Baldwin County Public Schools

Discipline Matrix for Middle and High School Students

2026-2027

ISS=In School Suspension OSS=Out of School Suspension

Code of Conduct-Student Offenses	1st Referral	2nd Referral	3rd Referral	4th Referral
A. Alcohol-Contact Public Safety				
1. Possess/ Consume/ Transmit/ Store/ Under the influence	5-9 OSS refer to CAPP	Expulsion		
2. Buying/ Distributing/ Selling	Expulsion			
B. Attendance Violations				
1. Tardy to school / class	**after 5-** 1 ISS	**after 10-** 2 ISS	**after 15-** Sat School or 1 OSS	**after 20-** admin discretion
2. Skipping school (leaving campus)	1-3 OSS	3-5 OSS	3-5 OSS	admin discretion
3. Skipping class (on campus)	Warning-3 ISS	1-3 OSS	3-5 OSS	admin discretion
4. Failure to sign-in/out properly	Warning	1-3 ISS	3-5 ISS	1-3 OSS
5. Present in an unauthorized area	Warning-3 ISS	3-5 ISS	3 OSS	5 OSS
6. Trespassing on another campus	3-5 OSS	5-10 OSS	Expulsion	
7. Present on any campus while on suspension or expulsion	5 OSS & Refer to SRO	Expulsion		
C. Bus or Bus Stop Behaviors				

1. Bus, or Bus Stop misconduct will include appropriate consequences for violating school rules plus suspension from the bus.	Warning- up to 10 days removed from bus	Bus Suspension up to 20 Days	Bus Suspension up to 40 Days	Bus Suspension up to 1 Semester
2. Disruption on a school bus (Law enforcement has been called and/or transportation staff have been called to assist and bus has made an emergency stop)	3-5 OSS loss of Bus privileges 20 days	5-10 OSS loss of Bus privileges 40 days	Expulsion	
D. Drugs, Illegal, Synthetic, Inhalant, Prescription, Over-the-Counter, Drug Paraphernalia				
1. Possession/ Consumption/ Transmitting/ Storing / Under the influence /other substances	5-9 OSS refer to CAPP	Expulsion		
2. Buying/ Distributing/ Selling	Expulsion			
3. Possession of Over-the-Counter medication violation of medication policy	Warning, admin discretion	2 ISS	3 ISS	5 ISS
4. Distribution of Over-the-Counter medication	3-5 OSS	Expulsion		
5. Possession/ Consumption/ Distribution of Caffeine pouches	1 OSS	2 OSS	3 OSS	5 OSS

6. Students should not be in Possession/ Consumption/ Distribution of enregy drinks high in caffeine (+100mg of Caffeine)	Local School Discretion			
7. Possession/ Use/ Under the Influence of prescription medication violation of medication policy	5-9 OSS refer to CAPP	Expulsion		
8. Distribution of prescription medication	Expulsion			
E. Bullets/BB's/Paint Ball Pellets/etc.				
1. Possession of any unauthorized Item (Does not include Fireworks/ Matches/ Toy Weapons/ Other Dangerous Items)	Warning, Admin discretion	ISS	OSS	OSS
F. Bomb Threats-Contact Public Safety				
1. Bomb threats / Threat made against school	5 OSS-pending Expulsion following a **Threat Assessment,** contact SRO & Assistant Superintendent			
2. Threat made against student(s), adults	5 OSS-pending-Expulsion, following a **Threat Assessment,** contact SRO & Assistant Superintendent			
G. Gang Related Activity				
1. No student shall display identified gang tattoos or symbols	Warning	3-5 OSS	Expulsion	

2. No student shall hold themselves out as a member of a gang.	1-3 OSS	3-5 OSS	Expulsion	
3. No student shall recruit or solicit membership into any gang or related organization.	3-5 OSS	3-5 OSS	Expulsion	
4. No student shall engage in any gang related activity that is subversive to good order and discipline in the schools.	3-5 OSS	3-5 OSS	Expulsion	
H. Harassment-Verbal/ Written Threats and Bullying Behavior				
1. Harassment/ Intimidation/ toward another student (minor Incident)	Warning- 3 ISS	3-5 OSS	5+ OSS	Expulsion
2. Harassment/ Intimidation/ Threat of or toward another student (major incident)	3-5 OSS	5+ OSS	Expulsion	
3. Harassment/ Abuse/ Threat of or toward district employees or other adults	5 OSS- **Threat Assessment** - Expulsion			
4. Social Media threats	Institute avoidance agreement, up to 3 OSS	3-5 OSS	Expulsion	
I. Dress Code				
1. Dress Code violation	Warning - 1 ISS	1-3 ISS	3 ISS up to 1 OSS	up to 3 OSS
J. Disorderly Conduct				

