2 Adopt Resolution #26-02 Recertifying the Appropriation "Gann" Limits for the 2025/2026 School Year for Tracy Unified School District

Action: Secker, Alexander. **Vote:** Yes-7; No-0; Absent-0.

14.1.3 Consider Claim 677120

Action: Board approved to reject claim. Fagin, Alexander. **Vote:** Yes-7; No-0; Absent-0.

14.2 Educational Services:

14.2.1 Adopt Resolution # 26-04 A Declaration that there are Sufficient Textbooks and Instructional Materials for the Students of Tracy Unified School District

Action: Cheeseman, Secker. **Vote:** Yes-7; No-0; Absent-0.

14.2.2 Adopt New Board Policy and Administrative Regulation 5141.75 Extreme Weather (First Reading)

Action: Alexander, Traina. **Vote:** Yes-7; No-0; Absent-0.

14.3 Human Resources:

14.3.1 Adopt Revisions to Board Policy 4000 Concepts and Roles in Personnel (Second Reading)

Action: Alexander, Cheeseman. **Vote:** Yes-7; No-0; Absent-0.

14.3.2 Adopt Revisions to Board Policy and Administrative Regulation 4030 Nondiscrimination in Employment (Second Reading)

Action: Cheeseman, Secker. **Vote:** Yes-7; No-0; Absent-0.

14.3.3 Acknowledge New Administrative Regulation 4112.23 and Abolish Board Policy 4112.23 Special Education Staff (Second Reading)
Action: Secker, Hawkins. **Vote:** Yes-7; No-0; Absent-0.
14.3.4 Adopt New Board Policy 4033 Lactation Accommodation (First Reading)
Action: Cheeseman, Traina. **Vote:** Yes-7; No-0; Absent-0.
14.3.5 Approve Revised Job Description for ELOP Site Lead
Action: Hawkins, Secker. **Vote:** Yes-7; No-0; Absent-0.
14.3.6 Acknowledge Receipt of Tracy Educators Association (TEA) Sunshine Proposal for the 2026-2027 School Year
Action: Cheeseman, Alexander. **Vote:** Yes-7; No-0; Absent-0.

Board Reports:

Trustee Traina thanked Freiler and Villalovoz for their presentations. She appreciates Freiler initiating the student supports, to make sure all students are learning, and likes the way Villalovoz is utilizing resources for staff training. Trustee Secker thanked the Finance Department for the information they provided. It is important to recognize that the district has used 6% of the reserve. This week Trustee Secker visited South West Park to take a closer look at their Learning to Read Program. Everyone on campus was working together and supporting each other, it was good to see. Trustee Cheeseman recognizes the work that goes into the finance presentations, she appreciates the information and she also thanked the schools that presented. Panda Time is clever and she looks forward to hearing updates. Trustee Hawkins and Alexander also thanked the presenters. Trustee Fagin feels the programs that are put together each year to get students motivated shows great leadership. He also praised Lori Nelson for her years of service in the Finance Department and Steve Abercrombie for coming out to speak; as a Marine veteran, he recognizes that it does not matter what our political view is. Trustee Silcox passed on comment.

Superintendent Report:

Dr. Pecot shared that Thursday at 10:00 am, West High School will be hosting the Special Olympics and at 10:40 am, Friday, the WHS JROTC is having a 9/11 remembrance ceremony at the WHS flagpole. Reflecting on the budget presentation, Dr. Pecot pointed out that we aren't in easy times right now. The increased costs that impact the district are impacting the employees. As a district we have a healthy reserve, but the Trustees will have some tough decisions in the future.

Adjourn: 7:39 PM

_____ _____

Clerk Date

TRACY
UNIFIED SCHOOL DISTRICT

BUSINESS SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Tania Salinas, Assoc Supt of Business Services
DATE: September 2, 2026
SUBJECT: **Receive Report on Actuarial Study of Post Employment Benefits In Support of Governmental Accounting Standards Board Statement 75**

BACKGROUND: In June 2015, the Governmental Accounting Standards Board (GASB) issued Statement Number 75, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*, which addressed how state and local governments should account for and report their costs and obligations related to postemployment healthcare and other nonpension benefits. Collectively, these benefits are commonly referred to as Other Postemployment Benefits (OPEB), and the statement is commonly referred to as "GASB 45."

The GASB is the independent, not-for-profit organization formed in 1984 that establishes and improves financial accounting and reporting standards for state and local governments. Its seven members are drawn from the Board's diverse constituency, including preparers and auditors of government financial statements, users of those statements and members of the academic community.

GASB Statement 45 provided regulations for Accounting and Financial Reporting by Employers for Post-Employment Benefits Other than Pensions, and was issued in 2004. Although GASB had issued previous statements about OPEBs, namely GASB 25 and 27, GASB 45 resulted in significant changes to the reporting requirements for governmental agencies. In 2012, Statements 67 and 68 amended GASB Statements 25 and 27. GASB has now released Statement 75, a 300 page document to further outline and expand upon the requirements required from earlier statements. In addition, Statement 73 (128 pages), Statement 74 (108 pages), complete the reporting regulations that apply to OPEB. The GASB website in their June 20, 2015 News release states, "the new OPEB standards parallel the pension standards issued in 2012 GASB Statement No. 67, Financial Reporting for Pension Plans, and GASB Statement No. 68, Accounting and Financial Reporting for Pension. Together, the pension and OPEB standards provide consistent and comprehensive guidance for all post-employment benefits. "

The package of regulations (GASB 67, 68, 73, 74, 75) regulate how state and local governments calculate and report on financial statements, the costs associated with defined benefit OPEB plans.

- Government employers that do not prefund OPEB obligations will have to record a gross OPEB liability, while those that fund their OPEB plans through a trust that meets the specified criteria will have to record a net OPEB liability in their accrual-basis financial statements based on the plan fiduciary net position rather than plan funding.
- The new standard will make a government's obligations more transparent, and many governments will likely report a much larger liability.
- There are varying reporting requirements depending on whether the OPEB plan is administered through a trust that meets the following criteria:
    - Contributions from employers and non-employer entities contributing to the plan and earnings on those contributions are irrevocable.
    - OPEB assets are dedicated to providing OPEB to plan members in accordance with the benefit terms.
    - OPEB plan assets are legally protected from the creditors of employers, non-employer contributing entities, the OPEB plan administrator and plan members.
- OPEB benefits that are not provided through a trust are subject to the requirements in GASB Statement 68 and Statement 73 and 75.
- GASB does not require Governments to Fund OPEB (Technical Line, July 22, 2015)

Governmental employers that provide OPEB may choose how they wish to pay for the OPEB obligations. The GASB requirements then define based on those choices how the obligations are reported on financial statements. The options available include the following:

1. Pay As You Go
    a. Current Practice (Note: But, we have begun to combine pay as you go with an informal prefund model)
    b. Is legal
    c. Not necessarily prudent
    d. Liability rises over time
    e. Liability never goes away
2. Prefund Informal
    a. Revocable
    b. Local District Fund
    c. No Contribution Plan
    d. Pay when dollars are available
    e. Investment earnings is typically significantly lower over the long term and restricted to portfolio of investments by the County Treasurer
    f. Minimizes future cost impacts
    g. Provides future financial flexibility
    h. Spreads the obligation over many years
    i. Demonstrates prudent financial practices
    j. Does not reduce Overall Liability

3. Prefund Formal
    a. Irrevocable Trust
    b. Administered by a third party
    c. Pay As You Go plus some Defined Funding Plan
    d. Typical amortization is 30 years
    e. Minimizes future cost impacts
    f. Provides future financial flexibility
    g. Spreads the obligation over many years
    h. Demonstrates prudent financial practices
    i. Provides greater investment flexibility
    j. Higher rate of return on investment
    k. Reduces Overall Liability

The Governmental Finance Officers Association (GFOA) recommends creating a qualified trust fund to prefund OPEB obligations. The GFOA also recommends that if an individual trust is created, consultation with legal counsel is necessary to ensure that the trust is established and administered properly.

RATIONALE: The first step in preparing to implement GASB 75 is to conduct an actuarial study. Total Compensation Systems, Inc. is a health actuarial consulting firm specializing in California public school employers. Their services have been utilized by the San Joaquin County Office of Education, who recommended them to TUSD.

FUNDING: None.

RECOMMENDATION: Receive Actuarial Study of Post Employment Benefits In Support of Governmental Accounting Standards Board Statement 75.

PREPARED BY: Lori Nelson, Director of Financial Services.

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Associate Superintendent of Educational Services
DATE: September 4, 2026
SUBJECT: **Receive Report on the STEM ELOP Summer Opportunities for Students**

BACKGROUND: Tracy Unified School District continues to expand opportunities for students to engage in meaningful learning experiences beyond the traditional school day and school year. Through partnerships with local colleges, universities, community organizations, and educational agencies, TUSD students have access to summer programs and enrichment experiences that extend classroom learning and provide opportunities to explore academic, career, and personal interests. During the summer, several hundred TUSD students participated in programs including the University of the Pacific (UOP) High School Summer Institute, the UOP Reaching for the Stars STEM Academy, the American Association for Crystal Growth Conference, and several San Joaquin County Office of Education STEM Camps.

RATIONALE: The presentation will provide the TUSD Board of Education with an overview of the expanded learning and enrichment opportunities available to TUSD students, with a particular emphasis on STEM, college and career exploration, and community partnerships. These experiences provide students with opportunities to apply their learning in authentic settings, explore potential career pathways, develop new interests and skills, and connect with postsecondary and community partners. Highlighting these opportunities allows the District to recognize student participation and the contributions of community partners while demonstrating TUSD's commitment to providing engaging, relevant, and future-focused learning experiences for students beyond the traditional classroom. This supports District Strategic Goal #1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or career goals.

FUNDING: There is no cost associated with this Agenda Item.

RECOMMENDATION: Receive Report on the STEM ELOP Summer Opportunities for Students.

Prepared by: Dr. Dean Reese, Director of STEM Curriculum and Local Assessment.

TRACY
UNIFIED SCHOOL DISTRICT

HUMAN RESOURCES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Tammy Jalique, Associate Superintendent of Human Resources
DATE: September 1, 2026
SUBJECT: **Receive Public Comments Regarding Negotiations with Tracy Educators Association (TEA) and the Tracy Unified School District (TUSD)**

BACKGROUND: TEA has submitted their Sunshine Proposal for Successor Negotiations for the 2026-2027 school year at the regularly scheduled board meeting on September 8, 2026. The District has also presented their initial bargaining proposal at the board meeting on September 8, 2026.

RATIONALE: This agenda item is intended to provide an opportunity for the public to comment as provided in Government Code 3547 regarding negotiations.

This aligns with Strategic Goal #2: Hire, support, develop, train, and sustain district employees who create a singleness of purpose focused on maximizing students' academic, social and emotional potential.

FUNDING: No fiscal impact.

RECOMMENDATION: Receive Public Comments Regarding Negotiations with Tracy Educators Association (TEA) and the Tracy Unified School District (TUSD).

Prepared by: Tammy Jalique, Associate Superintendent of Human Resources.

TRACY
UNIFIED SCHOOL DISTRICT

BUSINESS SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Tania Salinas, Assoc Supt of Business Services
DATE: September 2, 2026
SUBJECT: **Approve Accounts Payable Warrants (August 2026)**

BACKGROUND: Each month, the Financial Services Department submits summaries of warrants issued monthly to the Board of Trustees for review.

RATIONALE: The Board of Trustees is required by law to approve the total expenditures of the district. The Board has requested a detailed review of the backup for expenditures. This agenda item meets Strategic Goal #3 – Apply fiscal, operational, and community resources to ensure a safe learning environment that supports staff and student goals.

FUNDING: N/A.

RECOMMENDATION: Approve Accounts Payable Warrants (August 2026)

Prepared by: Lori Nelson, Director of Financial Services.

TRACY
UNIFIED SCHOOL DISTRICT

BUSINESS SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Tania Salinas, Assoc Supt of Business Services
DATE: September 2, 2026
SUBJECT: **Approve Payroll Reports (August 2026)**

BACKGROUND: Financial Services Department submits summaries of payroll warrants issued each month to the Board of Trustees for review.

RATIONALE: The Board of Trustees is required by law to approve the total expenditures of the district. The Board has requested to review detailed backup for expenditures. This agenda item meets Strategic Goal #3-Apply fiscal, operational and community resources to ensure a safe learning environment that supports staff and student goals.

FUNDING: N/A.

RECOMMENDATION: Approve Payroll Reports (August 2026).

Prepared by: Lori Nelson, Director of Financial Services.

Pay Date 08/10/2026 Fund 01

LABOR DISTRIBUTION FOR EMPLOYEE SUMMARY

Fund 01	SACS Object	Amount	
	1100	639,157.28	Teachers' Salaries
	1200	10,800.00	
	1300	85,891.07	
	1900	33,986.28	Other Certificated Salaries
	2100	150,349.23	Instructional Aides' Salaries
	2200	205,981.42	Classified Support Salaries
	2300	5,760.56	
	2400	26,615.68	Clerical & Office Salaries
	2900	23,489.52	Other Classified Salaries
	Total Labor	**1,182,031.04**	

Fund 01	SACS Object	Amount	
	3101	128,568.28	STRS On 1000 Salaries
	3102	844.37	STRS On 2000 Salaries
	3201	7,870.60	PERS On 1000 Salaries
	3202	34,309.49	PERS On 2000 Salaries
	3301	14,219.87	
	3302	26,720.14	
	3501	385.23	State Unemploy On 1000 Salary
	3502	204.68	State Unemploy On 2000 Salary
	3601	14,956.71	Worker'S Comp Ins On 1000 Sal
	3602	8,008.48	Worker'S Comp Ins On 2000 Sal
	Total Contributions	**236,087.85**	

Fund 09	SACS Object	Amount	
	1100	33,007.20	Teachers' Salaries
	1200	5,400.00	
	1300	8,500.00	
	2400	1,785.63	Clerical & Office Salaries
	Total Labor	**48,692.83**	

Fund 09	SACS Object	Amount	
	3101	8,901.29	STRS On 1000 Salaries
	3202	78.14	PERS On 2000 Salaries
	3301	698.97	
	3302	136.60	
	3501	23.45	State Unemploy On 1000 Salary
	3502	0.89	State Unemploy On 2000 Salary
	3601	911.31	Worker'S Comp Ins On 1000 Sal
	3602	34.69	Worker'S Comp Ins On 2000 Sal
	Total Contributions	**10,785.34**	

Fund 11	SACS Object	Amount	
	1100	3,468.48	Teachers' Salaries
	2400	608.06	Clerical & Office Salaries
	Total Labor	**4,076.54**	

Fund 11	SACS Object	Amount	
	3101	454.00	STRS On 1000 Salaries
	3202	143.26	PERS On 2000 Salaries
	3301	50.30	
	3302	46.51	
	3501	1.74	State Unemploy On 1000 Salary
	3502	0.30	State Unemploy On 2000 Salary
	3601	67.38	Worker'S Comp Ins On 1000 Sal
	3602	11.81	Worker'S Comp Ins On 2000 Sal
	Total Contributions	**775.30**	

Fund 12	SACS Object	Amount	
	2100	266.25	Instructional Aides' Salaries
	Total Labor	**266.25**	

Fund 12	SACS Object	Amount	
	3302	20.36	
	3502	0.13	State Unemploy On 2000 Salary
	3602	5.17	Worker'S Comp Ins On 2000 Sal
	Total Contributions	**25.66**	

Fund 13	SACS Object	Amount	
	2200	69,822.21	Classified Support Salaries
	2400	383.57	Clerical & Office Salaries
	Total Labor	**70,205.78**	

Fund 13	SACS Object	Amount	
	3202	3,070.41	PERS On 2000 Salaries
	3302	4,971.16	
	3502	35.10	State Unemploy On 2000 Salary
	3602	1,363.94	Worker'S Comp Ins On 2000 Sal
	Total Contributions	**9,440.61**	

ERP for California

Pay Date 08/31/2026 Fund 01

LABOR DISTRIBUTION FOR EMPLOYEE SUMMARY

Fund 01	SACS Object	Amount	
	1100	6,101,684.47	Teachers' Salaries
	1200	762,626.57	Cert Pupil Support Salaries
	1300	842,126.37	Cert Suprvsrs' & Admins' Sal
	1900	262,380.03	Other Certificated Salaries
	1999	0.00	1000 Salary Payroll Errors
	2100	1,055,344.76	Instructional Aides' Salaries
	2200	1,415,061.05	Classified Support Salaries
	2300	484,312.52	Class Suprvsrs' & Admins' Sal
	2400	650,429.11	Clerical & Office Salaries
	2900	87,811.93	Other Classified Salaries
	Total Labor	**11,661,776.81**	

Fund 01	SACS Object	Amount	
	3101	1,445,494.73	STRS On 1000 Salaries
	3102	14,154.11	STRS On 2000 Salaries
	3201	91,115.95	PERS On 1000 Salaries
	3202	905,497.87	PERS On 2000 Salaries
	3301	130,730.14	
	3302	269,131.66	
	3401	735,107.43	
	3402	407,359.57	
	3501	3,984.29	State Unemploy On 1000 Salary
	3502	1,844.47	State Unemploy On 2000 Salary
	3601	154,818.14	Worker'S Comp Ins On 1000 Sal
	3602	71,747.10	Worker'S Comp Ins On 2000 Sal
	3701	84,484.21	
	3702	34,097.17	
	3901	140.88	
	Total Contributions	**4,349,707.72**	

Fund 09	SACS Object	Amount	
	1100	206,698.42	Teachers' Salaries
	1200	12,270.00	Cert Pupil Support Salaries
	1300	11,970.43	Cert Suprvsrs' & Admins' Sal
	2100	1,180.64	Instructional Aides' Salaries
	2400	9,806.20	Clerical & Office Salaries
	Total Labor	**241,925.69**	

Fund 09	SACS Object	Amount	
	3101	44,109.25	STRS On 1000 Salaries
	3202	2,735.54	PERS On 2000 Salaries
	3301	3,103.14	
	3302	800.24	
	3401	19,554.65	
	3402	2,479.65	
	3501	115.47	State Unemploy On 1000 Salary
	3502	5.49	State Unemploy On 2000 Salary
	3601	4,486.70	Worker'S Comp Ins On 1000 Sal
	3602	213.45	Worker'S Comp Ins On 2000 Sal
	Total Contributions	**77,603.58**	

Fund 11	SACS Object	Amount	
	1100	46,313.60	Teachers' Salaries
	1200	10,003.96	Cert Pupil Support Salaries
	1300	13,901.60	Cert Suprvsrs' & Admins' Sal
	2100	5,358.83	Instructional Aides' Salaries
	2400	8,080.92	Clerical & Office Salaries
	Total Labor	**83,658.91**	

Fund 11	SACS Object	Amount	
	3101	13,411.86	STRS On 1000 Salaries
	3202	3,351.60	PERS On 2000 Salaries
	3301	966.03	
	3302	1,025.94	
	3401	5,156.51	
	3402	843.75	
	3501	35.10	State Unemploy On 1000 Salary
	3502	6.73	State Unemploy On 2000 Salary
	3601	1,364.21	Worker'S Comp Ins On 1000 Sal
	3602	261.10	Worker'S Comp Ins On 2000 Sal
	Total Contributions	**26,422.83**	

Fund 12	SACS Object	Amount	
	2100	56,205.52	Instructional Aides' Salaries
	2300	6,505.55	Class Suprvsrs' & Admins' Sal
	2400	9,173.07	Clerical & Office Salaries
	Total Labor	**71,884.14**	

Fund 12	SACS Object	Amount	
	3102	718.53	STRS On 2000 Salaries
	3202	15,049.77	PERS On 2000 Salaries
	3302	4,900.19	
	3402	2,648.83	
	3502	35.94	State Unemploy On 2000 Salary
	3602	1,396.55	Worker'S Comp Ins On 2000 Sal
	Total Contributions	**24,749.81**	

Fund 13	SACS Object	Amount	
	2200	243,064.93	Classified Support Salaries
	2300	53,441.14	Class Suprvsrs' & Admins' Sal
	2400	17,522.69	Clerical & Office Salaries
	Total Labor	**314,028.76**	

Fund 13	SACS Object	Amount	
	3202	72,718.03	PERS On 2000 Salaries
	3302	22,405.02	
	3402	28,111.96	
	3502	157.07	State Unemploy On 2000 Salary
	3602	6,100.95	Worker'S Comp Ins On 2000 Sal
	Total Contributions	**129,493.03**	

Fund 21	SACS Object	Amount	
	2400	3,472.62	Clerical & Office Salaries
	Total Labor	**3,472.62**	

Fund 21	SACS Object	Amount	
	3202	916.78	PERS On 2000 Salaries
	3302	265.65	
	3402	529.82	
	3502	1.74	State Unemploy On 2000 Salary
	3602	67.47	Worker'S Comp Ins On 2000 Sal
	Total Contributions	**1,781.46**	

Fund	25	SACS Object	Amount	
		2400	992.18	Clerical & Office Salaries
		Total Labor	**992.18**	

Fund	25	SACS Object	Amount	
		3202	261.93	PERS On 2000 Salaries
		3302	75.91	
		3402	151.38	
		3502	0.49	State Unemploy On 2000 Salary
		3602	19.27	Worker'S Comp Ins On 2000 Sal
		Total Contributions	**508.98**	

ERP for California

TRACY
UNIFIED SCHOOL DISTRICT

BUSINESS SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Tania Salinas, Associate Superintendent of Business Services
DATE: September 2, 2026
SUBJECT: **Approve Revolving Cash Fund Reports (August 2026)**

BACKGROUND: Each month the Financial Services Department submits summaries of revolving cash fund checks issued monthly to the Board of Trustees for review.

RATIONALE: The Board of Trustees is required by law to approve the total expenditures of the district. The Board has requested to review detailed backup for expenditures. This agenda item meets Strategic Goal #3 – Apply fiscal, operational and community resources to ensure a safe learning environment that supports staff and student goals.

FUNDING: N/A.

RECOMMENDATION: Approve Revolving Cash Fund Reports (August 2026).

Prepared by: Lori Nelson, Director of Financial Services.

TUSD
REVOLVING CASH FUND
August 2026

Date	Num	Name	Memo	Paid Amount
08/03/2026	10343	ARASH BEHNAM	Interest Special Olympics Stipend 25-26	
			01-0000-0-0000-7200-4300-800-9222	-28.81
TOTAL				-28.81
08/03/2026	10342	Stephanie Mason	Interest Prom Stipend 25-26	
			01-0000-0-0000-7200-4300-800-9222	-14.40
TOTAL				-14.40
08/03/2026	10343	ARASH BEHNAM	Interest Special Olympics Stipend 25-26	
			01-0000-0-0000-7200-4300-800-9222	-28.81
TOTAL				-28.81
08/05/2026	10344	BLACK BEAR DINER	7/31/26 Central Staff Event	
			01-0000-0-1110-1000-4300-130-2323	-909.30
TOTAL				-909.30
08/17/2026	10345	Vivian Resendiz	8-10-26 SUPP Summer School timesheet	
			01000001110830022204806139 2	-490.42
TOTAL				-490.42

TRACY
UNIFIED SCHOOL DISTRICT

BUSINESS SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Tania Salinas, Assoc. Supt. of Business Services
DATE: September 22, 2026
SUBJECT: **Accept the Generous Donations from the Various Individuals, Businesses, and School Site Parent Teacher Associations Listed Herein with Thanks and Appreciation from the Staff and Students of the Tracy Unified School District**

BACKGROUND: In order to assist the various school sites and departments in the District with the continued effort to enhance the educational, technological, health, and environmental needs of our students and staff, the following funds, materials, and/or equipment are to be considered for acceptance as donations:

Donations Received by Tracy Unified School District/Kimball High School

1. Tracy Police Officers Association. – Donation of $2,000.00, check #2110. The money donation is for supplies for the Athletic Program.
2. Tracy Ford – Donation of $1,000.00, check #70198. The money donation will be used towards supplies and needs for our Athletic Program.

RATIONALE: Acceptance is recommended in order to meet the District's strategic goals and to enhance and benefit the educational experiences of the students of the Tracy Unified School District. This agenda item meets Strategic Goal #2 – Create a quality and effective learning environment for all students.

FUNDING: Sites and departments of the District will incur responsibilities and costs associated with (some) of the donations, which include, but are not limited to, supplies, repairs, maintenance of equipment, disposal/recycling. All items accepted by the Board of Trustees of the Tracy Unified School District are directed to the District's warehouse through the Materials Management Department for inclusion on the inventory list, marking for distribution and identification prior to site or department use or placement. All items needing inspection prior to installation or use are scheduled through the Materials Management and Operations and/or the Facilities Developments

and budgeted accordingly. All technology items are reviewed and approved by the Director of Information Services and Educational Technology prior to Board presentation.

RECOMMENDATION: Accept the Generous Donations from the Various Individuals, Businesses, and School Site Parent Teacher Associations Listed Herein with Thanks and Appreciation from the Staff and Students of the Tracy Unified School District.

Prepared by: Tania Salinas, Associate Superintendent for Business Services.

TRACY
UNIFIED SCHOOL DISTRICT

BUSINESS SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Tania Salinas, Assoc Supt of Business Services
DATE: September 11, 2026
SUBJECT: **Accept and Review the Status of School Connected Organization/Booster Club Applications Submitted for the 2026/27 School Year**

BACKGROUND: The District recognizes the importance of having parent support/booster clubs that enhance and assist in furthering the educational opportunities of students. Community support organizations (CSO's) such as Parent Teacher Clubs, Parent Teacher Associations, Athletics Boosters, Band Boosters, Advisory Groups, and any other organizations approved by the Board, promote, encourage, and support the approved academic, co-curricular, and extracurricular activities of the district. The attached document reflects the current status of active School Connected Organizations for the current year. Those groups approved by prior Board Action are indicated as *Approved*. Those being submitted for current approval are indicated as *Recommended for Approval*. Those groups that have indicated an interest in approval, but have not yet met all approval requirements, are indicated as *Pending*. In addition to the status of *Approved*, *Recommended for Approval*, and *Pending*, each organization is marked as being either *Current* or *Revoked*. *Current* means the organization has submitted a current, reconciled bank statement within the past two months, and all other required documentation is adequate. *Revoked* means the organization has failed to submit a current reconciled bank statement within the past two months, other documentation is inadequate, or some other condition exists for which additional compliance steps are required.

RATIONALE: Acceptance of this item indicates endorsement by the School Board of the current status of each recognized School Connected Organization or Booster Club in order to meet the District's strategic goal: strategic goal #3 – Apply fiscal, operational and community resources to ensure a safe learning environment that supports staff and student goals.

FUNDING: There are no financial obligations associated with this agenda however, sites and departments of the District may incur responsibilities and costs associated with donations made through the (CSO's) fundraising endeavors.

RECOMMENDATION: Accept and Review the Status of School Connected Organization/Booster Club Applications Submitted for the 2026/27 School Year.

Prepared by: Lori Nelson, Director of Financial Services.

2026/2027 School-Connected Organization Booster Clubs

Organization	Status	Reviewed Bank Statements
209 Tracy High Wrestling Booster Club	*Approved*	*Current*
Freiler Staff Parent Association	*Approved*	*Current*
Hirsch PTO	*Approved*	*Current*
Kimball Jags Track and XC Booster Club	*Approved*	*Current*
Kimball High School Football Booster Club	*Approved*	*Current*
Kimball High School Music Booster Club	*Approved*	*Current*
Kimball High Neylan Theatre Booster Club	*Approved*	*Current*
Kimball High PTSA	*Approved*	*Current*
South West Part Parent Club	*Approved*	*Current*
Tracy High Cheer Booster Club	*Approved*	*Current*
Tracy High Dance Booster Club	*Approved*	*Current*
Tracy High Football Booster Club	*Approved*	*Current*
Tracy High Girls Basketball Booster Club	*Recommended for approval*	*Current*
Tracy High Softball Booster Club	*Approved*	*Current*
Tracy High Volleyball Booster Club	*Approved*	*Current*
West High FFA Alumni and Supporters Booster Club	*Approved*	*Current*
West High Homefield Advantage	*Approved*	*Current*
West High Music Booster Club	*Approved*	*Current*
West High Theatre Booster Club	*Approved*	*Current*

TRACY
UNIFIED SCHOOL DISTRICT

BUSINESS SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Tania Salinas, Assoc Supt of Business Services
DATE: September 11, 2026
SUBJECT: **Ratify Routine Agreements, Expenditures, and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda**

BACKGROUND: To be valid or to constitute an enforceable obligation for or against the district, Education Code 17604 requires that all contracts must be approved and/or ratified by the board of trustees. This requirement is met in several different ways, depending on the value of the requisition, the types of services or materials being procured, the value of the fee, dedication, services, or other requirements being offered to or by the District, and the advance notice staff has in procuring the services or materials; or the timing required to negotiate the agreement on behalf of the District. Routine requisitions less than $5,000 are ratified on the consent calendar when the board approves the warrants list. Except when specific exceptions are detailed in board policies and procedures, requisitions greater than $15,000 are submitted as action items for board pre-approval. Also, Special Services and advice in financial, accounting, engineering, legal, or administrative matters pursuant to Government Code 63060 meet the requirements.

Routine requisitions between $5,000 and $15,000, and requisitions greater than $15,000 which meet specific criteria, may be ratified on the consent calendar by board approval of a summary list, more detailed than the warrants listing. This may also include ratification of "Notice of Completion" of construction projects.

RATIONALE: The attached summary of these requisitions with related support documentation details financial obligations greater than $5,000 but which meet the criteria to be ratified in this format. The summary is organized alphabetically so that the project's backup material is identified with the same letter in the lower left-hand corner.

FUNDING: Per attached summary of requisitions.

RECOMMENDATION: Ratify Routine Agreements, Expenditures, and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda.

Prepared by: Tania Salinas, Associate Superintendent for Business Services.

BUSINESS SERVICES
FACILITIES DEVELOPMENT DEPARTMENT
SUMMARY OF SERVICES
September 22, 2026

A.

Vendor:	Kings Consulting
Sites:	Tracy Unified School District
Item:	State Funding
Services:	Special Funding Consultant
Cost:	$39,375.00
Project Funding:	Fund 25

B.

Vendor:	Dryco Construction Inc.
Sites:	Bohn Elementary
Item:	Security Fencing
Services:	Installation and Product
Cost:	$19,250.00
Project Funding:	Fund 25

C.

Vendor:	HMC Architects
Sites:	Monte Vista Middle School
Item:	Contract Amendment
Services:	On October 28, 2025, the Board approved a contract with HMC Architects for Architectural and Engineering Services for the Monte Vista Middle School Modernization Project in the amount of $1,634,381.00. A contract amendment in the amount of $314,136.26 has been issued, increasing the total contract amount to $1,948,517.26.
Cost:	$314,136.26
Project Funding:	Fund 21

D.

Vendor:	Outfront Media
Sites:	Tracy Unified School District
Item:	Advertiser Agreement
Services:	12' x 40' Bulletin/Unit off Highway 5, 6.40 miles East of Tracy, advertising TUSD's Dual Language Immersion Program for a period of 4 weeks.
Cost:	$1,290.00
Project Funding:	General Fund

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Associate Superintendent of Educational Services
DATE: September 3, 2026
SUBJECT: **Approve the Purchase of Instruments for Central Elementary Using Prop. 28 (The Arts and Music in Schools) (AMS) Waiver Funding from 2024/2025**

BACKGROUND: In November 2022, California voters passed Proposition 28: The Arts and Music in Schools (AMS) Funding Guarantee and Accountability Act, establishing a dedicated and ongoing funding stream to support arts education beginning in the 2023–2024 academic year. This initiative is designed to ensure equitable access to high-quality arts instruction across the state, and funding may be used for staffing, instruction, supplies, materials, and equipment necessary for delivering robust arts programs.

RATIONALE: As our program continues to expand, it is crucial that we provide equitable access to instruments for all students, in accordance with legal and educational standards. Acquiring new instruments will not only meet the current demand but also ensure the future success of the program.

FUNDING: The purchase of instruments will be funded by Prop 28, 24/25 Waiver Funds not to exceed $8,500.00.

RECOMMENDATION: Approve the Purchase of Instruments for Central Elementary Using Prop. 28 (The Arts and Music in Schools) (AMS) Waiver Funding from 2024/2025.

Prepared by: April Jacobs, Principal of Central Elementary.

10% OFF
Qualifying Orders $199+
SHOP NOW
USE CODE: LABOR26

Your Cart (18 items)

+ Add All Products to Wishlist



Majestic Bell and Practice Pad Kit With Rolling Cart Standard
Item #1544826
Model #AK32PC

$899.96

Quantity
4

Delivery
In Stock & Ready for Delivery

Wishlist Remove



Etude ETR-200 Series Student Bb Trumpet Lacquer
Item #1326359
Model #ETR-200

$5,999.88

— 12 +

Update Cancel

Delivery
On Order

Wishlist Remove



Pearl SK910C Educational Snare Kit with Rolling Cart 14 x 5.5 in.
Item #1329156
Model #SK910C

$807.98

Quantity
2

Delivery
In Stock & Ready for Delivery

Wishlist Remove

In-Store Pickup

No stores near you

Choose Location

Recommended For You



Bach Standard Series Trumpet Mouthpiece in...
★★★★½ (92)
$65.00

Add to Cart



Vandoren SR21 Traditional Alto Saxophone Reeds...
★★★★½ (95)
$39.00

Add to Cart



Rico Bb Clarinet Reeds, Box of 25 Strength 1.5
★★★★½ (13)
$55.99

Add to Cart



Rico Bb Clarinet Reeds, Box of 10 Strength 3
★★★★½ (14)
$24.99

Add to Cart



Blessing Trumpet Mouthpieces in Silver 7C -...
★★★★½ (19)
$36.99

Add to Cart



Rico Alto Saxop
Box of 10 Stren
★★★★½ (12
$30.99

Add to

Order Summary

Have a promo code?

