Midwestern Intermediate Unit IV

Act 48 Data Entry Services

Continuing Education Department

The Midwestern Intermediate Unit IV (MIU IV) is an approved provider of Act 48 continuing professional education credits and hours for professional educators in the Commonwealth of Pennsylvania (PA).

Beginning July 1, 2000, Act 48 of 1999 required all persons holding PA professional educator certification to complete continuing education requirements every five years to maintain their certificate status as active, regardless of their employment status. All educators with PA public school certification, including Instructional I and II, Educational Specialist I and II, Administrative, Supervisory, and Vocational certificates are impacted by Act 48. *Please note that certain school and system leaders working under administrative certificates may have additional requirements under Act 45 of 2007.*

Educators with public school certification who are employed in private or nonpublic schools must comply with Act 48 to maintain an active status for public school certification regardless of whether the certificate holder is actively teaching in a PA public school. Active public school certification is not required by law for an educator to teach in a private or nonpublic school classroom; however, it is important to note that many private and nonpublic schools, at their discretion, require their educators to maintain an active certification status.

Act 48 requires that continuing professional education courses and noncredit continuing professional education programs, activities, or learning experiences be related to an area of the professional educator's assignment or certification in accordance with 24 PS 12-1205.2(c). The PA Department of Education (PDE) interprets this language as:

- *Courses or noncredit activities in the content area of the educator's certification.*
- *Courses or noncredit activities in instructional methods, pedagogy, strategies/tools for the classroom, classroom management, assessment, or evaluation.*
- *Courses or noncredit activities in reading, writing, speaking, and listening.*
- *Courses or noncredit activities in mathematics, mathematical reasoning, and the sciences.*
- *Courses or noncredit activities that address inclusive classroom environments.*
- *Courses or noncredit activities in technology.*
- *Courses or noncredit activities in the areas of student health, interpersonal skills in a school environment, safe and supportive schools, and resiliency.*

MIU IV offers fee-based Act 48 data entry services for PA certified teachers who reside and/or are employed in the MIU IV catchment area. This service is available exclusively to *nonpublic* school entities that are not currently an approved provider of Act 48 credits/hours. *Public* school entities are defined as school districts, charter schools, joint school districts, area vocational technical schools, state schools, and intermediate units. Data entry services may also be extended to PA-based associations for Act 48 eligible workshops, conferences, and other continuing professional education activities. As part of prudent management controls, MIU IV reserves the right to approve or reject Act 48 data entry services at our discretion and as necessary.

There is an annual (July 1 - June 30) fee of **$25.00** per educator for unlimited data entry services, or a fee of **$10.00** per educator for a one-time data entry service into the Professional Educator Record Management System (PERMS). Requests for Act 48 processing must come directly from the nonpublic school entity, not individual educators seeking Act 48 hours. The school entity may submit a check or money order payable to the MIU IV Continuing Education Department to 453 Maple Street, Grove City, PA 16127.

School entities must also send a completed **Act 48 Participant Data Entry Form** (one per educator) to our physical address (as provided above) or to shawn.algoe@miu4.org. Please note that Act 48 letters or certificates of completion will not be provided. It is the responsibility of the educator to monitor their record of credits or hours in PERMS and to report any discrepancies. For questions, please contact:

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