



November 18, 2025

Attendees: Sarah Sirna, Laura Richardson, Jeff Gustafson, Kayla Lande, Ashley Crist, Stephanie Woodstrom, Katelyn Honstad, Cindy Address

Absent Board Members: Tara Pitkin, Kristen Coward, Kali Sundquist

Topic	Discussion Items, Notes and Action Items
Call to order (Sarah)	October meeting minutes - Motion to approve seconded and carried - Steph to post to website
President updates (Sarah, Laura)	MyHealth tech safety programming - PTO discussed bringing back the safe technology series. Last year's pilot was well attended and received good feedback - Plan for this year: - Repeat the initial class with one or two additional sessions - Add a second class for a family contract working session - Add a third class for a follow up discussion with families - MyHealth also offers a friendship class; this could be a good option for third graders as it's a fit developmentally and they don't already have a dedicated friendship program for their grade. Sarah to share the overview and objectives of this program with Cindy who will run it by third grade teachers. - There's interest in some additional social media focused content for fifth graders; Laura to reach out to Tonka Cares organization (Meghan Selinger, school board rep) to explore ideas for additional content for the older kids Staff appreciation - Largest appreciation event coming up in December - December 16 is target date to provide lunch from the PTO; Katelyn and Kayla will help out on this day. - December 17 is the internal staff celebration; breakfast is being served Basketball updates - All four basketball hoops have been purchased and installed as of Nov. 16. - \$73,678 from Boosterthon in profit Monster Mash celebration

	- Another successful event with great attendance - Courtyard was a great addition for hang out space given the great weather - Parent committee effort was successful; a handful of additional parents collaborated and got involved to add special touches - Despite parents receiving communication reminding that this is not a drop-off event, parents still dropped kids off unsupervised. One option is to have check in process next year - Next year we will discuss ways to patrol the playground for kids that head outside; one option is to engage with the police department to help monitor
Fundraising updates (Laura/Ashley)	Goldfish Swim School - Date is set for January 24, 1:45 to 3:00; Cost is \$30 - Goldfish is working on the flyers and payment system; Kayla will post about it on social media and Ashley will bring the printed flyers to the mailboxes.
	Mable's Labels - Sarah sent the code to Kayla for posting on social
	Code Ninjas - Kayla has posted about the dates; Steph will follow up with Code Ninjas contact to find out how signups from our school are going
Enrichment update (Jeff)	Kirsten Pederson, 5th Grade - Kirsten is requesting funds to cover the remaining cost for the Jeff Dayton experience (PTO covers \$3500 of the \$8,000 total cost) - Jeff to confirm how much money they are asking for and if they want to use their enrichment funds
	STEM team - Requesting ~\$290 for supplies to support robotic grids for coding (including poster boards, tape, etc.) - Motion to approve seconded and carried
	PE team - Requesting ~\$500 for cups, timers, and other materials for cup stacking unit - Motion to approve seconded and carried
	SPED team - Requesting ~\$793 for a long list of supplies for methods to teach a variety of skills (books, games, legos, journals, etc.) - Motion to approve seconded and carried
	High Potential team - Requesting \$35 for Pixicade kits for designing games on their iPads - Motion to approve seconded and carried
Principal update (Cindy)	Basketball hoop feedback - Hoops were installed so quickly, staff is catching up on how to adjust them; Staff to purchase locks to keep the adjustable hoops in place at desired heights. Old pads were added to the posts; Cindy is looking into new pads

	Gymnastic bars - Still missing; Cindy sending a note to facilities to get update on their return
Treasurer update (Kristen)	Budget review - 2025-2026 Profit and Loss (July 1, 2025-October 31, 2025) - \$21,000 payment for basketball hoops on 11/4/25 to be included - 2025-2026 PTO Budget Draft - Adjust Boosterthon Net to \$73,658 - Add Goldfish under fundraising section - Add Read-a-thon under fundraising section - Remove \$500 for PTO board retreat; didn't happen - Remove Signup Genius account (no longer needed/can use free version for the 2x per year we enlist Tonka Serves volunteers); Kristen to cancel membership - Clarify what the "Inclusive and integrative education" line item is - Combine all staff appreciation into one line item (keep volunteer appreciation separate) - Items that will need further discussion/approval for this year - Ninja Course – must make a decision at December meeting, including if we do it this year, what dates, and what is the long-term plan (every year, alternating years with Skate time, etc.) - Artist in residence – not identified yet this year - Fiddle unit for music – Lissa gathering more details - Author visit – Lisa McHugh idea to engage more students beyond Young Authors conference - Grade-level programs – do we need to dial these back to accommodate more of the school-wide opportunities
	Trust discussion - Current trust balance is \$21,800 - \$11,000 was planned for one of the basketball hoops but wasn't needed - Items that have been or might be paid for with funds from the trust include: Peace Site event, Scholastic weekly readers, Skate time unit
	Bylaw update to research/consider - Bylaws state that we cannot carry over more than 1/3 of our budget to a new fiscal year; Jeff will research the laws around this to see if it's an actual requirement of our non-profit status
Event updates (Event chairs)	Family service night: Many Hands Many Meals - All volunteer slots are full
	Reading fundraiser options - Read-a-thon - Format: Kids create a profile, collect pledges, track reading minutes - Return: About 80%; Prizes can be distributed based on goals and groupings that we set (per student, per class, per grade, etc.)

	- Prize model options: 1) School-provided awards, we get 80% of donations; or 2) Student reward store where reader spends their rewards on prizes; school gets 75% of donations - Pros: Minnewashta gets a designated person from Read-a-thon who manages everything for us; flyers provided that we distribute - <u>Readafun</u> - Format: Similar structure but there's a little more interaction on the site (kids can post about what they're reading on their profile and people can comment on it) - Return: 80% of donations - Pros: Also takes flat donations (Sarah to check if Read-a-thon does the same) - Next steps: - Select a program and start communications at movie night in Jan - Prepare communications for teachers so they don't have extra work - PTO to invite a few teachers to attend December's virtual meeting to get their input
	Family Movie Night, Jan 9 - Needs a lead; Ashley emailing parents signed up for committee to get this set up and see if there's a volunteer
Topics for future meeting	- Final budget review - Ninja course plan - Read-a-thon next steps
Commonly used documents	Event dates
	Board contacts
	Room parent contacts