Subtotal	$7,707.82
Shipping	Calculated in checkout
Estimated Tax	$635.90
Total:	**$7,707.82**

Checkout

≈$8,343.72

MUSIC & ARTS

Secure Checkout

Customer Support 888-731-5396

Already have an account? Sign In

1 Shipping

Email*

Delivery

Pick Up at Store

Order online, and pick up your items at a Music & Arts store in 2 - 7 business days.

Select store

Shipping Address

First Name*
Central

Last Name*
School

Company Name (Optional)

Order Summary

Have a promo code?

Subtotal:	$7,707.82
Shipping:	FREE
Tax:	$635.90
Total:	**$8,343.72**

Your Cart (18) Edit



Majestic Bell and Practice Pad Kit With Rolling Cart
Model #AK32PC
Quantity: 4
In Stock & Ready for Delivery

$899.96



Etude ETR-200 Series Student Bb Trumpet Lacquer
Model #ETR-200
Quantity: 12
On Order

$5,999.88



Pearl SK910C Educational Snare Kit with Rolling Cart 14 x 5.5 in.
Model #SK910C

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Associate Superintendent of Educational Services
DATE: September 9, 2026
SUBJECT: **Receive Update on Quarterly Williams Complaint Report for the Quarter Ending September 30, 2026**

BACKGROUND: Pursuant to the Williams Settlement and California *Education Code* Section 35186, every school must provide 1) sufficient textbooks and instructional materials, 2) school facilities that are clean, safe, and maintained in good repair, and 3) a properly credentialed teacher for every classroom. Education Code, EC 35186(d), requires that school districts shall report summarized data on the nature and resolution of all Williams Uniform Complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district. The summaries shall be publicly reported on a quarterly basis at a regularly scheduled meeting of the governing board of the school district. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. The complaints and written responses shall be available as public records. There were no complaints filed under the Williams settlements during the July 1, 2026 – September 30, 2026, reporting period.

RATIONALE: The quarterly report for the period of July 1, 2026, through September 30, 2026, has been submitted to the San Joaquin County Office of Education and must be reported to the local school board. The report summarizes the complaints received through the Williams Uniform Complaint process as well as the resolution of each of those complaints. This report supports Strategic District Goal #1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or career goals and Strategic District Goal #3: Apply fiscal, operational and community resources to ensure a safe learning environment that supports staff and student goals.

FUNDING: No cost.

RECOMMENDATION: Receive Update on Quarterly Williams Complaint Report for the Quarter Ending September 30, 2026.

Prepared by: Michael Bunch, Director of Continuous Improvement, State & Federal Programs.

San Joaquin County Office of Education
Valenzuela/CAHSEE Lawsuit Settlement
Quarterly Report on *Williams* Uniform Complaints
[Education Code § 35186(d)]

District: Tracy Unified School District

Person completing this form: Michael Bunch, Ed. D. Title: Director of Continuous Improvement, State & Federal Programs

Quarterly Report Submission Date (*check one*):

	Quarter	Period Coverage	Due Date
☐	1st Quarter	October 1 – December 31	Wednesday, January 14, 2026
☐	2nd Quarter	January 1 – March 31	Wednesday, April 15, 2026
☐	3rd Quarter	April 1 – June 30	Wednesday, July 15, 2026
☒	4th Quarter	July 1 – September 30	Wednesday, October 14, 2026

Date for information to be reported publicly at governing board meeting: September 22, 2026

Please check the box that applies:

☑ No complaints were filed with any school in the district during the quarter indicated above.

☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	0	0
Teacher Vacancy or Misassignment	0	0	0
Facilities Conditions	0	0	0
TOTALS	0	0	0

Dr. Robert Pecot — 9/9/26
Print Name of District Superintendent — Date

Signature of District Superintendent — Date

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Associate Superintendent of Educational Services
DATE: September 8th, 2026
SUBJECT: **Approve Agreement for Contract Services with SJCOE for the Artist in Schools Program at Art Freiler School for the 2026-2027 School Year**

BACKGROUND: The Artist-in-Schools Program is provided by the San Joaquin County Office of Education; the program will provide several artists who will work with student's 1st through 6th grade for three sessions for nine weeks. Students will learn basic art concepts and carry out various art projects.

RATIONALE: In the past we have been fortunate enough to have the San Joaquin County office of Education, Artist-in-Schools Program provide our students with an opportunity to learn about art in a new way. This program was a wonderful success. Students and teachers were very pleased with not just the art but with the full lessons presented during the art classes. Many students do not get the opportunity to use art in their homes or to go to museums. Opening their eyes to art is vital and increases their use of language in a meaningful context. The instruction builds on verbal skills and increases students' vocabulary. The art process helps to promote skills such as paying attention to details, critical thinking, reasoning, creativity, and improving visual and spatial acuity. This supports Goal 1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or careers,

FUNDING: The cost, not to exceed $2,700.00.00, will be paid from Prop 28 funds.

RECOMMENDATION: Approve Agreement for Contract Services with SJCOE for the Artist in Schools Program at Art Freiler School for the 2026-2027 School Year.

Prepared by: Maureen Riley, Art Freiler School, Principal.

MEMORANDUM OF UNDERSTANDING
(Art Freiler School/Mario)

This Agreement by and between the San Joaquin County Office of Education, hereinafter referred to as "SJCOE" and **Art Freiler School** for the Artists-in-Schools (AIS) department to provide instruction on behalf of SJCOE. The two parties, SJCOE and **Art Freiler School**, mutually agree to the following terms and conditions:

I. CONSULTANT AND/OR SERVICE DEFINED

This Agreement calls for **Art Freiler School** to:
1) Appoint staff liaison to arrange the artist's schedule and provide information regarding school site.
2) Give 72-hour notice to SJCOE for cancelled classes due to planned school activities. Failure to give notice may result in the artist being unable to re-schedule classes.
3) Require that the teachers remain in the classroom during the AIS class and be responsible for needed class control and discipline.
4) Expedite timely payment to SJCOE. Artists-in-Residence, **Mario Tejada** who are temporary employees of SJCOE, will provide instruction per the following Terms of Agreement.

Each session should be approximately 45-60 minutes. Lower grade levels or scheduling conflicts may reduce the session time. The school site liaison provides the daily schedule from dates assigned by SJCOE. **Sessions must be scheduled consecutively without extended breaks.**

II. TERM OF AGREEMENT

Services by SJCOE will begin: **April 10, 2026, and will continue on the following dates. See quote.**

Number of classes: **3 Classrooms, 9-week sessions**

Staff Contact at site: **Jennifer McCullar, 209-830-3309, jmccullar@tusd.net**

Artist Contact: **See quote for artist's contact information.**

This employment is temporary in nature and may be terminated by San Joaquin County Office of Education at any time.

III. COMPENSATION

In consideration of the services provided, **Art Freiler School** will pay SJCOE the sum of **$2,700.00.**

Payment to SJCOE for these services will be made upon written request. The school agrees that it will not employ the aforementioned Artists-in-Residence for a period of one year after this assignment expires.

~~Are you, any of your employees or sub-contractors a CalSTRS or CalPERS retiree? ☐ Yes ☐ No N/A~~

~~If yes, are they paid through a payroll system that reports to both CalSTRS and CalPERS? ☐ Yes ☐ No N/A~~

IV. SAN JOAQUIN COUNTY OFFICE OF EDUCATION RIGHT OF RETENTION

SJCOE shall become the owner of and entitled to exclusive possession of all records, documents, graphs, photographic or other reproduction of any kind produced in the scope of services performed and no other uses thereof will be permitted except by permission of SJCOE. Proprietary materials will be exempted from this clause. All professional and/or personal videography, photography and audio taping is strictly prohibited unless prior written consent is obtained from the San Joaquin County Office of Education.

V. EXTENSION OF TERM

By mutual consent of the parties hereto the term of service described herein in Article I may be extended by reformation of this Agreement and attachment hereto of an addendum mutually executed setting forth the extended term.

INDEMNIFICATION

(a) The San Joaquin County Office of Education agrees to hold the Tracy Unified School District, its officers, agents, and employees harmless and defend against any and all claims and liabilities arising out of SAN JOAQUIN COUNTY OFFICE OF EDUCATION'S negligence in performance and operations under this Memorandum of Understanding.

(b) The SAN JOAQUIN COUNTY OFFICE OF EDUCATION will defend and indemnify the TUSD against all claims, demands, and liability for damages for death or bodily injury to persons or for injury to property arising out of or connected with the services to be provided under this MOU. This obligation to defend and indemnify the TUSD will be in proportion to and to the extent such liability, loss, expense, attorney's fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the SAN JOAQUIN COUNTY OFFICE OF EDUCATION.

INSURANCE

The San Joaquin County Office of Education shall provide and maintain:

(a) Liability Insurance: SAN JOAQUIN COUNTY OFFICE OF EDUCATION shall be required to provide comprehensive general liability insurance coverage in the amount of one million dollars ($1,000,000.00), combined single limit per occurrence providing damage liabilities. A separate additional insured endorsement (CG 2026 or its direct equivalent) shall be endorsed to include the TUSD and its Governing Board, its Officers, its Agents, Employees and its Volunteers as additional named insured in the policy. It is agreed that the insurance provided by SAN JOAQUIN COUNTY OFFICE OF EDUCATION is endorsed as primary insurance coverage to any similar insurance or self-insurance carried by TUSD.

(b) Workers' Compensation: If SAN JOAQUIN COUNTY OFFICE OF EDUCATION employs any person to perform work in connection with this MOU, SAN JOAQUIN COUNTY OFFICE OF EDUCATION agrees to provide workers' compensation insurance for SAN JOAQUIN COUNTY OFFICE OF EDUCATION'S employees and agents and agrees to hold harmless, defend and indemnify TUSD for any and all claims arising out of injury, disability, or death of any of SAN JOAQUIN COUNTY OFFICE OF EDUCATION'S employees or agents, including if the loss, damage or expense arises out of the sole or active negligence of the TUSD.

(c) Sexual Molestation Coverage limits of One Million Dollars ($1,000,000.00) combined single limit per occurrence and $2,000,000 aggregate with endorsements for the named additional insureds TUSD, its Governing Board, Officers, Agents, Employees, and Volunteers are required.

(d) The SAN JOAQUIN COUNTY OFFICE OF EDUCATION'S policy shall contain a contractual liability endorsement extending coverage to include the liability assumed by the hold harmless and indemnification provisions in this MOU between the TUSD and the SAN JOAQUIN COUNTY OFFICE OF EDUCATION. The contractual liability coverage or endorsement required by this MOU, shall encompass and cover all indemnification and hold harmless obligations of the SAN JOAQUIN COUNTY OFFICE OF EDUCATION as set forth in this MOU.

(e) SAN JOAQUIN COUNTY OFFICE OF EDUCATION shall furnish TUSD Certificates of Insurance and additional insured endorsements evidencing the coverage specified under this MOU before work commences and further specifying that said insurance shall not be canceled without thirty (30) days prior notice to the TUSD.

Art Freiler School
2421 W. Lowell Ave, Tracy CA 95377

SANDRA WENDELL, COORDINATOR **Date**
ARTISTS-IN-SCHOOLS

Date

CONTRACTING OFFICER Date
SAN JOAQUIN COUNTY OFFICE OF EDUCATION

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Associate Superintendent of Educational Services
DATE: September 8, 2026
SUBJECT: **Approve Agreement for Special Contract Services with Quest Science Center at McKinley Elementary School for the 2026-2027 School Year**

BACKGROUND: The mission of Quest Science Center in Livermore, CA is to inspire and nurture everyday exploration for lifelong engagement with science and technology. The center is dedicated to connecting everyone to the value of science by fostering inclusivity and creating a welcoming experience. Quest Science Center is committed to ensuring that people of all ages and backgrounds feel a sense of belonging and excitement in the exploration of science. Through interactive exhibits, educational programs, and outreach initiatives, the center strives to make science accessible and enjoyable, encouraging a curiosity-driven approach to learning and discovery. By promoting inclusion and providing an engaging environment, Quest Science Center aims to contribute to a community where science is embraces and celebrated by all.

RATIONALE: This is an extended learning opportunity that aligns with the district's focus on STEM education as well as McKinley's goal to prepare all students for college and careers. The projected outcome is to provide a dedicated space for hands-on, interactive science technology experiences that complement the district's STEM curriculum. Through the collaboration with Quest Science Center, we foster a deeper connection between students, families, and the broader community with the world of science. It will provide a unique opportunity for families to actively participate in STEM related activities.

FUNDING: This contract is to be paid with Title 1 funds. The contract will not exceed $2000.

RECOMMENDATION: Approve Agreement for Special Contract Services with Quest Science Center at McKinley Elementary School for the 2026-2027 School Year.

Prepared by: Shannon Bancroft, Principal, McKinley Elementary School.

Invoice

164 N L St.
Livermore, CA 94550
(925) 784-1979

Quest Science Center

Bill to

McKinley Elementary School
sbancroft@tusd.net
800 W. Carlton Way
Tracy, CA 95376

Invoice	1528
Date	Jul 15, 2026
Terms	Net 30
Due Date	Aug 14, 2026
Amount due	$2,000.00

Item name	Quantity	Price	Amount
Program Event Engineering Exploration event on Nov. 3, 2026	1	$2,000.00	$2,000.00

Subtotal	$2,000.00
Total	$2,000.00
Paid	$0.00

Amount due $2,000.00

Use this link to pay online: https://app02.us.bill.com/p/00802AZAZMGHXRKliupt

Notes
LINK ABOVE IS FOR LOG-IN TO BILL.COM ACCOUNTS

Invoice Payments by Check or Credit Card:
A) Mail a check to:
Quest Science Center
PO Box 2129
Livermore, CA 94551
B) Pay via credit card through this Quest website link (note that fees are deducted by the processing organizations): https://quest-science.org/payment-form/

Quest Science Center is a 501(c)(3) IRS recognized non-profit organization (82-4865787).

TRACY UNIFIED SCHOOL DISTRICT

1875 W. Lowell Ave., Tracy, California 95376

AGREEMENT FOR SPECIAL CONTRACT SERVICES

This agreement, by and between Tracy Unified School District, hereinafter referred to as "District," and Quest Science Center, hereinafter referred to as "Contractor," is for consultant or special services to be performed by a non-employee of the District. District and Contractor, herein named, do mutually agree to the following terms and conditions:

1. Contractor shall perform the following duties:
   Quest Science Center will organize and facilitate the Family Science Night event on November 3, 2026 at McKinley Elementary School

   Contractor shall do all work, attend all meetings, produce all reports and carry out all activities necessary for completion of the services described in this paragraph (1) AND OR [the attached hereto and incorporated herein by this reference as Exhibit "A".] This Agreement and its exhibits shall be known as the "Agreement Documents." Terms set forth in any Agreement Document shall be deemed to be incorporated in all Agreement Documents as if set forth in full therein. In the event of conflict between terms contained in these Agreement Documents, the more specific term shall control. If any portion of the Agreement Documents shall be in conflict with any other portion, provisions contained in the Agreement shall govern over conflicting provisions contained in the exhibits to the Agreement.

2. Contractor will provide the above services(s), as outlined in Paragraph 1, for a period of up to a total of one DAYS, under the terms of this agreement at the following location McKinley Elementary School.

3. In consideration of the services performed by Contractor, District shall pay Contractor according to the following fee schedule:

   a. District shall pay $2,000.00 per DAY, not to exceed a total of $2,000.00. Contractor shall only be paid for work completed to the satisfaction of the District through the termination date of this agreement.

   b. District SHALL NOT reimburse Contractor for out-of-pocket expenses incurred during Contractor's performance of the services, including mileage, meals, and lodging in the District, with rates not to exceed those currently in effect for employees of the District. Reimbursement of expenses shall not exceed $0.00 for the term of this agreement.

   c. District shall make payment on a SINGLE PAYMENT UPON COMPLETION OF THE DUTIES and within thirty (30) working days from Contractor's presentation of a detailed invoice or on a claim form provided by District. Original paid receipts are required for lodging, airfare (passenger coupon or ticket stub), automobile rental, and parking. Claims for unusual expenses, such as teaching materials, photocopying, etc., must be accompanied by original paid invoices.

4. The terms of the agreement shall commence on 11/03/2026, and shall terminate on 11/03/2026.

5. This agreement may be terminated at any time during the term by either party upon 30 days' written notice of termination delivered by certified mail, return receipt requested.

6. Amendments, changes, or modifications in the terms of this Agreement may only be made at any time by mutual written agreement between the parties hereto and shall be signed by the persons authorized to bind the parties hereto.

7. Contractor shall contact the District's designee at 209-830-3319 with any questions regarding performance of the services outlined above. District's designee shall determine if and when Contractor has completed the services described.

8. Contractor enters into this Agreement as an independent contractor and not as an employee of the District. The Contractor shall have no power or authority by this Agreement to bind the District in any respect except as provided herein. Nothing in this Agreement shall be construed to be inconsistent with this relationship or status. All employees, agents, contractors, or subcontractors hired or retained by the Contractor are employees, agents, contractors, or subcontractors of the Contractor and not of the District. The District shall not be obligated in any way to pay any wage claims or other claims made against Contractor by any such employees, agents, contractors, subcontractors, or any other person resulting from performance of this Agreement.

   a. CONTRACTOR shall be required to provide proof (Certificate of Insurance) of comprehensive general liability insurance coverage in the amount of one million dollars ($1,000,000.00) combined single limit per occurrence; two million dollars ($2,000,000.00) general aggregate. A separate additional insured endorsement shall be provided to include the DISTRICT and its officers, officials, employees, agents, and volunteers as additional insured in the policy. It is agreed that insurance coverage provided by CONTRACTOR herein is endorsed as primary and noncontributory to any similar insurance or self-insurance carried by DISTRICT. The DISTRICT reserves the right to adjust its insurance requirements as needed.

   b. Contractor WILL NOT have significant contact with students. If applicable, proof of professional liability insurance, to include one million dollars ($1,000,000.00) per occurrence for Sexual Abuse/Molestation, is also required. If applicable, CONTRACTOR will comply with the provisions of Education Code 45125 regarding the submission of fingerprints to the California Department of Justice and the completion of criminal background investigations of the CONTRACTOR and/or its employees.

   Contractor agrees to hold harmless and to indemnify District for:

   Any injury to person or property sustained by Contractor or by any person, firm or corporation employed directly or indirectly by the Contractor or by any of the individuals participating in or associated with him or her, however caused; and any injury to person or property sustained by any person, firm or corporation, caused by act, neglect, default or omission of Contractor, or any person, firm or corporation directly or indirectly employed by Contractor upon or in connection with this Agreement, or any of the participants arising out of or in the course of their term of this Agreement, and Contractor at his or her own cost, expense and risk, shall defend any and all actions, suits or other legal proceedings that may be instituted against District for any such claim or demand, and pay or satisfy any judgment that may be rendered against District in any such action, suit or legal proceedings or the result thereof. Nothing herein provided shall be construed to require Contractor to hold harmless or indemnify District for liability or damages resulting from the negligence or willful act or omission of District or its officers, agents, or employees.

9. This Agreement is for the personal services of the Contractor, and the Contractor may not assign the performance of the services to any person or persons who are not parties to this Agreement, except for employees of the Contractor. None of the services covered by this Agreement shall be subcontracted without the prior written consent of the District, which will not be unreasonably withheld. Contractor shall be as fully responsible to the District for the negligent acts and omissions of its contractors and subcontractors, and of persons either directly or indirectly

employed by them, as it is for the negligent acts and omissions of persons directly employed by Contractor.

10. Contractor certifies that his or her current employer, if any, is fully cognizant of this Agreement and that payments hereunder are not in conflict with any federal, state, or local statutes, rules or regulations or with any policies of Contractor's current employer. Contractor covenants that neither it, nor any of its employees, agents, contractors or subcontractors has any interest, nor shall they acquire any interest, direct or indirect, in the subject of the Agreement, nor any other interest which would conflict in any manner or degree with the performance of its services hereunder. Contractor shall make all disclosures required by the District's conflict of interest code in accordance with the category designated by the District, unless the District determines in writing that Contractor's duties are more limited in scope than is warranted by the category designated by the District code and that a narrower disclosure category should apply. Contractor also agrees to make disclosure in compliance with the District conflict of interest code if, at any time after the execution of this Agreement, District determines and notifies Contractor in writing that Contractor's duties under this Agreement warrant greater disclosure by Contractor than was originally contemplated. Contractor shall make disclosures in the time, place and manner set forth in the conflict of interest code and as directed by the District.

11. District shall become the owner of, and entitled to, exclusive possession of all records, documents, graphs, photographic or other reproductions of any kind produced in the scope of services performed and no other uses thereof will be permitted except by permission of the District. Proprietary materials will be exempted from this clause.

12. Contractor shall keep itself fully informed of, shall observe and comply with, and shall cause any and all persons, firms or corporations employed by it or under its control to observe and comply with, applicable federal, state, county and municipal laws, ordinances, regulations, orders and decrees which in any manner affect those engaged or employed on the work described by this Agreement or the materials used or which in any way affect the conduct of the work.

13. Contractor shall not engage in unlawful employment discrimination. Such unlawful employment discrimination includes, but is not limited to, employment discrimination based upon a person's race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status, gender, citizenship, or sexual orientation.

14. Contractor shall maintain and make available for inspection by the District and its auditors accurate records of all of its costs, disbursements, and receipts with respect to any work under this Contract. Such inspections may be made during regular office hours at any time until six (6) months after the final payments under this Agreement are made to the Contractor.

AGREED:

CONTRACTOR:

Michael O. Mosby
Contractor Signature 08/18/2026

Executive Director
Title

Contractor Signature

Title

TRACY UNIFIED SCHOOL DISTRICT:

District Authorized Signature

Date

Title 1
Funding Source

McKinley Elementary
Site/Department

Date Approved by the Board

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Associate Superintendent of Educational Services
DATE: September 3, 2026
SUBJECT: **Approve Agreement for Special Contract Services with Parent Institute for Quality Education (PIQE) to Provide Training for Parents at North School during the 2026-2027 School Year**

BACKGROUND: Parent Institute for Quality Education (PIQE) is an organization committed to connecting families, schools, and community as partners to advance the education of every child through parent engagement. Their vision is to create a community in which parents and educators collaborate to transform every child's educational environment, both at home and at school, so that all children can achieve their greatest academic potential.

RATIONALE: The focus of PIQE is to encourage and support low-income, ethnically diverse parents of K-12 school children to take a participatory role in their children's education. Providing PIQE at Williams Middle School will support site efforts to encourage parents to participate in school activities and provide programs to develop a positive, supportive relationship with the school, home, and community and to facilitate a partnership to support student achievement. This request supports District Strategic Goal #1: Prepare all students for college and career and ensure all students meet grade level standards with a focus on closing the achievement gap.

FUNDING: The District shall pay $8,000 for the parent class, not to exceed $8,000. The cost of the program will be paid by district ELCAP funds.

RECOMMENDATION: Approve Agreement for Special Contract Services with Parent Institute for Quality Education (PIQE) to Provide Training for Parents at North School during the 2026-2027 School Year.

Prepared by: Mrs. Susan Hawkins, Principal, North School.

SERVICES ACCEPTANCE MEMORANDUM OF UNDERSTANDING

To: Susan Hawkins, School Principal

From: Gabriela Rios, Executive Director

Date: August 6, 2026

NOW, THEREFORE, in consideration of the recitals and mutual obligations of the parties herein expressed, The Parent Institute for Quality Education (PIQE) and **North Elementary School** agree as follows:

RECITALS

A. Scope of Services: PIQE will provide its **STEM Program** for the parents/guardians of the students enrolled in the school above mentioned. PIQE will recruit parents by phone, provide a series of weekly training sessions, culminating in a celebration ceremony with certificates provided to parents who attend two or more sessions. The program is designed to provide families knowledge on the importance of building a strong foundation in math and science; and how to cultivate their children's interest in a STEM career.

B. Time of Class: Morning _____ **Evening** ___ ✓ **6:00 pm**____

C. Type of Class: Virtual (V) _____, Hybrid (H) _____, **In-Person (P)** ___ ✓ _____

In Person: Morning or Evening - PIQE will offer a class in the (morning, evening, both) starting with the Orientation and culminating with a Graduation ceremony.

D. Session Dates: **October 27, 2026 – November 17, 2026**

E. Initial Fees: The total cost of the program is **$8,000.00**

Parent Institute for Quality Education
2405 E Plaza Blvd; National City, CA 91950
Telephone: 619.420.4499
www.piqe.org

© PIQE 2026

As a reminder, a graduate parent is one who attends four or more classes during the Signature Family Engagement program. The minimum number of parents to keep the classes open is 15 for any language.

Cancellation: A class that does not have the minimum number of parents needed to keep the class open may be cancelled by mutual agreement on or before class #3; no classes can be cancelled on or after class #4, in case this happens, the school would have to pay the cost of the agreed class referred in the fee sections described above.

F. Confidentiality in Recruitment: As part of its scope of services, PIQE will request from the undersigned school a list (the "PIQE Recruitment Roster") containing the names and phone numbers of parents of current students. This List will be used by PIQE and its agents for the sole purpose of aiding PIQE's recruitment process, as detailed below. Under California Education Code Section 49073.1 and the Student Online Personal Information Protection Act, PIQE is an agent of the undersigned school during the term of this agreement and agrees to adhere to the data privacy and confidentiality obligations of the undersigned school as if it were the undersigned school itself. It will not solicit parents for any purposes other than for recruitment as described below and will only share the information contained in the List as needed with its recruiters.

G. Description of our Recruitment Process: PIQE will utilize the List to recruit potential parents to attend our classes. For English-speaking families, parents will receive text messages to inform them about our sessions, including reminders on behalf of PIQE and the school principal. For any other languages, parents will also receive a personal call. This call is done by a trained recruiter. Our recruitment team has been trained, and they follow a strict confidentiality policy that includes proper disposal of materials after the recruitment protocol is finished after 2 weeks of implementation. The school will receive a template of the information we need to successfully complete our recruitment efforts. It is critical to our joint efforts and success that the school delivers the List containing the information requested, at least 4 weeks prior to our first session.

H. Terms of Payments: The **payment is expected** to be received by check **within 30 days after our graduation ceremony date**. Please send all checks to the following address: **PIQE, Attention: Accounts Payable, 2405 E Plaza Blvd; National City CA 91950.**

Location: TBD

School funding: _____

© PIQE 2026

In addition, where the PIQE program is provided in person, the undersigned school agrees to provide childcare and refreshments to families that attend our in-person classes.

Copyright Protections: PIQE owns all products and all content in the program(s), including without limitation the information, materials, text, graphics, protocols and the selection and organization thereof ("Content"). The Content is protected by copyright laws of the United States and other countries and may not be used, copied, distributed, displayed, modified, reproduced, published, posted or reverse engineered in whole or in part without the prior written permission of PIQE. ***Initials:*** _____

I accept these services at **Tracy Unified School District** under the terms and conditions noted.

_____ _____

Susan Hawkins, School Principal Date

Parent Institute Representative: _____

Gabriela Rios, Executive Director, PIQE

Parent Institute for Quality Education
2405 E Plaza Blvd; National City, CA 91950
Telephone: 619.420.4499
www.piqe.org

© PIQE 2026

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Associate Superintendent of Educational Services
DATE: August 28, 2026
SUBJECT: **Ratify Agreement for Contract Services Between Operation Scholars and North School for the 2026 – 2027 School Year**

BACKGROUND: Operations Scholars is dedicated to creating a safe and supportive environment where youth can explore their identity, build character, and achieve their academic and personal goals. Through comprehensive social and emotional counseling, behavioral services, assessments and individualized services, the program empowers diverse learners on their journey toward success. Committed to fostering resilience, self-advocacy, and essential life skills, Operations Scholars empowers students to develop confidence, independence, goal setting skills, and the determination needed to thrive academically and become capable, goal-oriented leaders in an ever-changing world.

RATIONALE: Students who struggle to focus, have experienced trauma, or exhibit negative and disruptive behaviors are considered high-risk and encounter daily challenges. Operation Scholars will implement Tier 2 whole-child approach interventions designed to support student academic, behavioral, social, and emotional needs both within and beyond the classroom including before and after school programs. This service is designed to help students develop skills in stress management, impulse control, behavioral regulation, respect for others, self-discipline, social awareness, focus, goal setting, and other key areas that influence behavior and focus in and outside of the classroom. The services of this program are in alignment with TUSD's LCAP Goals #1 & #2 of our SPSA, to prepare all students for college and career readiness and to provide a safe and equitable learning environment for all students and staff.

FUNDING: The fees shall not exceed $98,560.00. Services will be paid for through the SPED Funds.

RECOMMENDATION: Ratify Agreement for Contract Services Operation Scholars for North School for the 26-27 school year.

Prepared by: Mrs. Susan Hawkins, North School Principal.

TRACY UNIFIED SCHOOL DISTRICT

1875 W. Lowell Ave., Tracy, California 95376

AGREEMENT FOR SPECIAL CONTRACT SERVICES

This agreement, by and between Tracy Unified School District, hereinafter referred to as "District," and Operation Scholars, hereinafter referred to as "Contractor," is for consultant or special services to be performed by a non-employee of the District. District and Contractor, herein named, do mutually agree to the following terms and conditions:

1. Contractor shall perform the following duties:

   Assign Behaviorist(s) to serve North School. Behaviorist(s) will work will students as needed, will maintain a caseload of students to support behavioral concerns, goal setting needs and behavior-related incidents that occur on campus before, during and after school hours. Services will not be limited to a specific number of students provided the caseloads are with the manageable capacity.,

   Contractor shall do all work, attend all meetings, produce all reports and carry out all activities necessary for completion of the services described in this paragraph (1) AND OR [the attached hereto and incorporated herein by this reference as Exhibit "A".] This Agreement and its exhibits shall be known as the "Agreement Documents." Terms set forth in any Agreement Document shall be deemed to be incorporated in all Agreement Documents as if set forth in full therein. In the event of conflict between terms contained in these Agreement Documents, the more specific term shall control. If any portion of the Agreement Documents shall be in conflict with any other portion, provisions contained in the Agreement shall govern over conflicting provisions contained in the exhibits to the Agreement.

2. Contractor will provide the above services(s), as outlined in Paragraph 1, for a period of up to a total of 1280 HOURS, under the terms of this agreement at the following location North School.

3. In consideration of the services performed by Contractor, District shall pay Contractor according to the following fee schedule:

   a. District shall pay $77.00 per HOUR, not to exceed a total of $98,560.00. Contractor shall only be paid for work completed to the satisfaction of the District through the termination date of this agreement.

   b. District SHALL NOT reimburse Contractor for out-of-pocket expenses incurred during Contractor's performance of the services, including mileage, meals, and lodging in the District, with rates not to exceed those currently in effect for employees of the District. Reimbursement of expenses shall not exceed $0.00 for the term of this agreement.

   c. District shall make payment on a MONTHLY PROGRESS BASIS and within thirty (30) working days from Contractor's presentation of a detailed invoice or on a claim form provided by District. Original paid receipts are required for lodging, airfare (passenger coupon or ticket stub), automobile rental, and parking. Claims for unusual expenses, such as teaching materials, photocopying, etc., must be accompanied by original paid invoices.

4. The terms of the agreement shall commence on 08/12/2026, and shall terminate on 05/27/2027.

5. This agreement may be terminated at any time during the term by either party upon 30 days' written notice of termination delivered by certified mail, return receipt requested.

6. Amendments, changes, or modifications in the terms of this Agreement may only be made at any time by mutual written agreement between the parties hereto and shall be signed by the persons authorized to bind the parties hereto.

7. Contractor shall contact the District's designee at 209-830-3350 with any questions regarding performance of the services outlined above. District's designee shall determine if and when Contractor has completed the services described.

8. Contractor enters into this Agreement as an independent contractor and not as an employee of the District. The Contractor shall have no power or authority by this Agreement to bind the District in any respect except as provided herein. Nothing in this Agreement shall be construed to be inconsistent with this relationship or status. All employees, agents, contractors, or subcontractors hired or retained by the Contractor are employees, agents, contractors, or subcontractors of the Contractor and not of the District. The District shall not be obligated in any way to pay any wage claims or other claims made against Contractor by any such employees, agents, contractors, subcontractors, or any other person resulting from performance of this Agreement.

   a. CONTRACTOR shall be required to provide proof (Certificate of Insurance) of comprehensive general liability insurance coverage in the amount of one million dollars ($1,000,000.00) combined single limit per occurrence; two million dollars ($2,000,000.00) general aggregate. A separate additional insured endorsement shall be provided to include the DISTRICT and its officers, officials, employees, agents, and volunteers as additional insured in the policy. It is agreed that insurance coverage provided by CONTRACTOR herein is endorsed as primary and noncontributory to any similar insurance or self-insurance carried by DISTRICT. The DISTRICT reserves the right to adjust its insurance requirements as needed.

   b. Contractor WILL have significant contact with students. If applicable, proof of professional liability insurance, to include one million dollars ($1,000,000.00) per occurrence for Sexual Abuse/Molestation, is also required. If applicable, CONTRACTOR will comply with the provisions of Education Code 45125 regarding the submission of fingerprints to the California Department of Justice and the completion of criminal background investigations of the CONTRACTOR and/or its employees.

