Greenville High School



This agenda belongs to:

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Greenville City Schools

Vision

Greenville City Schools will be the leader in educational offerings, student performance and community involvement, and will maximize the potential of each and every student.

Mission

The mission of Greenville City Schools is to provide a safe and high-quality learning environment that enables the district to provide engaging and rewarding work for students and staff every day; and to strive to continuously improve, looking ahead to the future to ensure that we prepare citizens who are college, career and life read.

Guiding Principles

Greenville City Schools will be the leader in comprehensive academic and extra-curricular programs that challenge and fulfill each and every student's needs.

At Greenville City Schools, we actively listen and respond in a timely manner to the ideas and concerns of students, staff, parents and community members

Greenville City Schools partners with stakeholders to provide support, programs and information to meet the social and emotional needs of students and families.

The board and administrators plan for and spend wisely to meet the needs of students and staff, now and into the future.

Greenville High School's Core Values

Greenville High School has a long tradition of excellence. We are committed to providing the best learning opportunities for our students. To continue to achieve excellence and provide the best learning opportunities we must be true to the following organizational values:

The Environment we create at Greenville High School sets the tone for all interactions and the learning that takes place here.

- We believe in providing an engaging, safe, healthy, and supportive learning and working environment that recognizes the accomplishments and celebrates the success of students and faculty.
- We believe that by producing high expectations in our environment that we are fostering an attitude of excellence for future successes.
- We believe in creating an environment that promotes involvement, gives students a voice, and empowers students.

Students and staff embrace and demonstrate a culture of Life-Long Learning.

- We believe in inspiring students to become creative, inquisitive, and self-reliant.
- We believe that we must train students to relentlessly pursue their educational, leadership, and life goals.
- We believe in creating a collaborative learning community for our faculty and students

All students, staff, and administrators should embody good Citizenship in our building and in our community.

- We believe that respectful and ethical interactions are the cornerstone of good citizens.
- We believe that good citizens embrace opportunities to improve the community and the lives of others.

- We believe that good citizens are respectful of the property of other people and of the community as a whole.

Critical Thinking is the process that our staff and students use to expand their ability to solve problems.

- We believe that we must create engaging authentic problem-based lessons and projects that engage students in real-world problems.
- We believe that inspiring and rewarding students for original/creative work and/or solutions is imperative in our success.
- We believe that our staff and students must collaborate with local and global communities using 21st century skills to solve the relevant issues of today.

Diversity of our people and our processes are essential to the success of our students, staff, school, and community.

- We believe the value of diversity lies within the backgrounds, strengths, interests, and experiences of all of our students and faculty.
- We believe that every student, whatever the circumstances, holds the innate potential to achieve their goals and succeed in school, leadership, and life.
- We believe that it is critical for our students and faculty to continue to value the outstanding traditions and heritage of our community and our ever-changing school's diversity and that both of these will continue to strengthen the Wave. GO GREEN WAVE!!

No student shall be denied admission to the Greenville City School District or to a particular course or instructional program or be otherwise discriminated against on the basis of race, color, national origin, sex, disability, or any other basis of unlawful discrimination. To carry out these policy statements, persons and offices as identified herein shall be responsible for compliance within designated area

Title VI, IX Coordinator
(non-discrimination on the basis of sex)
Mr. Aaron Shaffer (and/or)
Greenville High School
548-4188

Title IV, Section 504 Coordinator
(non-discrimination on the basis of disability)
Superintendent or his/her designee
Greenville High School
548-3185



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The Alma Mater

"The Green and White"

Hail to the spirit of old Greenville High,
Hurrah for its valor and might.
Hail to the colors unfurled to the sky,
Hurrah for the Green and White.

Green are the fields when summer is here.
White are the drifts when winter appears.
Hail! Hail to the banner of old G.H.S.
Hurrah for the Green and White

The Fight Song

"Onward, Greenville!"

Onward, Greenville! Onward Greenville!
On to victory.
Fight the team across the field,
Hear our cry of loyalty – Rah! Rah! Rah!
Greenville High School, Greenville High School
We will never yield! But we'll Fight! Fight! Fight!
To show our gameness – here's to old G.H.S.!

With a G – R – double E – N
And a V – I – double L – E.
You're the team we love to see
Lead us on to victory

BIG GREEN! BIG WHITE!
Yea team! Let's fight!

Bell Schedules

Period	Time All periods	Class 5A Lunch 2nd	Class 5b Lunch 1st
1	7:45 – 8:33	7:45 – 8:33	7:45 – 8:33
2	8:37 – 9:23	8:37 – 9:23	8:37 – 9:23
Wave Time	9:27 – 9:57	9:27 – 9:57	9:27 – 9:57
3	10:01- 10:47	10:01- 10:47	10:01- 10:47
4	10:51 – 11:37	10:51 – 11:37	10:51 – 11:37
Lunch 1	11:41 – 12:11	5a Class	11:41 – 12:11
5	11:41 – 1:01	11:41 – 12:27	5b Class
Lunch 2	12:31 1:01	12:31 – 1:01	12:15 – 1:01
6	1:05 – 1:50	1:05 – 1:50	1:05 – 1:50
7	1:54 – 2:40	1:54 – 2:40	1:54 – 2:40

PBIS Schedule

Period	Start	End	Minutes
1	7:45	8:28	43
2	8:32	9:15	43
3	9:19	10:02	43
4	10:06	10:47	41
Lunch 1	10:51	11:21	30
5a	10:51	11:32	41
5b	11:25	12:06	41
Lunch 2	11:36	12:06	30
6	12:10	12:51	41
7	12:55	1:36	41
Wave Time	1:40	2:40	60

2-Hour Delay Schedule

Period	Start	End	Minutes
1	9:45	10:19	34
2	10:23	10:57	34
3	11:01	11:35	34
4	11:39	12:14	35
Lunch 1	12:18	12:48	30
5a	12:18	12:53	35
5b	12:49	1:24	35
Lunch 2	12:54	1:24	30
6	1:28	2:02	34
7	2:06	2:40	34

1-Hour Morning Assembly Schedule

Period	Start	End	Minutes
Assembly	7:45	8:55	65
1	9:00	9:40	40
2	9:44	10:24	40
3	10:28	11:08	40
4	11:12	11:52	40
Lunch 1	11:56	12:26	30
5a	11:56	12:36	40
5b	12:30	1:10	40
Lunch 2	12:40	1:10	30
6	1:14	1:54	40
7	1:58	2:40	42

Pep-Assembly Schedule

Period	Start	End	Minutes
1	7:45	8:33	48
2	8:37	9:23	46
3	9:27	10:13	46
4	10:17	11:05	48
Lunch 1	11:09	11:39	30
5a	11:09	11:57	48
5b	11:43	12:31	48
Lunch 2	12:01	12:31	30
6	12:34	1:21	47
7	1:25	2:12	47
Pep-Rally	2:20	2:40	25

SECTION 1 – STUDENT SAFETY AND SECURITY

PART 1 - ON-CAMPUS CAMERAS and HALO SENSORS – The District has installed security cameras and Halo Sensors on the campus of Greenville High School to assist the Administration in the protection of the students and staff during their daily activities. Surveillance cameras are used only to promote order, safety, and security of students, staff and property while on campus, and their use is governed by the District policies concerning confidentiality of students and staff records.

Any and all on-site cameras and recording devices including but not limited to Halo Sensors, as well as all other security measures, shall be used only for school business purposes and for advancing the mission of Greenville High School and the Greenville City Schools as decided by the Administration. Such electronic devices and other security measures shall not be used for the personal benefit of any employee or visitor to school property. Information is stored on campus for a period of up to seven days before new information is recorded to the appropriate location. Students and staff should not, however, assume that these cameras can or do afford total or partial protection against theft or harm.

PART 2 – STUDENT DIRECTORY INFORMATION – During the course of the school year, several agencies and organizations authorized by State and Federal Law ask for information regarding students and their families. It is the policy of the Greenville City School District to disseminate directory information regarding students and their families ONLY to those individuals and organizations to whom we are required by law to inform, or to those individuals to whom the District has been instructed by a student's parent or guardian to share such information. Greenville High School will NOT share student information with anyone who is not authorized by a parent or guardian, or by State law, or by Federal law, to receive such information.

Directory Information is defined as: student's name, student's address, telephone numbers, electronic mail address, photograph, data and place of birth, major fields of study, dates of attendance, grade level, enrollment status, participation in officially recognized activities and sports, weight and height of members of athletic teams, degrees, honors, and awards received, the most recent educational agency or institution attended.

The Board will make the above information available upon a legitimate request unless a parent, guardian, or adult students notifies the school in writing within 10 days from the receipt of this handbook. Directory information will not be provided to any organization for any profit-making purpose.

PART 3 - STUDENT INFORMATION: Emergency Medical Forms – Every student is required to have on file with the Main Office a Student Emergency Medical Form completed and signed by the student's legal guardian. This form is essential for the District to be able to care for a student in the event of an emergency. Any student who fails to submit an Emergency Medical Form by the end of the second week of school will be subject to disciplinary action up to and including Out-of-School Suspension until a valid Emergency Medical Form has been submitted.

PART 4 - STUDENT INFORMATION: Pictures of Students – During the school year, the Greenville City School District often has the opportunity to photograph and videotape students in a variety of school-related activities. Student recognition programs, academic and fine art programs are a few examples of these activities. These personally identifiable photographs, and/or videotape may be used in communication tools, such as the District's annual report, building and/or district newsletters or calendars, and in communicating with the media. Highlighting achievements in our schools is an integral part of reporting responsibly to our community and is a way of sharing in the success of our schools and students.

Our primary goal, however, is to respect your privacy. If you object to the inclusion of your child in any of the above, you must file your objection in writing, stating your child's name, grade and school. The parent or guardian of the student must submit to school administration such request within the two weeks from the first day the student is enrolled in a school year.

PART 5 - CONTACT WITH OUTSIDE AGENCIES: Media Interviews with Students – During the school year, students may be approached at school events by members of the media for interviews. While the District reserves the right to deny media requests for student interviews at any time, a parent or guardian wishing to prevent his or her child from speaking with the media must file their objection in writing, stating their

child's name, grade and school. The parent or guardian of the student must submit to school administration such request within the two weeks from the first day the student is enrolled in a school year.

PART 6 - CONTACT WITH OUTSIDE AGENCIES: Student Surveys – Students may be asked to participate in surveys involving third party groups. These groups must receive prior approval from the District's Administration before they may give any survey to our students. Parents and students have the right to opt out of taking any such surveys.

PART 7 - MEDICATION ADMINISTRATION POLICY – No student is allowed to carry medication of any type (prescription or over the counter) on their person during the school day. If a student needs to have medicine available to them at school, s/he should submit that medicine (in its original container), along with a School Medication Permission and Instruction Form, to the School Nurse. All student medications will be stored in a secure area, and dispensed by a designated adult according to the directions on the School Medication Permission and Instruction Form. Any student who carries on their person medication of any type is subject to disciplinary action up to and including Out-of-School Suspension and expulsion.

SECTION 2 – ACADEMICS

PART 1 - STUDENT GRADE CLASSIFICATION – A student's grade level will be determined by the first-year s/he has attended high school in the state of Ohio. Students who transfer to Greenville High School from outside the state of Ohio will be assigned a grade level consistent with the number of high school credits s/he brings to the high school upon enrollment.

