Marblehead School Committee
Chair: Kate Schmeckpeper
Meeting Date, Time & Location: Monday, June 22nd, 2026, 12:30pm, Remote Meeting
SC Members Present:, A. Williams, K. Schmeckpeper, H. Gwazda, M. Clucas, A-M. Jordan
SC Members Absent:
Agenda/Materials: Link
Meeting Recording: Link
Minutes Respectfully Submitted By: Henry Gwazda

Public Comment (00:00:00–00:01:00)

a. Chair Kate Schmeckpeper called the meeting to order at 12:30 PM on June 22nd.

b. No public comment was offered.

Amendment to the Superintendent's Contract (00:01:00–00:08:00)

a. Chair Kate Schmeckpeper explained the contract requires the committee to set compensation on or before June 30th, that Year 2 salary cannot be lower than Year 1, and the approved FY27 budget included a 3% increase to $221,450.

b. Superintendent John Robidoux provided comparative salary data for context.

- Average superintendent salary across 17 North Shore communities was $246,000 for 2025–2026, with a projected average of $253,000 the following year.
- His proposed salary of $221,450 would be approximately $32,000 below the regional average.

c. Vice Chair Melissa Clucas suggested the committee review superintendent compensation data as part of the budget process next year; the committee agreed.

d. A motion was made by Melissa Clucas and seconded by Henry Gwazda to amend the Superintendent's contract to set the Year 2 salary at $221,450.

- The motion passed 5–0, with votes in favor: Al Williams, Ann-Marie Jordan, Henry Gwazda, Melissa Clucas, and Kate Schmeckpeper.
- Chair Schmeckpeper stated she would work with legal to finalize the amendment; Superintendent Robidoux noted the addendum was already prepared and would require signatures.

Policy Approvals – Third Reading of New Policies and Revisions to Existing Policies (00:08:00–00:38:00)

a. New Policies Approved:

- A motion was made by Henry Gwazda and seconded by Melissa Clucas to approve Policy GBE, Personnel Use of Technology.
- The motion passed 5–0, with votes in favor: Al Williams, Ann-Marie Jordan, Henry Gwazda, Melissa Clucas, and Kate Schmeckpeper.
- A motion was made by Henry Gwazda and seconded by Ann-Marie Jordan to approve Policy KBG, Parent Advisory Councils.
- The motion passed 5–0, with votes in favor: Al Williams, Ann-Marie Jordan, Henry Gwazda, Melissa Clucas, and Kate Schmeckpeper.
- A motion was made by Henry Gwazda and seconded by Ann-Marie Jordan to approve Policy JICK, Harassment of Students.
- The motion passed 5–0, with votes in favor: Al Williams, Ann-Marie Jordan, Henry Gwazda, Melissa Clucas, and Kate Schmeckpeper.
- A motion was made by Henry Gwazda and seconded by Melissa Clucas to approve Policy JLCDC, Self-Administration and Self-Carry of Medications.
- The motion passed 5–0, with votes in favor: Al Williams, Ann-Marie Jordan, Henry Gwazda, Melissa Clucas, and Kate Schmeckpeper.
- A motion was made by Henry Gwazda and seconded by Ann-Marie Jordan to approve Policy KDC, Community Use of Digital Resources.
- The motion passed 5–0, with votes in favor: Al Williams, Ann-Marie Jordan, Henry Gwazda, Melissa Clucas, and Kate Schmeckpeper.
- A motion was made by Henry Gwazda and seconded by Al Williams to approve Policy KDCB, District Website and Social Media.
- The motion passed 5–0, with votes in favor: Al Williams, Ann-Marie Jordan, Henry Gwazda, Melissa Clucas, and Kate Schmeckpeper.

b. Revised Policies Approved:

- A motion was made by Henry Gwazda and seconded by Ann-Marie Jordan to approve the revision of Policy IGA, Curriculum Development.
- The motion passed 5–0, with votes in favor: Al Williams, Ann-Marie Jordan, Henry Gwazda, Melissa Clucas, and Kate Schmeckpeper.
- A motion was made by Henry Gwazda and seconded by Melissa Clucas to approve the updates to Policy JIC, Student Discipline.

- The motion passed 5–0, with votes in favor: Al Williams, Ann-Marie Jordan, Henry Gwazda, Melissa Clucas, and Kate Schmeckpeper.
- A motion was made by Henry Gwazda and seconded by Ann-Marie Jordan to approve the revisions to Policy JICFB, Bullying Prevention.
- The motion passed 5–0, with votes in favor: Al Williams, Ann-Marie Jordan, Henry Gwazda, Melissa Clucas, and Kate Schmeckpeper.
- A motion was made by Henry Gwazda and seconded by Melissa Clucas to approve the updates to Policy JLCD, Administering Medicines to Students.
- The motion passed 5–0, with votes in favor: Al Williams, Ann-Marie Jordan, Henry Gwazda, Melissa Clucas, and Kate Schmeckpeper.
- A motion was made by Henry Gwazda and seconded by Melissa Clucas to approve Policy KI, Visitors to the Schools, with the first paragraph stricken.
- The motion passed 5–0, with votes in favor: Al Williams, Ann-Marie Jordan, Henry Gwazda, Melissa Clucas, and Kate Schmeckpeper.
- A motion was made by Henry Gwazda and seconded by Ann-Marie Jordan to approve the revision to Policy LBC, Relations with Non-Public Schools.
- The motion passed 5–0, with votes in favor: Al Williams, Ann-Marie Jordan, Henry Gwazda, Melissa Clucas, and Kate Schmeckpeper.

c. Notable actions:

- Policy JICK (Harassment of Students): Committee agreed to insert "Marblehead" where template contained placeholder district name references.
- Policy KI (Visitors to the Schools): Superintendent Robidoux recommended and committee agreed to strike the first paragraph to avoid implying unrestricted parental classroom access.

School Committee Retreat Planning (00:38:00–00:44:00)

a. Chair Kate Schmeckpeper solicited input on retreat agenda items.

b. Agreed retreat agenda items:

- Review school committee goals for alignment with the recently approved district improvement plan
- Subcommittee assignments
- Draft MASC document on roles/responsibilities between school committee and administration, to be circulated in advance

- Override MOU with the town, including recommitting to transparent and responsible use of approved funds

c. Superintendent John Robidoux noted the override provided no additional Year 1 funds, avoiding cuts of 40–50 staff positions.

- Coordination needed with Town Administrator Thatcher Keezer's successor on financial reporting

d. Select board targeted October for first joint financial update; committee agreed to establish reporting framework early.

e. Chair Schmeckpeper to work with Alicia to finalize the retreat agenda.

Motion to Enter Executive Session – Collective Bargaining Strategy (00:44:00–00:45:00)

a. Chair Kate Schmeckpeper called for executive session pursuant to M.G.L. Chapter 30A, Section 21(a)(3), to discuss collective bargaining strategy with the Marblehead Education Association Unit A; the committee would not return to open session.

- A motion was made by Melissa Clucas and seconded by Henry Gwazda to enter executive session.
- The motion passed 5–0, with votes in favor: Al Williams, Ann-Marie Jordan, Henry Gwazda, Melissa Clucas, and Kate Schmeckpeper.

b. The meeting adjourned at 1:15pm