   Contractor agrees to hold harmless and to indemnify District for:

   Any injury to person or property sustained by Contractor or by any person, firm or corporation employed directly or indirectly by the Contractor or by any of the individuals participating in or associated with him or her, however caused; and any injury to person or property sustained by any person, firm or corporation, caused by act, neglect, default or omission of Contractor, or any person, firm or corporation directly or indirectly employed by Contractor upon or in connection with this Agreement, or any of the participants arising out of or in the course of their term of this Agreement, and Contractor at his or her own cost, expense and risk, shall defend any and all actions, suits or other legal proceedings that may be instituted against District for any such claim or demand, and pay or satisfy any judgment that may be rendered against District in any such action, suit or legal proceedings or the result thereof. Nothing herein provided shall be construed to require Contractor to hold harmless or indemnify District for liability or damages resulting from the negligence or willful act or omission of District or its officers, agents, or employees.

9. This Agreement is for the personal services of the Contractor, and the Contractor may not assign the performance of the services to any person or persons who are not parties to this Agreement, except for employees of the Contractor. None of the services covered by this Agreement shall be subcontracted without the prior written consent of the District, which will not be unreasonably withheld. Contractor shall be as fully responsible to the District for the negligent acts and omissions of its contractors and subcontractors, and of persons either directly or indirectly

employed by them, as it is for the negligent acts and omissions of persons directly employed by Contractor.

10. Contractor certifies that his or her current employer, if any, is fully cognizant of this Agreement and that payments hereunder are not in conflict with any federal, state, or local statutes, rules or regulations or with any policies of Contractor's current employer. Contractor covenants that neither it, nor any of its employees, agents, contractors or subcontractors has any interest, nor shall they acquire any interest, direct or indirect, in the subject of the Agreement, nor any other interest which would conflict in any manner or degree with the performance of its services hereunder. Contractor shall make all disclosures required by the District's conflict of interest code in accordance with the category designated by the District, unless the District determines in writing that Contractor's duties are more limited in scope than is warranted by the category designated by the District code and that a narrower disclosure category should apply. Contractor also agrees to make disclosure in compliance with the District conflict of interest code if, at any time after the execution of this Agreement, District determines and notifies Contractor in writing that Contractor's duties under this Agreement warrant greater disclosure by Contractor than was originally contemplated. Contractor shall make disclosures in the time, place and manner set forth in the conflict of interest code and as directed by the District.

11. District shall become the owner of, and entitled to, exclusive possession of all records, documents, graphs, photographic or other reproductions of any kind produced in the scope of services performed and no other uses thereof will be permitted except by permission of the District. Proprietary materials will be exempted from this clause.

12. Contractor shall keep itself fully informed of, shall observe and comply with, and shall cause any and all persons, firms or corporations employed by it or under its control to observe and comply with, applicable federal, state, county and municipal laws, ordinances, regulations, orders and decrees which in any manner affect those engaged or employed on the work described by this Agreement or the materials used or which in any way affect the conduct of the work.

13. Contractor shall not engage in unlawful employment discrimination. Such unlawful employment discrimination includes, but is not limited to, employment discrimination based upon a person's race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status, gender, citizenship, or sexual orientation.

14. Contractor shall maintain and make available for inspection by the District and its auditors accurate records of all of its costs, disbursements, and receipts with respect to any work under this Contract. Such inspections may be made during regular office hours at any time until six (6) months after the final payments under this Agreement are made to the Contractor.

AGREED:

CONTRACTOR:

Demarieya Nelson
Contractor Signature 08/28/2026

C.E.O / Behaviorist
Title

Contractor Signature

Title

TRACY UNIFIED SCHOOL DISTRICT:

District Authorized Signature

Date

Funding Source

North School
Site/Department

Date Approved by the Board

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Associate Superintendent of Educational Services
DATE: September 4, 2026
SUBJECT: **Approve Agreement with A Plus Academic Center for In- Person Tutoring Services for Students Experiencing Housing Insecurity, for the 2026-2027 School Year**

BACKGROUND: In support of the on-going effort to improve student achievement for the most at-risk student populations, particularly students experiencing housing insecurity, A Plus Academic Center will provide in-person homework help and tutoring services to serve as an academic intervention. Per the McKinney-Vento Homeless Assistance Act of 1987, LEAs are required to ensure that unhoused students have access to a free and appropriate public education. Based on the unique challenges these students face; equitable accessibility is especially critical for these students.

RATIONALE: Students experiencing housing insecurities are most challenged educationally due to their vulnerable situation. A Plus Academic Center is an agency located in Tracy, which will allow families to coordinate sessions during the evenings and weekends. Students can receive homework help and/or tutoring services as needed. A Plus Academic Center and Prevention Services will monitor weekly student attendance and hours used. This service is in alignment with TUSD's LCAP Goal#1 Action 36: Intervention for Foster/Homeless Support.

FUNDING: Fees shall not exceed $50,000.00. Services will be paid with EHCY Homeless Grant Funds.

RECOMMENDATION: Approve Agreement with A Plus Academic Center for In- Person Tutoring Services for Students Experiencing Housing Insecurity, for the 2026-2027 School Year.

Prepared by: Samia Basravi, Coordinator of Prevention Services.

TRACY UNIFIED SCHOOL DISTRICT

1875 W. Lowell Ave., Tracy, California 95376

AGREEMENT FOR SPECIAL CONTRACT SERVICES

This agreement, by and between Tracy Unified School District, hereinafter referred to as "District," and A Plus Academics, hereinafter referred to as "Contractor," is for consultant or special services to be performed by a non-employee of the District. District and Contractor, herein named, do mutually agree to the following terms and conditions:

1. Contractor shall perform the following duties:
   Provide in-person homework help and tutoring services to students experiencing housing insecurity during the 2026-2027 school year. A Plus academic Center will provide a monthly student roster with each invoice submitted to TUSD for payment.

   Contractor shall do all work, attend all meetings, produce all reports and carry out all activities necessary for completion of the services described in this paragraph (1) AND OR [the attached hereto and incorporated herein by this reference as Exhibit "A".] This Agreement and its exhibits shall be known as the "Agreement Documents." Terms set forth in any Agreement Document shall be deemed to be incorporated in all Agreement Documents as if set forth in full therein. In the event of conflict between terms contained in these Agreement Documents, the more specific term shall control. If any portion of the Agreement Documents shall be in conflict with any other portion, provisions contained in the Agreement shall govern over conflicting provisions contained in the exhibits to the Agreement.

2. Contractor will provide the above services(s), as outlined in Paragraph 1, for a period of up to a total of 1,111 HOURS, under the terms of this agreement at the following location A Plus Academic Center.

3. In consideration of the services performed by Contractor, District shall pay Contractor according to the following fee schedule:

   a. District shall pay $45.00 per HOUR, not to exceed a total of $50,000.00. Contractor shall only be paid for work completed to the satisfaction of the District through the termination date of this agreement.

   b. District SHALL NOT reimburse Contractor for out-of-pocket expenses incurred during Contractor's performance of the services, including mileage, meals, and lodging in the District, with rates not to exceed those currently in effect for employees of the District. Reimbursement of expenses shall not exceed $0.00 for the term of this agreement.

   c. District shall make payment on a MONTHLY PROGRESS BASIS and within thirty (30) working days from Contractor's presentation of a detailed invoice or on a claim form provided by District. Original paid receipts are required for lodging, airfare (passenger coupon or ticket stub), automobile rental, and parking. Claims for unusual expenses, such as teaching materials, photocopying, etc., must be accompanied by original paid invoices.

4. The terms of the agreement shall commence on 09/23/2026, and shall terminate on 05/27/2027.

5. This agreement may be terminated at any time during the term by either party upon 30 days' written notice of termination delivered by certified mail, return receipt requested.

6. Amendments, changes, or modifications in the terms of this Agreement may only be made at any time by mutual written agreement between the parties hereto and shall be signed by the persons authorized to bind the parties hereto.

7. Contractor shall contact the District's designee at 209-830-3218 with any questions regarding performance of the services outlined above. District's designee shall determine if and when Contractor has completed the services described.

8. Contractor enters into this Agreement as an independent contractor and not as an employee of the District. The Contractor shall have no power or authority by this Agreement to bind the District in any respect except as provided herein. Nothing in this Agreement shall be construed to be inconsistent with this relationship or status. All employees, agents, contractors, or subcontractors hired or retained by the Contractor are employees, agents, contractors, or subcontractors of the Contractor and not of the District. The District shall not be obligated in any way to pay any wage claims or other claims made against Contractor by any such employees, agents, contractors, subcontractors, or any other person resulting from performance of this Agreement.

   a. CONTRACTOR shall be required to provide proof (Certificate of Insurance) of comprehensive general liability insurance coverage in the amount of one million dollars ($1,000,000.00) combined single limit per occurrence; two million dollars ($2,000,000.00) general aggregate. A separate additional insured endorsement shall be provided to include the DISTRICT and its officers, officials, employees, agents, and volunteers as additional insured in the policy. It is agreed that insurance coverage provided by CONTRACTOR herein is endorsed as primary and noncontributory to any similar insurance or self-insurance carried by DISTRICT. The DISTRICT reserves the right to adjust its insurance requirements as needed.

   b. Contractor WILL have significant contact with students. If applicable, proof of professional liability insurance, to include one million dollars ($1,000,000.00) per occurrence for Sexual Abuse/Molestation, is also required. If applicable, CONTRACTOR will comply with the provisions of Education Code 45125 regarding the submission of fingerprints to the California Department of Justice and the completion of criminal background investigations of the CONTRACTOR and/or its employees.

   Contractor agrees to hold harmless and to indemnify District for:

   Any injury to person or property sustained by Contractor or by any person, firm or corporation employed directly or indirectly by the Contractor or by any of the individuals participating in or associated with him or her, however caused; and any injury to person or property sustained by any person, firm or corporation, caused by act, neglect, default or omission of Contractor, or any person, firm or corporation directly or indirectly employed by Contractor upon or in connection with this Agreement, or any of the participants arising out of or in the course of their term of this Agreement, and Contractor at his or her own cost, expense and risk, shall defend any and all actions, suits or other legal proceedings that may be instituted against District for any such claim or demand, and pay or satisfy any judgment that may be rendered against District in any such action, suit or legal proceedings or the result thereof. Nothing herein provided shall be construed to require Contractor to hold harmless or indemnify District for liability or damages resulting from the negligence or willful act or omission of District or its officers, agents, or employees.

9. This Agreement is for the personal services of the Contractor, and the Contractor may not assign the performance of the services to any person or persons who are not parties to this Agreement, except for employees of the Contractor. None of the services covered by this Agreement shall be subcontracted without the prior written consent of the District, which will not be unreasonably withheld. Contractor shall be as fully responsible to the District for the negligent acts and omissions of its contractors and subcontractors, and of persons either directly or indirectly

employed by them, as it is for the negligent acts and omissions of persons directly employed by Contractor.

10. Contractor certifies that his or her current employer, if any, is fully cognizant of this Agreement and that payments hereunder are not in conflict with any federal, state, or local statutes, rules or regulations or with any policies of Contractor's current employer. Contractor covenants that neither it, nor any of its employees, agents, contractors or subcontractors has any interest, nor shall they acquire any interest, direct or indirect, in the subject of the Agreement, nor any other interest which would conflict in any manner or degree with the performance of its services hereunder. Contractor shall make all disclosures required by the District's conflict of interest code in accordance with the category designated by the District, unless the District determines in writing that Contractor's duties are more limited in scope than is warranted by the category designated by the District code and that a narrower disclosure category should apply. Contractor also agrees to make disclosure in compliance with the District conflict of interest code if, at any time after the execution of this Agreement, District determines and notifies Contractor in writing that Contractor's duties under this Agreement warrant greater disclosure by Contractor than was originally contemplated. Contractor shall make disclosures in the time, place and manner set forth in the conflict of interest code and as directed by the District.

11. District shall become the owner of, and entitled to, exclusive possession of all records, documents, graphs, photographic or other reproductions of any kind produced in the scope of services performed and no other uses thereof will be permitted except by permission of the District. Proprietary materials will be exempted from this clause.

12. Contractor shall keep itself fully informed of, shall observe and comply with, and shall cause any and all persons, firms or corporations employed by it or under its control to observe and comply with, applicable federal, state, county and municipal laws, ordinances, regulations, orders and decrees which in any manner affect those engaged or employed on the work described by this Agreement or the materials used or which in any way affect the conduct of the work.

13. Contractor shall not engage in unlawful employment discrimination. Such unlawful employment discrimination includes, but is not limited to, employment discrimination based upon a person's race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status, gender, citizenship, or sexual orientation.

14. Contractor shall maintain and make available for inspection by the District and its auditors accurate records of all of its costs, disbursements, and receipts with respect to any work under this Contract. Such inspections may be made during regular office hours at any time until six (6) months after the final payments under this Agreement are made to the Contractor.

AGREED:

CONTRACTOR:

Sadhana Barma
Contractor Signature 09/03/2026

Director/owner
Title

Contractor Signature

Title

TRACY UNIFIED SCHOOL DISTRICT:

District Authorized Signature

Date

Funding Source

District Office
Site/Department

Date Approved by the Board

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Associate Superintendent of Educational Services
DATE: September 2, 2026
SUBJECT: **Approve Agreement for Contract Services with Community Medical Centers to Provide Anger Management Counseling Classes to Students During the 2026-2027 School Year**

BACKGROUND: The Prevention Services Department coordinates prevention and early intervention services for the District. Referred students are enrolled in a psychoeducational course that addresses skill-building, decision making, and appropriate replacement behaviors. This intervention meets the need of students experiencing anger and frustration that may result to physical altercations.

RATIONALE: Social and emotional interventions are a part of the multi-tiered system of supports, which TUSD uses as a framework to navigate student success. Students suspended and/or expelled for aggressive or combative behavior-related incidences will be referred to TUSD's tier 2 targeted intervention. Students will be enrolled into Community Medical Centers evidence-based Stress and Conflict Management interactive course that will target cognitive restructuring, social skills development, a goal-setting workshop, and problem-solving skills development. This intervention is in alignment with TUSD's LCAP Goal #2: Provide a safe and equitable learning environment for all students and staff.

FUNDING: The total cost for Community Medical Centers services will not exceed $11,250.00. Services will be paid for using TUSD LCAP funds.

RECOMMENDATION: Approve Agreement for Special Contract Services with Community Medical Centers to provide Anger Management Counseling Classes to Students During the 2026-2027 School Year.

Prepared by: Samia Basravi, Coordinator of Prevention Services.

COMMUNITY
Medical Centers

AGREEMENT FOR SPECIAL CONTRACT SERVICES

Anger Management and Conflict Resolution Counseling

2026/2027 School Year

This agreement, by and between **Tracy Unified School District**, with a principal address of 1875 W. Lowell Avenue, Tracy, CA 95376 (hereinafter "District") and **Community Medical Centers, Inc.** (CMC), a California non-profit corporation with a principal address of 7210 Murray Drive, Stockton, CA 95210 (hereinafter "Contractor"), (hereinafter individually "Party" or jointly "Parties"), is for consultant or special services to be performed by a non-employee of the District.

District and Contractor, herein named, do mutually agree to the following terms and conditions:

1. Contractor shall perform the following duties:

   A. Provide **Anger Management & Conflict Resolution Counseling** during the **2026/2027 School year** to start by September 28th, 2026 –May 27, 2027, per the dates, hours, and locations specified on **Exhibit A, ~~Tracy~~ Tracy Unified School District/Community Medical Centers Substance Use Counseling Schedule 2026/2027 School Year**, attached hereto and incorporated herein by this reference.

   B. Submit a monthly Mental Health Referral Log and a Student Log for each school site along with monthly invoices ..

   C. Ensure that Contractor's Providers must be either a Marriage Family Therapist (MFT), Master of Social Work (MSW) interns, Licensed Clinical Social Worker (LCSW), Licensed Marriage Family Therapist (LMFT), or a registered Associate with the Board of Behavioral Sciences (BBS) or certified substance use disorder counselors or certified behavioral health counselors.

   Contractor shall do all work, attend all meetings, produce all reports and carry out all activities necessary for completion of the services described in this Paragraph 1 and Exhibit A (hereby "Services"). This Agreement and its exhibits shall be known as the "Agreement Documents." Terms set forth in any Agreement Document shall be deemed to be incorporated in all Agreement Documents as if set forth in full therein. In the event of conflict between terms contained in these Agreement Documents, the more specific term shall control. If any portion of the Agreement Documents shall be in conflict with any other portion, provisions contained in the Agreement shall govern over conflicting provisions contained in the exhibits to the Agreement.

2. In consideration of the Services performed by Contractor, District shall pay Contractor according to the following fee schedule:

   A. District shall pay Contractor a **total of two thousand two hundred and fifty dollars ($2,250.00) per cohort of Anger Management & Conflict Resolution Counseling for a maximum of 5 cohorts per school year totaling eleven thousand two hundred and fifty ($11,250.00). This includes three scheduled cohorts with room for additional classes. The amount of $375.00 will be charged for each class should there be cancellations by the district or if a student requires a make-up class. Each class missed due to contractor cancellation will need to be made up at no charge.** Contractor shall only be paid for work completed to the satisfaction of District through the termination date of this agreement.

   B. District **shall** not reimburse Contractor for out-of-pocket expenses incurred during Contractor's performance of the services ..

   C. District shall make payment on a SINGLE PAYMENT UPON COMPLETION OF THE DUTIES and within thirty (30) working days from Contractor's presentation of a detailed invoice or on a claim form provided by District.

3. The terms of the agreement shall commence on **September 28, 2026** and shall terminate on **May ~~27,~~ 2027.**

This agreement may be terminated at any time during the term by either party upon thirty (30) days' written notice to the other party. .

4. Amendments, changes or modifications in the terms of this Agreement may only be made at any time by mutual written agreement between the parties hereto and shall be signed by the persons authorized to bind the parties hereto.

5. Contractor shall contact District's designee, **Samia Basravi, at (209) 830-3218,** with any questions regarding performance of the services outlined above. District's designee shall determine if and when Contractor has completed the services described.

6. Contractor enters into this Agreement as an independent contractor and not as an employee of the District. The Contractor shall have no power or authority by this Agreement to bind the District in any respect except as provided herein. Nothing in this Agreement shall be construed to be inconsistent with this relationship or status. All employees, agents, contractors or subcontractors hired or retained by Contractor are employees, agents, contractors or subcontractors of Contractor and not of District. District shall not be obligated in any way to pay any wage claims or other claims made against Contractor by any such employees, agents, contractors or subcontractors, or any other person resulting from performance of this Agreement.

   A. CONTRACTOR shall be required to provide proof (Certificate of Insurance) of comprehensive general liability insurance coverage in the amount of one million dollars ($1,000,000.00) combined single limit per occurrence and Two Million Dollars ($2,000,000.00) general aggregate. A separate additional insured endorsement shall be provided to include the District and its officers, officials, employees, agents and volunteers as additional insured in the policy. It is agreed that insurance coverage provided by CONTRACTOR herein is endorsed as primary and noncontributory to any similar insurance or self-insurance carried by District. The District reserves the right to adjust its insurance requirements as needed.

   B. Contractor will have significant contact with students. If applicable, proof of professional liability insurance, to include one million dollars ($1,000,000.00) per occurrence for Sexual Abuse/ Molestation is also required. If applicable, Contractor will comply with the provisions of Education Code 45125 regarding the submission of fingerprints to the California Department of Justice and the completion of criminal background investigations of Contractor and/or its employees.

   Contractor agrees to hold harmless and to indemnify District for any liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injuries or damages are directly caused by an acts or omissions of Contractor, its officers, agents or employees. The duty to defend and the duty to indemnify are separate and distinct obligations. Contractor will not defend the District.

7. This Agreement is for the personal services of the Contractor and Contractor may not assign the performance of the services to any person or persons who are not parties to this Agreement except for employees of Contractor. None of the services covered by this Agreement shall be subcontracted without the prior written consent of the District, which will not be unreasonably withheld. Contractor shall be as fully responsible to the District for the negligent acts and omissions of its contractors and subcontractors, and of persons either directly or indirectly employed by them, as it is for the negligent acts and omissions of persons directly employed by Contractor.

8. Contractor certifies that his or her current employer, if any, is fully cognizant of this Agreement and that payments hereunder are not in conflict with any federal, state, or local statutes, rules or regulations or with any policies of Contractor's current employer. Contractor covenants that neither it, nor any of its

employees, agents, contractors or subcontractors has any interest, nor shall they acquire any interest, direct or indirect, in the subject of the Agreement, nor any other interest which would conflict in any manner or degree with the performance of its services hereunder. Contractor shall make all disclosures required by the District's conflict of interest code in accordance with the category designated by the District, unless the District determines in writing that Contractor's duties are more limited in scope than is warranted by the category designated by the District code and that a narrower disclosure category should apply. Contractor also agrees to make disclosure in compliance with the District conflict of interest code if, at any time after the execution of this Agreement, District determines and notifies Contractor in writing that Contractor's duties under this Agreement warrant greater disclosure by Contractor than was originally contemplated. Contractor shall make disclosures in the time, place and manner set forth in the conflict of interest code and as directed by the District.

9. All medical records are the property of Contractor, and information from patient records may be shared only with the written approval of the patient or their legal parent or guardian in accordance with federal and state laws and regulations.

10. Contractor shall keep itself fully informed of, shall observe and comply with, and shall cause any and all persons, firms or corporations employed by it or under its control to observe and comply with, applicable federal, state, county and municipal laws, ordinances, regulations, orders and decrees which in any manner affect those engaged or employed on the work described by this Agreement or the materials used or which in any way affect the conduct of the work.

11. Contractor shall not engage in unlawful employment discrimination. Such unlawful employment discrimination includes, but is not limited to, employment discrimination based upon a person's race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status, gender, citizenship, or sexual orientation.

12. Subject to Section 9, contractor shall maintain and make available for inspection by the District and its auditors accurate records of all of its costs, disbursements and receipts with respect to any work under this Contract. Such inspections may be made during regular office hours at any time until six (6) months after the final payments under this Agreement are made to the Contractor.

AGREED:

Contractor: Community Medical Centers, Inc.

By: Gregory Diederich
Gregory Diederich (Aug 28, 2026 15:27:19 PDT)

Name/Title: Gregory Diederich, CEO

Federal ID No.: 94-2437106

Date: Aug 28, 2026

District: Tracy Unified School District

By: _____

Name/Title: _____

Date: _____

_____
Department/Site Approval

Budget Approval

_____
Date Approved by the Board

EXHIBIT A

TRACY UNIFIED SCHOOL DISTRICT / COMMUNITY MEDICAL CENTERS, INC.

ANGER MANAGEMENT & CONFLICT RESOLUTION

COUNSELING SCHEDULE 202 6 /2027 SCHOOL YEAR

SCHOOL SITE	NUMBER OF SESSIONS PER COHORT	TOTAL COST PER COHORT (@ $375 PER SESSION- ALL INCLUSIVE)
TRACY UNIFIED SCHOOL DISTRICT OFFICE	6	$2250.00
TOT AL FOR 5 COHORTS FOR THE 2026 / 2027 SCHOOL YEAR		**$11,250.00**

***$375 for each additional session for the purpose of student make - up if needed.**

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Associate Superintendent of Educational Services
DATE: September 2, 2026
SUBJECT: **Approve Agreement for Contract Services with Community Medical Centers to Provide Mandatory Substance Use Counseling to Students During the 2026-2027 School Year**

BACKGROUND: Prevention Services coordinates prevention and early intervention services for students who are identified to be in violation of the District's Alcohol, Drug, and Tobacco violation. Students are referred to mandatory substance use counseling and attend a six-week drug psychoeducation class taught by a certified substance use counselor.

RATIONALE: Social and emotional interventions are a part of the multi-tiered system of supports, which TUSD uses as a framework to navigate student success. Students suspended for substance-related incidences will be referred to TUSD's Tier 2 targeted intervention. Students will be enrolled into a six-week class facilitated by Community Medical Centers. This effort is in alignment with the District's Strategic Goal #1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or career goals; and District Strategic Goal #3; Apply fiscal operational and community resources to ensure a safe learning environment that supports staff and student goals.

FUNDING: The total cost for Community Medical Centers services will not exceed $11,250.00. Services will be paid for using TUSD LCAP funds.

RECOMMENDATION: Approve Agreement for Special Contract Services with Community Medical Centers to Provide Mandatory Substance Use Counseling Classes to Students During the 2026-27 School Year.

Prepared by: Samia Basravi, Coordinator of Prevention Services.

COMMUNITY
Medical Centers

AGREEMENT FOR SPECIAL CONTRACT SERVICES

Mandatory Substance Use Counseling 2026/2027 School Year

This agreement, by and between **Tracy Unified School District**, with a principal address of 1875 W. Lowell Avenue, Tracy, CA 95376 (hereinafter "District") and **Community Medical Centers, Inc.** (CMC), a California non-profit corporation with a principal address of 7210 Murray Drive, Stockton, CA 95210 (hereinafter "Contractor"), (hereinafter individually "Party" or jointly "Parties"), is for consultant or special services to be performed by a non-employee of the District.

District and Contractor, herein named, do mutually agree to the following terms and conditions:

1. Contractor shall perform the following duties:

   A. Provide **Mandatory Substance Use Counseling** during the **2026/2027 School year** to be held September 30th, 2026 – May 27, 2027, per the dates, hours, and locations specified on **Exhibit A, Tracy Unified School District/Community Medical Centers Substance Use Counseling Schedule 2026/2027 School Year**, attached hereto and incorporated herein by this reference.

   B. Submit a monthly Mental Health Referral Log and a Student Log for each school site along with monthly invoices..

   C. Ensure that Contractor's Providers must be a Marriage Family Therapist (MFT), Master of Social Work (MSW) interns, Licensed Clinical Social Worker (LCSW), Licensed Marriage Family Therapist (LMFT), or a registered Associate with the Board of Behavioral Sciences (BBS) or certified substance use disorder counselors.

   Contractor shall do all work, attend all meetings, produce all reports and carry out all activities necessary for completion of the services described in this Paragraph 1 and Exhibit A (hereby "Services"). This Agreement and its exhibits shall be known as the "Agreement Documents." Terms set forth in any Agreement Document shall be deemed to be incorporated in all Agreement Documents as if set forth in full therein. In the event of conflict between terms contained in these Agreement Documents, the more specific term shall control. If any portion of the Agreement Documents shall be in conflict with any other portion, provisions contained in the Agreement shall govern over conflicting provisions contained in the exhibits to the Agreement.

2. In consideration of the Services performed by Contractor, District shall pay Contractor according to the following fee schedule:

   A. District shall pay Contractor a **total of two thousand two hundred and fifty dollars ($2,250.00) per cohort of Substance Use Disorder counseling for a maximum of 5 cohorts per school year totaling eleven thousand two hundred and fifty ($11,250.00). This includes three scheduled cohorts with room for additional classes. The amount of $375.00 will be charged for each class, should there be cancellations by the district or if a student requires a make-up class. Each class missed due to contractor cancellation will need to be made up at no charge.** Contractor shall only be paid for work completed to the satisfaction of District through the termination date of this agreement.

   B. District **shall** not reimburse Contractor for out-of-pocket expenses incurred during Contractor's performance of the services..

   C. District shall make payment on a SINGLE PAYMENT UPON COMPLETION OF THE DUTIES and within thirty (30) working days from Contractor's presentation of a detailed invoice or on a claim form provided by District.

3. The terms of the agreement shall commence on **September 30, 2026** and shall terminate on **May 27, 2027.**

This agreement may be terminated at any time during the term by either party upon thirty (30) days' written notice to the other party. .

4. Amendments, changes or modifications in the terms of this Agreement may only be made at any time by mutual written agreement between the parties hereto and shall be signed by the persons authorized to bind the parties hereto.

5. Contractor shall contact District's designee, **Samia Basravi, at (209) 830-3218,** with any questions regarding performance of the services outlined above. District's designee shall determine if and when Contractor has completed the services described.

6. Contractor enters into this Agreement as an independent contractor and not as an employee of the District. The Contractor shall have no power or authority by this Agreement to bind the District in any respect except as provided herein. Nothing in this Agreement shall be construed to be inconsistent with this relationship or status. All employees, agents, contractors or subcontractors hired or retained by Contractor are employees, agents, contractors or subcontractors of Contractor and not of District. District shall not be obligated in any way to pay any wage claims or other claims made against Contractor by any such employees, agents, contractors or subcontractors, or any other person resulting from performance of this Agreement.

   A. CONTRACTOR shall be required to provide proof (Certificate of Insurance) of comprehensive general liability insurance coverage in the amount of one million dollars ($1,000,000.00) combined single limit per occurrence and Two Million Dollars ($2,000,000.00) general aggregate. A separate additional insured endorsement shall be provided to include the District and its officers, officials, employees, agents and volunteers as additional insured in the policy. It is agreed that insurance coverage provided by CONTRACTOR herein is endorsed as primary and noncontributory to any similar insurance or self-insurance carried by District. The District reserves the right to adjust its insurance requirements as needed.

   B. Contractor will have significant contact with students. If applicable, proof of professional liability insurance, to include one million dollars ($1,000,000.00) per occurrence for Sexual Abuse/ Molestation is also required. If applicable, Contractor will comply with the provisions of Education Code 45125 regarding the submission of fingerprints to the California Department of Justice and the completion of criminal background investigations of Contractor and/or its employees.

   Contractor agrees to hold harmless and to indemnify District for any liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injuries or damages are directly caused by an acts or omissions of Contractor, its officers, agents or employees. The duty to defend and the duty to indemnify are separate and distinct obligations. Contractor will not defend the District.

7. This Agreement is for the personal services of the Contractor and Contractor may not assign the performance of the services to any person or persons who are not parties to this Agreement except for employees of Contractor. None of the services covered by this Agreement shall be subcontracted without the prior written consent of the District, which will not be unreasonably withheld. Contractor shall be as fully responsible to the District for the negligent acts and omissions of its contractors and subcontractors, and of persons either directly or indirectly employed by them, as it is for the negligent acts and omissions of persons directly employed by Contractor.

8. Contractor certifies that his or her current employer, if any, is fully cognizant of this Agreement and that payments hereunder are not in conflict with any federal, state, or local statutes, rules or regulations or with any policies of Contractor's current employer. Contractor covenants that neither it, nor any of its

employees, agents, contractors or subcontractors has any interest, nor shall they acquire any interest, direct or indirect, in the subject of the Agreement, nor any other interest which would conflict in any manner or degree with the performance of its services hereunder. Contractor shall make all disclosures required by the District's conflict of interest code in accordance with the category designated by the District, unless the District determines in writing that Contractor's duties are more limited in scope than is warranted by the category designated by the District code and that a narrower disclosure category should apply. Contractor also agrees to make disclosure in compliance with the District conflict of interest code if, at any time after the execution of this Agreement, District determines and notifies Contractor in writing that Contractor's duties under this Agreement warrant greater disclosure by Contractor than was originally contemplated. Contractor shall make disclosures in the time, place and manner set forth in the conflict of interest code and as directed by the District.

9. All medical records are the property of Contractor, and information from patient records may be shared only with the written approval of the patient or their legal parent or guardian in accordance with federal and state laws and regulations.

10. Contractor shall keep itself fully informed of, shall observe and comply with, and shall cause any and all persons, firms or corporations employed by it or under its control to observe and comply with, applicable federal, state, county and municipal laws, ordinances, regulations, orders and decrees which in any manner affect those engaged or employed on the work described by this Agreement or the materials used or which in any way affect the conduct of the work.

11. Contractor shall not engage in unlawful employment discrimination. Such unlawful employment discrimination includes, but is not limited to, employment discrimination based upon a person's race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status, gender, citizenship, or sexual orientation.

12. Subject to Section 9, contractor shall maintain and make available for inspection by the District and its auditors accurate records of all of its costs, disbursements and receipts with respect to any work under this Contract. Such inspections may be made during regular office hours at any time until six (6) months after the final payments under this Agreement are made to the Contractor.

AGREED:

Contractor: Community Medical Centers, Inc.

By: Gregory Diederich
Gregory Diederich (Aug 28, 2026 15:26:43 PDT)

Name/Title: Gregory Diederich, CEO

Federal ID No.: 94-2437106

Date: Aug 28, 2026

District: Tracy Unified School District

By: _____

Name/Title: _____

Date: _____

_____
Department/Site Approval

Budget Approval

_____
Date Approved by the Board

EXHIBIT A

TRACY UNIFIED SCHOOL DISTRICT / COMMUNITY MEDICAL CENTERS, INC.

SUBSTANCE USE COUNSELING SCHEDULE 2026 / 2027 SCHOOL YEAR

SCHOOL SITE	NUMBER OF SESSIONS PER COHORT	TOTAL COST PER COHORT (@ $375 PER SESSION- ALL INCLUSIVE)
TRACY UNIFIED SCHOOL DISTRICT OFFICE	6	$2250.00
TOTAL FOR UP TO 5 COHORTS FOR THE 2026/2027 SCHOOL YEAR		**$11,250.00**

***$375 for each additional session for the purpose of student make - up if needed.**

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Associate Superintendent of Educational Services
DATE: September 4, 2026
SUBJECT: **Approve Agreement for Contract Services between Daybreak Health PC for the 2026-2027 School Year**

BACKGROUND: Tracy Unified School District (TUSD) provides mental health services to all students who may be experiencing mental health challenges posing barriers to their academic performances and overall well-being. Social and emotional interventions in the school setting are necessary for students to access in order to be academically successful.