PART 2 - SCHEDULING – Students schedule classes for their next school year in February. The Guidance Department will meet with students individually and as a group to go over the guidelines, explain class options, and to make sure that student schedules are designed to advance students toward graduation. Information about class options will be made available to parents in both written form and via the District's website. Parents and guardians can also call the guidance office to talk with a guidance counselor about questions related to scheduling. Parents and guardians are encouraged to take an active role in helping their student plan his or her schedule.

Students should carry no fewer than six credit classes on their schedule. Students wishing to participate in a Career Technical program, or who wish to change or adjust their schedules after being accepted in a Career Technical program, must have the approval of the Director of Career Technology before any changes will be considered.

PART 3 - SCHEDULING: Changing a student's schedule – Students wishing to change their class schedule during the school year must submit to the Guidance Office a "Course Request Form". This form can be obtained from the Guidance office, and REQUIRES a parent or guardian signature before the requested change will be considered.

Once the form has been submitted, the Guidance Department will schedule a time for the student to meet and discuss their request. Students wishing to talk with their Guidance Counselor can schedule a meeting with their Counselor during a study hall or lunch period.

Students wishing to change their schedule must have a valid reason for requesting the change. Valid reasons for changing a schedule would include:

* A student being scheduled in a course that was not requested
* A student needing to take a course that was not scheduled
* Dropping a course that was taken during the summer
* A student having two or more consecutive study halls
* A schedule change requested by a building administrator

All student requests for a schedule change must be made during the first five (5) days of the class the student wishes to drop or add. Schedule changes taking place after the first five (5) days require administrative approval. Any student who withdraws from a class after the first five (5) days of the course may

receive a final grade of "W" on his or her transcript for the 1st 9 weeks. After the first nine weeks students will earn an "F". School fees will be assessed for all students who surpass the first 5 days of school.

Students are to attend all classes on the original schedule until the effective day of schedule change. No student schedule changes will be made to accommodate the acquisition of a flash pass, or to put a student in a class with their friends.

PART 4 – COLLEGE CREDIT PLUS EDUCATION OPPORTUNITIES –The student's primary duty is to Greenville High School. On those occasions where weather delays or special school schedules create a conflict between College Credit Plus classes and high school classes, students are to give priority to their high school classes. In those situations where a serious conflict occurs, students should contact their guidance counselor or a building administrator as soon as possible.

College Credit Plus students should also remember that any and all textbooks distributed by College Credit Plus schools are the property of Greenville High School and that those textbooks should be returned to Greenville High School. Failure to return these books to the high school could result in the student being charged a fee for those books. College Credit Plus courses only will be graded as A, B, C, D, F.

PART 5 - GRADES – Student grades are calculated based on a formula that assigns a letter grade for each level of achievement on student assignments. Individual teachers will explain to students how their grade will be calculated. That percentage is converted into a grade using the following formula:

A = 93 to 100	B- = 80 to 82	D+ = 67 to 69
A- = 90 to 92	C+ = 77 to 79	D = 63 to 66
B+ = 87 to 89	C = 73 to 76	D- = 60 to 62
B = 83 to 86	C- = 70 to 72	F = 0 to 59

At the end of each grading period, student scores are totaled, and grades are assigned to each student in a class based on their academic performance.

PART 6 - GRADING AND REPORTS – Report cards are issued the second and final nine weeks (2 times a year) to notify parents of progress. Parents can see the progress of their students during each nine weeks and at the end of the first and third quarter. In addition to the report cards, progress reports are given to students that have "Ds" or "Fs". These notices are not mailed home but are given to the student to carry home at the mid-point of each quarter. Parent-Teacher Conferences are scheduled two times during the school year, one at the end of first quarter. The second is towards the end of third quarter. We feel a close liaison with parents is helpful to many students. Semester grades will be determined by averaging the 2-nine-week grades with the semester exam grade such that: 1. All grades in the calculation are expressed as a percent. 2. Each nine-week grade counts two times as much as the semester exam grade. 3. After rounding, semester grades are converted to and reported as letter grades using our grading scale.

PART 7 - STUDENT EXAMS – All classes at Greenville High School have a final exam or final project. Year-long classes usually have two exams – one at the end of the first semester, and one at the end of the year. Exam exemptions may occur at the teacher's discretion for either the first or second semester exams for the purpose of Positive Behavior Interventions and Support.

PART 8 - CALCULATING STUDENT GRADE POINT AVERAGE (GPA) – Final grades in each class are assigned a value on a scale of 4.0 for the purpose of calculating a student's Grade Point Average and Class Ranking. The following scale is used:

A = 4.000	B = 3.000	C = 2.000	D = 1.000
A- = 3.667	B- = 2.667	C- = 1.667	D- = 0.667
B+ = 3.333	C+ = 2.333	D+ = 1.333	F = 0.000

A student's GPA is calculated by adding up the values above for all grades a student earned, and then dividing that total by the number of credits the student has attempted to earn.

PART 9 - HONOR ROLL AND MERIT ROLL – At the end of each grading period, students are recognized as having achieved Highest Honors (a GPA of 4.0 or higher), Honor Roll (a GPA between 3.500 and 3.999), or Merit Roll (a GPA of 3.000 to 3.499).

SECTION 3 – STUDENT OBLIGATIONS AND PRIVILEGES

PART 1 - SCHOOL FEES – All students in the district will be assessed a flat fee for consumable items they will use during the school year. Payment of this fee is expected by the end of the first week of school. In addition, there will be an agenda book fee, a lab fee for those students taking lab classes, and a workbook fee for those classes which require a workbook.

Lost or stolen text books or Media Center books will result in a processing fee of up to $5.00 plus the replacement cost for the book in question. Unpaid Media Center fines that are forwarded to the Treasurer's Office will be assessed a processing fee of $5.00.

Students involved in excessive printing or copying will be assessed a charge of $0.25 per page printed.

Students who owe fees will not be allowed to participate in extra-curricular activities until such fees are paid in full. Exceptions to this rule may be made by the principal. A regular payment plan may be required in order to have these restrictions waived.

PART 2 - STUDENT ID CARDS – All students will be issued one student picture Identification (ID) Card at the beginning of the school year. All student ID Cards are the property of Greenville High School, and are used for identifying students, , to gain admission to student dances, and for certain other transactions. Students are expected to be in possession of their ID Card at all times as directed by the administration.

Replacement ID Cards cost $5 and are available in the main office.

PART 3 - STUDENT LOCKERS – A locker will be assigned to each student at the beginning of the school year. These lockers are the property of Greenville High School, and are subject to inspection without prior notice by authorized school personnel. Magnets and static clings are permissible. No adhesive or tape is to be used to affix anything to a locker. No stickers are permitted.

Defective locks or locker problems should be reported immediately to the main office. Students should not place their own locks on lockers without prior approval from a building administrator. In the event a student is given such permission, the student must also provide the main office with a way of opening the locker, either by key or by combination. Unauthorized locks will be removed by the administration. Students will not alter the locks in any locker.

The school is not responsible for any items stolen from a student's locker. If articles are stolen from a student's locker, that student should report the theft immediately to the main office.

Lockers must be cleaned out and restored to their original condition at the end of the school year. Any articles left in lockers at the end of the school year will be removed and donated to an appropriate organization. Students who fail to clean out their locker and return their locker to its original condition may be assessed a fine of up to $5.00.

PART 4 - STUDENT DRESS – While the Greenville School District accepts the concept of freedom of choice in student dress and personal grooming, it also realizes its responsibility for setting reasonable limits beyond which a student's personal freedom is limited for the common good. The Board of Education has accepted the following guidelines as reasonable limits on a student's freedom of choice in the selection of clothing and standards of personal grooming.

Students shall wear school appropriate attire which is considered by teachers and administration to be decent, safe, clean and non-disruptive. The aforementioned description is subject to individual scrutiny and the final determination of acceptability will be made by the administration. Students may not be permitted to go to class if their clothing has been deemed inappropriate for school by the administration.

All clothing items are to be clean looking, and have no holes. Student clothing shall not contain any printing or insignia that is derogatory, promotes violence, sexual activity and/or sexual innuendo, tobacco, drugs of any kind and/or alcohol (including their associated paraphernalia) as none of the aforementioned are considered to be school appropriate. Student clothing which contains profanity, vulgarity, or any gang-related

colors, symbols, insignia, or paraphernalia is also prohibited. Any clothing or accessory, such as wallet chains or spiked wristbands or collars, which could potentially be used as a weapon, is also prohibited.

Administrators, coaches, club sponsors, physical education teachers, Career Technical Program instructors, and teachers supervising field trips may institute stricter student dress guidelines as a requirement for participation. Students have the right to choose not to participate in such programs if they wish, but are expected to follow the dress code guidelines of the program/activity, if they wish to participate in that activity.

PART 5 - STUDENT DRESS – Body Art and Jewelry:

* Students are requested to cover any body art that exhibits or promotes violence, sexual activity and/or sexual innuendo, tobacco, drugs and/or alcohol (including paraphernalia associated with them), or gang affiliation or allegiance.
* Students shall not wear any body piercing that could cause damage to school property, or injury to themselves or to others during the course of normal, daily student activities.
* Students shall not wear any jewelry (including piercings) that could create a safety hazard for that student or other students in a class.

PART 6 - STUDENT DRESS – Facial Coverings and Sunglasses:

* Anything that obscures the face of an individual shall not be worn during the school day. (excluding for medical reasons)
* Unless prescribed by a doctor for medical reasons, sunglasses shall not be worn or carried in any way during the school day.

PART 7 - STUDENT DRESS – Tops including Dresses:

* Shirts worn by students shall cover the shoulders, upper arm, and armpit of the student.
* The shirt shall fully cover the midriff.
* Sheer or see-through tops may be worn ONLY when accompanied by appropriate concealing garments.
* Shirts should cover all undergarments, including all undergarments worn ABOVE and BELOW the waist.
* Shirts with plunging necklines, that are low-cut, or display cleavage are prohibited.
* Shirts should not contain any printing or insignia that is derogatory; promotes or depicts violence; sexual activity and/or sexual innuendo; tobacco, drugs, and/or alcohol, or any paraphernalia associated with them; or any gang-related insignia or colors.

PART 8 - STUDENT DRESS – Pants, Shorts, Dresses, and Skirts:

* Pants, shorts, and skirts are to be clean looking and have no holes or rips above the appropriate short length that expose skin.
* All shorts and skirts should be of an appropriate length. To determine this length, a student should stand straight, with shoulders relaxed and hands fully open and at one's sides. If any part of the student's fingers or hands touch the skin of the student's leg, then the garment is considered to be inappropriate for school. No cut offs are allowed.
* Pants, shorts, and skirts should fit students so that they do not display undergarments or skin in areas designed to be covered.
* Shorts or skirts that resemble underwear are prohibited.
* The waistband of any pants, shorts, or skirt should stay at the waist of the individual wearing them. If they do not naturally stay there, a belt MUST be worn to keep the waist at an appropriate place. Excessively "baggy", "saggy", or oversized pants or shorts are not appropriate for school.

PART 9 - STUDENT DRESS – Shoes:

* Shoes or sandals (including flip-flops) must be worn at all times for health and safety reasons.
* Bedroom slippers, or footwear that appear to be bedroom slippers, are prohibited.

PART 10 - STUDENT DRESS – Coats, Jackets, and Blankets:

* Students shall leave coats, jackets and bulky garments in their lockers during the school day.