1. Indirect profane/ vulgar/ obscene/ disrespectful/ ethnically offensive language that is gestured/ written/ electronic/ oral	Warning - 3 ISS	3-5 ISS	3 OSS	5 OSS
2. Direct use profane/ abusive language towards school personnel/ adults that is gestured/ written/ electronic/ oral	3-5 OSS, Contact Assistant Superintendent	5-10 OSS, Contact Assistant Superintendent	Expulsion	
3. Problematic language to include ethnically/ racial/ gender/ sexual/ religious offensive language	3-5 OSS	5+ OSS	Expulsion	
4. Verbal altercation	1-3 OSS	3-5 OSS	5+ OSS	Expulsion
5. Insubordination / Defiance: Disregard of directions of adult personnel	1-3 OSS	3-5 OSS	5 OSS	Expulsion
6. Failure to attend/ complete ISS	# of days remaining in ISS + 1= # of OSS Days	# of days remaining in ISS + 2= # of OSS Days	# of days remaining in ISS + 3= # of OSS Days	
7. School Disruption (Occurs in the cafeteria, bus port, gym, or during an assembly/ pep rally, before or after school, in the parking lot, etc.)	5 OSS- Expulsion Contact Assistant Superintendent	Expulsion		

8. Classroom disruption/ Interference with teaching and learning	Warning - 3 ISS	3-5 OSS	5 OSS- Expulsion	
K. False Reports				
1. False reports or statements / Falsifying or forging Dr's excuses	3-5 OSS	5+ OSS	Expulsion	
2. Pulls fire alarm	3-5 OSS - Expulsion	Expulsion		
3. False calls to emergency services	5 OSS	Expulsion		
4. Failure to identify one's self or giving false name	1-3 OSS	3-5 OSS	Expulsion	
L. Gambling				
1. Gambling	3-5 OSS	5+ OSS	Expulsion	
M. Communications				
1. Possession of a cell phone, ear buds, smart watch, AI-glasses, etc. during the instructional day in violation of the "FOCUS Act" State law	1 OSS	3 OSS	3- 5 OSS	
2. Removing a phone from the phone container without authority	1 OSS	3 OSS	3-5 OSS	
3. No student will display any electronic monitoring device (ankle monitor etc.)	Warning	3-5 OSS contact SRO & JPO	5 OSS contact SRO & JPO	
N. Parties to the Offense				

1. Urge/ Encourage/ Counsel/ Assist in violations of the code of conduct	Admin. Discretion, seek guidance from Assistant Superintendent			
O. Incendiary Device				
1. Possess Smoke/ Stink Bomb/ Fireworks/ Lighter/ Matches	1-3 OSS	3-5 OSS	5+ OSS	Expulsion
2. Discharge Smoke/ Stink Bomb/ Fireworks/ Lighter/ Matches	3 OSS	5 OSS	Expulsion	
P. Physical Offenses-Contact Law Enforcement				
1. Rough/ Boisterous Activity/ Inappropriate Horseplay	Warning - 3 ISS	3-5 ISS	3-5 OSS	5+ OSS
2. Assault/ Battery/ Spitting/ Electrical shock/ Pantsing/ Hazing	3-5 OSS, Refer to SRO	Expulsion		
3. Fighting (**cumulative grades 7-8, 9-12**)	3-5 OSS, Refer to SRO	Expulsion		
4. Ganging up and physically attacking another student	5 OSS- Expulsion, Refer to SRO	Expulsion		
5. Inciting others to fight/ cause a disturbance	5 OSS, Refer to SRO	Expulsion		
6. Physical offenses on school employees	Expulsion, Contact Assistant Superintendent, Contact SRO			
Q. Other Behaviors				