RATIONALE: Social and emotional interventions are a part of the multi-tiered system of supports, which TUSD uses as a framework to navigate student success. Tier 2 and 3 interventions are targeted and intensive behavioral health services for students who are struggling to meet academic, attendance, and/or behavioral standards within a school setting. TUSD will contract with Daybreak Health PC to provide teletherapy school-based mental health counseling services to all students at Tracy Unified School District Schools. This effort is in alignment with TUSD's LCAP Goal #1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and /or career goals; and Goal #3: Apply fiscal operational and community resource to ensure a safe learning environment that supports staff and students.

FUNDING: Daybreak Health PC provides these services at no cost to Tracy Unified School District.

RECOMMENDATION: Approve Agreement for Contract Services between Daybreak Health PC and Tracy Unified School District for the 2026-27 School Year.

Prepared by: Samia Basravi, Coordinator of Prevention Services.

TRACY UNIFIED SCHOOL DISTRICT

1875 W. Lowell Ave., Tracy, California 95376

AGREEMENT FOR SPECIAL CONTRACT SERVICES

This agreement, by and between Tracy Unified School District, hereinafter referred to as "District," and Daybreak Health PC, hereinafter referred to as "Contractor," is for consultant or special services to be performed by a non-employee of the District. District and Contractor, herein named, do mutually agree to the following terms and conditions:

1. Contractor shall perform the following duties:

   Provide K–12 teletherapy services to referred students, with each student eligible for up to 24 sessions. Daybreak, a CYBHI-affiliated provider, will support the district partnership through a dedicated account manager, dashboard access, and data reporting. District and school staff may submit unlimited student referrals. Daybreak Care Coordinators will also connect directly with parents/caregivers to promote family engagement and support participation in services.

   Contractor shall do all work, attend all meetings, produce all reports and carry out all activities necessary for completion of the services described in this paragraph (1) AND OR [the attached hereto and incorporated herein by this reference as Exhibit "A".] This Agreement and its exhibits shall be known as the "Agreement Documents." Terms set forth in any Agreement Document shall be deemed to be incorporated in all Agreement Documents as if set forth in full therein. In the event of conflict between terms contained in these Agreement Documents, the more specific term shall control. If any portion of the Agreement Documents shall be in conflict with any other portion, provisions contained in the Agreement shall govern over conflicting provisions contained in the exhibits to the Agreement.

2. Contractor will provide the above services(s), as outlined in Paragraph 1, for a period of up to a total of 164 DAYS, under the terms of this agreement at the following location Virtual districtwide.

3. In consideration of the services performed by Contractor, District shall pay Contractor according to the following fee schedule:

   a. District shall pay $0.00 per FLAT RATE, not to exceed a total of $0.00. Contractor shall only be paid for work completed to the satisfaction of the District through the termination date of this agreement.

   b. District SHALL NOT reimburse Contractor for out-of-pocket expenses incurred during Contractor's performance of the services, including mileage, meals, and lodging in the District, with rates not to exceed those currently in effect for employees of the District. Reimbursement of expenses shall not exceed $0.00 for the term of this agreement.

   c. District shall make payment on a MONTHLY PROGRESS BASIS and within thirty (30) working days from Contractor's presentation of a detailed invoice or on a claim form provided by District. Original paid receipts are required for lodging, airfare (passenger coupon or ticket stub), automobile rental, and parking. Claims for unusual expenses, such as teaching materials, photocopying, etc., must be accompanied by original paid invoices.

4. The terms of the agreement shall commence on 09/23/2026, and shall terminate on 05/27/2027.

5. This agreement may be terminated at any time during the term by either party upon 30 days' written notice of termination delivered by certified mail, return receipt requested.

6. Amendments, changes, or modifications in the terms of this Agreement may only be made at any time by mutual written agreement between the parties hereto and shall be signed by the persons authorized to bind the parties hereto.

7. Contractor shall contact the District's designee at 209-830-3218 with any questions regarding performance of the services outlined above. District's designee shall determine if and when Contractor has completed the services described.

8. Contractor enters into this Agreement as an independent contractor and not as an employee of the District. The Contractor shall have no power or authority by this Agreement to bind the District in any respect except as provided herein. Nothing in this Agreement shall be construed to be inconsistent with this relationship or status. All employees, agents, contractors, or subcontractors hired or retained by the Contractor are employees, agents, contractors, or subcontractors of the Contractor and not of the District. The District shall not be obligated in any way to pay any wage claims or other claims made against Contractor by any such employees, agents, contractors, subcontractors, or any other person resulting from performance of this Agreement.

   a. CONTRACTOR shall be required to provide proof (Certificate of Insurance) of comprehensive general liability insurance coverage in the amount of one million dollars ($1,000,000.00) combined single limit per occurrence; two million dollars ($2,000,000.00) general aggregate. A separate additional insured endorsement shall be provided to include the DISTRICT and its officers, officials, employees, agents, and volunteers as additional insured in the policy. It is agreed that insurance coverage provided by CONTRACTOR herein is endorsed as primary and noncontributory to any similar insurance or self-insurance carried by DISTRICT. The DISTRICT reserves the right to adjust its insurance requirements as needed.

   b. Contractor WILL have significant contact with students. If applicable, proof of professional liability insurance, to include one million dollars ($1,000,000.00) per occurrence for Sexual Abuse/Molestation, is also required. If applicable, CONTRACTOR will comply with the provisions of Education Code 45125 regarding the submission of fingerprints to the California Department of Justice and the completion of criminal background investigations of the CONTRACTOR and/or its employees.

   Contractor agrees to hold harmless and to indemnify District for:

   Any injury to person or property sustained by Contractor or by any person, firm or corporation employed directly or indirectly by the Contractor or by any of the individuals participating in or associated with him or her, however caused; and any injury to person or property sustained by any person, firm or corporation, caused by act, neglect, default or omission of Contractor, or any person, firm or corporation directly or indirectly employed by Contractor upon or in connection with this Agreement, or any of the participants arising out of or in the course of their term of this Agreement, and Contractor at his or her own cost, expense and risk, shall defend any and all actions, suits or other legal proceedings that may be instituted against District for any such claim or demand, and pay or satisfy any judgment that may be rendered against District in any such action, suit or legal proceedings or the result thereof. Nothing herein provided shall be construed to require Contractor to hold harmless or indemnify District for liability or damages resulting from the negligence or willful act or omission of District or its officers, agents, or employees.

9. This Agreement is for the personal services of the Contractor, and the Contractor may not assign the performance of the services to any person or persons who are not parties to this Agreement, except for employees of the Contractor. None of the services covered by this Agreement shall be subcontracted without the prior written consent of the District, which will not be unreasonably withheld. Contractor shall be as fully responsible to the District for the negligent acts and omissions of its contractors and subcontractors, and of persons either directly or indirectly

employed by them, as it is for the negligent acts and omissions of persons directly employed by Contractor.

10. Contractor certifies that his or her current employer, if any, is fully cognizant of this Agreement and that payments hereunder are not in conflict with any federal, state, or local statutes, rules or regulations or with any policies of Contractor's current employer. Contractor covenants that neither it, nor any of its employees, agents, contractors or subcontractors has any interest, nor shall they acquire any interest, direct or indirect, in the subject of the Agreement, nor any other interest which would conflict in any manner or degree with the performance of its services hereunder. Contractor shall make all disclosures required by the District's conflict of interest code in accordance with the category designated by the District, unless the District determines in writing that Contractor's duties are more limited in scope than is warranted by the category designated by the District code and that a narrower disclosure category should apply. Contractor also agrees to make disclosure in compliance with the District conflict of interest code if, at any time after the execution of this Agreement, District determines and notifies Contractor in writing that Contractor's duties under this Agreement warrant greater disclosure by Contractor than was originally contemplated. Contractor shall make disclosures in the time, place and manner set forth in the conflict of interest code and as directed by the District.

11. District shall become the owner of, and entitled to, exclusive possession of all records, documents, graphs, photographic or other reproductions of any kind produced in the scope of services performed and no other uses thereof will be permitted except by permission of the District. Proprietary materials will be exempted from this clause.

12. Contractor shall keep itself fully informed of, shall observe and comply with, and shall cause any and all persons, firms or corporations employed by it or under its control to observe and comply with, applicable federal, state, county and municipal laws, ordinances, regulations, orders and decrees which in any manner affect those engaged or employed on the work described by this Agreement or the materials used or which in any way affect the conduct of the work.

13. Contractor shall not engage in unlawful employment discrimination. Such unlawful employment discrimination includes, but is not limited to, employment discrimination based upon a person's race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status, gender, citizenship, or sexual orientation.

14. Contractor shall maintain and make available for inspection by the District and its auditors accurate records of all of its costs, disbursements, and receipts with respect to any work under this Contract. Such inspections may be made during regular office hours at any time until six (6) months after the final payments under this Agreement are made to the Contractor.

AGREED:

CONTRACTOR:

Alex Alvarado
Contractor Signature 09/03/2026

CEO
Title

Contractor Signature

Title

TRACY UNIFIED SCHOOL DISTRICT:

District Authorized Signature

Date

Funding Source

District Office
Site/Department

Date Approved by the Board

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Associate Superintendent of Educational Services
DATE: September 9, 2026
SUBJECT: **Approve Overnight Travel for the Kimball High School Cross Country Team and Coaches to Attend the Mt. SAC Invitational in Walnut, CA on October 22-25, 2026**

BACKGROUND: The Kimball High School Cross Country Team, consisting of approximately 18-25 students, two Coaches Ben Trombley and Jennifer Trombley, along with District approved parent volunteers that will travel to Walnut, CA, for the Mt. SAC Cross Country Invitational. We will stay overnight October 22 – October 25, 2026, and will return to Kimball High School on October 25, 2026. Kimball High Cross Country has been a growing program, successful in the TCAL League and in the Sac-Joaquin Section. While at Mt. SAC, we will also visit Six Flags Magic Mountain Theme Park in Valencia, CA.

RATIONALE: The Cross Country competition involves students competing against athletes from across California and the United States. This aligns with Strategic Goal #1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or career goals.

FUNDING: Lodging, Transportation, and Magic Mountain tickets will be paid through a combination of fundraising opportunities and donations. Estimated lodging to be $4,000 and gas to be $900.

RECOMMENDATION: Approve Overnight Travel for the Kimball High School Cross Country Team and Coaches to Attend the Mt. SAC Invitational in Walnut, CA on October 22-25, 2026

Prepared by: Mrs. Amanda Bowman, Principal, Kimball High School

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Associate Superintendent of Educational Services
DATE: September 9, 2026
SUBJECT: **Approve Overnight Travel for the Kimball High School Cross Country Team and Coaches to Attend the Clovis Invitational in Walnut, CA on October 8-9, 2026**

BACKGROUND: The Kimball High School Cross Country Team, consisting of approximately 12 students, two Coaches Ben Trombley and Jennifer Trombley, along with District approved parent volunteers, will travel to Fresno, CA, for the Clovis Cross Country Invitational. We will stay overnight October 8 – October 9, 2026, and will return to Kimball High School on October 9, 2026. Kimball High Cross Country has been a growing program, successful in the TCAL League and in the Sac-Joaquin Section.

RATIONALE: The Cross Country competition involves students competing against athletes from across California and the United States. This aligns with Strategic Goal #1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or career goals. First race is scheduled for 7:40 am on Friday Morning (This is during Fall Break).

FUNDING: Lodging and transportation will be paid through a combination of fundraising opportunities and donations. Estimated lodging to be $700 and gas to be $100.

RECOMMENDATION Approve Overnight Travel for the Kimball High School Cross Country Team and Coaches to Attend the Covis Invitational in Fresno, CA on October 8-9, 2026.

Prepared by: Mrs. Amanda Bowman, Principal, Kimball High School

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Associate Superintendent of Educational Services
DATE: September 22, 2026
SUBJECT: **Approve Agreement with Operation Scholars to Facilitate "Too Good for Drugs" Curriculum to Students for the 2026-2027 School Year**

BACKGROUND: San Joaquin County Office of Education will provide primary prevention services for substance use disorders (SUD). These will include strategies, services, and initiatives directed at individuals who have not been determined to require SUD treatment to reduce both direct and indirect adverse personal, social, and health and economic consequences resulting from problematic alcohol and other drug (AOD) availability, manufacturing, distribution, promotion, sales and use.

Services will be designed to educate and counsel individuals on substance abuse and provide Activities to reduce the risk of such abuse by individuals. Priority will be given to programs for populations that are at risk for developing a pattern of substance abuse and ensure that those Programs develop community-based prevention strategies.

Funds will support prevention services as detailed in the County's Strategic Prevention Plan. Services will be provided to school-aged children and youth in grades 5-8. The schools that will receive access to these services are as follows: Bohn, Central, Freiler, Hirsch, Jacobson, Kelly, McKinley, Monte Vista, North, Poet, South/West Park, Villalovoz, & Williams.

RATIONALE: Social and emotional interventions are a part of the multi-tiered system of supports, which TUSD uses as a framework to navigate student success. Per the SUDP, SJCOE has designated grades 5-8 to receive substance use prevention services during after school as a TUSD's tier 1 intervention. Operation Scholars will receive training on the "Too Good for Drugs" curriculum, outreach to students in grades 5-8, and monitor the attendance and completion of the eight-week curriculum. This effort is in alignment with TUSD's LCAP Goal #1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or career goals; and Goal #3: Apply fiscal operational and community resources to ensure a safe learning environment that supports staff and student goals.

FUNDING: The total cost for thirteen (13) eight-week cycles of "Too Good for Drugs" curriculum will not exceed $19,500.00. Services will be paid for with the Substance Abuse Prevention and Treatment Block Grant through SJCOE.

RECOMMENDATION: Approve Agreement with Operation Scholars to Facilitate "Too Good for Drugs" Curriculum to Students for the 2026-2027 School Year.

Prepared by: Samia Basravi, Coordinator of Prevention Services.

TRACY UNIFIED SCHOOL DISTRICT

1875 W. Lowell Ave., Tracy, California 95376

AGREEMENT FOR SPECIAL CONTRACT SERVICES

This agreement, by and between Tracy Unified School District, hereinafter referred to as "District," and Operation Scholars, hereinafter referred to as "Contractor," is for consultant or special services to be performed by a non-employee of the District. District and Contractor, herein named, do mutually agree to the following terms and conditions:

1. Contractor shall perform the following duties:

   Facilitate "Too Good For Drugs" curriculum to students in grades 5-8 as a voluntary Tier 1 intervention, per the Substance Use Disorder Plan (SUDP), for up to a total of (8) eight-week sessions during the 2026-2027 school year. The schools that have access to this program are as follows: Bohn, Central, Freiler, Hirsch, Jacobson, Kelly, McKinley, Monte Vista, North, Poet, South/West Park, Villalovoz, & Williams. Invoices will be paid with proof of services through a collection of student attendance logs and hours completed.

   Contractor shall do all work, attend all meetings, produce all reports and carry out all activities necessary for completion of the services described in this paragraph (1) AND OR [the attached hereto and incorporated herein by this reference as Exhibit "A".] This Agreement and its exhibits shall be known as the "Agreement Documents." Terms set forth in any Agreement Document shall be deemed to be incorporated in all Agreement Documents as if set forth in full therein. In the event of conflict between terms contained in these Agreement Documents, the more specific term shall control. If any portion of the Agreement Documents shall be in conflict with any other portion, provisions contained in the Agreement shall govern over conflicting provisions contained in the exhibits to the Agreement.

2. Contractor will provide the above services(s), as outlined in Paragraph 1, for a period of up to a total of 104 HOURS, under the terms of this agreement at the following location Above Specified Schools.

3. In consideration of the services performed by Contractor, District shall pay Contractor according to the following fee schedule:

   a. District shall pay $1,500.00 per FLAT RATE, not to exceed a total of $19,500.00. Contractor shall only be paid for work completed to the satisfaction of the District through the termination date of this agreement.

   b. District SHALL NOT reimburse Contractor for out-of-pocket expenses incurred during Contractor's performance of the services, including mileage, meals, and lodging in the District, with rates not to exceed those currently in effect for employees of the District. Reimbursement of expenses shall not exceed $0.00 for the term of this agreement.

   c. District shall make payment on a SINGLE PAYMENT UPON COMPLETION OF THE DUTIES and within thirty (30) working days from Contractor's presentation of a detailed invoice or on a claim form provided by District. Original paid receipts are required for lodging, airfare (passenger coupon or ticket stub), automobile rental, and parking. Claims for unusual expenses, such as teaching materials, photocopying, etc., must be accompanied by original paid invoices.

4. The terms of the agreement shall commence on 09/23/2026, and shall terminate on 05/27/2027.

5. This agreement may be terminated at any time during the term by either party upon 30 days' written notice of termination delivered by certified mail, return receipt requested.

6. Amendments, changes, or modifications in the terms of this Agreement may only be made at any time by mutual written agreement between the parties hereto and shall be signed by the persons authorized to bind the parties hereto.

7. Contractor shall contact the District's designee at 209-830-3218 with any questions regarding performance of the services outlined above. District's designee shall determine if and when Contractor has completed the services described.

8. Contractor enters into this Agreement as an independent contractor and not as an employee of the District. The Contractor shall have no power or authority by this Agreement to bind the District in any respect except as provided herein. Nothing in this Agreement shall be construed to be inconsistent with this relationship or status. All employees, agents, contractors, or subcontractors hired or retained by the Contractor are employees, agents, contractors, or subcontractors of the Contractor and not of the District. The District shall not be obligated in any way to pay any wage claims or other claims made against Contractor by any such employees, agents, contractors, subcontractors, or any other person resulting from performance of this Agreement.

   a. CONTRACTOR shall be required to provide proof (Certificate of Insurance) of comprehensive general liability insurance coverage in the amount of one million dollars ($1,000,000.00) combined single limit per occurrence; two million dollars ($2,000,000.00) general aggregate. A separate additional insured endorsement shall be provided to include the DISTRICT and its officers, officials, employees, agents, and volunteers as additional insured in the policy. It is agreed that insurance coverage provided by CONTRACTOR herein is endorsed as primary and noncontributory to any similar insurance or self-insurance carried by DISTRICT. The DISTRICT reserves the right to adjust its insurance requirements as needed.

   b. Contractor WILL have significant contact with students. If applicable, proof of professional liability insurance, to include one million dollars ($1,000,000.00) per occurrence for Sexual Abuse/Molestation, is also required. If applicable, CONTRACTOR will comply with the provisions of Education Code 45125 regarding the submission of fingerprints to the California Department of Justice and the completion of criminal background investigations of the CONTRACTOR and/or its employees.

   Contractor agrees to hold harmless and to indemnify District for:

   Any injury to person or property sustained by Contractor or by any person, firm or corporation employed directly or indirectly by the Contractor or by any of the individuals participating in or associated with him or her, however caused; and any injury to person or property sustained by any person, firm or corporation, caused by act, neglect, default or omission of Contractor, or any person, firm or corporation directly or indirectly employed by Contractor upon or in connection with this Agreement, or any of the participants arising out of or in the course of their term of this Agreement, and Contractor at his or her own cost, expense and risk, shall defend any and all actions, suits or other legal proceedings that may be instituted against District for any such claim or demand, and pay or satisfy any judgment that may be rendered against District in any such action, suit or legal proceedings or the result thereof. Nothing herein provided shall be construed to require Contractor to hold harmless or indemnify District for liability or damages resulting from the negligence or willful act or omission of District or its officers, agents, or employees.

9. This Agreement is for the personal services of the Contractor, and the Contractor may not assign the performance of the services to any person or persons who are not parties to this Agreement, except for employees of the Contractor. None of the services covered by this Agreement shall be subcontracted without the prior written consent of the District, which will not be unreasonably withheld. Contractor shall be as fully responsible to the District for the negligent acts and omissions of its contractors and subcontractors, and of persons either directly or indirectly

employed by them, as it is for the negligent acts and omissions of persons directly employed by Contractor.

10. Contractor certifies that his or her current employer, if any, is fully cognizant of this Agreement and that payments hereunder are not in conflict with any federal, state, or local statutes, rules or regulations or with any policies of Contractor's current employer. Contractor covenants that neither it, nor any of its employees, agents, contractors or subcontractors has any interest, nor shall they acquire any interest, direct or indirect, in the subject of the Agreement, nor any other interest which would conflict in any manner or degree with the performance of its services hereunder. Contractor shall make all disclosures required by the District's conflict of interest code in accordance with the category designated by the District, unless the District determines in writing that Contractor's duties are more limited in scope than is warranted by the category designated by the District code and that a narrower disclosure category should apply. Contractor also agrees to make disclosure in compliance with the District conflict of interest code if, at any time after the execution of this Agreement, District determines and notifies Contractor in writing that Contractor's duties under this Agreement warrant greater disclosure by Contractor than was originally contemplated. Contractor shall make disclosures in the time, place and manner set forth in the conflict of interest code and as directed by the District.

11. District shall become the owner of, and entitled to, exclusive possession of all records, documents, graphs, photographic or other reproductions of any kind produced in the scope of services performed and no other uses thereof will be permitted except by permission of the District. Proprietary materials will be exempted from this clause.

12. Contractor shall keep itself fully informed of, shall observe and comply with, and shall cause any and all persons, firms or corporations employed by it or under its control to observe and comply with, applicable federal, state, county and municipal laws, ordinances, regulations, orders and decrees which in any manner affect those engaged or employed on the work described by this Agreement or the materials used or which in any way affect the conduct of the work.

13. Contractor shall not engage in unlawful employment discrimination. Such unlawful employment discrimination includes, but is not limited to, employment discrimination based upon a person's race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status, gender, citizenship, or sexual orientation.

14. Contractor shall maintain and make available for inspection by the District and its auditors accurate records of all of its costs, disbursements, and receipts with respect to any work under this Contract. Such inspections may be made during regular office hours at any time until six (6) months after the final payments under this Agreement are made to the Contractor.

AGREED:

CONTRACTOR:

Demarieya Nelson
Contractor Signature 09/03/2026

C.E.O / Behaviorist
Title

Contractor Signature

Title

TRACY UNIFIED SCHOOL DISTRICT:

District Authorized Signature

Date

Funding Source

District Office
Site/Department

Date Approved by the Board

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Associate Superintendent of Educational Services
DATE: September 4, 2026
SUBJECT: **Approve Agreement between San Joaquin Pride Center and TUSD to Provide Services for Six through Twelfth Grade Students During the 2026-2027 School Year**

BACKGROUND: Tracy Unified School District (TUSD) provides mental health services to all students who may be experiencing mental health challenges posing barriers to their academic performances and overall well-being. Social and emotional interventions in the school setting are necessary for students to access in order to be academically successful. In partnership with the San Joaquin Pride Center, TUSD will expand mental health services for schools with students in grades 6-8 and 9-12. Services will include cultural awareness and diversity, staff/parent trainings inclusive of the LGBTQ+ community, on-site support for student leadership clubs and the establishment of a Gay Straight Alliance, resource materials, and case management services.

RATIONALE: A multi-tiered system of supports is the District's framework to identify levels of social-emotional interventions. Tier 1 and 2 interventions for students who are struggling to meet academic, attendance, and/or behavioral expectations within a school setting to serve as preventative. The District benefits greatly from having school-based mental health support services for schools with students in grades 6-8 and 9-12 and identify as being a part of the LGBTQ+ community. The mission of the San Joaquin Pride Center is to create safe and welcoming spaces, by providing resources that educate the public in tolerance and respect for all people within the LGBTQ+ community. Additionally, this service aligns with TUSD's LCAP Goal # 2: Provide a safe and equitable learning environment for all student and staff; Action 14: Mental Health Awareness and Preventative Parent Workshops.

FUNDING: The total cost for San Joaquin Pride Center services will not exceed $15,000.00. Services will be paid using TUSD LCAP funds.

RECOMMENDATION: Approve Agreement Between San Joaquin Pride Center and TUSD to Provide Services for Six through Twelfth Grade Students During the 2026-2027 School Year.

Prepared by: Samia Basravi, Coordinator of Prevention Services.

TRACY UNIFIED SCHOOL DISTRICT

1875 W. Lowell Ave., Tracy, California 95376

AGREEMENT FOR SPECIAL CONTRACT SERVICES

This agreement, by and between Tracy Unified School District, hereinafter referred to as "District," and San Joaquin Pride Center, hereinafter referred to as "Contractor," is for consultant or special services to be performed by a non-employee of the District. District and Contractor, herein named, do mutually agree to the following terms and conditions:

1. Contractor shall perform the following duties:

   In partnership with the San Joaquin Pride Center, TUSD will provide expanded mental health and student support services for grades 6–12 across designated school sites. Services include culturally responsive and LGBTQ+ inclusive staff and parent training, on-site mental health support, GSA and student leadership support, resource materials, and case management. Student service logs identifying schools served must accompany invoices for payment.

   Contractor shall do all work, attend all meetings, produce all reports and carry out all activities necessary for completion of the services described in this paragraph (1) AND OR [the attached hereto and incorporated herein by this reference as Exhibit "A".] This Agreement and its exhibits shall be known as the "Agreement Documents." Terms set forth in any Agreement Document shall be deemed to be incorporated in all Agreement Documents as if set forth in full therein. In the event of conflict between terms contained in these Agreement Documents, the more specific term shall control. If any portion of the Agreement Documents shall be in conflict with any other portion, provisions contained in the Agreement shall govern over conflicting provisions contained in the exhibits to the Agreement.

2. Contractor will provide the above services(s), as outlined in Paragraph 1, for a period of up to a total of 180 HOURS, under the terms of this agreement at the following location All Schools with grades 6-12.

3. In consideration of the services performed by Contractor, District shall pay Contractor according to the following fee schedule:

   a. District shall pay $15,000.00 per FLAT RATE, not to exceed a total of $15,000.00. Contractor shall only be paid for work completed to the satisfaction of the District through the termination date of this agreement.

   b. District SHALL NOT reimburse Contractor for out-of-pocket expenses incurred during Contractor's performance of the services, including mileage, meals, and lodging in the District, with rates not to exceed those currently in effect for employees of the District. Reimbursement of expenses shall not exceed $0.00 for the term of this agreement.

   c. District shall make payment on a SINGLE PAYMENT and within thirty (30) working days from Contractor's presentation of a detailed invoice or on a claim form provided by District. Original paid receipts are required for lodging, airfare (passenger coupon or ticket stub), automobile rental, and parking. Claims for unusual expenses, such as teaching materials, photocopying, etc., must be accompanied by original paid invoices.

4. The terms of the agreement shall commence on 09/23/2026, and shall terminate on 05/27/2027.

5. This agreement may be terminated at any time during the term by either party upon 30 days' written notice of termination delivered by certified mail, return receipt requested.

6. Amendments, changes, or modifications in the terms of this Agreement may only be made at any time by mutual written agreement between the parties hereto and shall be signed by the persons authorized to bind the parties hereto.

7. Contractor shall contact the District's designee at 209-830-3218 with any questions regarding performance of the services outlined above. District's designee shall determine if and when Contractor has completed the services described.

8. Contractor enters into this Agreement as an independent contractor and not as an employee of the District. The Contractor shall have no power or authority by this Agreement to bind the District in any respect except as provided herein. Nothing in this Agreement shall be construed to be inconsistent with this relationship or status. All employees, agents, contractors, or subcontractors hired or retained by the Contractor are employees, agents, contractors, or subcontractors of the Contractor and not of the District. The District shall not be obligated in any way to pay any wage claims or other claims made against Contractor by any such employees, agents, contractors, subcontractors, or any other person resulting from performance of this Agreement.

   a. CONTRACTOR shall be required to provide proof (Certificate of Insurance) of comprehensive general liability insurance coverage in the amount of one million dollars ($1,000,000.00) combined single limit per occurrence; two million dollars ($2,000,000.00) general aggregate. A separate additional insured endorsement shall be provided to include the DISTRICT and its officers, officials, employees, agents, and volunteers as additional insured in the policy. It is agreed that insurance coverage provided by CONTRACTOR herein is endorsed as primary and noncontributory to any similar insurance or self-insurance carried by DISTRICT. The DISTRICT reserves the right to adjust its insurance requirements as needed.

   b. Contractor WILL have significant contact with students. If applicable, proof of professional liability insurance, to include one million dollars ($1,000,000.00) per occurrence for Sexual Abuse/Molestation, is also required. If applicable, CONTRACTOR will comply with the provisions of Education Code 45125 regarding the submission of fingerprints to the California Department of Justice and the completion of criminal background investigations of the CONTRACTOR and/or its employees.

   Contractor agrees to hold harmless and to indemnify District for:

   Any injury to person or property sustained by Contractor or by any person, firm or corporation employed directly or indirectly by the Contractor or by any of the individuals participating in or associated with him or her, however caused; and any injury to person or property sustained by any person, firm or corporation, caused by act, neglect, default or omission of Contractor, or any person, firm or corporation directly or indirectly employed by Contractor upon or in connection with this Agreement, or any of the participants arising out of or in the course of their term of this Agreement, and Contractor at his or her own cost, expense and risk, shall defend any and all actions, suits or other legal proceedings that may be instituted against District for any such claim or demand, and pay or satisfy any judgment that may be rendered against District in any such action, suit or legal proceedings or the result thereof. Nothing herein provided shall be construed to require Contractor to hold harmless or indemnify District for liability or damages resulting from the negligence or willful act or omission of District or its officers, agents, or employees.

9. This Agreement is for the personal services of the Contractor, and the Contractor may not assign the performance of the services to any person or persons who are not parties to this Agreement, except for employees of the Contractor. None of the services covered by this Agreement shall be subcontracted without the prior written consent of the District, which will not be unreasonably withheld. Contractor shall be as fully responsible to the District for the negligent acts and omissions of its contractors and subcontractors, and of persons either directly or indirectly

employed by them, as it is for the negligent acts and omissions of persons directly employed by Contractor.

10. Contractor certifies that his or her current employer, if any, is fully cognizant of this Agreement and that payments hereunder are not in conflict with any federal, state, or local statutes, rules or regulations or with any policies of Contractor's current employer. Contractor covenants that neither it, nor any of its employees, agents, contractors or subcontractors has any interest, nor shall they acquire any interest, direct or indirect, in the subject of the Agreement, nor any other interest which would conflict in any manner or degree with the performance of its services hereunder. Contractor shall make all disclosures required by the District's conflict of interest code in accordance with the category designated by the District, unless the District determines in writing that Contractor's duties are more limited in scope than is warranted by the category designated by the District code and that a narrower disclosure category should apply. Contractor also agrees to make disclosure in compliance with the District conflict of interest code if, at any time after the execution of this Agreement, District determines and notifies Contractor in writing that Contractor's duties under this Agreement warrant greater disclosure by Contractor than was originally contemplated. Contractor shall make disclosures in the time, place and manner set forth in the conflict of interest code and as directed by the District.

11. District shall become the owner of, and entitled to, exclusive possession of all records, documents, graphs, photographic or other reproductions of any kind produced in the scope of services performed and no other uses thereof will be permitted except by permission of the District. Proprietary materials will be exempted from this clause.

12. Contractor shall keep itself fully informed of, shall observe and comply with, and shall cause any and all persons, firms or corporations employed by it or under its control to observe and comply with, applicable federal, state, county and municipal laws, ordinances, regulations, orders and decrees which in any manner affect those engaged or employed on the work described by this Agreement or the materials used or which in any way affect the conduct of the work.

13. Contractor shall not engage in unlawful employment discrimination. Such unlawful employment discrimination includes, but is not limited to, employment discrimination based upon a person's race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status, gender, citizenship, or sexual orientation.

14. Contractor shall maintain and make available for inspection by the District and its auditors accurate records of all of its costs, disbursements, and receipts with respect to any work under this Contract. Such inspections may be made during regular office hours at any time until six (6) months after the final payments under this Agreement are made to the Contractor.

AGREED:

CONTRACTOR:

Jonathan Lopez
Contractor Signature 09/03/2026

Training And Development Manager
Title

Contractor Signature

Title

TRACY UNIFIED SCHOOL DISTRICT:

District Authorized Signature

Date

Funding Source

District Office
Site/Department

Date Approved by the Board

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Associate Superintendent of Educational Services
DATE: September 11, 2026
SUBJECT: **Approve Agreement for Overnight Travel for the West High School Cross Country Team and Advisors to Attend Clovis International at Woodward Park in Fresno, CA on October 9-10, 2026**

BACKGROUND: The West High School Cross Country Team would like to attend CIF State Cross Country Invitational. The trip consists of approximately 16 students and 2 advisors (Coach Williams & Coach Hupman) attending Woodward Park in Fresno, CA. Students and advisors will travel via District vans. The students and advisors will be staying at Sonesta ES Suites in Fresno, CA.

RATIONALE: The opportunity to participate in a 2-day Clovis International will provide the student-athletes with a chance to compete at the highest state level and the possibility to achieve a collegiate athletic scholarship. This supports Goal 1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or careers.

FUNDING: The cost for hotel accommodation; Approx. $1,650.00, (Maximum 6 rooms for 1 night), Lunches/Dinners $350.00. Miscellaneous items, $250.00 will be funded by Home Field Advantage.

RECOMMENDATION: Approve Agreement for Overnight Travel for the West High School Cross Country Team and Advisors to Attend Clovis International at Woodward Park in Fresno, CA on October 9-10, 2026

Prepared by: Gary Henderson, Principal, Merrill F. West High School.

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Associate Superintendent of Educational Services
DATE: September 4, 2026
SUBJECT: **Approve Agreement for Special Contract Services with Tracy Police Department for the 2026-2027 School Year**

BACKGROUND: The Tracy Unified School District (TUSD) has offered parenting classes and parent outreach workshops to families, as a supportive service in previous years. Tracy Police Department would like to offer the Community Cafecito workshops to TUSD families with a focus on crime trends, building community partnerships, role of law enforcement, and community resources.