PART 11 - STUDENT DRESS – Book bags:

* Book bags shall be left in student lockers during the school day**.**
* A book bag is anything used to carry books or notebooks as deemed by administration.

PART 12 - STUDENT ACCESS TO COMPUTER SERVICES – The High School makes available to students computer hardware and software, including access to the Internet and computer file storage, for educational purposes. All hardware and software provided by the District belongs to the District, and the administration and staff at the High School reserve the right to inspect, copy, and/or delete all files and records created or stored on school-owned computers.

Prior to being given access to school-owned computer hardware and software, students and their parents must submit to the school a signed Acceptable Use Policy Form and a Network and Internet Regulation Form to the school. These forms outline in detail the expectations for appropriate use of school-owned computer hardware and software.

PART 13 - STUDENT ACCESS TO COMPUTER SERVICES: Guidelines for computer usage – Any student using school-owned computer hardware and software agrees to the following conditions of use:

* Only school-related files can be stored on school computers. The use of school-owned computers for the storage of personal information is prohibited, and any non-school files can be deleted by school personnel.
* Network password security is the responsibility of the individual student.
* Students shall not copy, damage, or alter any hardware or software owned by the District.
* Students shall not delete a file or knowingly introduce a computer virus to any school-owned computer or program.
* Students shall not use or alter the password, files, or directories of another student or staff member.
* Students working with a teacher can use ONLY the program selected by that teacher.
* Only school-owned computer software can be used on school-owned computer equipment.
* Copies of school-owned computer software are not to leave the classroom or computer lab.
* Students are not allowed to load or run their own personal software on school-owned computer hardware.
* Any student-owned data storage device, such as a flash drive or a thumb drive, must be checked for viruses and approved by a staff member before it can be used on a school-owned computer.
* Use of all school-owned telecommunications equipment is restricted to school-related projects and must be supervised by a teacher or by the District's Network Administrator.
* No student shall attempt to establish computer contact into the District's restricted computer network, or into any other restricted database or network.

PART 14 - STUDENT ACCESS TO COMPUTER SERVICES: Penalties for violation of rules – Students who violate the guidelines for computer usage, the restrictions listed on the Acceptable Use Policy Form, and/or the Network and Internet Regulation Form may face the following penalties:

* For a first offense, the student may lose all computer privileges for up to two (2) weeks AND a minimum of three (3) detentions.
* For a second offense, the student will receive up to ten (10) day of In-School or Out-of-School Suspension.
* For a third offense, the student will receive up to ten (10) days of Out-of-School Suspension. A recommendation for expulsion may also be forwarded to the Superintendent of Schools.

Students who lose computer privileges may have a teacher request of the principal that those privileges be reinstated for a specific class.

PART 15 - STUDENT DRIVING AND PARKING PRIVILEGES – Students who drive to school may choose to utilize on-campus parking. On-campus parking is divided into two areas – preferred parking, which includes those reserved parking spaces adjacent to the High School building; and general parking, which includes the parking area adjacent to Harmon Field. Any student choosing to utilize on campus parking must first purchase a student parking pass for a fee of $25. This parking pass must be displayed on the rear-view mirror while your vehicle is parked on campus during the school day.

Preferred parking will be assigned to students based on academic standing. Assigned student parking spots are to be used ONLY by the student and car assigned to those spots; any student found to be allowing others to park in his or her spot could lose the privilege of parking on campus. Students parking in general parking areas will not be given assigned spots, but must have a parking pass in order to be in an on-campus parking space.

Students who do not have permission to park on campus are expected to park in an appropriate manner

in any legal parking area. High School rules apply in these areas, and students will be expected to behave in a school-appropriate manner while parked in these areas. Students should understand that inappropriate behavior in these areas can result in not only school discipline, but also in citations by city police and possibly a prohibition of parking during school hours in these areas. Students who park on campus without a parking pass will be subject to discipline and/or will have their vehicle towed.

Once a student parks his or her vehicle, s/he is expected to report directly to the building. Students may not return to their vehicles unless given permission by an administrator.

Any student found to be operating a vehicle on or around campus in a manner that is unsafe or potentially hazardous will be subject to city and/or school discipline.

PART 17 - FOOD AND DRINK ON CAMPUS – Students are allowed to bring food and beverages onto campus for the purpose of consuming them at lunch, and for special occasions that have been **approved in advance by the building administration**. It is expected that food and beverages shall be consumed in the cafeteria or in the classroom of the teacher that has received approval for food and drink to be consumed outside of the cafeteria. Students are NOT allowed to eat or *drink in the hallways during the school day.

Students are not allowed to order food to be delivered at any time during the day.

PART 18 - STUDENT AIDES – The Main Office utilizes student aides during the course of the school year to answer phones, deliver messages to building staff and students, and to assist students. Some teachers may also choose to have a single student aide in their class, either to tutor other students or to receive additional academic help in a particular course.

In order to serve as a student aide, a student must be willing to give up his or her study hall to serve as an aide. The teacher or office secretary requesting that student's services as an aide must receive written approval of the Principal. Students who qualify to serve as an aide must meet the following criteria:

* earned a grade point average of 2.50 in the previous grading period;
* assigned no more than one (1) Friday School in the previous grading period;
* assigned no more than three (3) days of In-School Suspension in the previous grading period;
* assigned no Out-of-School Suspension in the previous grading period;

PART 19 – APPLICATION FOR WORK PASS – Students who wish to apply for a work pass as part of their Career Technical Program should discuss applications for work pass privileges with their Career Technical Program Director, or with the Director of Career Technology, whose office is in the Career Tech Building.

Once approved, a working plan will be created for each student with a work pass.
This plan will outline the duties and responsibilities that the student must accept in order to have and maintain a work pass.

Students not in a Career Technical Program will need to make arrangements with a building administrator for their work pass. Students will be required to create and maintain the conditions of a work pass agreement in order to keep their work pass.

A student's work pass may be revoked at any time during the school year by an administrator.

PART 20 - WORK PASS PRIVILEGES – Students involved in Career Technical Programs, or students who have received prior approval from a building administrator, can qualify for a Work Pass. This pass allows a student to leave the high school prior to the end of the school day for the purpose of going to work.

Students who are absent from school should NOT attend work. If a work pass student is absent, it is possible that the student's employer will be contacted to verify that the student is not or has not worked. Students who do not attend classes but do attend work will be considered to have skipped school, and will receive disciplinary action appropriate to their situation.

PART 21 – CAFETERIA PRICES

Prices for the 2026 - 2027 school year are as follows:
Breakfast $2.20
Lunch $3.40
Milk $.65

SECTION 4 – ATTENDANCE

ATTENDANCE POLICY

Regular Attendance

Regular school attendance is very important – research shows that daily attendance is directly related to students' academic success. Missing too much school has long-term effects on students, such as lower achievement and graduation rates. There are many reasons students miss school, but it is important that students make every attempt to be at school each day. The Greenville City School District recognizes that it is important for every student in the community to attend school every day.

How are Absence Hours Counted? (New Change for Ohio Schools)

Under Ohio law, a student is to be counted absent if they are not is school during school hours. All hours missed count toward absence hours: early dismissals, late arrivals, vacation days, any excused or unexcused absences, or doctor/dentist visits.

Chronic Absenteeism

Ohio law defines a student as chronically absent when the student misses ten percent (10%) or more of the school year for any reason, including both excused and unexcused absences. For Greenville City Schools, this number is 17.8 days or 116 hours. The law also requires schools to communicate with families regarding attendance concerns no later than the point at which a student has missed 5% of the minimum required instructional hours for any reason. This percentage would be 9 days or 58 hours.

Greenville City Schools will monitor attendance data throughout the school year and may implement interventions when attendance concerns arise. Interventions may include:

- Parent or guardian contact
- Attendance conferences
- Student support plans
- Referrals to school-based services
- Referrals to community agencies
- Other interventions designed to improve attendance and remove barriers to school participation

Habitual Truancy

Ohio law defines habitual truancy as absent without a legitimate excuse (unexcused) for any o file following:

- **30 or more consecutive hours** or unexcused absence; or
- **42 or more hours of unexcused absence** in one school month; or
- **72 or more hours of unexcused absence** in one school year.

Chronic Absence	Action by School
35 hours excused + unexcused absences	Warning letter, Parent Square or Phone call to parent
58 hours (5%) excused + unexcused absences	Formal parent notification letter
70 hours of excused + unexcused absences	AIT meeting and Attendance Support Plan developed
116 hours (10%) excused + unexcused absences	Student identified as chronically absent; intensified supports
Habitual Truancy	**Action by School**
30/42/72 unexcused hours	Habitual truancy procedures initiated: parent notification letters at each threshold attendance conference with parent, possible charges filed with juvenile court.

PART 1 – PROCEDURES FOR REPORTING ABSENCES – Under the missing children legislation, ALL parents/guardians MUST call the school (937-548-3185 ext 1001) or send a message via the Parent Square App and provide the reason the student will be out of school. If we do not receive a call or message by 9:30am, we must contact the parent/guardian at home or work to notify them of the absence.

A written excuse, signed by the parent/guardian with the reason the student was out of school is to be presented to the office upon returning. If the parent/guardian called in or was called by the office, no note is needed.

Illness Policy

1. Parent/guardian may excuse illness absences up to **10 days (or 60 hours)** per school year.
2. After the 10th illness absence, additional illness absences require medical documentation from a healthcare provider to be considered excused.
3. Exceptions may be made for documented chronic medical conditions, hospitalization, mental health treatment, or other verified circumstances.

Absences will be excused for the following reasons ONLY:

1. Illness or injury of student or family member
2. Death in the family
3. Doctor or dental appointment
4. Representing Greenville Schools in an approved activity
5. Family member graduating from college or military
6. Participating in a religious function
7. Homelessness related circumstances
8. College visits
9. Foster care or court-related appointments
10. Scheduled vacation (pre-approval required, according the Board Policy – see below)
11. Other situations approved by the superintendent

Vacation Policy

The Board of Education has a pre-approval policy on student who take a vacation during the school year. The forms are available in the school office and online. The form must be turned into the office before the vacation begins. The policy allows for a maximum of 5 vacation days per school year.

Unexcused Absences

Absences that do not meet the criteria for an unexcused absence shall be considered unexcused. Examples include, but are not limited to:

- Truancy or skipping school
- Oversleeping
- Staying home without a legitimate reason
- Missing the bus or transportation
- Personal errands
- Shopping
- Hunting or recreational trips
- Failure to provide required documentation
- Any absence not approved by the school administration

Tardiness and Early Dismissals

Students are expected to arrive on time and remain in school for the entire instructional day. Excessive tardiness and early dismissals negatively impact learning and may result in interventions, parent conferences,

and other appropriate consequences. Students who are tardy to school will have that time recorded in increments up to a full hour absence. If a student is absent for a dull school day, this will count as 6.5 hours accumulated towards that students total number of hours absent.

PART 2 - DEFINITIONS – The term "absent" refers to a student not being in his or her class at any time during the school day. Absences from class will be defined as Excused or Unexcused, based on the criteria explained in this section of the student handbook. Students whose absences are excused will be allowed to make up any work they miss when absent and receive full credit for that work. Students whose absences are unexcused will not only be ineligible to receive full credit for work missed, they – and possibly their parents or legal guardian - may also be referred to Juvenile Court for actions taken by the Court.

