

BOARD OF EDUCATION

PINE STRAWBERRY SCHOOL DISTRICT #12

Monday, August 10, 2026

Board Meeting Minutes

I. CALL TO ORDER- The meeting was called to order at 5:30pm by Dawn Pawlowski.

II. ROLL CALL- Present Dawn Pawlowski, Margaret Parker, Thom Cazel and Brandon Wells.
Absent- Kelsey Randall.

III. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE- The Pledge of Allegiance was led by Dawn Pawlowski.

IV. ADOPTION OF AGENDA- Margaret Parker made a motion to adopt the agenda. 2nd made by Thom Cazel. Motion passed 4-0.

- A. Superintendent's Report –Mrs. Katie Ast
- B. Transportation/Maintenance Report – Mr. Keith Howell
- C. Special Services Report- Mrs. Kirsten Ratliff
- D. Fiscal Services Report – Mrs. Aimee Manjarres
- E. Student Activities Report- Mrs. Megan Ward
- F. Board Report- Board Members

VI. CALL TO THE PUBLIC- NONE

VII. ACTION ITEMS

A. Consent Agenda

i. Minutes

July 13, 2026

ii. Payroll Vouchers

#01	\$ 32,536.83
#02	\$ 32,604.67
#03	\$ 89,131.23

iii. Expense Vouchers

#2626	\$122,597.76
#2701	\$ 80,525.23
#2702	\$ 40,962.47

iv: Policy Advisories 1047-1064

Margaret Parker made the motion to approve the consent agenda. 2nd made by Thom Cazel.
Motion passed 4-0.

B. New Business

New Items

1. Discussion/Consideration/ Approval of Policy Advisories GCCA,GCCA-RA, GCO & IC
Brandon Wells made the motion to adopt policy advisories GCCA, GCCA-RA, GCO & IC as presented. 2nd made by Thom Cazel. Motion passed 4-0.

2. Discussion/Consideration/ Approval of Clubs
Thom Cazel made the motion to approve the Superintendent recommendation to approve the listed clubs for the school year 2026-2027. 2nd made by Brandon Wells. Motion passed 4-0.

3. Discussion/Consideration/ Approval of Athletics
Brandon Wells made a motion to approve the Superintendent recommendation to approve the listed co-ed sports for 5th-8th grade students, for the school year 2026-2027. 2nd made by Thom Cazel. Motion passed 4-0.

4. Discussion/Consideration/ Approval of Fundraisers
Brandon Wells made a motion to approve the list of possible fundraising activities for the 2026-2027 school year. 2nd made by Thom Cazel. Motion passed 4-0.

5. Discussion/Consideration/ Approval of Advanced Math Courses
Thom Cazel made the motion to approve allowing qualifying middle school students who scored Highly Proficient on the Arizona Academic Standards Assessment (AASA) in mathematics to enroll in advanced math courses through Payson Unified School District. 2nd made by Brandon Wells. Motion passed 4-0.

Student Travel

1. 6th Grade; Aug. 10-13, 2026; Camp Colton; Flagstaff, AZ
2. 8th Grade; Sept.10, 2026; NAU; Flagstaff, AZ

Thom Cazel made the motion to approve travel for the above students as presented by the Superintendent. 2nd made by Brandon Wells. Motion passed 4-0.

Staff Travel

1. IDEA Conference; Phoenix, AZ ; Aug. 18-20, 2026; K.Ratliff
2. ASBA Law Conference; Scottsdale, AZ ; Sept. 9-11, 2026; K.Ast

Brandon Wells made the motion to approve travel for the above staff as presented by the Superintendent. 2nd made by Margaret Parker. Motion passed 4-0.

C. Personnel Actions*

1. Discussion/Consideration/ Approval of Certified Teacher
Brandon Wells made the motion to approve hiring Mr. Alan Perkins as a teacher for the Pine Strawberry School District for the 2026-2027 school year. Starting at Step BA +36 step 15 on the certified pay scale. 2nd made by Thom Cazel. Motion passed 4-0.

2. Discussion/Consideration/ Approval of Classified Staff

Thom Cazel made the motion to approve the Superintendent's recommendation to offer a classified contract to Aubrey Wells as full time paraprofessional, step 3 on the classified pay scale, for the 2026-2027 school year. 2nd made by Margaret Parker. Motion passed 3-0. Brandon Wells abstained.

3. Discussion/Consideration/ Approval of Classified Substitute

Brandon Wells made the motion to approve the Superintendent's recommendation that we approve the individuals listed above as classified substitutes for the 2026-2027 school year. 2nd made by Thom Cazel. Motion passed 4-0.

4. Discussion/Consideration/ Approval of Cross Country Coaches

Thom Cazel made the motion to approve the Superintendent's recommendation to hire Dean Pederson & Candi Paine as cross country coaches for the 2026-2027 season. 2nd made by Brandon Wells. Motion passed 4-0.

5. Discussion/Consideration/ Approval of Fitness Club Coaches

Thom Cazel made a motion to approve the Superintendent's recommendation to hire Zack Graham as fitness club coach for the 2026-2027 season. 2nd made by Margaret Parker. Motion passed 3-0. Brandon Wells abstained.

Thom Cazel made a motion to approve the Superintendent's recommendation to hire Megan Ward as fitness club coach for the 2026-2027 season. 2nd made by Brandon Wells. Motion passed 3-0. Margaret Parker abstained.

D. Upcoming Conferences/Activities

E. Future Meeting Dates/Items for Future Agendas - Monthly Meeting- Sept. 14, 2026

F. Correspondence

G. ADJOURNMENT

Thom Cazel made a motion to adjourn the meeting at 6:07pm. 2nd made by Margaret Parker. Motion passed 4-0.