RATIONALE: There are many potential benefits to coordinating parent outreach workshops at TUSD school sites. Tracy Police Department provides an in-depth view into various areas of law enforcement. It is a free educational and informative program that gives individuals the opportunity to learn about the role of law enforcement in the City of Tracy. Additionally, this service aligns with TUSD's LCAP Goal 2) Provide a safe and equitable learning environment for all students and staff, Priority 3) Parent Engagement.

FUNDING: Tracy Police Department provides these services at no cost to TUSD.

RECOMMENDATION: Approve Agreement for Special Contract Services with Tracy Police Department for the 2026-2027 School Year.

Prepared by: Samia Basravi, Coordinator of Prevention Services.

TRACY UNIFIED SCHOOL DISTRICT

1875 W. Lowell Ave., Tracy, California 95376

AGREEMENT FOR SPECIAL CONTRACT SERVICES

This agreement, by and between Tracy Unified School District, hereinafter referred to as "District," and Tracy Police Department, hereinafter referred to as "Contractor," is for consultant or special services to be performed by a non-employee of the District. District and Contractor, herein named, do mutually agree to the following terms and conditions:

1. Contractor shall perform the following duties:
   To provide parent intervention classes with a focus on crime trends, building community partnerships, role of law enforcement, and community resources.

   Contractor shall do all work, attend all meetings, produce all reports and carry out all activities necessary for completion of the services described in this paragraph (1) AND OR [the attached hereto and incorporated herein by this reference as Exhibit "A".] This Agreement and its exhibits shall be known as the "Agreement Documents." Terms set forth in any Agreement Document shall be deemed to be incorporated in all Agreement Documents as if set forth in full therein. In the event of conflict between terms contained in these Agreement Documents, the more specific term shall control. If any portion of the Agreement Documents shall be in conflict with any other portion, provisions contained in the Agreement shall govern over conflicting provisions contained in the exhibits to the Agreement.

2. Contractor will provide the above services(s), as outlined in Paragraph 1, for a period of up to a total of 9 HOURS, under the terms of this agreement at the following location All TUSD Schools.

3. In consideration of the services performed by Contractor, District shall pay Contractor according to the following fee schedule:

   a. District shall pay $0.00 per N/A, not to exceed a total of $0.00. Contractor shall only be paid for work completed to the satisfaction of the District through the termination date of this agreement.

   b. District SHALL NOT reimburse Contractor for out-of-pocket expenses incurred during Contractor's performance of the services, including mileage, meals, and lodging in the District, with rates not to exceed those currently in effect for employees of the District. Reimbursement of expenses shall not exceed $0.00 for the term of this agreement.

   c. District shall make payment on a MONTHLY PROGRESS BASIS and within thirty (30) working days from Contractor's presentation of a detailed invoice or on a claim form provided by District. Original paid receipts are required for lodging, airfare (passenger coupon or ticket stub), automobile rental, and parking. Claims for unusual expenses, such as teaching materials, photocopying, etc., must be accompanied by original paid invoices.

4. The terms of the agreement shall commence on 09/22/2026, and shall terminate on 05/27/2027.

5. This agreement may be terminated at any time during the term by either party upon 30 days' written notice of termination delivered by certified mail, return receipt requested.

6. Amendments, changes, or modifications in the terms of this Agreement may only be made at any time by mutual written agreement between the parties hereto and shall be signed by the persons authorized to bind the parties hereto.

7. Contractor shall contact the District's designee at 209-830-3218 with any questions regarding performance of the services outlined above. District's designee shall determine if and when Contractor has completed the services described.

8. Contractor enters into this Agreement as an independent contractor and not as an employee of the District. The Contractor shall have no power or authority by this Agreement to bind the District in any respect except as provided herein. Nothing in this Agreement shall be construed to be inconsistent with this relationship or status. All employees, agents, contractors, or subcontractors hired or retained by the Contractor are employees, agents, contractors, or subcontractors of the Contractor and not of the District. The District shall not be obligated in any way to pay any wage claims or other claims made against Contractor by any such employees, agents, contractors, subcontractors, or any other person resulting from performance of this Agreement.

   a. CONTRACTOR shall be required to provide proof (Certificate of Insurance) of comprehensive general liability insurance coverage in the amount of one million dollars ($1,000,000.00) combined single limit per occurrence; two million dollars ($2,000,000.00) general aggregate. A separate additional insured endorsement shall be provided to include the DISTRICT and its officers, officials, employees, agents, and volunteers as additional insured in the policy. It is agreed that insurance coverage provided by CONTRACTOR herein is endorsed as primary and noncontributory to any similar insurance or self-insurance carried by DISTRICT. The DISTRICT reserves the right to adjust its insurance requirements as needed.

   b. Contractor WILL NOT have significant contact with students. If applicable, proof of professional liability insurance, to include one million dollars ($1,000,000.00) per occurrence for Sexual Abuse/Molestation, is also required. If applicable, CONTRACTOR will comply with the provisions of Education Code 45125 regarding the submission of fingerprints to the California Department of Justice and the completion of criminal background investigations of the CONTRACTOR and/or its employees.

   Contractor agrees to hold harmless and to indemnify District for:

   Any injury to person or property sustained by Contractor or by any person, firm or corporation employed directly or indirectly by the Contractor or by any of the individuals participating in or associated with him or her, however caused; and any injury to person or property sustained by any person, firm or corporation, caused by act, neglect, default or omission of Contractor, or any person, firm or corporation directly or indirectly employed by Contractor upon or in connection with this Agreement, or any of the participants arising out of or in the course of their term of this Agreement, and Contractor at his or her own cost, expense and risk, shall defend any and all actions, suits or other legal proceedings that may be instituted against District for any such claim or demand, and pay or satisfy any judgment that may be rendered against District in any such action, suit or legal proceedings or the result thereof. Nothing herein provided shall be construed to require Contractor to hold harmless or indemnify District for liability or damages resulting from the negligence or willful act or omission of District or its officers, agents, or employees.

9. This Agreement is for the personal services of the Contractor, and the Contractor may not assign the performance of the services to any person or persons who are not parties to this Agreement, except for employees of the Contractor. None of the services covered by this Agreement shall be subcontracted without the prior written consent of the District, which will not be unreasonably withheld. Contractor shall be as fully responsible to the District for the negligent acts and omissions of its contractors and subcontractors, and of persons either directly or indirectly

employed by them, as it is for the negligent acts and omissions of persons directly employed by Contractor.

10. Contractor certifies that his or her current employer, if any, is fully cognizant of this Agreement and that payments hereunder are not in conflict with any federal, state, or local statutes, rules or regulations or with any policies of Contractor's current employer. Contractor covenants that neither it, nor any of its employees, agents, contractors or subcontractors has any interest, nor shall they acquire any interest, direct or indirect, in the subject of the Agreement, nor any other interest which would conflict in any manner or degree with the performance of its services hereunder. Contractor shall make all disclosures required by the District's conflict of interest code in accordance with the category designated by the District, unless the District determines in writing that Contractor's duties are more limited in scope than is warranted by the category designated by the District code and that a narrower disclosure category should apply. Contractor also agrees to make disclosure in compliance with the District conflict of interest code if, at any time after the execution of this Agreement, District determines and notifies Contractor in writing that Contractor's duties under this Agreement warrant greater disclosure by Contractor than was originally contemplated. Contractor shall make disclosures in the time, place and manner set forth in the conflict of interest code and as directed by the District.

11. District shall become the owner of, and entitled to, exclusive possession of all records, documents, graphs, photographic or other reproductions of any kind produced in the scope of services performed and no other uses thereof will be permitted except by permission of the District. Proprietary materials will be exempted from this clause.

12. Contractor shall keep itself fully informed of, shall observe and comply with, and shall cause any and all persons, firms or corporations employed by it or under its control to observe and comply with, applicable federal, state, county and municipal laws, ordinances, regulations, orders and decrees which in any manner affect those engaged or employed on the work described by this Agreement or the materials used or which in any way affect the conduct of the work.

13. Contractor shall not engage in unlawful employment discrimination. Such unlawful employment discrimination includes, but is not limited to, employment discrimination based upon a person's race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status, gender, citizenship, or sexual orientation.

14. Contractor shall maintain and make available for inspection by the District and its auditors accurate records of all of its costs, disbursements, and receipts with respect to any work under this Contract. Such inspections may be made during regular office hours at any time until six (6) months after the final payments under this Agreement are made to the Contractor.

AGREED:

CONTRACTOR:

Daniel Garcia
Contractor Signature 09/03/2026

Lieutenant of the Tracy Police Department
Title

Contractor Signature

Title

TRACY UNIFIED SCHOOL DISTRICT:

District Authorized Signature

Date

Funding Source

District Office
Site/Department

Date Approved by the Board

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Associate Superintendent of Educational Services
DATE: August 24, 2026
SUBJECT: **Approve Agreement Between San Joaquin County Office of Education STEM Department and TUSD for School Field Trips to the FabLab for the 2026-2027 School Year**

BACKGROUND: TUSD is a STEM District. The TUSD STEM Vision is as stated: Empowering every student for success in tomorrow's world. The TUSD STEM Mission is as stated: Engaging STEM experiences connect each student to the real world and prepare them for college and career success through collaboration, critical thinking, and problem solving. In the 2025/2026 school year TUSD had identified 5 Key Initiatives. One of the Key Initiatives is to provide STEM opportunities for each student.

RATIONALE: This contract ensures that all TUSD 7th grade students, including students accessing the general education curriculum and the special education curriculum, are provided the option to access a rich field experience that includes learning about computer science and engineering directly related to California's Next Generation Science Standards (NGSS).

This agenda item meets District Strategic Goal #1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or career goals.

FUNDING: The cost for this training and support is not to exceed $18,040. It will be paid from LCFF funds.

RECOMMENDATION: Approve Agreement Between San Joaquin County Office of Education, STEM Department and TUSD for School Field Trips to the FabLab for the 2026-2027 School Year.

Prepared by: Dean Reese, Director of STEM Curriculum and Local Assessment.

SAN JOAQUIN COUNTY OFFICE OF EDUCATION
Troy A. Brown, Ed.D., County Superintendent of Schools

P.O. Box 213030
Stockton, CA 95213-9030
(209) 468-4800
www.sjcoe.org

MEMORANDUM OF UNDERSTANDING
SAN JOAQUIN COUNTY OFFICE OF EDUCATION
and
TRACY UNIFIED SCHOOL DISTRICT

This Agreement by and between the San Joaquin County Office of Education, hereinafter referred to as "SJCOE," and Tracy Unified School District, hereinafter referred to as "TUSD," is to provide high quality STEAM Learning opportunities.

The two parties, SJCOE and TUSD, mutually agree to the following terms and conditions for the 2026-2027 school year.

- SCOPE OF WORK
  - SJCOE STEM Programs will provide the following services:
    i. San Joaquin County Office of Education FabLab field trips for TUSD 7th graders.
    ii. Field trips will consist of students engineering robotic systems informed by AI and data.

Specific Days and Times:

Date(s)	Location(s)	Subject	Field Trip Days	Total Cost
TBD	SJCOE FabLab	Engineering with AI and Data	18 Field Trips	$18,040.00
		Total Cost	**Not to exceed $18,040.00**	

- TERMS OF AGREEMENT
  - This agreement will be in effect from August 24, 2026 – June 30, 2027.

- COMPENSATION
  - Professional learning costs (which include preparation, travel, and materials).
    i. TUSD will pay SJCOE in the account of $18,040.00 within thirty (30) days of receipt of the invoice from SJCOE.

- CHANGES TO THE MEMORANDUM
  - Changes regarding the dates of provision or the scope and/or nature of these services must be made by mutual agreement.

- CERTIFICATION OF NON-EMPLOYEE STATUS:
  - SJCOE certifies that at all times SJCOE is acting as an independent contractor and not as employee of Tracy Unified School District. Tracy Unified School District agrees to

P.O. Box 213030
Stockton, CA 95213-9030
(209) 468-4800
www.sjcoe.org

indemnify and hold harmless the County Superintendent, Board of Education, officers, agents, and employees of SJCOE against any and all claims, which may result from this agreement.

- San Joaquin County Office of Education agrees to make no claim against Tracy Unified School District for any vacation, sick leave, retirement benefits, social security, medical benefits, workers' compensation benefits, unemployment benefits or any other benefits usually provided to employees and expressly agrees that SJCOE is not entitled to any such benefits.

~~Is the proposed CONTRACTOR/CONSULTANT an employee of the SJCOE? ☐Yes ☐No~~

~~Have you or any of your employees previously been employed by the SJCOE? ☐Yes ☐No~~

~~Are you or any of your employees a California Public Employees Retirement System (CalPERS) or a California State Teachers Retirement System (CalSTRS) member? ☐Yes ☐No~~
~~If yes, which system? (CalPERS) (CalSTRS)~~

~~Are you, any of your employees or sub-contractors a California Public Employees Retirement System (CalPERS) or a California State Teachers Retirement System (CalSTRS) retiree? ☐Yes ☐No~~
~~If yes, which system? (CalPERS) (CalSTRS)~~

~~*Note: If you answered "Yes" to questions 3 or 4 listed above, additional information may be required to ensure accurate retirement reporting such as: employees name, SSN#.*~~

SIGNATURES OF AUTHORIZED REPRESENTATIVES

SAN JOAQUIN COUNTY OFFICE OF OF EDUCATION

Delgel Pabalan

Delgel Pabalan, Div. Director of STEM Workforce Development and Innovation

08/25/2026

Date

Anthony Flores

Anthony Flores, Div. Director of Operations

08/25/2026

Date

TRACY UNIFIED SCHOOL DISTRICT

Tania Salinas, Associate Superintendent of Business Services

Date

SJC Sz

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Associate Superintendent of Educational Services
DATE: Aug 18, 2026
SUBJECT: **Approve Overnight Travel for 18 Students to Attend the SJCOE Youth for Environmental Literacy Leadership Conference at the Sky Mountain Outdoor Education Center on October 23rd – 25th**

BACKGROUND: The San Joaquin County Office of Education (SJCOE) Youth for Environmental Literacy (YEL) program is inviting high school students from across San Joaquin County to participate in a three-day, two-night Youth for Environmental Literacy Leadership Conference at Sky Mountain Outdoor Education Center on October 23rd – 25th. During the conference, students will explore environmental issues, develop leadership skills, and create a Green Action Plan that they will implement at their school. Students are also expected to remain engaged through follow-up events and ongoing environmental action throughout the school year. The cost of participation is $150 per student, and 18 students are being invited to attend for a total cost not to exceed $2,700.

RATIONALE: Participation in the YEL Leadership Conference will provide TUSD students with an opportunity to develop leadership skills, deepen their understanding of environmental issues, and apply their learning through meaningful, student-led action at their school. The conference supports the District's commitment to STEM education by connecting students with authentic environmental challenges and empowering them to develop and implement solutions within their school communities. Approving student participation will provide students with valuable leadership experiences that can extend beyond the conference and contribute to a culture of environmental responsibility and student engagement across TUSD schools. This contract meets Tracy Unified District Goal 1: Prepare all students to be well rounded individuals with the knowledge and skills to pursue their college and/or career goals.

FUNDING: The contract is for up to $2,700 and will be paid out of LCFF funds.

RECOMMENDATION: Approve Overnight Travel for 18 Students to Attend the SJCOE Youth for Environmental Literacy Leadership Conference at the Sky Mountain Outdoor Education Center on October 23rd – 25th

Prepared by: Dean Reese, Director of STEM Curriculum and Local Assessment.

SAN JOAQUIN COUNTY OFFICE OF EDUCATION
Troy A. Brown, Ed.D., County Superintendent of Schools

P.O. Box 213030
Stockton, CA 95213-9030
(209) 468-4800
www.sjcoe.org

MEMORANDUM OF UNDERSTANDING

SAN JOAQUIN COUNTY OFFICE OF EDUCATION
And
TRACY UNIFIED SCHOOL DISTRICT

This Agreement by and between the San Joaquin County Office of Education "SJCOE," and Tracy Unified School District, hereinafter referred to as "TUSD," is to provide a Youth Environmental Leadership Conference on October 23-25, 2026 at the Sky Mountain Outdoor Education Center.

The two parties, SJCOE and TUSD, mutually agree to the following terms and conditions.

I. SCOPE OF WORK
   a. SJCOE will provide services for the Youth Environmental Leadership Conference for the following school(s):

Specific Days and Times:

Date(s)	School(s)	Location	Cost
October 23-25,2026	Merrill F West High School	Sky Mountain Outdoor Education Center	$150 per student (up to 6 students maximum)
October 23-25,2026	Tracy High School	Sky Mountain Outdoor Education Center	$150 per student (up to 6 students maximum)
October 23-25,2026	John C Kimball High School	Sky Mountain Outdoor Education Center	$150 per student (up to 6 students maximum)
		Total Cost	**Up to $2700**

II. TERMS OF AGREEMENT
   a. This agreement will be in effect from August 18, 2026 – October 25, 2026.

III. COMPENSATION
   a. Professional learning costs (which include preparation, travel, and materials).
      i. TUSD will pay SJCOE in the account of up to $2,700 within thirty (30) days of receipt of the invoice from SJCOE.

IV. CHANGES TO THE MEMORANDUM
   a. Changes regarding the dates of provision or the scope and/or nature of these services must be made by mutual agreement.

V. CERTIFICATION OF NON-EMPLOYEE STATUS:
   a. SJCOE certifies that at all times SJCOE is acting as an independent contractor and

P.O. Box 213030
Stockton, CA 95213-9030
(209) 468-4800
www.sjcoe.org

not as employee of TUSD. TUSD agrees to indemnify and hold harmless the County Superintendent, Board of Education, officers, agents, and employees of SJCOE against any and all claims, which may result from this agreement.

b. San Joaquin County Office of Education agrees to make no claim against TUSD School District for any vacation, sick leave, retirement benefits, social security, medical benefits, workers' compensation benefits, unemployment benefits or any other benefits usually provided to employees and expressly agrees that SJCOE is not entitled to any such benefits.

Is the proposed CONTRACTOR/CONSULTANT an employee of the SJCOE?	•Yes	•No
Have you or any of your employees previously been employed by the SJCOE?	•Yes	•No
Are you or any of your employees a California Public Employees Retirement System (CalPERS) or a California State Teachers Retirement System (CalSTRS) member? If yes, which system? (CalPERS) (CalSTRS)	•Yes	•No
Are you, any of your employees or sub-contractors a California Public Employees Retirement System (CalPERS) or a California State Teachers Retirement System (CalSTRS) retiree? If yes, which system? (CalPERS) (CalSTRS)	•Yes	•No

Note: If you answered "Yes" to questions 3 or 4 listed above, additional information may be required to ensure accurate retirement reporting such as: employees name, SSN#.

VI. SIGNATURES OF AUTHORIZED REPRESENTATIVES

SAN JOAQUIN COUNTY OFFICE OF EDUCATION

Tamara Basepayne

Tamara Basepayne, Dir. of Outdoor Ed and STEM

08/20/2026
Date

Anthony Flores

Anthony Flores, Div. Director of Operations

08/20/2026
Date

TRACY UNIFIED SCHOOL DISTRICT

Tania Salinas, Associate Superintendent

Date

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Rob Pecot, Superintendent
FROM: Zachary Boswell, Associate Superintendent of Educational Services
DATE: August 21, 2025
SUBJECT: **Approve Agreement with Parent Institute for Quality Education (PIQE) to Provide Bridge to College & Social Emotional Learning Program (SEL) Programs for Parents at Tracy High School**

BACKGROUND: Parent Institute for Quality Education (PIQE) is an organization committed to connecting families, school, and community as partners to advance the education of every child through parent engagement. Their vision is to create a community in which parents and educators collaborate to transform every child's educational environment, both at home and at school, so that all children can achieve their greatest academic potential.

RATIONALE: The focus of PIQE is to encourage and support low-income, ethnically diverse parents of K-12 school children to take a participatory role in their children's education. Providing the PIQE Bridge to College program and the Social Emotional Learning Program (SEL) at Tracy High School will help support parents as their students transition from high school to a college/university setting. This request supports District Strategic Goal #1: Prepare all students for college and career and ensure all students meet grade level standards with a focus on closing the achievement gap.

FUNDING: The Bridge to College Program will not exceed $8,000.00 and the SEL program will not exceed $12,000.00. The cost of the program will be paid by Title 1 and site funds.

RECOMMENDATION: Approve Agreement with Parent Institute for Quality Education (PIQE) to Provide Bridge to College & Social Emotional Learning Program (SEL) Programs for Parents at Tracy High School.

Prepared by: Mr. Jon Waggle, Principal, Tracy High School

SERVICES ACCEPTANCE MEMORANDUM OF UNDERSTANDING

To: Jon Waggle, School Principal

From: Gabriela Rios, Executive Director

Date: August 10, 2026

NOW, THEREFORE, in consideration of the recitals and mutual obligations of the parties herein expressed, The Parent Institute for Quality Education (PIQE) and **Tracy High School** agree as follows:

RECITALS

A. Scope of Services: PIQE will provide its **Bridge to College Program** for the parents/guardians of the students enrolled in the school above mentioned. PIQE will recruit parents by phone, provide weekly training sessions, certificates will be provided to parents who attend 2 or more of the 4 sessions. This program is focused on supporting students and families in the transition from high school to a college/university setting.

Scope of Services: PIQE will provide its **Social Emotional Learning Program (SEL)** for the parents/guardians of the students enrolled in the school above mentioned. PIQE will recruit parents by phone, provide an Orientation session, a series of weekly training sessions, organize and conduct a Question-and-Answer forum with the school's leadership team, culminating in a graduation ceremony with certificates provided to parents who attend four or more sessions. The program is designed to introduce the importance of social emotional learning health and its impact on student's success in school and life.

B. Time of Class: Morning ____ **Evening** ___6:00pm ✓ ____

C. Type of Class: Virtual (V) _____, **Hybrid (H)** __ ✓ _____, In-Person (P) ___

Hybrid – PIQE will offer online classes through the Zoom platform from Orientation through week six, and the Principal Dialogue and Graduation ceremony will be in person.

Virtual and Hybrid Services: For virtual services, PIQE will provide online connectivity and navigation support to families to ensure they can access the Zoom platform.

© PIQE 2022

D. Session Dates: **BTC**- January 13, 2027 thru February 3, 2027 and
SEL March 17, 2026 thru May 5, 2027

E. Compensation: a flat fee of **BTC $8,000.00 and SEL $12,000.**
The minimum number of parents to open a class in any language is 15.

F. Cancellation: A class that does not have the minimum number of parents needed to keep the class open might be cancelled by mutual agreement on or before class #3; no classes can be cancelled on or after class #4 in case this happens, the school would have to pay the cost of the agreed class referred in the compensation described above.

Location: **Tracy High School**

School funding: _____

In addition, where the PIQE program is provided in person, the school will make childcare arrangements to have it available to families as well as provide refreshments to the parents.

Copyright Protections: PIQE owns all products and all content in the program(s), including without limitation the information, materials, text, graphics, protocols and the selection and organization thereof ("content"). The content is protected by copyright laws of the United States and other countries and may not be used, copied, distributed, displayed, modified, reproduced, published, posted or reverse engineered in whole or in part without the prior written permission of PIQE. ***Initials:*** JW

I accept these services at **Tracy High School** under the terms and conditions noted.

Jon Waggle, School Principal — Date: 8-31-26

Parent Institute Representative: _____
Gabriela Rios, Executive Director, PIQE

Parent Institute for Quality Education
2405 E Plaza Blvd National City, CA 91950
Telephone: 619.420.4499
www.piqe.org

© PIQE 2022

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Associate Superintendent of Educational Services
DATE: August 28, 2026
SUBJECT: **Approve Out of State Travel for Four Tracy High School Teachers to Attend the Leading Standards-Based Learning Conference in Rockford, Illinois (10/19-10/20/26)**

BACKGROUND: Tracy High School has adopted site goals as a part of a WASC Action Plan. Some of these goals include instructional practices and supporting curriculum design strategies. Professional development, from trusted education-based providers, is a method that has been identified as a growth opportunity.

RATIONALE: Developing and refining curricula and assessments are an integral component of THS's site plan for improving student academic outcomes. Additionally, standards-aligned assessments and unit designs are a key component of the WASC Action Plan for THS. To help staff work towards these ideals requires training and relevant experience. Marzano Resources is hosting a two-day workshop that is clearly aligned with our goals. Teachers from multiple disciplines will be able to learn and collaborate to build the capacity and the practical skills necessary for implementing these practices into our curricula and curriculum maps. The Leading Standards-Based Learning conference in Rockford, Illinois is an opportunity to collaborate and work towards the stated goals. It is hosted by Marzano Resources, an industry leader in professional development. This conference will provide the opportunity to expand teacher's skillset and expertise in understanding the role of standards in curricular design and will assist with the alignment process for relevant assessments. This supports District Goal #2: Hire, support, develop, train, and sustain District employees who create a singleness of purpose focused on maximizing students' academic, social and emotional potential.

FUNDING: All expenses (conference fee, substitute teacher cost, airfare, transportation, hotel accommodations and meals) will be paid by Title I funds and will not exceed $12,000.00.

RECOMMENDATION: Approve Out of State Travel for Four Tracy High School Teachers to Attend the Leading Standards-Based Learning Conference in Rockford, Illinois (10/19-10/20/26).

Prepared by: Jon Waggle, Tracy High School Principal.

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Associate Superintendent of Educational Services
DATE: August 27, 2026
SUBJECT: **Approve Out of State Travel for Joseph Castro to Attend Professional Development in Minneapolis, MN on March 7-10, 2027**

BACKGROUND: The American Choral Directors Association (ACDA) is the largest professional organization for choral music educators in the United States, with more than 15,000 members. Its National Conference is held biennially and is widely regarded as the premier professional development event in the choral field. The 2027 ACDA National Conference, themed *Singing Through The Ages*, will be held in Minneapolis, Minnesota, March 7–10, 2027, and offers four days of performances, sessions presented by leaders in choral music education, and structured opportunities to connect with colleagues.

RATIONALE: Attending the ACDA National Conference will directly strengthen the instruction, repertoire, and opportunities offered to West High School choral students in three ways. 1. Professional Development; 2. Student Opportunity; 3. Professional Networking. This level of instruction is critical to supporting student achievement and maintaining a rigorous, standards-based arts program. This aligns with Strategic Goal #1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or career goals, by providing students with access to high-quality visual and performing arts education.

FUNDING: The cost for hotel, transportation, substitute cost, entrance fees, food, and meals will be approximately $3,429.88. This will be paid for West High School Prop 28 funding.

RECOMMENDATION: Approve Out of State Travel for Joseph Castro to Attend Professional Development in Minneapolis, MN on March 7-10, 2027.

Prepared by: Gary Henderson, Principal, Merrill F. West High School.

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Associate Superintendent of Educational Services
DATE: September 2, 2026
SUBJECT: **Approve Purchase of a Pottery Wheel from Clay King for the VAPA Department at Merrill F. West High School Using Prop 28 Funds**

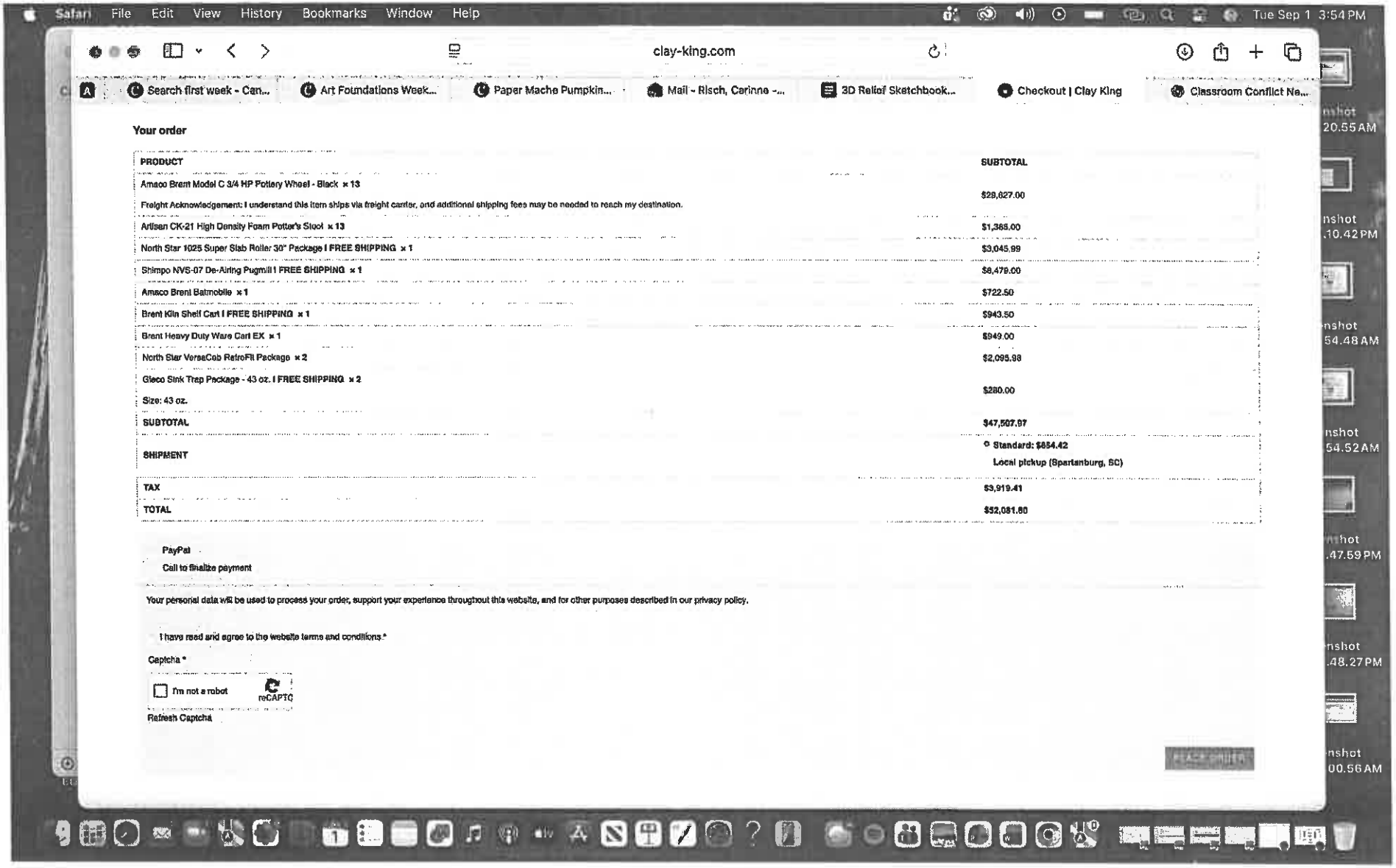
BACKGROUND: The Merrill F. West High School VAPA Department proposes purchasing a Pottery Wheel using Proposition 28 funds. Purchasing a pottery wheel A pottery wheel elevates the student portfolio from basic high school projects to a competitive collegiate level. Three-Dimensional Mastery, Fine arts programs, and top-tier colleges heavily favor portfolios that show advanced spatial awareness and physical mastery over demanding mediums. Cross-Disciplinary STEM Connections, Pottery directly intersects with physics (torque, centrifugal force) and chemistry (glaze formulations, thermal shock during firing).

RATIONALE: Purchasing a pottery wheel for high school students offers significant educational, psychological, and developmental benefits. Such as Spatial awareness, Students translate 2D ideas into 3D objects. Problem solving, Centering clay requires real-time physical adjustments. Physics concepts, Students experience centrifugal force firsthand. Mindfulness, the process forces focus on the present moment. Interdisciplinary learning connects art to chemistry through glaze testing. This aligns with Strategic Goal #1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or career goals, by providing students with access to high-quality visual and performing arts education.

FUNDING: The cost for Instrument purchase order totals $52,081.80 from Music & Arts Company and will be funded by using Prop 28 Funds.

RECOMMENDATION: Approve Purchase of a Pottery Wheel from Clay King for the VAPA Department at Merrill F. West High School Using Prop 28 Funds.

Prepared by: Gary Henderson, Principal, Merrill F. West High School.


Safari File Edit View History Bookmarks Window Help
Tue Sep 1 3:54 PM
clay-king.com
Search first week - Can...
Art Foundations Week...
Paper Mache Pumpkin...
Mail - Risch, Carinne -...
3D Relief Sketchbook...
Checkout | Clay King
Classroom Conflict Ne...
Your order
PRODUCT
SUBTOTAL
Amaco Brent Model C 3/4 HP Pottery Wheel - Black × 13
$28,627.00
Freight Acknowledgement: I understand this item ships via freight carrier, and additional shipping fees may be needed to reach my destination.
Artisan CK-21 High Density Foam Potter's Stool × 13
$1,365.00
North Star 1025 Super Slab Roller 30" Package | FREE SHIPPING × 1
$3,045.99
Shimpo NVS-07 De-Airing Pugmill | FREE SHIPPING × 1
$6,479.00
Amaco Brent Batmobile × 1
$722.50
Brent Kiln Shelf Cart | FREE SHIPPING × 1
$943.50
Brent Heavy Duty Ware Cart EX × 1
$949.00
North Star VerseCab RetroFit Package × 2
$2,095.98
Gleco Sink Trap Package - 43 oz. | FREE SHIPPING × 2
Size: 43 oz.
$280.00
SUBTOTAL
$47,507.97
SHIPMENT
Standard: $854.42
Local pickup (Spartanburg, SC)
TAX
$3,919.41
TOTAL
$52,081.80
PayPal
Call to finalize payment
Your personal data will be used to process your order, support your experience throughout this website, and for other purposes described in our privacy policy.
I have read and agree to the website terms and conditions *
Captcha *
I'm not a robot
reCAPTC
Refresh Captcha

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Associate Superintendent of Education Services
DATE: September 10, 2026
SUBJECT: **Approve Out of State Conference for GATE Teachers to Attend NAGC Conference in Milwaukee, WI**

BACKGROUND: GATE (Gifted and Talented Education) programs are designed to serve students with exceptional abilities through a variety of approaches, including differentiated instruction within the regular classroom and specialized programs. The National Association for the Gifted is providing high-quality professional development specifically designed for educators. Sessions include best practices, instructional strategies, equity in identification, curriculum differentiation, and social emotional needs of the gifted learners.