1. Cheating	Grade of zero, Parent Notified by Teacher	Grade of zero, 1-3 ISS, Parent Notified by Teacher	Grade of zero, 1-3 OSS Parent Notified by Teacher	
2. Multiple people in bathroom stall	Admin Discretion up to 3 OSS	3-5 OSS	5 OSS	
3. Attempting to or assisting others in bypassing the metal detector.	5 OSS	5 OSS- Expulsion		
R. Off-Campus Offenses				
1. Other incidents	Admin. Discretion, seek guidance from Assistant Superintendent			
S. Sexual Offenses				
1. Amorous kissing/ inappropriate displays of affection	Warning- 3 ISS, contact parent	3-5 OSS	5-10 OSS	
2. Consent to participate in sexual activity	5 OSS- Pending Expulsion, Contact SRO, Assistant Superintendent, & Title IX Coordinator			
3. Sexual Harassment verbal/ visual/ physical				
4. Sexual Battery				
T. Technology Offenses				
1. Purposely look for security problems	3 OSS	5 OSS	5 OSS- Expulsion	
2. Attempt/ Disrupt technology resources	3 OSS	5 OSS	5 OSS- Expulsion	
3. Copy computer software	3 OSS	5 OSS	5 OSS- Expulsion	
4. Attempt/ Threaten/ Actually Damage/ Steal property while using school technology resources	3 OSS + Restitution Refer to SRO	5 OSS + Restitution Refer to SRO	5 OSS- Expulsion Refer to SRO	

5. Students will not use school technology resources on or off campus to distribute/ display inappropriate material/ computer trespass/ sexting/ lewd behavior/ possession of pornographic materials/ simulated sex acts	5 OSS + Loss of Computer for 45 School Days, Refer to SRO	5 OSS + Loss of Computer for 90 School Days + Expulsion, Refer to SRO		
6. Student shall not commit any modification of school records	5 OSS	Expulsion		
7. Inappropriate downloads/ internet activity/ communications/ inappropriate use	Contact Parent + Lose Computer 5 School Days + 1 day ISS	Contact Parent +Lose Computer 10 School Days + 3 ISS	Contact Parent +Lose Computer 20 School Days + 3 OSS	Contact Parent +Lose Computer 45 School Days + 5 OSS
8. Intentional physical misuse/ neglect of school issued technology	Restitution 1-3 ISS	Restitution + 1-3 OSS	Restitution + 3-5 OSS	
9. Proxy	Contact Parent +Lose Computer 10 School Days + 1 ISS	Contact Parent +Lose Computer 20 School Days + 1 OSS	Contact Parent +Lose Computer 45 School Days + 3 OSS	
U. Property Related Offenses				
1. Damage to school/ personal property (Value considered)	Admin. Discretion based on incident + Restitution			

2. Attempt/ Threaten/ Actually Damage/ Steal Property on/ off school property	3-5 OSS, Contact SRO	Expulsion, Contact SRO		
3. Possess Stolen Private/ School Property on school grounds	3-5 OSS, Contact SRO	Expulsion, Contact SRO		
V. Tobacco/Tobacco Product/Substitutes/pouches (Vape/Vaping)				
1. Tobacco/ Vape-Use/ Possession	1 OSS	3 OSS	5 OSS	Expulsion
2. Tobacco/ Vape Distribution	5 OSS	Expulsion		
W. Weapons				
1. Weapon, Firearm (Loaded or Unloaded)	Expulsion 1 year, Contact SRO & Assistant Superintendent			
2. Possession/ Sale/ Use / Brandishing of a Firearm look a like	Expulsion 1 semester, Contact Assistant Superintendent			
3. Possession/ Sale/ Brandishing of knife/ knife-like item	3-5 OSS Refer to SRO	5 OSS Refer to SRO	Expulsion, Refer to SRO	
4. Possession of mace	3 OSS Refer to SRO	5 OSS Refer to SRO	Expulsion, Refer to SRO	
5. Intentional use of knife/ knife-like item, shank, mace use or w/ intent to harm/ intimidate	5 OSS- Expulsion, Contact SRO			

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