PART 3 - EXCUSED ABSENCES: College Visitation – Only juniors and seniors are permitted excused absences for the purpose of visiting a college campus. Seniors are allowed two (2) visits per school year and juniors are allowed one (1) visit per school year.

A College Day Request Form may be picked up in the Main Office; it should be completed and returned to the Attendance Office **at least five (5) school days prior to the date requested for the visit**. Upon returning from the college visit, proper verification (papers from the Office of Admissions) must be turned in to the Attendance Office or the absence will be considered unexcused.

The last day to visit a college is the first Friday in May. College visitation days will not be approved to be taken during scheduled midterm or final exam days.

PART 5 - EXCUSED ABSENCES: School Work Missed Due to Absence – Any student whose absence is considered to be excused under the attendance policy is allowed to make up any work s/he misses, and is eligible to receive full credit for that work.

Missed work is to be turned in within the same amount of time as students who were present when the work was assigned. For instance, if an assignment is given on Tuesday and is to be turned in on Wednesday, a student missing Tuesday would be given the work on the first day s/he returns to school, and be expected to turn it in the following day s/he is in attendance (assignment received Wednesday, turned in Thursday).

A student who has been given an assignment with a future due date will be expected to submit that assignment on the scheduled date. If the student is absent on the due date, s/he will be expected to submit the assignment the first day s/he returns to school.

It is the responsibility of the individual student to talk with his or her teacher, and to get any assignments that are missed due to absence.

PART 6 - EXCUSED ABSENCES: Vacation/Miscellaneous Absence – All students are given up to five (5) days that can be used for family vacations. Students wishing to use vacation days must complete and submit to the Attendance Office a Vacation Request form prior to the first day to be missed. Any additional days taken after the five vacation days are used will be considered unexcused.

Students who use vacation days are expected to make up any work they miss within the same amount of time their classmates are given to complete their work. It is the responsibility of any student using vacation days to get from his or her teachers any assignments or work that the student misses while out of school.

Any assignments given to students prior to their vacation days are expected to be returned the day the student returns to school. Assignments given to students upon their return to school are expected to be completed within the same amount of time as students present were given when they received the assignments.

Students are not allowed to use vacation days during the days when mid-term or final exams are scheduled without prior approval from the principal.

PART 7 - UNEXCUSED ABSENCES: School Work Missed Due To Absence – A student whose absence is unexcused may also submit work that the student missed under the same rules which apply to a student whose absence was excused. It is the responsibility of the student to obtain any work s/he missed, and to get that work to his or her teacher in a timely manner.

PART 8 - ATTENDANCE REQUIREMENTS FOR PARTICIPATION IN EXTRA-CURRICULAR ACTIVITIES
For a student to be eligible to participate in any extra-curricular activity, including meetings, field trips, practices or contests, the student must attend a minimum of 4 complete class periods (exclusive of lunch period) during the school day, AND any periods missed must be missed due to an excused absence. Students who exceed a 20% absence rate for the year will be prohibited from attending extra-curricular activities including Homecoming and Prom activities.
Permission to participate due to extenuating circumstances may be approved by the principal.

PART 9 - STUDENTS WHO BECOME ILL AT SCHOOL – If your child is ill, they should not be sent to school. Doing this protects others from being exposed to your child's illness, and it keeps your student's illness from disrupting classes in which your student is enrolled. At the same time, the high school wants to work with parents to make sure that your student is cared for should s/he become ill while at school. Parents should advise the school at the earliest opportunity of any potential illnesses or health issues that your student might have, and give us instructions as to how you would like us to handle your student in the event they become ill during the school day.

In the absence of any specific instruction from parents, any student who becomes ill during the school day should request from his or her teacher a pass to the School Nurse's Office, or else report to the School Nurse's Office between class periods. Students who do so will be asked to complete a brief form explaining the nature of their illness and its symptoms. The student will then be given a preliminary examination by the School Nurse or a designated staff member.

If the student shows measurable or visible symptoms of illness, the Nurse or a designated staff member will call the student's parent or guardian to discuss the student's situation. If the School Nurse believes a student is too sick to stay at school, then the student's parent or guardian will be asked to come and take the student home. Being sent home by the School Nurse does not automatically make a student's absent excused; if the student has already been absent more than ten days, a doctor's note may still be needed to excuse the absence.

If the student shows no measurable or visible symptoms, they will be returned to class. No phone call to a parent or guardian will be made if a student shows no measurable or visible symptoms unless the parent or guardian has requested in writing that they be contacted every time their child comes to the School Nurse's office complaining of feeling unwell.

PART 10 – COMMUNICABLE DISEASES – Controlling the spread of communicable diseases through casual contact is essential to the well-being of the school, district and community operation. In order to protect the health and safety of the students and staff, we must follow all state laws and Ohio Department of Health regulations pertaining to immunizations and other means for controlling communicable diseases that are spread through casual contact in schools.

All students with signs or symptoms of diseases suspected as being communicable to others are given immediate attention and sent home if such action is indicated.

Any students suspected or reported to have a communicable disease is examined by a school nurse or public health nurse. Upon the recommendation of the school nurse, the student may be excluded from school. Re-admission is dependent upon a decision by the physician, school nurse or public health nurse.

SECTION 5 – STUDENT CODE OF CONDUCT
Level 1 Behaviors – Managed by All Staff

Consequences for Level 1 Behaviors	• Reminders or cues • One-on-one conversations to address behavior • Temporary loss of privileges • Teacher assigned lunch detentions/after school detentions • Reflective activities to understand the impact of actions • Temporary loss of device • Restitution • **Parental notification if behavior persists**

Type of Incident
Behavior Reported by Substitute: Any Level 1 behavior that is reported to the classroom teacher by the substitute.
Cheating/Academic Dishonesty: Copying the work of another without citation, including previously written work on a test or assignment, or improperly consulting notes or other answer sources. Assisting another student in cheating is considered to be cheating.
Disrespectful Behavior Toward Staff*:* Students must recognize their responsibility to staff members and any form of disrespect will not be tolerated. A student shall not intimidate, insult, verbally abuse or abuse in writing any member of the student body, employee of the Board of Education or a visitor in the school. This includes use of profanity, vulgarity, or language unacceptable in the school setting.
Disruptive Behavior*:* Refers to any behavior that disrupts or endangers the educational process and/or the people involved.
Dress Code: Failure to comply with the school building's Dress Code, which can be found in the Student Handbook.
Inappropriate Behavior: Intentional acts, behaviors, or conduct in the classroom or in the school or upon school grounds that interrupts the educational process. If a teacher or other school adult is prevented from starting an activity or lesson, or has to stop what he or she is doing to try to stop the student's behavior, the behavior is considered inappropriate. For example, if a student causes an interruption by talking, making noises, throwing objects, play-fighting, horseplay, or otherwise distracting one or more classmates, the student is engaging in inappropriate behavior.
Inappropriate Use of Technology: Failure to comply with the district's Acceptable Use Policy, which can be found on the GCS website.
Intimidation: Any intentional written, verbal, electronic, or physical act which causes mental or physical harm to the other student or creates an intimidating, threatening, or abusive educational environment for the other student.
Insubordination*:* A student shall not disregard or refuse to obey reasonable directions given by school personnel. This also includes such instances as refusal to identify oneself; disrespectful language; challenging authority; running from an adult in authority; cutting assigned office detentions, cell phone violations.
Nonverbal Refusal: Nonverbally refusing to comply with a reasonable request from school personnel or disobeying any general rule of the school, including not following directions of teachers, school administrators, or other staff members (e.g., refusing to leave an area or stop engaging in aggressive/ disruptive behavior). This includes, but not limited to, sitting with head down, throwing assignments away, kicking, hitting, throwing items, running, pushing, shoving
Out of Bounds: Walking out of classrooms, being out of the assigned class without permission and/or being in an unsupervised area without staff permission.
Out of Seat/Assigned Area: Repetitively out of seat/assigned area without staff permission.
Skipping Class: A student shall not fail to attend any class or study hall for which they are scheduled without an approved reason for missing that class.
Talking Out: Repeated vocalizations that impede classroom instruction.
Tardy to Class: Failure to report to the classroom or other instructional area, without a reasonable excuse, after the "tardy bell."

Use/Possession of Electronic Devices/Cell Phones: Possession of unauthorized electronic equipment and devices (ex., cell phones, iPads, video games, earbuds, audio devices, smartphones, etc.). This may result in the item being confiscated from the student by school personnel and disciplinary action will be taken. Students are personally and solely responsible for the care and security of any electronic equipment or devices brought to school. The Board assumes no responsibility for theft, loss, damage, or vandalism to electronic equipment and devices brought onto its property, or the unauthorized use of such devices.
Verbal Refusal: Verbally refusing to comply with a reasonable request from school personnel or disobeying any general rule of the school, including not following directions of teachers, school administrators, or other staff members (e.g., refusing to leave an area or stop engaging in aggressive/ disruptive behavior). This includes, but is not limited to, screaming, yelling, cussing, etc.

Level 2 Behaviors – Managed by Principal with Teacher Support

Consequences for Level 2 Behaviors	• Phone call/ Parent Square to parent & Parent Conference - Mandatory • Loss of privilege • Schedule Change • Detentions (multiple days) • Loss of device for an extended period • Thursday School • AIR (ISS assignment) • Out-of-School Suspension • Restorative conversations & restitution

Type of Incident
Behavior Reported by Substitute: Any Level 2 behavior that is reported to the classroom teacher by the substitute.
Cheating/Academic Dishonesty: Copying the work of another without citation, including previously written work on a test or assignment, or improperly consulting notes or other answer sources. Assisting another student in cheating is considered to be cheating.
Destruction of School Property: Loss, destruction, defacement, or inappropriate use of textbooks, school materials, computers and/or computer-related materials. This includes all West Carrollton Schools property.
Disrespectful Behavior Toward Staff*:* Students must recognize their responsibility to staff members and any form of disrespect will not be tolerated. A student shall not intimidate, insult, verbally abuse or abuse in writing any member of the student body, employee of the Board of Education or a visitor in the school. This includes use of profanity, vulgarity, or language unacceptable in the school setting.
Disruptive Behavior*:* Refers to any behavior that disrupts or endangers the educational process and/or the people involved.
Forgery/Falsification: Acts, including but not limited to, falsifying school records, forging signatures, making or providing false statement(s), counterfeiting, bribery, and/or using an unauthorized computer user ID or passwords (including emails).
Gambling: Betting money or items on card games, dice games, the outcome of games or activities, and/or possession of gambling materials or paraphernalia.
Gangs and Gang Paraphernalia*:* The perception that one or more students on our campus are affiliated with a criminal gang is a disruption of the educational process, and will not be tolerated on campus or at any school-related activity. No student shall participate in behaviors and/or display any items representative of gang affiliation. The building administration will make the final decision as to whether or not a student is representing affiliation to a gang.
Inappropriate Social Media Use: The use of social networking sites during the school day such as Facebook, YouTube, Instagram, TikTok, Snapchat, or any other similar websites, unless used for educational purposes and with permission from school staff.
Inciting a Fight/Pre-Fighting: The intentional incitement to engage another student in physical conflict and/or continuous harassment, or the promotion of misconduct for any purpose.