RATIONALE: The NAGC Conference on November 5th to the 8th and will equip teachers with advanced instructional strategies. Conference will provide opportunities to collaborate with GATE professionals across the state, and support compliance with state guidelines for GATE program development and implementation. This conference aligns with the Districts LCAP goals related to professional development and student achievement.

FUNDING: Funding Source is District LCAP funds not to exceed $15,000.00

RECOMMENDATION: Approve NAGC Conference to include registration fee, lodging, travel, and food for GATE teachers to support districts' goals for professional learning and continuous improvement in gifted education.

Prepared by: Dr, Michael Bunch, Director of Continuous Improvement, State and Federal Programs.

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Associate Superintendent of Educational Services
DATE: September 2, 2026
SUBJECT: **Approve Purchase of Music Instruments from Steve Weiss Music for the Music Department at Merrill F. West High School Using Prop 28 Funds**

BACKGROUND: The Merrill F. West High School Music Department proposes purchasing a wide range of new Musical Instruments using Proposition 28 funds. Current Music Instruments are outdated, broken or missing parts. Music performance is a central part of meeting the California Visual and Performing Arts standards through Anchor Standard 6 in presentation for performances and conveying meaning.

RATIONALE: Purchasing high-quality musical instruments for high school students supports advanced music performance, long-term cost savings for committed players, and better sound quality opportunities offered to West High School band students. Functional Instruments help support student achievement and maintain a rigorous, standards-based arts program. This aligns with Strategic Goal #1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or career goals, by providing students with access to high-quality visual and performing arts education.

FUNDING: The cost for Instrument purchase order totals $5,008.32 from Steve Weiss Music and will be funded by using Prop 28 Funds.

RECOMMENDATION: Approve Purchase of Music Instruments from Steve Weiss Music for the Music Department at Merrill F. West High School Using Prop 28 Funds.

Prepared by: Gary Henderson, Principal, Merrill F. West High School.

#6 -$5008.32 - instruments

Steve Weiss Music Inc.
2324 Wyandotte Rd
Willow Grove PA 19090
United States
(215) 659-0100
ph: (888) 659-3477
fx: (215) 659-1170
education@steveweissmusic.com

STEVE WEISS MUSIC
PERCUSSION SPECIALISTS SINCE 1961

Quote #	QTE83374
Date	8/15/2026
Expires	9/29/2026

Quote

Bill To
Tracy USD
Accounts Payable
1875 W. Lowell Ave
Tracy CA 95376

Ship To
West High School
Flor Perez
1775 W Lowell Ave
Tracy CA 95376

Cust. No.	Requested By	Ref. No.	Terms	Shipping Method	Created by
384336			Net 30	STD	Sean Slattery

Quantity	Item	Options	Unit Price	Extended
2	INN-FBX-5S Innovative Percussion Field Series Bass Mallets, Soft Extra Large		$65.00	$130.00
2	INN-FBX-2 Innovative Percussion Field Series Bass Mallets, Hard Small		$40.00	$80.00
4	INN-FBX-4 Innovative Percussion Field Series Bass Mallets, Hard Large		$50.00	$200.00
4	INN-FBX-3 Innovative Percussion Field Series Bass Mallets, Medium Hard		$43.00	$172.00
4	INN-FBX-1 Innovative Percussion Field Series Bass Mallets, Hard Extra Small		$38.00	$152.00
6	VIC-SRHTS Vic Firth Corpsmaster Ralph Hardimon Tenor Sticks		$14.00	$84.00
8	VIC-SRH Vic Firth Corpsmaster Ralph Hardimon Snare Drum Sticks		$14.00	$112.00
3	REM-BE-0214-MP Remo Emperor Smooth White Crimplock Marching Tenor Drumhead - 14"		$27.00	$81.00
3	REM-BE-0213-MP Remo Emperor Smooth White Crimplock Marching Tenor Drumhead - 13"		$26.00	$78.00
3	REM-BE-0212-MP Remo Emperor Smooth White Crimplock Marching Tenor Drumhead - 12"		$25.00	$75.00
3	REM-BE-0210-MP Remo Emperor Smooth White Crimplock Marching Tenor Drumhead - 10"		$23.00	$69.00
6	REM-BE-0206-MP Remo Emperor Smooth White Crimplock Marching Tenor Drumhead - 6"		$20.00	$120.00
4	REM-SE-0113-00 Remo Emperor Hazy Snare Side Drumhead - 13"		$18.00	$72.00
4	RMI-RM-MASH-S-Y Randall May Modular AIRLift Stadium Hardware Marching Snare Stand with bag for Old Style Yamaha Drums		$227.00	$908.00

Steve Weiss Music Inc.
2324 Wyandotte Rd
Willow Grove PA 19090
United States
(215) 659-0100
ph: (888) 659-3477
fx: (215) 659-1170

STEVE WEISS MUSIC
PERCUSSION SPECIALISTS SINCE 1961

Quantity	Item	Options	Unit Price	Extended
3	RMI-RM-MASH-Q-Y Randall May Modular AIRLift Stadium Hardware Marching Tenor Stand with bag (For Old Style Yamaha Drums)		$227.00	$681.00
6	YAM-MBS-8200 Yamaha Field Corps Marching Bass Stand		$258.00	$1,548.00

Subtotal	$4,562.00
Shipping	$69.95
Tax Total	$376.37
Total	$5,008.32

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Associate Superintendent of Educational Services
DATE: September 2, 2026
SUBJECT: **Approve Purchase of Music Instruments from Music & Arts Company for the Music Department at Merrill F. West High School Using Prop 28 Funds**

BACKGROUND: The Merrill F. West High School Music Department proposes purchasing a wide range of new Musical Instruments using Proposition 28 funds. Current Music Instruments are outdated, broken or missing parts. Music performance is a central part of meeting the California Visual and Performing Arts standards through Anchor Standard 6 in presentation for performances and conveying meaning.

RATIONALE: Purchasing high-quality musical instruments for high school students supports advanced music performance, long-term cost savings for committed players, and better sound quality opportunities offered to West High School band students. Functional Instruments help support student achievement and maintain a rigorous, standards-based arts program. This aligns with Strategic Goal #1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or career goals, by providing students with access to high-quality visual and performing arts education.

FUNDING: The cost for Instrument purchase order totals $29,805.71 from Music & Arts Company and will be funded by using Prop 28 Funds.

RECOMMENDATION: Approve Purchase of Music Instruments from Music & Arts Company for the Music Department at Merrill F. West High School Using Prop 28 Funds.

Prepared by: Gary Henderson, Principal, Merrill F. West High School.

#2 $29,805.71 – instruments

MUSIC & ARTS

Music & Arts
5295 Westview Dr Suite 300, Frederick, MD 21703
(888) 731-5396

Quote

Contact Name	JONATHAN RAMOAN	Quote Number	MAQmfq14933355
Quote Date	08/19/2026		
Email	jraman@tusd.net	Expiration Date	10/18/2026
Phone	2098303370		
Billing Account	TRACY UNIFIED SCHOOL DISTRICT ATTN: ACCOUNTS PAYABLE 1875 W LOWELL AVE TRACY, CA 95376-2291	Ship To	JONATHAN RAMOAN WEST HIGH SCHOOL 1775 W LOWELL AVE TRACY, CA 95376-2200
Prepared By	Chris Goodridge	Prepared By Email	chris.goodridge@musicarts.com
PO #			

Item #	Item Description	MSRP	% Discount	Unit Price	Quantity	Total Price
0228223	Allora Allora AAS-250 Student Series Alto Saxophone Lacquer	~~$1,349.00~~	41%	$789.65	2	$1,579.30
1335044	Etude Etude ETS-200 Student Series Tenor Saxophone Lacquer	~~$1,285.70~~	65%	$448.23	2	$896.46
1326359	Etude Etude ETR-200 Series Student Bb Trumpet Lacquer	~~$699.99~~	72%	$196.05	2	$392.10
1181592	Buffet Buffet Premium Student Bb Clarinet	~~$1,771.00~~	55%	$791.78	4	$3,167.12
1504837	Allora Allora ABS-450 Vienna Series Baritone Saxophone Lacquer Lacquer Keys	~~$3,949.00~~	2%	$3,876.00	2	$7,752.00
	Giardinelli					

1599831	Giardinelli Giardinelli by Haynes GFL5G Open Hole, Low B, Sterling Silver Head joint Performance Level Flute Offset G B-Foot	~~$1,819.00~~	12%	$1,599.00	4	$6,396.00
1322560	Bellafina Bellafina ML-10 Corelli Series Violin Outfit 4/4	~~$799.99~~	56%	$353.57	4	$1,414.28
1502302	Ultimate Support Ultimate Support IQ-X-2000 X-Style Keyboard Stand Black	~~$89.99~~	46%	$48.46	6	$290.76
1540406	Yamaha Yamaha HD-300 Harmony Director Instructional Keyboard	~~$1,172.00~~	37%	$741.00	1	$741.00
1616865	Ibanez Ibanez Artcore AS73 Semi-Hollowbody Electric Guitar - Transparent Tangerine Flat	~~$688.88~~	36%	$442.86	2	$885.72
0188315	Yamaha Yamaha TRBX174 Electric Bass Black	~~$394.20~~	41%	$232.81	2	$465.62
1401876	Fender Fender FB620 Electric Bass Gig Bag - Black	~~$84.99~~	27%	$62.34	2	$124.68
1401880	Fender Fender FE620 Electric Guitar Gig Bag Black	~~$79.99~~	22%	$62.34	2	$124.68
1584749	Prelude by Conn-Selmer Prelude by Conn-Selmer PFL111E Flute Outfit with Split E, Closed Hole Offset G C-Foot	~~$549.00~~	38%	$340.10	4	$1,360.40
	Yamaha					

0007809	Yamaha YPC-32 Piccolo	~~$1,958.00~~	50%	$972.01	2	$1,944.02

Sub Total	$27,534.14
Tax	$2,271.57
Shipping&Handling	$0.00
Grand Total	$29,805.71

- Thank you for your quote request with Music & Arts.

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Associate Superintendent of Educational Services
DATE: September 2, 2026
SUBJECT: **Approve Purchase of Riser Back Rails and Shells from JW Pepper for the Music Department at Merrill F. West High School Using Prop 28 Funds**

BACKGROUND: The Merrill F. West High School Music Department proposes purchasing riser back rails and shelves using Proposition 28 funds for the purpose of student safety when on the risers. An additional purchase of acoustic shells are required as well. None are currently owned by the WHS Music Department. Music performance is a central part of meeting the California Visual and Performing Arts standards through Anchor Standard 6 in presentation for performances and conveying meaning.

RATIONALE: The risers safety rails are a central student safety requirement that has up until recently not been met during performances, especially for disabled students with mobility-based restrictions. The acoustic shells allow for all performers across the entire department, currently including the Chois, Bands, Orchestra, Guitar Ensemble, and Jazz Ban, to project their sound to ensemble naturally without the need for electronic amplification. This allows students to better refine their sound in a setting more appropriate to real world expectations after high school, including colleges and professional settings, without digital and electronic impairments reducing the accuracy of their work and their ability to receive and interpret assessment feedback and reflect on their skill development.

FUNDING: The cost for Riser Backs and Shell purchase total $39,230.28 from JW Pepper and will be funded by using Prop 28 Funds.

RECOMMENDATION: Approve Purchase of Riser Back Rails and Shells from JW Pepper for the Music Department at Merrill F. West High School Using Prop 28 Funds.

Prepared by: Gary Henderson, Principal, Merrill F. West High School.

#4 $8137.86 - 3risers

JW PEPPER

191 Sheree Blvd
Exton, PA 19341
1-800-345-6296
www.jwpepper.com

Quote #: 52527688

Include the Quote # with your purchase order to secure prices.

Ship To:
West High School
Flor Perez
1775 W Lowell Ave
Tracy, CA 95376 US

Bill To:
Tracy Unified School District-Accounts Payable
1875 W Lowell Ave
Tracy, CA 95376

Quote Date:	Expiration Date:	Shipping Method	Payment Terms	Written By
07/14/26	08/14/26		30 NET	jxander

Purchase Order Number:

Bid/Contract Number:

SKU	Quantity	Price	Tax	Ext Price	Description
10928189	3	2228.00	$551.43	$7,235.43	Signature Choral Riser - 3 Step Model Wenger

Sub-Total:	$6,684.00
Shipping:	$833.64
Handling:	$0.00
Tax:	$620.22
Total:	$8,137.86

Order before the expiration date and include Quote # 52527688 on your order to hold prices as listed.
Thank you for shopping at J.W. Pepper!

#5 - 4 Shells $31,092.42

JW PEPPER

191 Sheree Blvd
Exton, PA 19341
1-800-345-6296
www.jwpepper.com

Quote #: 52520796

Include the Quote # with your purchase order to secure prices.

Ship To:
District Warehouse
District Warehouse
1975 W Lowell Ave
Tracy, CA 95376 US

Bill To:
Tracy Unified School District-Accounts Payable
1875 W Lowell Ave
Tracy, CA 95376

Quote Date:	Expiration Date:	Shipping Method	Payment Terms	Written By
07/10/26	08/10/26		30 NET	jxander

Purchase Order Number:

Bid/Contract Number:

SKU	Quantity	Price	Tax	Ext Price	Description
10906430	6	4220.00	$2,088.90	$27,408.90	Legacy Classic Acoustical Shell Single Panel, Harvest Maple Color with Rectangular Canopy Wenger Harvest Maple Color with Rectangular Canopy, Single Panel

Sub-Total:	$25,320.00
Shipping:	$3,402.78
Handling:	$0.00
Tax:	$2,369.64
Total:	$31,092.42

Order before the expiration date and include Quote # 52520796 on your order to hold prices as listed.
Thank you for shopping at J.W. Pepper!

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Assoc. Supt. of Ed Services
DATE: September 9, 2026
SUBJECT: **Ratify Agreement for Special Contract Services with ASL Interpreter A Show of Hands for the 2026-2027 School Year**

BACKGROUND: Board Approval is requested to contract with A Show of Hands to provide American Sign Language (ASL) interpretation for one Tracy Unified School District student in the young adult program during school hours. The District's Special Education Department would like to contract for the 2026-2027 school year. Ratification is necessary at this time to secure and provide the service needed.

RATIONALE: This request supports the district's Strategic Goal #3 by ensuring a continuum of services and effectively applying fiscal, operational, and community resources to maintain a safe learning environment that supports both staff and student success.

FUNDING: The total expense for this contract is $60,000.00 for the 2026–2027 school year. These Special Education contract expenditures will be funded through 602 Special Education funding and are budgeted in account #01-6500-0-5770-1110-5800-800-2542.

RECOMMENDATION: Ratify Agreement for Special Contract Services with ASL Interpreter A Show of Hands for the 2026-2027 School Year.

Prepared by: Jason Davis, Director of Special Education.

TRACY UNIFIED SCHOOL DISTRICT

1875 W. Lowell Ave., Tracy, California 95376

AGREEMENT FOR SPECIAL CONTRACT SERVICES

This agreement, by and between Tracy Unified School District, hereinafter referred to as "District," and A Show of Hands, hereinafter referred to as "Contractor," is for consultant or special services to be performed by a non-employee of the District. District and Contractor, herein named, do mutually agree to the following terms and conditions:

1. Contractor shall perform the following duties:
   Provide American Sign Language (ASL) interpretation for one Tracy Unified School District student enrolled in the Tracy Young Adult Program (TYAP).

   Contractor shall do all work, attend all meetings, produce all reports and carry out all activities necessary for completion of the services described in this paragraph (1) AND OR [the attached hereto and incorporated herein by this reference as Exhibit "A".] This Agreement and its exhibits shall be known as the "Agreement Documents." Terms set forth in any Agreement Document shall be deemed to be incorporated in all Agreement Documents as if set forth in full therein. In the event of conflict between terms contained in these Agreement Documents, the more specific term shall control. If any portion of the Agreement Documents shall be in conflict with any other portion, provisions contained in the Agreement shall govern over conflicting provisions contained in the exhibits to the Agreement.

2. Contractor will provide the above services(s), as outlined in Paragraph 1, for a period of up to a total of 152 DAYS, under the terms of this agreement at the following location Tracy Young Adult Program.

3. In consideration of the services performed by Contractor, District shall pay Contractor according to the following fee schedule: 1 Attach Fee Schedule or Addendum (if applicable)

   a. District shall pay $65.00 per HOUR, not to exceed a total of $60,000.00. Contractor shall only be paid for work completed to the satisfaction of the District through the termination date of this agreement.

   b. District SHALL NOT reimburse Contractor for out-of-pocket expenses incurred during Contractor's performance of the services, including mileage, meals, and lodging in the District, with rates not to exceed those currently in effect for employees of the District. Reimbursement of expenses shall not exceed $0.00 for the term of this agreement.

   c. District shall make payment on a MONTHLY PROGRESS BASIS and within thirty (30) working days from Contractor's presentation of a detailed invoice or on a claim form provided by District. Original paid receipts are required for lodging, airfare (passenger coupon or ticket stub), automobile rental, and parking. Claims for unusual expenses, such as teaching materials, photocopying, etc., must be accompanied by original paid invoices.

4. The terms of the agreement shall commence on 09/11/2026, and shall terminate on 05/27/2027.

5. This agreement may be terminated at any time during the term by either party upon 30 days' written notice of termination delivered by certified mail, return receipt requested.

6. Amendments, changes, or modifications in the terms of this Agreement may only be made at any time by mutual written agreement between the parties hereto and shall be signed by the persons authorized to bind the parties hereto.

7. Contractor shall contact the District's designee at 209-830-3270 with any questions regarding performance of the services outlined above. District's designee shall determine if and when Contractor has completed the services described.

8. Contractor enters into this Agreement as an independent contractor and not as an employee of the District. The Contractor shall have no power or authority by this Agreement to bind the District in any respect except as provided herein. Nothing in this Agreement shall be construed to be inconsistent with this relationship or status. All employees, agents, contractors, or subcontractors hired or retained by the Contractor are employees, agents, contractors, or subcontractors of the Contractor and not of the District. The District shall not be obligated in any way to pay any wage claims or other claims made against Contractor by any such employees, agents, contractors, subcontractors, or any other person resulting from performance of this Agreement.

   a. CONTRACTOR shall be required to provide proof (Certificate of Insurance) of comprehensive general liability insurance coverage in the amount of one million dollars ($1,000,000.00) combined single limit per occurrence; two million dollars ($2,000,000.00) general aggregate. A separate additional insured endorsement shall be provided to include the DISTRICT and its officers, officials, employees, agents, and volunteers as additional insured in the policy. It is agreed that insurance coverage provided by CONTRACTOR herein is endorsed as primary and noncontributory to any similar insurance or self-insurance carried by DISTRICT. The DISTRICT reserves the right to adjust its insurance requirements as needed.

   b. Contractor WILL have significant contact with students. If applicable, proof of professional liability insurance, to include one million dollars ($1,000,000.00) per occurrence for Sexual Abuse/Molestation, is also required. If applicable, CONTRACTOR will comply with the provisions of Education Code 45125 regarding the submission of fingerprints to the California Department of Justice and the completion of criminal background investigations of the CONTRACTOR and/or its employees.

   Contractor agrees to hold harmless and to indemnify District for:

   Any injury to person or property sustained by Contractor or by any person, firm or corporation employed directly or indirectly by the Contractor or by any of the individuals participating in or associated with him or her, however caused; and any injury to person or property sustained by any person, firm or corporation, caused by act, neglect, default or omission of Contractor, or any person, firm or corporation directly or indirectly employed by Contractor upon or in connection with this Agreement, or any of the participants arising out of or in the course of their term of this Agreement, and Contractor at his or her own cost, expense and risk, shall defend any and all actions, suits or other legal proceedings that may be instituted against District for any such claim or demand, and pay or satisfy any judgment that may be rendered against District in any such action, suit or legal proceedings or the result thereof. Nothing herein provided shall be construed to require Contractor to hold harmless or indemnify District for liability or damages resulting from the negligence or willful act or omission of District or its officers, agents, or employees.

9. This Agreement is for the personal services of the Contractor, and the Contractor may not assign the performance of the services to any person or persons who are not parties to this Agreement, except for employees of the Contractor. None of the services covered by this Agreement shall be subcontracted without the prior written consent of the District, which will not be unreasonably withheld. Contractor shall be as fully responsible to the District for the negligent acts and omissions of its contractors and subcontractors, and of persons either directly or indirectly

employed by them, as it is for the negligent acts and omissions of persons directly employed by Contractor.

10. Contractor certifies that his or her current employer, if any, is fully cognizant of this Agreement and that payments hereunder are not in conflict with any federal, state, or local statutes, rules or regulations or with any policies of Contractor's current employer. Contractor covenants that neither it, nor any of its employees, agents, contractors or subcontractors has any interest, nor shall they acquire any interest, direct or indirect, in the subject of the Agreement, nor any other interest which would conflict in any manner or degree with the performance of its services hereunder. Contractor shall make all disclosures required by the District's conflict of interest code in accordance with the category designated by the District, unless the District determines in writing that Contractor's duties are more limited in scope than is warranted by the category designated by the District code and that a narrower disclosure category should apply. Contractor also agrees to make disclosure in compliance with the District conflict of interest code if, at any time after the execution of this Agreement, District determines and notifies Contractor in writing that Contractor's duties under this Agreement warrant greater disclosure by Contractor than was originally contemplated. Contractor shall make disclosures in the time, place and manner set forth in the conflict of interest code and as directed by the District.

11. District shall become the owner of, and entitled to, exclusive possession of all records, documents, graphs, photographic or other reproductions of any kind produced in the scope of services performed and no other uses thereof will be permitted except by permission of the District. Proprietary materials will be exempted from this clause.

12. Contractor shall keep itself fully informed of, shall observe and comply with, and shall cause any and all persons, firms or corporations employed by it or under its control to observe and comply with, applicable federal, state, county and municipal laws, ordinances, regulations, orders and decrees which in any manner affect those engaged or employed on the work described by this Agreement or the materials used or which in any way affect the conduct of the work.

13. Contractor shall not engage in unlawful employment discrimination. Such unlawful employment discrimination includes, but is not limited to, employment discrimination based upon a person's race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status, gender, citizenship, or sexual orientation.

14. Contractor shall maintain and make available for inspection by the District and its auditors accurate records of all of its costs, disbursements, and receipts with respect to any work under this Contract. Such inspections may be made during regular office hours at any time until six (6) months after the final payments under this Agreement are made to the Contractor.

AGREED:

CONTRACTOR:

Angelene Fowler
Contractor Signature 09/14/2026

Owner
Title

Contractor Signature

Title

TRACY UNIFIED SCHOOL DISTRICT:

District Authorized Signature

Date

01650005770111058008002542
Funding Source

Tracy Charter
Site/Department

Date Approved by the Board

TRACY
UNIFIED SCHOOL DISTRICT

HUMAN RESOURCES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Tammy Jalique, Associate Superintendent of Human Resources
DATE: September 9, 2026
SUBJECT: **Approve Resignations/Retirements/Leave of Absences for Classified, Certificated, and/or Management Employees**

BACKGROUND:

CERTIFICATED RESIGNATION

NAME/TITLE	SITE	EFFECTIVE DATE	REASON
Egenberger, Rodrique Teacher	MVMS	9/30/2026	Personal

BACKGROUND:

CLASSIFIED RETIREMENTS

NAME/TITLE	SITE	EFFECTIVE DATE	REASON
Jimenez, Carlos Para Educator I	MES/JES/HES	10/15/2026	Retirement

BACKGROUND:

CLASSIFIED RESIGNATION

NAME/TITLE	SITE	EFFECTIVE DATE	REASON
Arellano, Lidia Para Educator I	SWP	9/13/2026	Accepted Position
Gallardo Corona, Brigitte Bus Aide	DEC	9/1/2026	Accepted Position

Komma, Mamatha IEP Para Educator I	WHS	09/01/2026	Accepted Position
Ochoa, Maria IEP Para Educator	NES	8/31/2026	Personal
Parsa, Miriam Food Service Worker	WHS	9/13/2026	Accepted Position
Perez de Leal, Maria Special Education Para Educator I	SWP	09/01/2026	Accepted Position
Rivera, Dalyssia Para Educator/Hygiene Assistance	GKES	9/4/2026	Personal
Shinde, Neeta Roving Para Educator II	District Wide	8/31/2026	Personal
Zaveri, Nency Para Educator I	HES	9/13/2026	Accepted Position

RECOMMENDATION: Approve Resignations/Retirements/Leave of Absence for Classified, Certificated, and/or Management Employment.

Prepared by: Tammy Jalique, Associate Superintendent of Human Resources.

TRACY
UNIFIED SCHOOL DISTRICT

HUMAN RESOURCES MEMORANDUM

TO: Robert Pecot, Superintendent
FROM: Tammy Jalique, Associate Superintendent of Human Resources
DATE: September 9, 2026
SUBJECT: **Approve Classified, Certificated, and/or Management Employment**

BACKGROUND:

MANAGEMENT/CLASSIFIED CONFIDENTIAL

Macedo, Nancy
DEC/Special Education
School Psychologist (New)
LMP 8, Step B - $106,449.00
Fund: 80% Special Education, 20% Mental Health

BACKGROUND:

CERTIFICATED

Farias Aguilar, Luz
South/West Park Elementary School
Kindergarten – Bilingual (Replacement)
Class I, Step "A" 1 -$64,339.00
Fund: General

Hodge, Debralyn
Central Elementary School
SDC TK-2 Aut. ESN (Replacement)
Class I, Step "A" 1- $53,849.00
Fund: Special Education

Iqbal, Hazel
Poet-Christian Elementary School
7th/8th Grade Science (Replacement)
Class I, Step "A" 1 -$55,597.00
Fund: General

Jindal, Shruti
Williams Middle School
Science Teacher (Temporary for 26-27 SY)
Class III, Step "B"1 - $56,374.00
Fund: General

Perez De Leal, Maria	South/West Park Elementary School RSP TK-5 (Replacement) Class I, Step "A" 1- $58,507.00 Fund: Special Education
Komma, Mamatha	Villalovoz Elementary School SDC K-1 (Replacement) Class V, Step "B" 1 - $60,564.00 Fund: Special Education
Thalanki Venkatesh, Nethra	North Elementary School 7th Grade Math (Replacement) Class VI, Step "B"1- $64,544.00 Fund: General

BACKGROUND:

CLASSIFIED

Arellano, Lidia	Special Education Para Educator (Replacement) McKinley School Range 30, Step E - $26.67 per hour Fund: Special Education
Gallardo Corona, Brigitte	Clerk Typist I – (New) South/West Park School Range 23, Step E - $22.68 per hour Fund: LCAP
Jafari, Sameyeh	IEP Para Educator I (New) North School Range 30, Step B - $23.19 per hour Fund: Special Education
Parsa, Miriam	IEP Para Educator (New) Bohn School Range 30, Step A - $22.14 per hour Fund: Special Education
Zaveri, Nency	IEP Para Educator (new) Hirsch School Range 30, Step D - $25.47 per hour Fund: Special Education

BACKGROUND:

COACHES

Haun, Edward	Assistant Flag Football Co-Ed Stein High School $1,361.76

Jayne, Timothy	Girls' Golf West High School $3,768.67

RECOMMENDATION: Approve Classified, Certificated and/or Management Employment.

Prepared by: Tammy Jalique, Associate Superintendent of Human Resources.

TRACY
UNIFIED SCHOOL DISTRICT

BUSINESS SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Tania Salinas, Associate Superintendent of Business Services
DATE: September 22, 2026
RE: **Adopt Resolution No. 26-05 to Approve an Increase in the Statutory School Facility Fees**

BACKGROUND: Following the public hearing, the Board of Education will consider adoption of Resolution No. 26-05, approving and adopting the proposed Fee Justification Study, and approving an increase in statutory Level 1 fee rates, in compliance with Education Code section 17620 and Government Code section 65995, and as justified in the Fee Justification Study.

RATIONALE: Pursuant to Government Code Section 66016(a), a public hearing concerning the District's proposed 2026 Residential and Commercial/Industrial Development School Impact Fee Justification Study, dated August 25, 2026 ("Fee Study') and proposed increase for Level 1 school impact fee rates, shall be held as part of this Agenda Item prior to adoption of the Fee Study. At the public hearing, all persons desiring to be heard on all matters pertaining to the Fee Study shall be heard. If the Resolution is adopted by the Board, the District may increase its school impact fee rates as set forth above, effective November 21st, 2026.

The maximum Level 1 school impact fees (aka developer fees) that a school district may charge are set by statute. Statutory Level 1 fee rates are set by the State Allocation Board (SAB) every two years in even years. In January 2026, the SAB increased the maximum allowable Level 1 developer fee rates for residential development from $5.17 to $5.38 per square foot of assessable space, and for commercial/industrial development from $0.84 to $0.87 per square foot of chargeable covered and enclosed space.

The District currently imposes $1.29 school fees (in the portions of the District serving students in grades 9 through12) and $5.17 (in the portions of the District serving students in grades TK through12) per square foot of assessable space for residential construction, and up to $0.21 (9-12) and $0.84 (TK-12) per square foot of covered and enclosed space for commercial/industrial construction within the District's boundaries (except for rental self-storage, which is imposed at the rate of $0.017/sf for 9-12, and $0.031/sf for TK-12, and hotel/motel, which is justified at the rate of $0.538/sf for TK-12).

New residential and commercial/industrial development continues to generate additional students for the District's schools, and the District is required to provide school facilities to accommodate those students. In order for the District to charge the new rates in line with the SAB's 2026 Level 1 fee rate adjustment, a fee justification study is required to establish that: (i) the purpose of the fee, (ii) there is a reasonable relationship or "nexus" between the use of the fees and the types of developments on which the fees are imposed, (iii) there is a reasonable relationship or "nexus" between the *need* for the facilities and the types of developments upon which the fees are imposed, and (iv) there is a reasonable relationship or "nexus" between the amount of the fees and the cost of the facilities that are attributable to the developments on which the fees are imposed. (Gov. Code § 66001.)

King Consulting, Inc., prepared the proposed Fee Justification Study pursuant to Education Code section 17620 and Government Code sections 65995 and 66001, justifying the District's imposition of Level 1 developer fee rates as follows: $1.35 (9-12) and $5.38 (TK-12) per square foot of assessable space for residential construction, and $0.22 (9-12) and $0.87 (TK-12) per square foot of covered and enclosed space for commercial/industrial construction within the District's boundaries (except for the categories of rental self-storage, which is justified at the rate of $0.11/sf for 9-12, and $0.16/sf for TK-12. The Fee Justification Study was made available for public review on Friday, September 11, 2026.

Notice of the time and place of the meeting, including a general explanation of the matter to be considered, and information regarding where the Fee Justification Study is available, was given in accordance with Government Code section 66016(a). Publication of the notice was given in accordance with law, and a copy of the Study was made available to the public at least 10 days prior to today's hearing.

Subsequently, pursuant to Government Code section 66016(b), fee increases must be adopted via resolution. The District may begin to impose the new Level 1 developer fee rates 60 days from the date of the Board's adoption of the proposed Resolution No. 26-05.

FUNDING: Fund Twenty-Five.

RECOMMENDATIONS: Adopt Resolution No. 26-05 to Approve an Increase in Statutory School Facility Fees.

Prepared by: Tania Salinas, Associate Superintendent of Business Services.

TRACY
UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 26-05
BEFORE THE GOVERNING BOARD OF THE TRACY UNIFIED SCHOOL DISTRICT INCREASING SCHOOL FACILITIES FEES AS AUTHORIZED BY GOVERNMENT CODE SECTION 65995 (b) 3

WHEREAS, Education Code section 17620 authorizes the governing board of any school district to levy a fee, charge, dedication or other form of requirement against any new construction within its boundaries for the purpose of funding the construction or reconstruction of school facilities; and,

WHEREAS, Government Code Section 65995 establishes a maximum amount of fees that may be charged against such development projects and authorizes the maximum amount set forth in said section to be adjusted for inflation every two years as set forth in the state-wide cost index for Class B construction as determined by the State Allocation Board at its January meeting; and,

WHEREAS, at its January 28th, 2026, meeting, the State Allocation Board approved the maximum fee authorized by Education Code Section 17620 to $5.38 per square foot of residential construction described in Government Code Section 65995(b)(1), and $0.87 per square foot against commercial and industrial construction described in Government Code Section 65995(b)(2); and,

WHEREAS, the purpose of this Resolution is to approve and adopt fees on residential projects in the amount of up to $5.38 per square foot as authorized by Education Code Section 17620; and,

WHEREAS, the purpose of this Resolution is to approve and adopt fees on commercial and industrial development projects in the amount of up to $0.87 per square foot as described in Government Code Section 65995(b)(2). The mini-storage category of commercial/industrial justification has less impact than the statutory $0.87 per square foot commercial/industrial justification and should be collected at the justified rate of $0.16 per square foot; and,

WHEREAS, the Governing Board (the "Board") of the Tracy Unified School District (the "District") has caused a study to be prepared by King Consulting, Inc., entitled "Developer Fee Justification Study" (incorporated herein by reference and hereinafter referred to as the "Study"), which identified the purpose and the use for the fee and sets forth a reasonable relationship between the fee to be imposed, the type of development project on which the fee is to be imposed, and the increased school facilities made necessary by virtue of the burden imposed by the development; and,

WHEREAS, Education Code section 17621 specifically exempts the adoption, increase, or imposition of any fee, charge, dedication or other requirement pursuant to Education Code section 17620 from the provisions of the California Environmental Quality Act ("CEQA") (Pub. Resources Code section 21000 et seq.).

