



December 9, 2025

Attendees: Sarah Sirna, Laura Richardson, Jeff Gustafson, Kayla Lande, Ashley Crist, Stephanie Woodstrom, Kristen Coward, Nancy Wittman-Beltz

Absent Board Members: Tara Pitkin, Katelyn Honstad, Kali Sundquist

Topic	Discussion Items, Notes and Action Items
Call to order (Sarah)	November meeting minutes - Motion to approve seconded and carried - Steph to post to website
President updates (Sarah, Laura)	Staff Appreciation, next week - Laura has it all covered
	MyHealth event updates - Friendship class – MyHealth does not have availability this school year to come in during the school day but would be happy to schedule something for next year. Kayla has organized this event for her Girl Scout troop and will give feedback to the board after. - Digital literacy series – Sarah will start working on coordinating these events after the holidays
	Ninja Course - After reviewing the budget, the board has decided we cannot financially sponsor it this year. We will look at it again next year and consider it as an alternating event in the years we do not have rollerskating.
Fundraising updates (Laura/Ashley)	Reading fundraiser options - Board reviewed the two options of Read-a-thon and ReadaFun, and watched an overview video from Readafun that demonstrated the key features and capabilities. We agreed it's intuitive and meets our needs. - The board agreed to try ReadaFun this year given the responsiveness from the main contact, the intuitive nature, and the fun gamification option. - The board agreed we would be happy to handle prizes internally, using Scholastic dollars, book fair gift cards, and in-school experiences (e.g. pizza party or lunch with the principal) - Goal to have registration ready by family movie night in January. - Cindy and Sarah are looking at a two-week period in March for the event.

Enrichment update (Jeff)	Speech Team - Requesting \$320 for a list of items to support a range of needs including reminder watches, mouth models visual tools, interactive articulation apps, and miscellaneous award items - Motion to approve seconded and carried
Principal update (Cindy)	No update this month
Treasurer update (Kristen)	Budget review - 2025-2026 Profit and Loss - 2025-2026 PTO Budget Draft - The budget is posted to school web page where we can direct any questions - Deposit has been made for the sculpture - Check has cleared for the basketball hoops
Event updates (Event chairs)	Family Service Morning: Relieving Food Insecurity, December 13 (Sarah, Kali) - Event will include making shelf stable meal packages for a taco soup recipe. - Attendance could be low given the late start this year - Next year we will revisit if/how we engage with the fourth grade team or if we want to run this solely through the PTO
	Family Movie Night, Jan 9 (Sarah) - Ashley has organized a great committee for the event. They are working on confirming the movie options with Jennie and then students will vote. - PTO will pay for free popcorn, and the committee is also exploring other food options such as food trucks, pizza delivery, hot dog guy, etc. - The event will be in the West Gym, with Spanish Book Fair at the same time.
	Spanish Book Fair, Jan 8-9 (Kayla) - Books will be delivered tomorrow and registers will be delivered before the event as well. Whatever we don't sell, we send back. Nancy will receive the order and see if there's a place to store it at the school. - Nancy will also inquire about using the classroom that is reserved for testing as the location for this. If possible, we would like to host the book fair on Thursday evening, January 8 as well as during the movie night - Kayla to assess and let us know if and how many volunteers she needs for set up and cashing.
	Dudes and Donuts, January 17 (Jeff) - Two parents have volunteered to help with the event but it will largely replicate last year's successful event including the car racing, craft and snacks. Everything is on track.
	Reusing Class Party Leftovers (Laura)

	- Over the next year, Laura would like to coordinate an option for room parents to donate their old materials that are no longer needed. - Idea to send a communication calling all leftover inventory and create a drop space at the school where materials could be donated. Laura is willing to organize the materials and store them at the storage unit until a designated “shopping” opportunity at room parent orientation next year.
Topics for future meeting	
Commonly used documents	Event dates
	Board contacts
	Room parent contacts