Insubordination: A student shall not disregard or refuse to obey reasonable directions given by school personnel. This also includes such instances as refusal to identify oneself; disrespectful language; challenging authority; running from an adult in authority; cutting assigned office detentions, cell phone violations.
Leaving School Property Without Authorization: Upon boarding the school bus or upon driving or walking onto school property the student is considered to be on school property and under the direction of school authorities. Students are not permitted to leave school property until the end of the school day unless they have a pre-arranged early dismissal or approval from an administrator or a designee.
Lying to an Adult in Authority: A student shall not deliberately lie to any staff member, administrator, or any other adult in a position of authority.
Profanity: Use of Insulting/Obscene/Inappropriate Language: Swearing/cursing, displaying profane gestures, and/or deliberately insulting or offensive to other people will not be tolerated in school buildings, on school buses/vehicles, on school grounds, or off-campus at a school-sponsored activity.
Public Display of Affection: Fondling, touching, or kissing in school facilities, on school grounds, at school-related activities, or while on buses transporting students to and from school-related events.
Recording/Distributing Prohibited Acts: Making, producing, or distributing videos, images, sound recording, or any other unauthorized publications and/or mediums that show behavior prohibited by the Student Code of Conduct on school property or at school events, including using school-owned or personal electronics devices (i.e., laptops, tablets, e-readers, cell phones, or video/still cameras). Depictions of such conduct on social networking sites such as Facebook, YouTube, Instagram, TikTok, Snapchat, or any other similar websites are prohibited. Any representations of prohibited behavior must be immediately turned over to the Principal or Principal's designee. Reproduction and/or distribution of these items is also prohibited.
Skipping Class: A student shall not fail to attend any class or study hall for which they are scheduled without an approved reason for missing that class.
Threats to Staff: Intentional threat by word or action to do violence to a staff member or his/her property.
Use/Possession of Electronic Devices/Cell Phones: Possession of unauthorized electronic equipment and devices (ex., cell phones, iPads, video games, earbuds, audio devices, smartphones, etc.). This may result in the item being confiscated from the student by school personnel and disciplinary action will be taken. Students are personally and solely responsible for the care and security of any electronic equipment or devices brought to school. The Board assumes no responsibility for theft, loss, damage, or vandalism to electronic equipment and devices brought onto its property, or the unauthorized use of such devices.
Verbal Abuse of Peer: Any unwelcome profane or insulting remarks or gestures directed at any Greenville City Schools' student
Verbal Abuse of Staff: Any profane or insulting remarks or gestures directed at any Greenville City Schools' staff member, volunteer, visitor, teacher, or bus driver.

Level 3 Behaviors – Managed by Principal

Consequences for Level 3 Behaviors	• Phone call/ Parent Square to parent & Parent Conference - Mandatory • Schedule Change • AIR (ISS assignment) or Alternative Educational Placement if applicable • Out-of-School Suspension • Recommendation for Expulsion • Charges Filed with Law Enforcement • Restorative conversations & restitution
Type of Incident	
Arson: Setting fire, or attempting to set fire, to school property or any property belonging to, rented by, or on loan to the school district, or the property of persons employed by the school or in attendance at the school.	
Assault/Battery: An offensive attack (this includes unwanted contact with a staff member intervening to stop a fight) whether physical or with an instrument that is used as a weapon on any staff member(s), or	

student(s) who has not participated in or provoked the confrontation; any act causing physical abuse or injury. Such behavior shall include, but not be limited to, occurrences on school property, in school buses/vehicles, or any school-sponsored activities.

Bomb Threat: Making statements regarding the possession or location of explosive materials.

Bullying - Targeted, repetitive, and intentional behavior between peers, which includes any intentional written, verbal, electronic, or physical act that a student has exhibited toward another particular student more than once including hazing. This behavior both causes mental or physical harm to the other student and is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other student.

Disrespectful Behavior Toward Staff*:* Students must recognize their responsibility to staff members and any form of disrespect will not be tolerated. A student shall not intimidate, insult, verbally abuse or abuse in writing any member of the student body, employee of the Board of Education or a visitor in the school. This includes use of profanity, vulgarity, or language unacceptable in the school setting.

Disruptive Behavior*:* Refers to any behavior that disrupts or endangers the educational process and/or the people involved. Students found in violation are subject to up to ten (10) days of Out-of-School Suspension, a recommendation for expulsion to the Superintendent, and/or charges filed with law enforcement.

Extortion: A student shall not borrow or attempt to borrow money or things of value from any person while on Board of Education property, or both parties enter into the agreement freely and without the presence of either an implied or expressed threat. Students found in violation are subject to up to ten (10) days of Out-of-School Suspension, a recommendation for expulsion to the Superintendent, and/or charges filed with law enforcement.

False Alarm: Making a knowingly false statement regarding the possession or location of explosive materials. Reporting a fire when no fire exists or attempting to activate the fire alarm system on school property or buses. Making false or inappropriate 911 calls.

Fighting: A physical altercation between two or more students. This also includes the mutual participation in an incident involving physical violence.

Harassment/Intimidation - Any intentional written, verbal, electronic, or physical act portrayed through an imbalance of power and the behavior both: Causes mental or physical harm to the other student; and is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other student.

Indecent Exposure: A student shall not engage in any type or form of indecent exposure. The term "indecent exposure" includes the practice of "Sexting" (the sending of inappropriate sexual messages or pictures) and any other activity which is regarded as illegal behavior related to pornography. Students found in violation are subject to up to ten (10) days of Out-of-School Suspension, a recommendation for expulsion to the Superintendent, and/or charges filed with law enforcement.

Inducing Panic: No student shall through word or action induce panic among the population of the school. This would include written or spoken threats relating to actions that could result in bodily harm or destruction of school property.

Insubordination*:* A student shall not disregard or refuse to obey reasonable directions given by school personnel. This also includes such instances as refusal to identify oneself; disrespectful language; challenging authority; running from an adult in authority; cutting assigned office detentions, cell phone violations.

Illegal Behavior: Students will not behave in an illegal manner, including but not limited to assault, breaking and entering a room or locker, disorderly conduct, or unruly conduct.

Possession/Use of Tobacco/Vaping: The use of or the possession of any form of tobacco or tobacco products while in or upon the school premises is prohibited. Tobacco is defined to include any lighted or unlighted cigarette, cigar, pipe, bidi, clove cigarette, alternative nicotine products, electronic cigarettes and any other smoking product, and spit tobacco, also known as smokeless, dip, chew and snuff, in any form, including vaping. Smoking or the use of any tobacco products shall be prohibited on all lands and inside all facilities and motor vehicles owned or leased by the district or any school activities.

Possession of Weapon: A student shall not possess, use or threaten to use any object that might be considered to be a dangerous weapon capable of inflicting bodily injury. The Board is committed to providing the students of the District with an educational environment that is free of the dangers of firearms

and other dangerous weapons in the schools. Students are also prohibited from bringing any dangerous weapons on school property, in a school vehicle or to any school-sponsored activity. The definition of a dangerous weapon includes, but is not limited to firearms, knives, metal knuckles, straight razors, explosives, air-soft pellet devices, bb guns, tasers, stun guns, noxious irritation or poisonous gases, poisons, or other items possessed with the intent to use, sell, harass, harm, or threaten to inflict bodily injury to students, staff members, parents or community members.

Possession/Under Influence of Alcohol: Possessing, carrying, concealing, consuming, or showing evidence of having consumed alcoholic beverages.

Possession/Under Influence of a Controlled Substance: Possessing, carrying to sell, and/or concealing drugs or items that may be considered as look-alike drugs or substances represented to be drugs of the seller or distributor and/or thought to be drugs by the buyer or receiver. Attempting to sell or distribute any prescription and over-the-counter medicines, chemical substances, and all other legal substances. Drug-related paraphernalia includes, but is not limited to, pipes, clips, rolling papers, and other items used or related to drug use. No such items shall be in a student's possession at school-related activities, on buses, or in a student's desk or locker.

Repeated Violations of School Rules: A student shall not repeatedly fail to comply with reasonable school rules and regulations properly established for the efficient operation of the school.

Serious Bodily Injury: An incident that results in or is intended to result in serious bodily injury to oneself or others. Serious bodily injury is defined as any bodily injury that involves substantial risk of death, extreme physical pain, protracted and obvious disfigurement, or protracted loss or impairment of the function of a bodily member, organ, or faculty.

Sexual Misconduct: Engagement of any sexual acts including, but not limited to, vulgar/obscene words or gestures, indecent exposure, possession of profane/vulgar/ obscene material, possession/distribution of derogatory/offensive poster(s), cards, pictures, cartoons, graffiti, or drawings on school property/buses or at school-sponsored activities. (Begin Title IX investigation)

SPEAK UP/Reporting Disruptive Behavior: Students are mandated to report criminal activities associated with the operation/functioning of the school. This would include knowledge of students with guns, knives and/or weapons, drugs, assault, and/or fighting at school

Theft: Unlawful taking or disposition of another's property with the intent to deprive the person of the property. Receiving stolen property or attempted theft by deception, including public property, possession of stolen property, counterfeit items or missing items and/or possession of any federal, state or district-mandated test(s). Students are encouraged not to bring inappropriate non-instructional or valuable items and large sums of money to school. Greenville City Schools will not be liable for any lost, stolen or damaged items brought to school.

Unwelcome Sexual Conduct: Unwelcome sexual advances, requests for sexual favors, other physical or verbal conduct or communication of a sexual nature, including gender-based harassment that creates an intimidating, hostile, or offensive education or work environment (i.e., pinching, grabbing, suggestive comments, gestures, or jokes or pressure to engage in sexual activity). (Begin Title IX investigation)

Use/Possession of Combustible Materials: Any destructive device, which includes a bomb, a grenade, a rocket having a propellant charge of more than four ounces, a missile having an explosive or incendiary charge of more than one-quarter ounce, and a mine or similar device. This definition would also include any weapon that will, or that may be readily converted to, expel a projectile by the action of an explosive or other propellant, and that has any barrel with a bore of more than one-half inch in diameter. This includes, but is not limited to, possession of a cigarette lighter or firecrackers/fireworks.

Vandalism: Destruction/damage/attempts and threats to destroy/damage/deface school, private, personal, or public property. This includes, but is not limited to, setting fires, attempting to destroy/damage/deface a school or staff property or property used by the school including, but not limited to, breaking windows, graffiti, destroying restroom fixtures, using paints or any other materials to deface school property (e.g., furnishings and equipment housed within or upon the school property). Student must make restitution for damage to school property.

PART 1 - SCOPE OF JURISDICTION – The Student Code of Conduct applies to every student while s/he is under the authority of any school personnel or involved in any school activity. This includes, but is not limited to, waiting at school bus stops; travel on school buses;
while on school property under the control of school authorities; and while at interscholastic competitions, extracurricular events, or other school activities or programs.

This Code of Conduct covers student behavior in the following circumstances: (1) any misconduct by a student that occurs off school district property but is connected to activities or incidents that have occurred on school district property and (2) any misconduct by a student that, regardless of where it occurs, is directed at a district official or employee.

PART 2 - DEFINITION OF SCHOOL PROPERTY – The student disciplinary code will apply to all students within the property of the Greenville City School District and at any school sponsored activity. All sidewalks and public property adjacent to school property are within the jurisdiction of the school in enforcing the student disciplinary code.