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Governing Board of the Tracy Unified School District as follows:

1. Procedure. This Board hereby finds that prior to the adoption of this Resolution, the Board conducted a public hearing at which oral and written presentations were made, as part of the Board's regularly scheduled September 22, 2026, meeting. Notice of the time and place of the meeting, including a general explanation of the matter to be considered, has been published twice in a newspaper in accordance with Government Code section 66016, and a notice, including a statement that the data required by Government Code section 66016 was available, was mailed at least 14 days prior to the meeting to any interested party who had filed a written request with the District for mailed notice of the meeting on new fees or service charges within the period specified by law. Additionally, at least 10 days prior to the meeting, the District made available to the public data indicating the amount of the cost, or estimated cost, of the construction or reconstruction of school facilities made necessary by the residential and commercial/industrial development to which the fee will apply. By way of such public meeting, the Board received oral and written presentations by District staff which are summarized and contained in the Study and which formed the basis for the action taken pursuant to this Resolution.

2. Findings. The Board has reviewed the Plan as it relates to proposed and potential development, the resulting school facility's needs, the cost thereof, and the available sources of revenue including the fees provided by this Resolution, and based thereon and upon all other written and oral presentations to the Board, hereby makes the following findings:

   A. Additional development projects within the district, whether new residential construction or residential reconstruction involving increases in assessable area greater than 500 square feet, or new commercial or industrial construction, will increase the need for reconstruction of school facilities.

   B. Without reconstruction of present school facilities, any further residential development projects or commercial or industrial development projects within the district will result in a significant decrease in the quality of education presently offered by the district;

   C. The fees proposed in the Plan, and the fees implemented pursuant to this Resolution are for the purposes of providing adequate school facilities to maintain the quality of education offered by the district;

   D. The fees proposed in the Plan and implemented pursuant to this Resolution will be used for the reconstruction of school facilities as identified in the Plan;

E. The need for the fees proposed in the Plan and implemented pursuant to this Resolution are reasonably related to the types of development projects on which the fees are imposed, in that residential, commercial, and industrial development will generate students who will attend District schools;

F. The fees proposed in the Plan and implemented pursuant to this Resolution bear a reasonable relationship to the need for reconstructed school facilities created by the types of development projects on which the fees are imposed;

G. The fees will be collected for school facilities for which an account has been established and funds appropriated and for which the district has adopted a reconstruction schedule and/or to reimburse the District for expenditures previously made.

H. There are no other adequate sources of funds to meet the district's school facilities' needs occasioned by, and resulting from, the construction of new residential and/or commercial/industrial development within the District.

3. Fee. Based upon the foregoing findings, the Board hereby increases the previously levied fee to the amount of up to $5.38 per square foot for assessable space for new residential construction and for residential reconstruction to the extent of the resulting increase in assessable areas; and to the amount of up to $0.87 per square foot for new commercial or industrial construction. The mini-storage category of commercial/industrial justification has less impact than the statutory $0.87 per square foot commercial/industrial justification and should be collected at the justified rate of $0.16 per square foot.

4. Additional Mitigation Methods. The policies set forth in this Resolution are not exclusive, and the Board reserves the authority to undertake other or additional methods to finance school facilities including but not limited to the Mello-Roos Community Facilities Act of 1982 (Government Code Section 53311, et seq.) and such other funding mechanisms. This Board reserves the authority to substitute the dedication of land or other property or other form of requirement in lieu of the fees levied by way of this Resolution at its discretion.

5. Implementation. For residential, commercial or industrial projects within the District, the Superintendent, or the Superintendent's designee, is authorized to issue Certificates of Compliance upon the payment of any fee levied under the authority of this Resolution.

6. California Environmental Quality Act. The Board hereby finds that the implementation of Developer Fees is exempt from the California Environmental Quality Act (CEQA).

7. Commencement Date. The effective date of this Resolution shall be November 21, 2026, which is 60 days following its adoption by the Board.

8. Notification of Local Agencies. The Secretary of the Board is hereby directed to forward a certified copy of this Resolution and a Map of the District to the Planning Commission and Board of Supervisors of San Joaquin County and to the Planning Commission and City Council of the City of Tracy and the City of Stockton requesting that no building permits (or, for

manufactured homes and mobile homes, certificates of occupancy) be issued on or after the date which is sixty (60) days after the date of this Resolution, without certification from the District that the fee specified herein have been paid. Said notice shall specify that collection of the fees is not subject to the restriction set forth in Government Code section 66007, subdivision (a) but, pursuant to subdivision (b) of that statute, the fees are to be collected prior to issuance of building permits.

9. Severability. If any portion of this Resolution is found by a Court of competent jurisdiction to be invalid, such finding shall not affect the validity of the remaining portions of this Resolution. The Board hereby declares its intent to adopt this Resolution irrespective of the fact that one or more of its provisions may be declared invalid subsequent hereto.

10. In the event that the Board takes action in the future to adopt an alternative fee pursuant to Government Code section 65995.5 or 65995.7, commonly known as "Level 2" or "Level 3" fees, respectively, in an amount greater than that authorized by this Resolution, this Resolution shall be held in abeyance during the time in which the greater Level 2 or Level 3 fee is authorized. If, for any reason, any future Board action to adopt a greater Level 2 or Level 3 fee ceases to be effective, this Resolution shall then immediately return into effect unless otherwise specified by the Board.

11. The district's administration is authorized to make expenditures and to incur obligations of the fees for the purposes authorized by law.

12. Developers of commercial or industrial development shall be provided with the opportunity for a hearing to appeal the imposition of the fee on their developments.

APPROVED, PASSED and ADOPTED by the Governing Board of the Tracy Unified School District on this 22nd day of September 2026, by the following vote:

AYES: NOES: ABSENT: ABSTAIN:

_____

President, Governing Board
Tracy Unified School District

ATTEST:

_____

Clerk, Governing Board
Tracy Unified School District

KING

Proposal:

Developer Fee Justification Study

Prepared for:

Tracy Unified School District

Attention:
Eloy Vento
Director of Facilities
evento@tusd.net
209-830-3246

Primary Contact:
Jamie King-Iseman
President
jamie@kinginc.com
916-706-3538

Purpose and Scope of Services

The District should prepare a Developer Fee Justification Study to demonstrate they meet pertinent requirements of State law regarding the collection of developer fees for both residential and commercial construction.

State law gives school districts the authority to charge fees on new residential and commercial/industrial developments if those developments generate additional students and cause a need for additional school facilities. Government Code Section 65995 authorizes school districts to collect fees on future development, currently $5.38 per square foot of residential construction and $0.87 for commercial/ industrial construction (Level I Fees). Government Code 66001 requires that a reasonable relationship exist between the amount and use of the fees and the development on which the fees are to be charged.

King Consulting will prepare a Developer Fee Justification Study in order to justify the collection of the 2026 statutory developer fees for both the residential and commercial/industrial developments within the District. These fees are authorized by Education Code 17620.

The study will be documented to provide the District with justification to levy statutory developer fees. The study will:

- Identify the cost of providing school facilities for students generated by future residential and commercial/industrial development in order to justify the collection of fees, and
- Explain the relationship between the fees and the developments on which those fees are to be charged.

The following components outline King Consulting's work for the preparation of the Developer Fee Justification Study.

Developer Fee Justification Scope of Services

BACKGROUND RESEARCH

RESIDENTIAL AND COMMERCIAL DEVELOPMENT

A key component of the Developer Fee Justification Study is assessing the impact of both residential and commercial development. King Consulting will research residential and commercial development projected to occur with District boundaries by:

- Reviewing general plans and specific plans for jurisdictions served by the District;
- Contacting all appropriate city planning departments and county agencies to review all proposed, tentative, and final tract maps;
- Researching other data which may impact the District by generating new students.

This task allows King Consulting to estimate future residential units by housing category (multi-family, single-family detached, single-family attached, and commercial development) that can be constructed within the District.

STUDENT GENERATION RATES

King Consulting will prepare District-specific Student Generation Rates (SGR's) by housing category (i.e. single-family detached, single-family attached, multi-family, or affordable). SGR's will be calculated by cross-referencing current student enrollment for the District to residential data provided by the District and the County Assessor. Utilizing the information gathered regarding anticipated Residential and Commercial development, King Consulting will project future students from new residential development to assist in calculating the impact to District facilities.

FACILITY CAPACITY ASSESSMENT

King Consulting will review the District's School Facility Capacity as reported on the State Allocation Board Form 50-02 to determine the District's ability to house current and future students at each school level. The SAB 50-02 will be updated with facilities that have been added to the District since establishing School Facility Program eligibility.

If the SAB 50-02 is unavailable, King Consulting will prepare a School Facility Inventory based on Current classrooms and District loading standards.

DETERMINATION OF SCHOOL FACILITY NEEDS AND METHODOLOGY

ENROLLMENT PROJECTIONS

To develop the nexus between the current capacity of the District and the future need to house students, King Consulting will prepare an enrollment projection using historical enrollments, student generation rates prepared as part of this analysis, current and planned residential and commercial development, birth trends, and student migration.

FACILITY CAPACITY COMPARED TO ENROLLMENT PROJECTIONS

King Consulting will compare the District's facility capacity to current enrollments to calculate the number of seats available to house students generated from future residential units. This comparison will be provided by school level.

FUTURE FACILITY NEEDS AND SCHOOL FACILITIES IMPACT

King Consulting will calculate the number and type of school facilities that will need to be expanded and/or modernized by the District to effectively house all students at build-out. In addition, King Consulting will review and analyze District-specific construction costs to estimate the full school facilities impact per square foot of residential and commercial construction.

STUDY PREPARATION AND ASSISTANCE WITH ADOPTION OF THE STUDY AND IMPLEMENTATION FEE

King Consulting will prepare one study draft and will provide additional drafts as needed. King Consulting will provide a final study in PDF format. Bound copies can be provided upon request. King Consulting will provide sample Board resolutions and public notices and will review adoption documents and critical timelines with District staff.

King Consulting will provide ongoing services through fee implementation as needed while the fee is in place. These services include:

- Responding to public comments;
- Ongoing services related to the fee collection (i.e. questions that arise from the community and developers as fees are paid throughout the year).

REQUIRED DATA

In order to complete the analysis, we need the District to provide the following items:

- Current year student database, with selected fields;
- Mitigated residential units;
- Most recent SAB eligibility forms (SAB 50-01, -02, -03);
- School facility construction costs based on recent projects.

If data availability is limited, we may also require:

- Site maps with room uses to prepare facility capacity;
- Developer Fee records, with address, square footage, and type of housing unit.

Consulting Fees

For the services outlined, the Client shall pay King Consulting a total fee of $11,250 upon completion of the study document.

The fees shall cover all normal business expenses incurred on behalf of the District. Necessary visitations to the District by King Consulting will be reimbursed on an actual and necessary basis. Reimbursed visitations shall have prior approval by the District.

The District shall be responsible for reviewing and verifying all data included in documents, forms, and reports prepared by King Consulting on behalf of the District. The District shall be responsible for consulting legal counsel as related to the preparation and submittal of documents, forms, and reports.

The terms of this agreement shall remain in force unless mutually amended.

ADDITIONALCONSIDERTATIONS

King Consulting shall be reimbursed as follows:

- Work Completed above and beyond the hours specified in this contract shall be billed at **$225.00 per hour**;
- Mileage for all meetings shall be reimbursed to King Consulting at the IRS standard mileage rate;
- Application filing fees and other State-required fees are the responsibility of the District;
- Express Mail expenses will be documented and reimbursed to King Consulting;
- Reproduction of documents shall be the responsibility of the District. King Consulting will provide duplicating costs at an actual cost basis.

VALIDITY PERIOD

The quoted price and services outlined in this contract are valid for a period of 60 days from the date of issuance. Any acceptance of this proposal beyond the specified validity period may result in a reevaluation of the pricing and services offered. Both parties acknowledge and agree that any changes to the scope of work, market conditions, or other relevant factors may necessitate adjustments to the terms outlined herein after the expiration of the 60-day validity period.

Signatures

This Agreement is between the Tracy Unified School District and King Consulting.

Eloy Vento
Director of Facilities
Tracy Unified School District

6-30-26
Date

Jamie King-Iseman
President
King Consulting

6/18/2026
Date

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Associate Superintendent of Educational Services
DATE: August 5, 2026
SUBJECT: **Adopt New Board Policy and Administrative Regulation 5141.75 Extreme Weather (Second Reading)**

BACKGROUND: The California Legislature enacted Senate Bill 1248, codified in Education Code section 33355, requiring all local educational agencies to develop, adopt, and implement weather protocols for extreme weather conditions by July 1, 2026. The law requires school districts to establish procedures that incorporate the California Department of Education's standardized guidelines for modifying or suspending outdoor physical activities during periods of extreme weather. These protocols must include criteria for determining extreme weather conditions, procedures for monitoring weather forecasts, communication plans for staff and families, indoor alternatives for outdoor activities, staff training, coordination with local agencies, and an annual review of the district's protocols.

RATIONALE: In recent years, California has experienced an increase in extreme heat events, wildfire smoke, and other severe weather conditions that can pose significant health and safety risks to students and staff. By adopting AR 5141.75, the Board demonstrates its commitment to providing safe learning environments, reducing the risk of weather-related illnesses and injuries, supporting informed decision-making by site administrators, and ensuring consistent implementation of safety practices across all district schools and programs.

Approval of AR 5141.75 aligns the District with current state law, reflects guidance issued by the California Department of Education, and establishes a proactive framework for responding to changing weather conditions while minimizing disruptions to student learning and school operations.

FUNDING: N/A.

RECOMMENDATION: Adopt New Board Policy and Administrative Regulation AR 5141.75 Extreme Weather (Second Reading).

Prepared by: Jason Noll, Director of Student Services and Curriculum.

EXTREME WEATHER CONDITIONS AND OUTDOOR ACTIVITIES

Purpose

The Board of Education recognizes its responsibility to provide a safe and healthy educational environment for all students and employees. Extreme weather conditions, including excessive heat, poor air quality, wildfire smoke, severe storms, flooding, and other hazardous weather events, may create health and safety risks for students participating in outdoor activities.

The Board directs the Superintendent or designee to develop, implement, and maintain weather protocols that protect students and staff during extreme weather conditions and comply with applicable state laws and guidance.

Weather Protocols

The Superintendent or designee shall establish procedures for monitoring weather conditions and determining when outdoor activities should be modified, relocated, postponed, or canceled due to health or safety concerns.

District weather protocols shall include:

1. Clear criteria for determining when weather conditions constitute extreme weather conditions and warrant modification or cessation of outdoor activities.
2. Procedures for monitoring weather forecasts, air quality conditions, weather alerts, and emergency notifications.
3. Protocols for communicating weather-related decisions to students, staff, parents/guardians, and the community.
4. Identification of appropriate indoor or alternative activities that may be conducted safely during extreme weather conditions.
5. Training for employees regarding weather-related health risks, recognition of signs of distress, and appropriate response procedures.
6. Coordination with local, county, state, and federal agencies to obtain timely weather information and guidance.

Air Quality and Environmental Conditions

The Board recognizes that poor air quality and wildfire smoke may pose significant health risks to students and staff. District protocols shall include procedures for monitoring air quality conditions and modifying outdoor activities when conditions may adversely affect health.

The Superintendent or designee shall establish guidelines for reducing, relocating, or canceling outdoor activities based on air quality conditions and other environmental hazards.

Student Safety Measures

The Superintendent or designee shall ensure that reasonable mitigation measures are available to reduce the impact of extreme weather conditions, including access to drinking water, shaded areas, indoor cooling or shelter locations, and other appropriate resources.

EXTREME WEATHER CONDITIONS AND OUTDOOR ACTIVITIES

Schools shall make reasonable efforts to provide equitable access to safety measures and protective resources across all District sites.

School Activities

This policy shall apply to all school-sponsored outdoor activities, including but not limited to:

- Physical education classes
- Recess and lunch periods
- Athletic practices and competitions
- Extracurricular activities
- Outdoor assemblies
- Field trips
- Other outdoor student activities

Emergency Authority

The Superintendent, principal, or designee may immediately suspend, relocate, postpone, or cancel outdoor activities whenever weather conditions present a threat to the health, safety, or welfare of students or staff.

Annual Review

The Board directs the Superintendent or designee to review District weather protocols annually and update them as necessary to reflect changes in law, safety practices, weather conditions, public health guidance, and stakeholder feedback.

Legal Reference

Education Code 33355, 35179.8, 35183.5
SB 1248

EXTREME WEATHER CONDITIONS AND OUTDOOR ACTIVITY SAFETY

Purpose

The Tracy Unified School District is committed to providing a safe learning environment for all students and staff. In accordance with California Education Code 33355, the District shall develop, implement, and maintain protocols for responding to extreme weather conditions that may impact student health, safety, and participation in outdoor activities.

These protocols apply to all schools, programs, athletic activities, physical education classes, recess periods, extracurricular activities, field trips, and other outdoor school-sponsored events.

Definitions of Extreme Weather Conditions

For purposes of this regulation, extreme weather conditions include environmental conditions that may pose a health or safety risk to students and staff, including but not limited to:

- Excessive heat
- Poor air quality
- Wildfire smoke
- Extreme cold
- High winds
- Lightning or severe storms
- Flooding or excessive precipitation
- Any weather-related emergency identified by local, county, state, or federal authorities

Excessive Heat

Extreme heat conditions shall generally be considered when:

- The National Weather Service issues a Heat Advisory, Excessive Heat Warning, or similar alert.
- The Heat Index or temperature reaches levels that may create health risks for students.
- Local conditions create elevated risk due to prolonged sun exposure or lack of adequate cooling resources.

Air Quality

Poor air quality conditions shall be evaluated using the Air Quality Index (AQI).

AQI	Condition	Outdoor Activity Guidance
0-100	Good to Moderate	Normal outdoor activities
101-150	Unhealthy for Sensitive Groups	Modify strenuous activities for sensitive students
151-200	Unhealthy	Reduce strenuous outdoor activities
201-300	Very Unhealthy	Suspend outdoor physical activities
Above 300	Hazardous	All outdoor activities canceled

District administrators may impose additional restrictions based on local conditions, wildfire smoke, visibility concerns, or recommendations from public health agencies.

EXTREME WEATHER CONDITIONS AND OUTDOOR ACTIVITY SAFETY

Weather and Air Quality Monitoring Procedures

The Superintendent or designee shall ensure that weather conditions are monitored daily when outdoor activities are scheduled.

Monitoring sources may include:
- National Weather Service (NWS)
- San Joaquin Valley Air Pollution Control District
- AirNow.gov
- California Office of Emergency Services
- San Joaquin County Public Health Services
- Local emergency management agencies

Site administrators shall monitor conditions before school, during school hours, and prior to athletic events or outdoor activities.

Decision-Making Responsibilities

Superintendent or Designee

The Superintendent or designee shall:
- Establish districtwide procedures.
- Coordinate with local agencies.
- Issue districtwide guidance during significant weather events.

Site Principal

The principal or designee shall:
- Monitor local conditions.
- Implement activity modifications or cancellations.
- Ensure communication with staff and families.
- Verify mitigation measures are available.

Coaches and Activity Supervisors

Coaches, physical education teachers, and activity supervisors shall:
- Follow District weather protocols.
- Monitor students for signs of distress.
- Modify or suspend activities when directed.

Criteria for Modifying or Canceling Outdoor Activities

Outdoor activities may be modified, relocated, postponed, or canceled when conditions create a health or safety risk.
Possible modifications include:
- Limiting activity duration

- Increasing hydration breaks
- Reducing physical exertion
- Utilizing shaded areas
- Adjusting schedules to cooler times of day
- Moving activities indoors

Outdoor activities shall be suspended immediately if:

- Lightning is detected within the area.
- Air quality reaches hazardous levels.
- Excessive heat poses imminent health risks.
- Emergency officials issue evacuation or shelter-in-place directives.
- Conditions otherwise present a significant danger to students or staff.

Indoor Alternative Activity Plans

Each school site shall identify suitable indoor locations and activities that may be used during extreme weather conditions.

Alternative locations may include:

- Gymnasiums
- Multipurpose rooms
- Libraries
- Classrooms
- Covered facilities with adequate ventilation

Alternative activities should support instructional goals while minimizing health risks.

Communication Protocols

The District shall communicate weather-related activity changes in a timely manner.
Communication methods may include:

- ParentSquare
- District website
- Email notifications
- Phone notifications
- Social media platforms
- Staff communications

Notifications shall include:

- Description of weather conditions
- Activities affected
- Alternative arrangements
- Safety precautions being implemented

EXTREME WEATHER CONDITIONS AND OUTDOOR ACTIVITY SAFETY

Mitigation Measures and Site Preparedness

Schools shall maintain reasonable mitigation measures, including:

- Access to drinking water
- Hydration stations
- Shaded areas
- Cooling areas during excessive heat
- Indoor facilities for relocation of activities
- Emergency response supplies

The District shall strive to provide equitable access to mitigation resources across all school sites. Site administrators shall periodically assess facilities and resources to ensure readiness during extreme weather events.

Staff Training Requirements

Annual training shall be provided to applicable staff regarding:

- District weather protocols
- Heat-related illnesses
- Air quality impacts
- Recognition of weather-related distress
- Emergency response procedures
- Student supervision during modified activities

Training shall be provided to:

- Administrators
- Teachers
- Coaches
- Classified staff supervising students
- Other designated personnel

Signs of Weather-Related Distress

Staff shall be trained to recognize symptoms including:

Heat-Related Illness

- Excessive sweating
- Dizziness
- Headache
- Nausea
- Confusion
- Fainting

Air Quality Distress

- Difficulty breathing
- Persistent coughing

- Chest discomfort
- Asthma symptoms

Any student exhibiting symptoms shall receive immediate assistance and medical attention as appropriate.

Coordination with Local Agencies

The District shall maintain communication with:
- National Weather Service
- San Joaquin County Public Health Services
- San Joaquin Valley Air Pollution Control District
- Local fire departments
- Emergency management agencies
- Law enforcement agencies

Such coordination shall support timely access to weather information, emergency notifications, and recommended safety measures.

Annual Review and Updates

The Superintendent or designee shall annually review these protocols and recommend revisions as necessary.

The review shall consider:
- Changes in state law or guidance
- Weather trends and local conditions
- Incident reports and response outcomes
- Stakeholder feedback
- Advances in health and safety practices

Updated protocols shall be communicated to staff and incorporated into District emergency preparedness planning.

Legal Reference
Education Code 33355

TRACY
UNIFIED SCHOOL DISTRICT

HUMAN RESOURCES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Tammy Jalique, Associate Superintendent of Human Resources
DATE: September 1, 2026
SUBJECT: **Adopt the District's Initial Bargaining Proposal for the Tracy Educators Association (TEA) for the 2026-27 School Year**

BACKGROUND: The three-year Master Agreement between the Tracy Educators' Association and Tracy Unified District expired June 30, 2026; as such, successor contract negotiations are scheduled for 2026-2027. TEA is requesting to meet and negotiate with the District as shared in TEA's sunshine proposal.

RATIONALE: TEA's sunshine proposal was presented to the Board at the regularly scheduled board meeting on September 8, 2026 (see attached). TUSD's sunshine proposal was initially presented at the September 8, 2026, board meeting (see attached).

This aligns with Strategic Goal #2: Hire, support, develop, train, and sustain district employees who create a singleness of purpose focused on maximizing students' academic, social and emotional potential.

FUNDING: No fiscal impact.

RECOMMENDATION: Adopt the District's Initial Bargaining Proposal for the Tracy Educators Association (TEA) for the 2026-27 School Year

Prepared by: Tammy Jalique, Associate Superintendent of Human Resources.

Tracy Educators Association

Successor Negotiations for 2026 - 2029

The Tracy Educators Association (TEA) looks forward to entering successor contract negotiations with the Tracy Unified School District (TUSD).

Bargaining is an opportunity for both TEA and TUSD to strengthen student success by addressing several core challenges facing educators:

1. Rising healthcare costs and their impact on retaining current teachers and attracting new candidates
2. Inflation reducing educators' effective take-home pay
3. Improving supports for students with IEPs and the educators who serve them
4. Ensuring that all students and staff learn and work in violence-free schools

To address these priorities collaboratively, TEA proposes opening all articles and appendices in the Master Agreement. This approach gives both parties the flexibility to resolve the challenges above while maintaining a clear focus on what matters most to Tracy's teachers. We anticipate that many articles will ultimately remain unchanged.

We look forward to hearing TUSD's interests in negotiations and partnering with you on solutions.

Sincerely,

John Moss
Stein High School Teacher & Coach
TEA Negotiations Chair

TRACY
UNIFIED SCHOOL DISTRICT

"The future belongs to the educated"

Dr. Robert Pecot
Superintendent
(209) 830-3201
(209) 830-3204 Fax

Tania Salinas
Associate Superintendent of Business Services
(209) 830-3230
(209) 830-3269 Fax

Dr. Zachary Boswell
Associate Superintendent of Educational Services
(209) 830-3202
(209) 830-3209 Fax

Tammy Jalique
Associate Superintendent of Human Resources
(209) 830-3260
(209) 830-3264 Fax

1875 W. Lowell Ave.
Tracy, CA 95376

www.tracy.k12.ca.us
Facebook.com/TracyUnifiedSD

TO: Anthony Irizarry, TEA President
John Moss, TEA Negotiations Chair

FROM: Tammy Jalique, Associate Superintendent of Human Resources

DATE: August 31, 2026

RE: TUSD Sunshine Proposal for 2026-2027 Negotiations

This memo serves as notification of the District's Sunshine Proposal for 2026-2027 Successor Agreement negotiations. The District proposes negotiating the following Articles and Appendix Item:

Article XVII, EVALUATION – The District proposes opening this article in accordance with the MOU signed on August 26, 2026.

Appendix F – The District proposes opening this article in accordance with the MOU signed on August 26, 2026.

Article XIII, SALARIES (COMPENSATION)

Article XIV, FRINGE BENEFITS

We anticipate all public notice requirements being completed at the September 22, 2026, Board Meeting.

TRACY
UNIFIED SCHOOL DISTRICT

HUMAN RESOURCES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Tammy Jalique, Associate Superintendent of Human Resources
DATE: August 31, 2026
RE: **Adopt Resolution No. 26-06 Authorizing Teachers to Teach Outside Their Credential Authorization**

BACKGROUND: Education Code Section §44263 authorizes teachers to teach outside their credential authorization provided that the teachers have eighteen (18) semester units of lower division coursework or nine (9) semester units of upper division or graduate coursework in the content taught and teach any subject in departmentalized classes to a given class or group of students in grades K-12. The Tracy Unified School District currently has three (3) qualified teachers consenting to Ed Code §44263.

Education Code Section §44256(b) authorizes the holder of a multiple subject teaching credential or a standard elementary credential to teach any subject in departmentalized classes to a given class or group of students 8th grade and below provided that the teacher has completed at least twelve (12) semester units of lower division or six (6) semester units of upper division or graduate coursework at an accredited institution in each subject to be taught. The Tracy Unified School District currently has fifteen (15) qualified teachers consenting to Ed Code §44256(b).

RATIONALE: In all the above instances, the teacher(s) involved must give their consent and the Board must adopt a resolution, attached, authorizing the assignments. This agenda item meets District Strategic Goal #2- Hire, support, develop, train, and sustain district employees who create a singleness of purpose focused on maximizing students' academic, social, and emotional potential.

FUNDING: No Fiscal Impact.

RECOMMENDATION: Adopt Resolution No. 26-06 Authorizing Teachers to Teach Outside Their Credential Authorization.

Prepared by: Tammy Jalique, Associate Superintendent of Human Resources.

TRACY
UNIFIED SCHOOL DISTRICT

RESOLUTION #26-06
BEFORE THE BOARD OF TRUSTEES OF TRACY UNIFIED SCHOOL DISTRICT OF SAN JOAQUIN, STATE OF CALIFORNIA
AUTHORIZING TEACHERS TO TEACH OUTSIDE OF THEIR CREDENTIAL AUTHORIZATIONS 2026-2027

BE IT RESOLVED that the Governing Board pursuant to Education Code Sections **§44263** hereby authorizes teachers to teach outside their credential authorization provided that the teachers has eighteen (18) semester units of lower division coursework or nine (9) semester units of upper division or graduate coursework in the content taught and teach any subject in departmentalized classes to a given class or group of student in grades K-12. The Tracy Unified School District currently has three (3) qualified teachers consenting to Ed Code §44263.

Education Code Section **§44256(b)** authorizes the holder of a multiple subject teaching credential or a standard elementary credential to teach any subject in departmentalized classes to a given class or group of students 8th grade and below provided that the teacher has completed at least twelve (12) semester units of lower division or six (6) semester units of upper division or graduate coursework at an accredited institution in each subject to be taught. The Tracy Unified School District currently has fifteen (15) qualified teachers consenting to Ed Code §44256(b).

PASSED and ADOPTED by the Board of Trustees of the Tracy Unified School District, San Joaquin, State of California, this 22nd day of September 2026 by the following vote:

AYES: NOES: ABSENT: ABSTAIN:

_____
President
Board of Trustees
Tracy Unified School District

_____
Clerk
Board of Trustees
Tracy Unified School District

ATTESTED:
I hereby certify that the foregoing resolution was adopted by the Board of Trustees of the Tracy Unified School District of San Joaquin on the date shown above.

_____
Clerk
Board of Trustees
Tracy Unified School District

TEACHERS TEACHING OUTSIDE THEIR CREDENTIALS			
2026-2027 SCHOOL YEAR			
TEACHERS TEACHING OUTSIDE THEIR CREDENTIALS			
Teacher's Name	**Site**	**Ed Code**	**Subject**
McCamey, Mahina	Art Freiler	*44256(b)*	PE
Rhodes, Deborah	George Kelly	*44256(b)*	English
Arbogast, Dawn	Monte Vista	*44256(b)*	Math
Crawford, Donna	Monte Vista	*44256(b)*	English
Gibbons Couris, Sarah	Monte Vista	*44256(b)*	English
Hendersen, Jeffrey	Monte Vista	*44256(b)*	Social Science
McMinimy, Caroline	Monte Vista	*44263*	Social Science
Williams, Tia	Monte Vista	*44256(b)*	Social Science
Adams, David	Poet Christian	*44256(b)*	Math
Gianelli, Denise	Poet Christian	*44256(b)*	Social Science
Telles, Jeffrey	Poet Christian	*44256(b)*	Social Science
Piuser, Adam	Tracy High	*44263*	Computer Science
Evans, Karen	West High	*44263*	Computer Science
Bhargava, Aroma	Williams	*44256(b)*	Social Science
Campbell, Rhonda	Williams	*44256(b)*	English
Mohr, Laura	Williams	*44256(b)*	Social Science
Reszka, Cheryl	Williams	*44256(b)*	Social Science/Technology
Rosales, Desi	Williams	*44256(b)*	Spanish

Ed Code 44263	**3**
Ed Code 44256(b)	**15**

TRACY
UNIFIED SCHOOL DISTRICT

HUMAN RESOURCES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Tammy Jalique, Assoc. Supt. Of Human Resources
DATE: August 12, 2026
RE: **Adopt Revised Board Policy and Acknowledge Administrative Regulation 4200 Classified Personnel (First Reading)**

BACKGROUND: The District continues the process of reviewing, revising, adding, and abolishing board policies and regulations as current laws and requirements change. In alignment with CSBA updates to Classified Personnel, the District seeks to adopt the revised Board Policy 4200. There have been no changes to the Administrative Regulation 4200, but we would like to acknowledge that as of this date we are in compliance with the CSBA recommended regulation.

RECOMMENDATION: Adopt Revised Board Policy 4200 and Acknowledge Administrative Regulation 4200 Classified Personnel (First Reading).

Prepared by: Tammy Jalique, Associate Superintendent of Human Resources.