PART 3 - DEFINITION OF SCHOOL-SPONSORED ACTIVITY – Any activity on school property or off school property, but promoted under the name of the Greenville School District, is considered to be sponsored by the school and all rules of discipline and personal conduct are to be adhered to. Students violating school rules in such situations will be subject to disciplinary action.

PART 4 - STUDENT CONDUCT – Students are expected to conduct themselves in such a way that they respect and consider the rights of others. Students of the District must conform to school regulations and accept directions from authorized school personnel. The Board has "zero tolerance" of violent, disruptive or inappropriate behavior by its students.

A student who fails to comply with established school rules or with any reasonable request made by school personnel on school property and/or at school-related events is subject to discipline under these guidelines. The School District has developed regulations that establish strategies ranging from prevention to intervention to address student misbehavior.

Greenville School District students are expected to abide by the rules and regulations established by the Greenville Board of Education. It is the student's responsibility to utilize the school day to his/her best advantage. If students are to be worthy citizens of the school community, it is important that they formulate a pattern of good behavior early in the school year. The faculty and administration of the Greenville School District are interested in helping each student to develop to their maximum potential academically and socially. We willingly accept our responsibility to work with each student in finding solutions to personal and family problems. In return, we expect the student body to accept their responsibility of adopting patterns of behavior that tend to contribute to a desirable educational atmosphere. Students who violate the discipline code adopted by the Greenville Board of Education are subject to disciplinary action.

Students and parents annually receive, at the beginning of the school year or upon entering during the year, written information on the rules and regulations to which students are subject while in school or participating in any school-related activity or event. The information includes the types of conduct that are subject to suspension or expulsion from school or other forms of disciplinary action. The Board directs the Administration to make all students aware of the student code of conduct and the fact that any violations of the student code of conduct are punishable. Multiple consequences may be applied for violations of the student code of conduct.

If a student violates this policy or the code of conduct, school personnel, students or parents should report the student to a building administrator. When appropriate, the administration will forward reports of and evidence relating to inappropriate student behavior to the Greenville Police Department and/or the Darke County Sheriff's Office. <u>The administration will cooperate in any prosecution pursuant to the criminal laws of the State of Ohio and local ordinances</u>.

PART 5 - METHODS OF DISCIPLINE – Students that violate the discipline code adopted by the Greenville Board of Education are subject to disciplinary action. Disciplinary methods used with high school students will include but are not limited to the following:

*** *Counseling*:** Students may be referred to either the High School Guidance Counselors or to counselors from some other special service.

*** *Detention*:** The term detention shall mean the detaining of a student by a teacher/administrator before, after or during school hours as a form of discipline. Students being assigned before or after school detentions may not participate in extra-curricular activities or be given special consideration because of after school employment. The school will not transport students who lose their regular means of transportation as a result of detention.

*** *Community Service*:** Upon administrative direction, a student may be given community service in combination with or in place of other forms of student discipline. If such community service is served outside of the high school, a student will be required to provide formal documentation, on business letterhead, of community service performed.

A student can serve community service at the high school between 3.00 PM and 7.00 PM. To do this, a student must complete a Community Service Request Form and have this form signed by his or her parent or guardian. Once the completed form is returned to the school, the student will be scheduled to work with one of the high school custodians or building administrators to help in the maintenance of the building. Any student serving community service at the high school does so only as long as s/he follows the direction of the supervising staff member and the rules to which s/he agrees prior to the start of community service. Community service can be terminated by the supervising staff member at any time for any breech of the rules, and subsequent discipline can be assigned for failing to complete community service.

*** *Thursday School*:** Thursday School is a 2-hour study session that meets on Thursday afternoon from 2:50 p.m. to 4:30 p.m. in the High School or the Career Tech Building. It is intended to serve as an alternative for suspension from school for disciplinary reasons. Students may be released early due to good behavior.

Copies of the "Thursday School Regulations" will be given to the student upon assignment and a copy will be sent to the parent or guardian.

A certified or classified staff member will supervise Thursday School. The students will be required to bring school-related materials to read, study or use to perform school-related writing tasks. Tutorial assistance may be provided to students by the supervising staff member.

Any student who disrupts the operation of Thursday School in any way, such as refusing to leave the school as instructed by a supervisor, using profanity, or acting disrespectful toward a supervisor, will be subject to further disciplinary action.

*** *Alternative In-School Reassignment (A.I.R.)*:** Upon administrative direction, a student may be given alternative reassignment instead of being suspended out of school. An alternative in-school reassignment (A.I.R.) is an administrative act to exclude, from the privilege of attending class, any student who does, in fact, fail to comply with reasonable rules, regulations, and requirements of school authorities.

Class work, assignments, and tests may be completed for full credit while a student is in A.I.R. Any work not completed while in A.I.R. will result in no credit for the student. Extra assignments may be imposed by the A.I.R. instructor in relation to the student's assignment to A.I.R. A student's attendance in A.I.R. is mandatory, as is adherence to all the rules of A.I.R.

*** *Emergency Removal*:** The term "emergency removal" means the removal of a student from curricular or extra-curricular activities or from the school premises where the student's presence poses a continuing danger to person or property or a threat of disrupting the academic process. If emergency removal is necessary, the parent or guardian of that student being removed is responsible to transport the student off school grounds. If parents are unable to transport the student or the parents cannot be notified, then juvenile court authorities will be contacted.

*** *Suspension:*** The term suspension shall be understood to mean the removal of a student from the school premises and all related school activities for a period of time in excess of 24 hours but not more than ten (10) school days. Time suspended is considered to be an unexcused absence, although work that is missed can be completed for full credit. Multiple suspensions in one school year may result in a recommendation for expulsion to the superintendent.

*** *Expulsion:*** The term expulsion shall mean the exclusion of a student from all school and related activities for a period of time in excess of ten (10) school days but not to exceed ninety (90) school days.

PART 6 - * *Cell Phones and Personal Electronic Devices:* House Bill 250 requires that all Ohio school districts place an emphasis on limiting cellphone use and reducing cellphone-related distractions in classrooms. As a result of HB 96, Greenville City Schools has approved the following policy.

Cell phones and personal electronic devices are to be turned off and left in student lockers during school hours. School hours are from 7:45am to 2:40pm each day. Cell phones and personal electronic devices are not to be used at any time during the school day.

Students shall not use cell phones or other electronic devices to take photographs or video unless permission is given by an administrator.

Any student found to be using a cell phone or an electrical device outside of the above guidelines, or any student who is disruptive with a device, will be found in violation of the policy and subject to the following.

- The **first violation** of the policy shall result in a verbal warning and requiring the student to put the phone/device in their locker.
- The **second violation** of the policy will result in the confiscated device being held by a teacher or administrator for the remainder of the class period.
- The **third violation** will result in the device being confiscated and held in the main office for the remainder of the day.
- The fourth violation will result in the device being confiscated and held until a parent can pick up the phone/device.
- **The fifth violation** will result in the device being confiscated and held until a parent can pick up the phone/device and conference with the parent to discuss the student's cell phone use.
  Further violations will result in disciplinary actions deemed appropriate by the administration. This may include but is not limited to lunch detention, after school detention, Friday school, AIR, or out-of-school suspension as per the student code of conduct
  Students who refuse to surrender their electronic device when found in violation of the policy will be subject to disciplinary action for insubordination. Students found in violation are subject to up to ten (10) days of Out-of-School Suspension, a recommendation for expulsion to the Superintendent, and/or charges filed with law enforcement.
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SECTION 6 – BUS TRANSPORTATION

PART 1 - THE PRIVILEGE OF RIDING – State law requires all students who live at least two miles away from the school they attend to be offered transportation by the school district. Greenville City Schools chooses to offer transportation to students who live within that two-mile limit as a service to the community.

Riding a bus is a privilege, not a right. Students who choose not to follow the guidelines provided by the Transportation Department and the Board of Education may lose the privilege of riding a bus to and from school. Suspension of this privilege can last for as long as the Transportation Department and the building administration deems appropriate.

PART 2 - RULES OF BEHAVIOR – Safety is important when riding or driving a school bus. Students who choose to disobey the rules and regulations for bus riding will be given school discipline that, in cases of multiple violations of the rules and regulations, can result in a student's riding privileges being revoked.

STUDENT CONDUCT ON SCHOOL BUSES

1. Students shall arrive at the bus stop 5 minutes before the bus is scheduled to arrive.
2. Students must wait at the designated place of safety or a safe place well off the roadway while waiting to board the bus. When departing the bus, students must stand in the designated place of safety until the bus has departed.
3. Behavior at the bus stop is governed by the same rules and regulations that apply at school. Behavior at the school bus stop must not threaten life, limb or property of any individual.
4. Students must go directly to their assigned seat so the bus may safely resume motion. If no seat is assigned, the driver will assign a seat.
5. Students must remain seated keeping aisles and exits clear.
6. Students must observe classroom conduct and obey the driver promptly and respectfully.
7. Students must not use profane language.
8. Students must refrain from eating, chewing gum and drinking on the bus except as required for medical reasons.
9. Students must not use and/or possess tobacco products on the bus or at the bus stop.
10. Students must not use and/or have alcohol or drugs in their possession on the bus or at the bus stop except for prescription medication required for a student.
11. Students must not throw or pass objects on, from or into the bus.
12. Students may carry on the bus only objects that can be held in their laps (see paragraph (J) of Rule 3301-83-20 of the Administrative Code). Firearms, explosives, or other dangerous materials, balloons, animals (except for service animals) and glass containers are not permitted on school buses.
13. Students must leave or board the bus at locations to which they have been assigned unless they have parental and school authorization to do otherwise.
14. Students must not put any body parts or belongings out of the bus windows.
15. Guidelines will be formulated for the use and storage of equipment and other means of assistance required by preschool and special needs children.
16. Drivers and bus aides must have access to appropriate information about the child to the degree that such information might affect safe transportation and medical well-being. This information must be available in the vehicle or readily accessible in the transportation office. All such information is strictly confidential.
17. Some electronic devices; cameras, laser pointers, etc. are not allowed on buses. The exception to this will be MP3 players, I-Pads, games and cell phones with headphones only. Texting is allowable, but no talking on cell phones will be permitted. Any device that includes a flash; this function is prohibited. These items will be removed and held by the driver. On the morning route, the device will be given to the building principal and discipline will follow. On the afternoon route, the device will be given to the student before departing the bus and discipline will follow. The driver and school district are not responsible for lost or stolen devices.

Safety is very important when riding and driving a school bus. If a student's behavior becomes a problem by not following the above rules, riding privileges may be revoked.

PART 3 – DISCIPLINARY ACTION – BUS CONDUCT LEVELS FOR 9th -12th GRADE

We feel confident that our students are well aware of proper school bus behavior. After several attempts by the driver to rectify the student's behavior, if the student remains unwilling to follow safe riding rules, the driver will begin Office Referral procedures.

1st Offense: First Office Referral

A Bus Conduct report will be sent to a building administrator detailing the misconduct. A copy of the bus conduct report will be sent home with the student. The building administrator will issue a verbal warning to the student.

2nd Offense: Second Office Referral

A Bus Conduct report will be sent to a building administrator detailing the misconduct. The administrator will discuss the problem with the student and notify the parent/guardian. A copy of the bus conduct report will be sent home with the student. The student will be issued a disciplinary action by the building administrator.

3rd Offense: Third Office Referral

A Bus Conduct report will be sent to a building administrator detailing the misconduct. The administrator will discuss the problem with the student and notify the parent/guardian. A copy of the bus conduct report will be sent home with the student. The student will serve a five (5) day bus suspension. The building administrator may take additional disciplinary action.

4th Offense: Fourth Office Referral

A Bus Conduct report will be sent to a building administrator detailing the misconduct. The administrator will discuss the problem with the student and notify the parent/guardian. A copy of the bus conduct report will be sent home with the student. The student will serve a ten (10) day bus suspension. The building administrator may take additional disciplinary action.

5th Offense: Fifth Office Referral

A Bus Conduct report will be sent to a building administrator detailing the misconduct. The administrator will discuss the problem with the student and notify the parent/guardian. A copy of the bus conduct report will be sent home with the student. The student will serve a bus suspension for the remainder of the semester. NOTE: If there are less than twenty (20) days left in the semester, the student will serve a twenty (20) day bus suspension. The building administrator may take additional disciplinary action.

6th Offense: Sixth Office Referral

A Bus Conduct report will be sent to a building administrator detailing the misconduct. The administrator will discuss the problem with the student and notify the parent/guardian. A copy of the bus conduct report will be sent home with the student. The student will serve a bus suspension for the remainder of the school year. The building administrator may take additional disciplinary action.

Severe Clause: *Should student behavior justify more immediate action; the administrator may omit any step in this plan and impose a higher level of discipline immediately.*

It is possible to serve all afternoons as the bus suspension, if a parent is unable to bring a student to school because of work obligations. EX: A student who gets a five (5) day suspension could serve ten (10) PM rides if all parties agree.

*Calamity days will not count in the number of days bus service is denied.

SECTION 7 – ATHLETIC CODE OF CONDUCT
PHILOSOPHY

The Greenville City Schools provide a variety of athletic activities that complement the educational and athletic development of each student. The privilege of participation carries the responsibility of adherence to the Athletic Code of Conduct. The actions of student-athletes (hereinafter "participants") in school and community reflect upon the overall image of the institutions and activities they represent. As representatives of Greenville City Schools, participants are expected to display exemplary conduct at all times, whether or not engaged in athletic activities. Through participation in the student athletic program, students are provided an opportunity for education and character-building experiences.

As well, conformance to this code will promote the safety and welfare of participating students. The Greenville Board of Education desires to implement a policy that will attempt to provide this district with a safe and healthful student athletic program. This policy applies to all athletes from grade 7-12.

Parents/guardians and the school community need to work together to provide these activities for our children. This code is not meant to usurp or restrict the responsibility of parents. The Greenville City School District feels very strongly that parents must monitor their own children's behavior and impose their own discipline measures beyond those consequences outlined in this document.

This code of conduct represents the minimum standards. Each coach may have additional rules and guidelines established and approved by the administration prior to the beginning of their sport/activity.

PURPOSE OF CODE OF CONDUCT SHALL BE:

1. To provide a healthy and safe environment to all student athletes participating in the athletic program.
2. To discourage all student athletes from using tobacco, drugs, and alcohol.
a. Students will assume all responsibility for regulating their personal lives in ways that will result in their becoming healthful members of a team and worthy representatives of the school and community.
3. To provide athletes with the opportunity to become leaders in the student body for a drug-free school.
4. To provide solutions for the student athlete who does use drugs and alcohol.
5. To provide the athletic department with positive guidelines and disciplinary policies for violations of the drug free policy.
6. To encourage those students who participate in athletic programs to remain tobacco free, drug free, and alcohol free.
7. To reflect the Greenville community's desire to have its youth live a tobacco, drug, and alcohol-free lives.

ENFORCEMENT OF THE ATHLETIC CODE OF CONDUCT

The Athletic Code of Conduct is enforced twenty-four (24) hours a day, seven (7) days a week, and three hundred sixty-five (365) days a year; while the participant is enrolled in high school or junior high school.

I. Types of Discipline

a. Denial of participation.
b. School work assignments (community service).
c. Academic ineligibility.
d. Restitution.
e. Dismissal.
f. Drug, alcohol, and/or tobacco assistance program.
g. Other methods of discipline as outlined in the approved coaches training rules for each sport.
h. All athletic awards will not be issued until punishment has been served for violations of the Athletic Code of Conduct.

IN-SEASON AND OFF-SEASON ATHLETIC PARTICIPATION

Any person participating in the Greenville High School athletic program and/or contests under the control and jurisdiction of the Greenville Schools and/or the Ohio High School Athletic Association (OHSAA). Any student participating in any selected athletic school sponsored activity that requires a coach and/or advisor.

In-season participation in athletic activities is defined as follows:

* For athletes, beginning with the Ohio High School Athletic Association starting date through the latter of awards night, or completion of the activity by the student.

A participant whose activity is not in-season at the time of the participant's violation of this Code shall be considered an off-season participant. A student is not considered an "off-season" athlete until they have been a member of an interscholastic sport.

STUDENT AND PARENT CONTRACT

A copy of the Athletic Code of Conduct will be included in the junior high school's and high school's Student Handbook effective 2016-2017 school year and the junior high and high school web pages effective 2016-2017 school year.

A meeting to review the Code of Conduct may be held by the athletic department for parents and student participants. The Athletic Director may utilize a power point presentation on the Athletic Code of Conduct. The presentation provides a standardized presentation for the student, parents, advisors and coaches. After the presentation, the athletic director may conduct a question, answer, and additional rules session, reemphasizing the responsibility of the participants, parents, and coaches. However, enforcement of the provisions of this Code does not depend on attendance at a review session, seeing the presentation or even whether or not such a review session is held.

SELF-REFERRALS

A student athlete may give a self-referral one (1) time during their four-year tenure at Greenville High School. A student-athlete can only self-refer BEFORE information is brought to the administration that could lead to a student athlete code violation. The student will also be required to participate in an approved Alcohol and Drug Education/Intervention Program (at the cost of the participant) beginning with an assessment from a certified chemical dependency counselor; then following the counselor's recommendations not to exceed five (5) weeks. NO other punitive action is taken upon the student's self-referral. If another violation occurs, the next offense goes to level 2.
*Self-Referrals do not apply at the middle school (grade 7-8).

REVIEW PANEL

A Review Panel will be established by the athletic director. The High School Review Panel will include the following individuals: assistant principal, the athletic director, and non-suspending head coach. The athletic director shall investigate suspected violations of this Code. Violations that are admitted to by the student and/or parent and are clear-cut will be acted upon by the athletic director. All other violations will be taken to the Review Panel. The Panel may, in its discretion, conduct further investigation, including requesting the appearance before it, of the alleged violator and/or witnesses with information concerning the alleged violations.
Decisions rendered by the Review Panel will require a simple majority vote based on the evidence presented. A student charged with a violation of this Code will be given a written notice of violation. The student may appear before, and be heard by the Review Panel, with or without a representative. The student may appeal the decision by presenting a written request to the building principal within 24 hours after receiving the notice of violation.
The Review Panel is not bound by formal rules of evidence or procedure in the conduct of its investigations and deliberations, and there is no right on the part of the participant to record the proceedings or to confront or cross-examine witnesses. The Review Panel may withhold awards or honors pending its decision.
A participant may request review by the building principal or his/her designee of a decision by the Review Panel finding a Code violation. Such a request must be in writing and given to the principal with 24 hours of being notified of the Review Panel's decision. The review shall occur no later than 48 hours following receipt of the written request for review. The participant shall have the right to appear before the principal/designee, with or without a representative. The principal/designee's review shall be held in closed session, and the principal/designee, is not bound by formal rules of evidence or procedure. The participant shall not have right to confront or cross-examine witnesses, or to make a record of the principal/designee's proceedings. The principal/designee's decision in the matter is final. Pending the principal's review and decision, the decision of the Review Panel shall remain in full force and effect.
In cases of requested reinstatement following Code violations involving alcohol, tobacco or illegal use of drugs, the Review Panel will assess information presented by the Drug and Alcohol Counselor after the student completes substance abuse counseling. The panel will determine whether the student has fulfilled the requirements established by the Athletic Code of Conduct and further determine eligibility for further participation in athletic activities.

CODE VIOLATIONS

The following shall constitute violation of the Athletic Code of Conduct:
A. Any conduct by a participant, which would otherwise be a violation of the Greenville Schools Code of Conduct.
B. Any conduct by a participant that may be deemed by the Review Panel to be both of a serious nature, and a violation of state, local, or federal criminal or juvenile law.
C. Attendance by a participant at a party or other gathering (unless accompanied at all time by the participant's parent/guardian) where alcohol or illegal drugs are available for consumption by the participant or any underage individual in attendance. A participant is required to leave a party or gathering immediately upon knowing of, or detecting by use of any of the participant's senses, the availability of alcohol or illegal drugs at the party or gathering.
D. Consumption, possession, use, purchase, sale, concealment, or transmission of alcohol defined as: Any intoxicating liquor, beer, wine, mixed beverage, or malt liquor beverage as defined in the O.R.C. The term "alcoholic beverage" includes any liquid or substance, such as "near beer" which contains alcohol in any proportion or percentage. The term "alcoholic beverage" does not include a substance used for medical purposes in accordance with directions for use provided in a prescription or by the manufacturer and in accordance with school district policy and rules related to the use of prescription and non-prescription drugs, provided the substance is a) authorized by a medical prescription from a licensed physician and kept in the original container, which shall state the student's name and directions for use or b) an over-the-counter medicine
E. Or any controlled substance, inhalant, illegal/illicit drugs, paraphernalia, intoxicant, or any illegal drug and tobacco products defined as; any substance included in the U.S.C. 802(6), which an individual may not sell, offer to sell, possess, give, exchange, use, distribute, or
purchase under State or Federal Law. This definition also includes all prescribed and over-the-counter drugs being used in any way other than for medical purposes in accordance with the directions for use provided for in the prescription or by the manufacturer.
F. Hazing is defined as doing any act or coercing another, including the victim, to do or initiate any act to another student that causes or creates substantial risk of causing mental or physical harm to any person ("swirling" is considered hazing). Participants involved in any hazing activity will be subject to the maximum penalty as defined in the Code Violation Consequences. For example, if the hazing incident is the participant's first code violation, the participant will lose eligibility for a number of games equal to 40% of the maximum allowable contests (as defined by the OHSAA) as well as post season contests. If the hazing incident is the participant's second code violation, the participant will lose eligibility for a number of games equal to 60% of the maximum allowable contests (as defined by the OHSAA) as well as post season contests. If the hazing incident is the participant's third code violation, the participant will be permanently excluded from all athletic activities.
G. Social Media refers to the use of web-based and mobile technologies to turn communication into interactive dialogue. Examples of Social Media include, but are not limited to: Facebook, Twitter, Instagram, YouTube, Snapchat, Vine, and Kik. The Greenville Athletic Department recognizes athletes' right to participate in social media, however, it maintains and will enforce the following expectations of athletes:
1. Student-athletes will not post sexist, racist, obscene or profane material of any kind.
2. Student-athletes will not use social media to degrade, demean, or attack any person or school.
3. Student-athletes will not post material relating to acts in violation of any Federal or State laws, or team rules.
4. Student-athletes will not post material which reflects negatively on themselves, Greenville High School, the Greenville Athletic Department, their respective teams or other schools.
Any activity or language in violation of the above provisions is subject to investigation and discipline.