CLASSIFIED PERSONNEL

~~The Governing Board recognizes that classified personnel provide essential services that support and enhance the district's educational program. The Board shall fill each of its classified positions with qualified persons, consistent with position requirements.~~

~~The Board shall classify all employees and positions not requiring certification qualifications as the classified service, except for those employees and positions specifically exempt from classified service. (Education Code 45103)~~

~~Individuals who possess certification qualifications shall not be prohibited from being employed in a classified position. (Education Code 45104)~~

~~Each classified position shall have a designated title and regular minimum number of assigned hours per day, days per week, and months per year.~~

~~Classified employees shall be assigned by their immediate supervisors with the approval of the Superintendent or designee. They shall be required to perform those duties prescribed by the Board for the position the employee holds, in accordance with applicable job descriptions and collective bargaining agreements.~~

~~Each classified employee shall be held accountable for duties assigned to him/her and shall undergo regular performance evaluations in accordance with collective bargaining agreements.~~

~~Substitute and Short-Term Employees~~

~~The district may employ a substitute employee to replace a classified employee who is temporarily absent from duty. (Education Code 45103)~~

~~If the district is in the process of hiring a permanent employee to fill a classified position, the Board may fill the vacancy with one or more substitute employees for no more than 60 calendar days, unless the applicable collective bargaining agreement provides for a different period of time. (Education Code 45103)~~

~~The district may employ a short-term employee to perform a service for the district when that service or similar services will not be extended or needed on a continuing basis. Before employing a short-term employee, the Board, at a regularly scheduled meeting, shall specify the service required to be performed by the employee and shall certify the ending date of the service. The Board may shorten or extend the ending date, but the date shall not be extended beyond 195 work days per year, including holidays, sick leave, vacation, and other leaves of absence, irrespective of the number of hours worked per day. (Education Code 45103)~~

CLASSIFIED PERSONNEL

The Governing Board believes that classified employees provide essential services that support and enhance the district's educational program, including the academic achievement, personal growth, and well-being of district students. Additionally, the Board acknowledges that classified employees benefit from professional development in fulfilling the expectations for their position and expects classified employees to engage in ongoing professional development to improve their skills and pursue excellence.

The Superintendent or designee shall fill each of its classified positions with individuals who meet applicable requirements and district qualifications, consistent with position requirements.

The Superintendent or designee shall define and communicate the duties, responsibilities, and expectations for each classified position.

The Superintendent or designee may provide professional development opportunities to classified staff for the purpose of continual improvement of knowledge and skills related to the employee's position.

The Board shall classify all employees and positions not requiring certification qualifications as the classified service, except for those employees and positions specifically exempt from classified service. (Education Code 45103)

Individuals who possess certification qualifications shall not be prohibited from being employed in a classified position. (Education Code 45104)

Each classified position shall have a designated title and regular minimum number of assigned hours per day, days per week, and months per year.

Classified employees shall be assigned by their immediate supervisors with the approval of the Superintendent or designee. They shall be required to perform those duties prescribed by the Board for the position the employee holds, in accordance with applicable job descriptions and collective bargaining agreements.

Each classified employee shall be responsible for completing assigned duties consistent with the applicable job description and shall be evaluated in accordance with law, Board policies, administrative regulations, and collective bargaining agreements, as appropriate.

Substitute and Short-Term Employees

The district may employ a substitute employee to replace a classified employee who is temporarily absent from duty. (Education Code 45103)

If the district is in the process of hiring a permanent employee to fill a classified position, the Board may fill the vacancy with one or more substitute employees for no more than 60

CLASSIFIED PERSONNEL

calendar days, unless the applicable collective bargaining agreement provides for a different period of time. (Education Code 45103)

The district may employ a short-term employee to perform a service for the district when that service or similar services will not be extended or needed on a continuing basis. Before employing a short-term employee, the Board, at a regularly scheduled meeting, shall specify the service required to be performed by the employee and shall certify the ending date of the service. The Board may shorten or extend the ending date, but the date shall not be extended beyond 195 work days per year, including holidays, sick leave, vacation, and other leaves of absence, irrespective of the number of hours worked per day. (Education Code 45103)

Legal Reference:

EDUCATION CODE

45100-45139	Employment of classified staff
45160-45166	Salaries and differential compensation
45190-45210	Resignation and leaves of absence
45220-45320	Merit system
49406	Examination for tuberculosis
51760-51769.5	Work experience education

TUSD Adopted: 09.23.97
TUSD Revised: 12.09.25

CLASSIFIED PERSONNEL

Exemption from Classified Service

Persons hired solely for purposes which are exempted from the classified service shall nevertheless fulfill the obligations of classified employees related to physical examinations pursuant to Education Code 45122, fingerprinting pursuant to Education Code 45125, and tuberculosis tests pursuant to Education Code 49406. (Education Code 45106)
Individuals hired solely for the following purposes shall not be part of the classified service: (Education Code 45103)

1. Substitute or short-term employees who are employed and paid for fewer than 195 work days per year, including holidays, sick leave, vacation, and other leaves of absences, irrespective of the number of hours worked per day

2. Apprentices and professional experts employed on a temporary basis for a specific project regardless of length of employment

3. Full-time students employed part time

4. Part-time students employed part time in any college work study program, or in a work experience education program conducted by a community college district pursuant to Education Code 51760-51769.5 that is financed by state or federal funds

Restricted Positions

Persons employed in restricted positions pursuant to Education Code 45105 or 45108 shall be classified employees for all purposes except that they shall not be subject to the provisions of Education Code 45272 and 45273 related to promotional examinations and the filling of vacancies, and shall not acquire permanent status or seniority credit. Such persons shall be eligible for promotion into the regular classified service only after completing six months of satisfactory service and satisfactorily completing the qualifying examinations required of all other persons serving in the same class in the regular classified service. (Education Code 45105, 45108)

Legal Reference:

EDUCATION CODE

45100-45139	Employment of classified staff
45160-45166	Salaries and differential compensation
45190-45210	Resignation and leaves of absence
45220-45320	Merit system
49406	Examination for tuberculosis
51760-51769.5	Work experience education

TUSD Acknowledged: 09.23.97
TUSD Revised: 12.09.25

TRACY
UNIFIED SCHOOL DISTRICT

HUMAN RESOURCES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Tammy Jalique, Associate Superintendent of Human Resources
DATE: September 9, 2026
SUBJECT: **Approve Revisions to CSEA Salary Placement Appendix B**

BACKGROUND: Appendix B is a component of the Master Agreement between Tracy Unified School District and the California School Employees Association (CSEA). During negotiations with CSEA, the attached agreement was signed to address corrections to be made to Appendix B.

RATIONALE: This agenda item meets District Strategic Goal #2: Hire, support, develop, train, and sustain district employees who create a singleness of purpose focused on maximizing students' academic, social, and emotional potential; and District Strategic Goal #3: Apply fiscal, operational and community resources to ensure a safe learning environment that supports staff and student goals.

FUNDING: General Fund.

RECOMMENDATION: Approve Revisions to CSEA Salary Placement Appendix B.

Prepared by: Tammy Jalique, Associate Superintendent of Human Resources.

MEMORANDUM OF UNDERSTANDING
BETWEEN
TRACY UNIFIED SCHOOL DISTRICT
AND
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS TRACY CHAPTER #098

The Tracy Unified School District (District) and the California School Employees Association and its Tracy Chapter #098 (CSEA) have met to update the Appendix B of their current collectively bargained agreement (CBA). The updates agreed and reflected on the attached Appendix B include:

- *Night Security* classification added to Appendix B –
  - Salary Range 38
  - Work year = 12 Month

- *Assistant to the Director of Special Education* classification added to Appendix B –
  - Salary Range 35
  - Work year = 12 Month

These two revisions complete the updates needed to the CBA Appendix B.

Nothing in this MOU shall be construed as establishing past practice or precedent.

Signed this 10th day of July, 2026.

Tammy Jalique, Associate Superintendent for Human Resources

Michael Caulfield, CSEA Tracy Chapter #098 President

Debra Ladwig, CSEA Labor Relations Representative

TENTATIVE AGREEMENT
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS TRACY CHAPTER 98
AND
TRACY UNIFIED SCHOOL DISTRICT

Appendix B

CLASSIFIED EMPLOYEES JOB TITLES AND SALARY RANGES

Job Title	Work year Calendar	Salary Range
Academies Secretary	10 month +10 days	30
Account Clerk Assistant	12 Month	26
Account Clerk	12 Month	35
Account Technician/Facilities	12 Month	40
Accounting Specialist	12 Month	40
Administrative Assistant to the Coordinator of Instructional Media Services	12 Month	36
Adult School Attendance Technician	10 month	34
Adult School Evening Secretary	10 month	36
Adult School Financial Secretary	10 month	38
Adult School Principal's Secretary	10 month	38
Adult School Registrar/Testing Technician	10 month	36
Adult School Security Person	10 month	31
Adult School/Career Technical Education Budget Specialist	12 month	45
Assessment Specialist	12 Month	40
Assistant to the Administrative Secretary of Educational Services	12 Month	34
Assistant to the Director of Special Education	12 month	35
Assistant to the Director of Transportation	12 Month	35
Bilingual Preschool Site Supervisor - Spanish	10 Month + 5 Days	42
Bus Aide	10 Month	24
Bus Driver	10 Month	38
Bus Driver/Custodian	12 Month	38
Bus Driver/Custodian/Groundskeeper	12 Month	38
Career Education Technician	10 Month	34
Categorical Funds and Grants Budget Accountant	12 Month	36
Clerk Typist I	10 Month	23
Clerk Typist II	10 Month + 10 Days; 12 Month for DEC	27
Computer and Network Technician	12 Month	55
Computer Assessment Tech.	12 Month	26
Computer Software Tech.	12 Month	27
Computer Specialist	12 Month	30
Custodian, Daytime YRE Lead	12 Month	35
Custodial Leadman/Supervisor	12 Month	42

Custodial/Security Person I	12 Month	31
Custodian I	12 Month	31
Custodian II	12 Month	35
District Resource Assistant	10 month	27
Driver Trainer/Dispatcher	12 Month	48
Driver/Dispatcher	12 Month	38
Elementary Attendance Asst	10 Month	21
Elementary Attendance Clerk	10 Month + 15 Days	28
Facilities Accountant/Analyst	12 Month	52
Facilities Department Secretary	12 Month	36
Facilities Technician	12 Month	40
Facilities Use Coordinator	12 Month	40
Food Service Delivery Driver	12 Month	36
Food Services Supervisor	10 Month	40
Food Service Meal Account Technician	12 Month	28
Food Service Specialist	12 Month	45
Food Service Technician	12 Month	36
Food Service Transport Kitchen Supervisor	10 Month; 12 Month @ WMS	45
Food Service Warehouseman/Delivery Driver	12 Month	36
Food Service Worker	10 Month	25
Food Service Worker II	10 Month	28
Food Service Worker II - Transport Kitchen	10 Month	33
Groundskeeper/Heavy Equipment Operator	12 Month	36
Grounds Leadman/Supervisor	12 Month	52
Groundskeeper I	12 Month	33
Health Technician/LVN	12 Month	50
High School Administrative Secretary	10 Month + 10 Days	32
High School Attendance Clerk	10 Month + 15 Days	26
High School Attendance Secretary	10 Month + 15 Days	31
High School Counseling Secretary	10 Month + 10 Days	30
High School Custodian/Groundskeeper	12 Month	33
High School Custodial Supervisor/Maintenance Mechanic	12 Month	52
High School Library Technician	10 Month + 10 Days	31
High School Operations Supervisor	12 Month	48
Interactive TV Coordinator	10 Month	23
Irrigation Specialist/Grounds Mechanic	12 Month	38
Irrigation Specialist/Bus Driver/Custodian	12 Month	38
ISET SIS/CALPADS Data Analyst	12 Month	53
ISET Technician Level I	12 Month	53
ISET Technician Level II	12 Month	56

ISET Technician Level III	12 Month	58
K-8 Library Technician	10 Month + 3 Days (MOU Through 2027-2028)	30
Lead Mechanic Supervisor	12 Month	58
Maintenance Custodian	12 Month	36
Electrician	12 Month	54
Maintenance Leadman/Supervisor	12 Month	53
Maintenance Mechanic	12 Month	52
Maintenance Specialist (HVAC - R)	12 Month	58
Maintenance Specialist (Welder)	12 Month	52
Mechanic	12 Month	49
Mechanic Assistant	12 Month	44
Mechanic Specialist	12 Month	52
Mathematics Para Educator	10 Month	24
Media Services Clerk	12 Month	27
Media Services Specialist - Library Technology	12 Month	31
Media Services Specialist - Textbook Acquisitions	12 Month	31
Media Services Technician	12 Month	34
Media Services Warehouse Clerk	12 Month	25
Middle School Attendance Clerk	10 Month + 15 Days	33
Migrant Ed Instructional Aide	10 month	24
Migrant Ed Sec School Adv	10 month	41
Night Security	12 month	38
P-8 Attendance Clerk	10 Month + 15 Days	30
Painter/Glazier	12 Month	48
Para Educator for Therapeutic Behavior	10 Month	32
Para Educator I	10 Month	24
Para Educator I, Bilingual	10 Month	24
Para Educator I, Hygiene Assistance	10 month	30
Para Educator I, IEP	10 Month	30
Para Educator I, Kindergarten	10 Month	24
Para Educator I, Special Education	10 Month	30
Para Educator, Special Education - Community Based Educational Driver	10 Month	37
Para Educator, Special Education - Community Based Educational Program	10 Month	31
Para Educator II	10 Month	32
Para Educator II, Roving	10 Month	34
Para Educator III	10 Month	37
Paraprofessional, Adult Education	10 Month	24
Paraprofessional II, Adult Education	10 Month	30
Parent Liaison	10 Month + 5 Days	28
Payroll Technician	12 Month	52

Preschool Instructor	10 Month + 2 Days	36
Preschool Para Educator I	10 Month	24
Preschool Para Educator I, Bilingual	10 Month	30
Program Specialist - Native American	10 Month	28
Purchasing Clerk	12 Month	33
Purchasing Specialist	12 Month	40
Reader for Legally Blind	10 Month	24
Registrar	12 Month	36
Registrar Asst	10 Month	28
School Health Clerk	10 Month	23
School Security Person	10 Month	31
School Security Person II	12 Month	44
School Security Person/Groundskeeper	12 Month	31
School Site Budget Clerk	10 Month	28
School Supervision Asst.	10 Month	21
Secretary to Assistant Principal for Administration	10 Month + 10 Days	32
Secretary to Assistant Principal for Instruction	10 Month + 10 Days	30
Secretary to Director of Adult and Career and Technical Education	12 Month	40
Secretary to Director of Alternative Programs	12 Month	40
Secretary to Director of Curriculum & Student Services	12 Month	40
Secretary to the Director of Curriculum, Accountability and Special Programs	12 Month	40
Secretary to the Director of ELOP and School Readiness	12 Month	40
Secretary to Director of Special Education	12 Month	40
Secretary to Director of Finance	12 Month	36
Secretary to Director of Food Services	12 Month	40
Secretary to the Director of Instructional Media Services and Curriculum	12 Month	40
Secretary to Director of ISET	12 Month	36
Secretary to Director of Transportation	12 Month	36
Secretary to Director of Staff Development	12 Month	40
Secretary to Health Services	12 Month	32
Secretary to Independent Study & Home School Programs	12 Month	30
Secretary to Maintenance, Operations & Transportation	12 Month	40
Secretary to Prevention Services	10 Month	32
Secretary to the Principal of Community Day and Continuation School	12 Month	36
Site Supervisor - Early Child Care and Development Center	12 Month	36
Special Education Student Information System Technician	12 Month	49
Special Projects Secretary	12 Month	36
STEM and Local Assessment Warehouse Clerk	12 Month	31
STEPS Childcare Asst	10 Month	27
STEPS Clerk Typist II	10 Month	27
Student Body Bookkeeper/Health	12 Month	34
Student System Technician	12 Month	50

Student Teen Educational & Parenting Support (S.T.E.P.S.) Early Childhood Development Assistant	10 Month	22
Student Teen Educational & Parenting Support (S.T.E.P.S.) Early Childhood Development Instructor	10 Month	30
Student Teen Educational & Parenting Support (S.T.E.P.S.) Early Childhood Development Site	10 Month	36
Student Teen Educational & Parenting Support (S.T.E.P.S.) Early Childhood Development Associate Instructor	10 Month	24
Technology Specialist	12 Month	40
Translator/Clerk Typist	10 Month + 10 Days	28
Translator Interpreter Specialist	10 Month + 15 days	32
Transportation Assistant	12 Month	33
Transportation Service Worker	12 Month	31
Utility Person I	12 Month	31
Utility Person II	12 Month	35
Utility Person III	12 Month	38
Utility Person IV	12 Month	37
Warehouse Delivery Driver	12 Month	35
Warehouse Supervisor	12 Month	44

Agreed to this 9th day of July, 2026

Tammy Jalique

Tammy Jalique, Associate Superintendent of Human Resources

Michael Caulfield, President, CSEA Chapter #098

Debra Ladwig, CSEA Labor Relations Representative

TRACY
UNIFIED SCHOOL DISTRICT

HUMAN RESOURCES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Tammy Jalique, Associate Superintendent of Human Resources
DATE: September 11, 2026
SUBJECT: **Adopt New Board Policy 4033 Lactation Accommodation (Second Reading)**

BACKGROUND: The District continues the process of reviewing, revising, adding, and abolishing board policies and regulations as current laws and requirements change. In alignment with CSBA updates to Concepts and Roles in Personnel, the District seeks to update and replace the existing individual board policies.

RECOMMENDATION: Adopt New Board Policy 4033 Lactation Accommodation (Second Reading).

Prepared by: Tammy Jalique, Associate Superintendent of Human Resources.

LACTATION ACCOMMODATION

The Governing Board recognizes the immediate and long-term health benefits of breast milk and desires to provide a supportive environment for any district employee to express breast milk for an infant child upon returning to work following the birth of the child. The Board prohibits discrimination, harassment, and/or retaliation against any district employee for seeking an accommodation to express breast milk for an infant child while at work.

An employee shall notify the employee's supervisor or other appropriate district administrator in advance of the intent to request an accommodation. The supervisor or appropriate district administrator shall respond to the request and shall work with the employee to make arrangements. If needed, the supervisor or appropriate district administrator shall address scheduling in order to ensure that the employee's essential job duties are covered during the break time.

Lactation accommodations shall be granted unless there exist limited circumstances, as specified in law. (Labor Code 1031, 1032; 29 USC 218d, 42 USC 2000gg-1)

Before a determination is made to deny lactation accommodations to an employee, the employee's supervisor shall consult with the Superintendent or designee. When lactation accommodations are denied, the Superintendent or designee shall document the options that were considered and the reasons for denying the accommodations.

The Superintendent or designee shall provide a written response to any employee who was denied the accommodation(s). (Labor Code 1034)

The district shall include this policy in its employee handbook or in any set of policies that the district makes available to employees. In addition, the Superintendent or designee shall distribute this policy to new employees upon hire and when an employee makes an inquiry about or requests parental leave. (Labor Code 1034)

Break Time and Location Requirements

For at least a year after the birth of a child, the district shall provide a reasonable amount of break time to accommodate an employee each time the employee has a need to express breast milk for an infant child. (Labor Code 1030; 42 USC 2000gg-1)

To the extent possible, any break time granted for lactation accommodation shall run concurrently with the break time already provided to the employee. Any additional break time used by a non-exempt employee for this purpose shall be unpaid. (Labor Code 1030; 29 USC 218d)

The employee shall be provided a lactation space which may be used by the employee for expressing breast milk as needed. The lactation space shall be a private room or location, other than a bathroom, which may be the employee's work area or another location that is in close proximity to the employee's work area and shall meet the following requirements: (Labor Code 1031; 29 USC 218d)

1. Is shielded from view and free from intrusion while the employee is expressing breast milk

LACTATION ACCOMMODATION

2. Is safe, clean, and free of hazardous materials, as defined in Labor Code 6382
3. Contains a place to sit and a surface to place a breast pump and personal items
4. Has access to electricity or alternative devices, including, but not limited to, extension cords or charging stations, needed to operate an electric or battery-powered breast pump
5. Has access to a sink with running water and a refrigerator or, if a refrigerator cannot be provided, another cooling device suitable for storing breast milk in close proximity to the employee's workspace

If a multipurpose room is used for lactation, among other uses, the use of the room for lactation shall take precedence over other uses for the time it is in use for lactation purposes. (Labor Code 1031)

Dispute Resolution

An employee may file a complaint with the Labor Commissioner at the California Department of Industrial Relations for any alleged violation of Labor Code 1030-1034. (Labor Code 1034)

Additionally, an employee may file a complaint with the Wage and Hour Division of the U.S Department of Labor for an alleged violation of the Providing Urgent Maternal Protections for Nursing Mothers Act and/or the Equal Employment Opportunity Commission for failure to provide reasonable accommodations pursuant to the Pregnant Workers Fairness Act. (29 USC 218c, 218d, 42 USC 2000gg-2).

State	**Description**
2 CCR 11035-11051	Unlawful sex discrimination; pregnancy, childbirth, and related medical conditions
Civ. Code 43.3	Right of mothers to breastfeed in any public or private location
Ed. Code 200-280	Prohibition of discrimination
Gov. Code 12925-12954	Unlawful discriminatory employment practices
Gov. Code 12945	Unlawful discrimination based on pregnancy, childbirth, or related medical conditions
Lab. Code 1030-1034	Lactation Accommodation
Lab. Code 6382	Procedure for listing hazardous substances
Federal	**Description**
29 CFR 1636	Implementation of the Pregnant Workers Fairness Act
29 USC 218c	Fair Labor Standards Act; protections for employees
29 USC 218d	Fair Labor Standards Act; Providing Urgent Maternal Protections for Nursing Mothers (PUMP) Act
42 USC 2000gg-2000gg-6	Pregnant Workers Fairness Act
U.S. DoL, Wage and Hour Div., Publication	Education FAQs: Pump at Work Frequently Asked Questions

TRACY
UNIFIED SCHOOL DISTRICT

HUMAN RESOURCES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Tammy Jalique, Associate Superintendent of Human Resources
DATE: September 9, 2026
SUBJECT: **Approve Revised Job Description for Parent Liaison**

BACKGROUND: The District continues the process of developing and updating job descriptions to ensure they accurately reflect current essential functions of the position, District requirements and any Federal or California Department of Education requirements. The proposed revisions are being made to better address the essential functions of the position. All revisions were negotiated with CSEA.

RATIONALE: This agenda item meets District Strategic Goal #2: Hire, support, develop, train, and sustain district employees who create a singleness of purpose focused on maximizing students' academic, social, and emotional potential; and District Strategic Goal #3: Apply fiscal, operational and community resources to ensure a safe learning environment that supports staff and student goals.

FUNDING: General Fund.

RECOMMENDATION: Approve Revised Job Description for Parent Liaison.

Prepared by: Tammy Jalique, Associate Superintendent of Human Resources.

TENTATIVE AGREEMENT
BETWEEN
TRACY UNIFIED SCHOOL DISTRICT
AND
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS TRACY CHAPTER #098

The California School Employees Association and its Tracy Chapter #098 (hereafter "CSEA") and the Tracy Unified School District (hereafter "TUSD") have reached an agreement on the Parent Liaison Readiness job description.

TRACY UNIFIED SCHOOL DISTRICT JOB DESCRIPTION

POSITION TITLE: Parent Liaison

DEPARTMENT/DIVISION: Student Services

POSITION SUMMARY:

Under general supervision of the Director of Student Services or designee, the Parent Liaison facilitates increased parent involvement in the District. The Parent Liaison serves to establish effective communication between families, schools and the community, improve community outreach, and facilitate training opportunities for parents or guardians which will support academic achievement for students. This is a ten-month position ~~with a flexible schedule~~.

ESSENTIAL FUNCTIONS:

1. Contact parents/guardians and families through electronic communications, home visits, and meetings at school sites in order to encourage participation in school and/or District activities and events.
2. Provide information to parents/guardians concerning District policy and procedures such as registration, curriculum, assessment, and discipline as stipulated in school site and District policies.
3. Facilitates explanation of school and program goals and objectives to the community.
4. **Provide oral interpretation at school site meetings, including large group meetings as well as oral interpretation at IEPs, SSTs, etc.**
5. **Translate communication documents including but not limited to newsletters, parent notifications, flyers, announcements, meeting minutes and other non-legal documents.**
6. Attend and participate in school site and District parent/guardian meetings.
7. Contact parents to encourage participation on school committees or attend special events at the school or District level, including but not limited to English Learners Advisory Committee (ELAC), Title 1 Parent Advisory Committee, Gifted and Talented Education (GATE) Committee, Local Control Action Plan (LCAP), Stakeholder meetings and parenting programs.
8. Serve as a contact for parents/guardians to call with questions or concerns about school programs, specific activities and events.

9. Draft and design materials such as flyers, bulletins, newsletters and brochures for special events.
10. Maintain a directory of school, District and community services available to meet social and personal needs of school families.
11. Serve as an information resource for school-wide family involvement efforts and instructional programs.
12. **May perform tasks including typing, proofreading, and filing.**
13. **Answers the telephone and waits on students and the general public, giving information as required.**
14. **May assist with minor first aid, including issuing bands aids and/or ice packs. This does not include administration of medication or documentation of medications administered to students.**
15. Maintain confidentiality within the scope of duties.
16. Maintains regular and prompt attendance in the workplace.
17. Performs other related duties as assigned.

EDUCATION AND EXPERIENCE:

The ability to carry out oral and written directions, read, write and speak at a level sufficient to fulfill the duties to be performed for the position described. High school diploma or equivalent required. Must have a valid California drivers' license. **Ability to meet District auto insurance requirements This position is subject to DMV Pull Notice.** Must possess oral and written bilingual skills at a level sufficient to fulfill the duties of the position. Parent or guardian of a current or former student of the local learning community preferred.

SKILLS AND QUALIFICATIONS:

1. Demonstrate effective oral and written communication skills in English and a second language (Bilingual/Biliterate).
2. Ability to communicate effectively with teachers, parent/guardians and families, administrators, students, and staff in a wide variety of situations.
3. Ability to prioritize and complete assigned projects and tasks with minimal supervision and direction.
4. Knowledge of District and school site computer software and programs for record keeping and communications between the school site, families and the community.
5. Ability to operate standard office equipment, including computers and electronic communication devices.
6. Possess strong organizational skills.
7. Ability to maintain required records and files, and produce clear and accurate informational reports.
8. Demonstrate an understanding of District and school site policies, procedures and objectives.
9. Ability to maintain cooperative working relationships with those contacted in the course of work from a variety of social/cultural backgrounds.

PHYSICAL REQUIREMENTS:

Employees in this position must be/have the ability to:

1. Enter data/information into a computer terminal, operate standard office equipment for extended periods of time, and use a telephone.
2. Sit for extended periods of time.
3. See and read a computer screen and printed matter with or without vision aids.
4. Hear and understand speech at normal levels and on the telephone with or without hearing aids.
5. Speak so that others may understand at normal levels and on the telephone.
6. Squat, stoop and/or bend over.
7. Reach overhead, grasp, push/pull up to 25 pounds for short distances.
8. Lift and/or carry up to 25 pounds at shoulder height for short distances.
9. Stand and/or walk on hard and/or uneven surfaces for extended periods of time.

WORK ENVIRONMENT:

Employees in this position will be required to work indoors in a standard office and/or classroom environment and come in direct contact with District office staff, school site staff, students, parents, and the public. In addition, the Parent Liaison may perform duties and responsibilities that occur outside school buildings and facilities on the school campus and at other school related activities and events.

SALARY: Classified Range ~~28~~ **31**

DAYS OF SERVICE: Per the TUSD Classified Calendar for 10 month employees plus ~~a maximum of~~ 5 ~~extra~~ work days prior to the start of the school year. **(10-month + 5 calendar).**

APPROVED: TUSD: 10/13/15, 11/12/24

Agreed to this 10th day of June 2026.

Erin Quintana,
Director for Human Resources & Employee Relations

Michael Caulfield,
President, CSEA Chapter 98

Debra Ladwig,
Labor Representative, CSEA

TRACY
UNIFIED SCHOOL DISTRICT

HUMAN RESOURCES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Tammy Jalique, Associate Superintendent of Human Resources
DATE: September 14, 2026
SUBJECT: **Approve Revised Job Description for School Readiness Program Administrator**

BACKGROUND: The District continues the process of developing and updating job descriptions to ensure they accurately reflect current essential functions of the position, District requirements and any Federal or California Department of Education requirements. The proposed revisions are being made to expand the pool of applicants for the position and to identify the correct supervisor and department.

RATIONALE: This agenda item meets District Strategic Goal #2: Hire, support, develop, train, and sustain district employees who create a singleness of purpose focused on maximizing students' academic, social, and emotional potential; and District Strategic Goal #3: Apply fiscal, operational and community resources to ensure a safe learning environment that supports staff and student goals.

FUNDING: General Fund.

RECOMMENDATION: Approve Revised Job Description for School Readiness Program Administrator.

Prepared by: Tammy Jalique, Associate Superintendent of Human Resources.

TRACY UNIFIED SCHOOL DISTRICT JOB DESCRIPTION

POSITION TITLE: School Readiness Programs Administrator

DEPARTMENT: Educational Services

POSITION SUMMARY:

Under the direction of the Director of **ELOP and School Readiness** ~~Continuous Improvement, State and Federal Programs~~, or his/her designee, the School Readiness Programs Administrator will manage the oversight of the District's School Readiness Program and other Early Childhood Education programs including preschool and Transitional Kindergarten. The School Readiness Programs Administrator facilitates, implements, and evaluates school readiness and preschool programs that reflect the shared vision of the District.

ESSENTIAL FUNCTIONS:

1. Builds relationships and maintains communication with outside agencies throughout the county.
2. Serves as a liaison with the following groups: parents of children 0-5 living within the District, the District's early care and education and TK-3 programs, site principals, other early care and education programs operating within District boundaries.
3. Represents the District in the area of School Readiness in cooperative relationships with community members, community agencies, TK-12 level District committees and councils, and personnel in other organizational units and offices.
4. Prepares and reviews program, budgets, and staffing plans to assure conformance with local, state, and federal guidelines for all related programs; maintains current knowledge of laws, legislations, and guidelines affecting early care and education.
5. Provides leadership to staff in determining objectives and identifying program needs as a basis for developing both short-term and long-term plans.
6. Hires, supervises, and evaluates program staff in accordance with the District's adopted uniform guidelines for evaluation and assessment; recommends appropriate action in cases of substandard performance; and identifies and encourages individual teachers with leadership potential.
7. Develops, coordinates, and conducts in-service trainings and staff development.
8. Develops, coordinates, and conducts staff meetings, including articulation meetings, between pre-kindergarten staff, Transitional Kindergarten staff, and the District's primary teachers.
9. Develops, implements, and coordinates the District's transition programs, including Kindergarten Bridge Program and Countdown to Kindergarten, for children, parents/families, and early care and education providers.
10. Identifies and provides support to early care and education providers, parents, and children 0 - 5 to ensure that children enter school with the skills and resources necessary to access the education program.
11. Supports state-adopted pre-kindergarten guidelines and/or standards.
12. Attends workshops, conferences, and meetings related to school readiness topics including District or other management team meetings as appropriate.
13. Plans, coordinates, and facilitates an advisory committee that plans for continuous evaluation, modification and improvement of the school readiness services provided by the District.
14. Completes required reports and maintains records as required.
15. Seeks out additional grant funding sources to ensure sustainability of the program.
16. Maintains regular and prompt attendance in the workplace.
17. Performs other related duties as assigned.

EDUCATION AND EXPERIENCE:

A valid California Administrative Services credential is **required.** ~~and~~ Child Development Program Director Permit **or the ability to obtain one** is ~~are~~ required; Master's Degree is preferred. Three years' experience as a Preschool teacher, knowledge of preschool curriculum and preschool foundations is required. A valid California Driver's License is required, and bilingual in Spanish is preferred.

SKILLS AND QUALIFICATIONS:

1. Knowledge of CDE State Pre-Kindergarten learning and Development Guidelines, early childhood education theory, developmentally appropriate practices, and literacy developments.
2. Strong working knowledge of the California TK-12 educational system.
3. Ability to collaborate with special needs families.
4. Knowledge of school and grant funding.
5. Knowledge of bilingual educational methods and the particular needs of English language learners.
6. Ability to maintain cooperative relationships with those contacted in the course of work.
7. Ability to plan and carry out events involving parents and preschool children.
8. Ability to access community resources.
9. Ability to use principles of supervision, training, and program administration.
10. Ability to communicate effectively, both orally and in writing.
11. Knowledge and ability to provide effective program assessments and evaluations.
12. Ability to relate well to students, staff, parents and others; ability to communicate clearly and succinctly and to interact with diverse cultures.
13. Ability to plan, organize, develop, schedule, and coordinate the activities of a broad range of programs and special services related to school readiness.
14. Ability to analyze program activities and implement procedures that will improve school readiness services.
15. Ability to ensure that programs and activities are carried out in compliance with state and federal requirements.
16. Ability to prepare comprehensive reports and maintain records.
17. Ability to make effective public presentations of program information.

PHYSICAL REQUIREMENTS:

Employees in this position must be/have the ability to:

1. Sit for extended periods of time.
2. Stand and/or walk on hard and/or uneven surfaces for extended periods of time.
3. Enter data/information into a computer terminal and operate standard office equipment for extended periods of time.
4. See and read a computer screen and printed matter with or without vision aids.
5. Speak so that others may understand at normal levels and on the telephone.
6. Hear and understand at normal levels and on the telephone with or without hearing aids.
7. Bend, squat, stoop and/or climb for extended periods of time.
8. Reach overhead, grasp, push/pull up to 25 pounds for short distances.
9. Lift and/or carry up to 45 pounds at waist height for short distances.

WORK ENVIRONMENT:

Employees in this position will be required to work indoors and outdoors in a standard office and/or classroom or other preschool environments, and come in direct contact with District staff, both public and private pre-school staff, students, parents, and other community members. In addition, the School Readiness Programs Administrator will attend and/or present late evening and/or weekend School Readiness events/meetings. The School Readiness Programs Administrator must perform duties and responsibilities that occur outside school buildings and facilities on the school campus and at other preschool and Transitional Kindergarten related activities and events.

SALARY: Leadership/Management Salary Schedule Range 49

DAYS OF SERVICE: 215

Board Approved: 9.13.16
Revised: 6.25.24