H. The building principal may declare any participant ineligible at any time he or she brings discredit on up the school or for continued violations of school rules or regulations. Behavior, which reflects negatively on the participant or department would include, but is not limited to, offenses such as:

1. Repeated truancy from school or class.
2. Acts of vandalism or abuse of persons or property.
3. Repeated infractions of school rules or chronic incorrigible behavior.

CODE VIOLATION CONSEQUENCES

Any athletic participant violating the Code of Conduct, as determined by the Review Panel, will at a minimum receive a written warning. The Review Panel retains the discretion to adjust the penalty for more serious violations, and to determine further conditions for reinstatement.

A) FIRST OFFENSE

1) A student athlete may give a self-referral one (1) time during their four-year tenure at Greenville High School. A student-athlete can only self-refer BEFORE information is brought to the administration that could lead to a student athlete code violation. The student will also be required to participate in an approved Alcohol and Drug Education/Intervention Program (at the cost of the participant) beginning with an assessment from a certified chemical dependency counselor; then following the counselor's recommendations not to exceed five (5) weeks. The student must successfully complete the counseling program or else she/he will be deemed in violation of the code of conduct and will be ineligible to participate in any athletic program until the program has been completed. NO other punitive action is taken upon the student's self-referral. Parents are encouraged to attend counseling sessions with their child. If another offense occurs, the next offense goes to level 2.

*Self-referrals do not apply at the middle school (grades 7-8).

2) Upon the first violation the student shall lose eligibility for a number of games equal to 20% of the maximum allowable contests (as defined by the OHSAA), provided the participant admits to the Code violation upon questioning by the athletic director. The athlete must report to practice during this time. The contests shall be consecutive starting with the first scheduled event after the confirmation of the violation and will include post-season contests. The student will also be required to participate in an approved Alcohol and Drug Education/Intervention Program (at the cost of the participant) beginning with an assessment from a certified chemical dependency counselor; then following the counselor's recommendations not to exceed five (5) weeks. The student must successfully complete the counseling program or else she/he will be deemed in violation of the code of conduct and will be ineligible to participate in any athletic program until the program has been completed. Parents are encouraged to attend counseling sessions with their child. If the athlete does not complete the counseling recommendations within 6-11 week range then they will not be eligible for the next sport they participate in.

3) Upon the first violation the student shall lose eligibility for a number of games equal to 40% of the maximum allowable contests (as defined by the OHSAA), if the student, upon questioning by the athletic director, denies violating the Code of Conduct and is found to have violated the Code of Conduct by the review board. The athlete must report to practice during this time. The contests shall be consecutive starting with the first scheduled event after the confirmation of the violation and will include post-season contests. The student will also be required to participate in an approved Alcohol and Drug Education/Intervention Program (at the cost of the participant) beginning with an assessment from a certified chemical dependency counselor; then following the counselor's recommendations not to exceed five (5) weeks. The student must successfully complete the counseling program or else she/he will be deemed in violation of the code of conduct and will be ineligible to

participate in any athletic program until the program has been completed. Parents are encouraged to attend counseling sessions with their child. If the athlete does not complete the counseling recommendations within 6-11 week range then they will not be eligible for the next sport they participate in.

*Suspension from an athletic activity under this section does not render the participant ineligible for tryouts and auditions for future athletic activities.

*After a violation of this Code is charged, but pending appeal to the Review Panel, a participant may NOT participate in athletic activities.

B) SECOND OFFENSE

1) Upon the second violation the student shall lose eligibility for a number of games equal to 40% of the maximum allowable contests (as defined by the OHSAA), provided the participant admits to the Code violation upon questioning by the athletic director. The athlete must report to practice during this time. The contests shall be consecutive starting with the first scheduled event after the confirmation of the violation and will include post-season contests. The student will also be required to participate in an approved Alcohol and Drug Education/Intervention Program (at the cost of the participant) beginning with an assessment from a certified chemical dependency counselor; then following the counselor's recommendations not to exceed five (5) weeks. The student must successfully complete the counseling program or else she/he will be deemed in violation of the code of conduct and will be ineligible to participate in any athletic program until the program has been completed. Parents are encouraged to attend counseling sessions with their child. If the athlete does not complete the counseling recommendations within 6-11 week range then they will not be eligible for the next sport they participate in.

2) Upon the second violation the student shall lose eligibility for a number of games equal to 60% of the maximum allowable contests (as defined by the OHSAA), if the student, upon questioning by the athletic director, denies violating the Code of Conduct and is found to have violated the Code of Conduct by the review board. The athlete must report to practice during this time. The contests shall be consecutive starting with the first scheduled event after the confirmation of the violation and will include post-season contests. The student will also be required to participate in an approved Alcohol and Drug Education/Intervention Program (at the cost of the participant) beginning with an assessment from a certified chemical dependency counselor; then following the counselor's recommendations not to exceed five (5) weeks. The student must successfully complete the counseling program or else she/he will be deemed in violation of the code of conduct and will be ineligible to participate in any athletic program until the program has been completed. Parents are encouraged to attend counseling sessions with their child. If the athlete does not complete the counseling recommendations within 6-11 week range then they will not be eligible for the next sport they participate in.

***If the Second Violation occurs within three hundred sixty-five (365) days of the First Violation, there will be no reduction in penalty for honesty. The punishment will be the maximum allowed under Second Offense, which is 60% of the maximum allowable contests (as defined by the OHSAA) as well as post season contests.

C) THIRD OFFENSE

1) A third violation of this Code of Conduct will automatically result in permanent exclusion from all athletic activities offered by Greenville Schools.

Violations are accumulative throughout the student's secondary school career (grades 9-12) and middle school career (7-8). But do not carry over from middle school to high school.

Denial of participation will be enforced during a sport or season in which the athlete has previous participated and successfully completed the entire season. The Review Panel may choose to waive this provision on a case by case basis. This provision does not apply to Freshman, as they have not established their history of participation.

Maximum Allowable Contests as Defined by the OHSAA and Corresponding Denial of Participation

Sport	Maximum Number of Contests as defined by the OHSAA Board	20% Denial of Participation (Number of Contests Denied)	40% Denial of Participation (Number of Contests Denied)	60% Denial of Participations (Number of Contests Denied)
Baseball	27 Games	5 Games	11 Games	16 Games
Basketball (Boys and Girls)	22 Games	4 Games	9 Games	13 Games
Bowling	24 Matches	5 Matches	10 Matches	14 Matches
Cross Country (Boys and Girls)	16 Meets	3 Meets	6 Meets	10 Meets
Football	10 Games	2 Games	4 Games	6 Games
Golf	20 Matches	4 Matches	8 Matches	12 Matches
Gymnastics	14 Meets	3 Meets	6 Meets	8 Meets
Soccer (Boys and Girls)	16 Matches	3 Matches	6 Matches	10 Matches
Softball	27 Games	5 Games	11 Games	16 Games
Swimming and Diving (Boys and Girls)	16 Meets	3 Meets	6 Meets	8Meets
Tennis (Boys and Girls)	22 Matches	4 Matches	9 Matches	13 Matches
Track and Field (Boys and Girls)	16 Meets	3 Meets	6 Meets	8 Meets
Volleyball	22 Matches	4 Matches	9 Matches	13 Matches
Wrestling	20 Points	4 Points	8 Points	12 Points

*When calculating the number of contests denied, the number of maximum allowable contests are multiplied by the percentage associated with the level of offense. Any partial games (decimal values) are rounded using conventional and accepted mathematical practices.
*Cheerleading is not a recognized sport by the OHSAA. The number of contests denied will be determined by multiplying the number of scheduled contests by the percentage associated with the level of offense. Contests will include both competitions and games.

QUITTING OR DENIAL OF PARTICIPATION.

Denial of participation will be in a sport in which the athlete previously or currently participated and successfully completed the entire season. If this is not possible, the Athletic Director or Review Panel will make the decision as to which sport the athlete will be denied participation.

If an athlete participating in "Sport A" either quits the squad or is denied participation for the squad, he/she is not eligible to join the organized conditioning program or go out for "Sport B" until the other members of "Sport A" are eligible to come out.
A. The organized conditioning program is defined as the conditioning period just prior to the sport season as defined by the OHSAA. Open gyms and open weight rooms are not considered as an organized conditioning program.
B. This policy also applies to the participant who becomes academically ineligible for "Sport A."
C. This policy does not apply to the athlete who is "cut" from the squad by the coach following a tryout.
D. Any exceptions to this policy must be approved by the coach of "Sport A" and the athletic director.

DISAGREEMENT BETWEEN PARTICIPANT AND COACH

Any disagreement between a participant and coach should be brought to the immediate attention of the athletic director. If this does not resolve the problem, it will then be taken to the building principal or his/her designee. Any further disagreements will then be subject to the review panel.

TWO SPORT ATHLETES

Any participant who wishes to participate in two sports during the same season needs to have permission from both Head Coaches and Athletic Director. If permission is granted, a detailed plan will need to be created describing how practice, contest and transportation conflicts will be resolved. This includes designating a primary sport in case of conflict between contests. This plan will be signed by the coaches, Athletic Director, parents and athlete.

SUSPENSION

Students enrolled in athletic activities who are under "out-of-school suspension" may not participate in practices, contests, performances, meetings, field trips, etc., sponsored by the athletic activity.
Students serving "in-school-suspension" are eligible to participate in practices and contests.

SUPERVISION AND TRANSPORTION

All participants will be under the direct supervision of the coach or administrative head to and from all contests.

When the school provides transportation, all student-athletes will travel to and from the scheduled event on school transportation. Athletic participants can be released only by their coach to their parents or legal guardian in an emergency or unusual circumstance or if prior arrangements have been approved by the athletic director or principal and is presented to the coach in writing.

APPEARANCE AND DRESS

On any trip or at any activity, participants will be informed as to dress and conduct. All participants will be well groomed at all times. The coach will establish minimum standards in regards to dress, conduct and grooming.

EQUIPMENT RESPONSIBILITY

Athletic participants and their parents are financially responsible for all district owned equipment or uniforms issued to the students. A late/damage fee will be assessed for any equipment/uniforms not returned by the due date or returned damaged. The fee for turning in equipment more that (7) seven days after the athlete has completed participation will be twenty dollars ($20). An additional fee will be assessed every (7) seven days until school issued equipment/uniforms are returned or replacement cost is paid. The fee for damaged equipment will be equivalent to the cost for replacement or repair of the damaged item(s).

AWARDS

A. Awards will be presented to each participant at end of season awards or at the conclusion of the school year. Participants are required to attend the awards presentation unless excused by the head coach or athletic director. The head coach will notify the administrator conducting the awards presentation.
B. Unexcused absences from the awards presentation will result in all awards being held to the end of the school year at which time the participant may request their awards from the administrator conducting the awards presentation.

INCLEMENT WEATHER

When school is canceled due to inclement weather, all school events/activities/practices will also be suspended. If the weather conditions improve, these events/activities/practices may be rescheduled with the permission of the Superintendent of Schools and the Principal only. The attendance of athletic participants at any rescheduled event/activity/practice will be at the option of the athletic participant/parent.

VACATIONS

Student-athletes missing events/activities/practices due to vacations with parents/legal guardians will be considered excused absences during regularly scheduled school vacation periods only.

ABSENCES

An athletics participant must be in attendance a minimum of 4 complete classes excluding lunch AND any periods missed must be missed due to an excused absence. Any non-emergency, unusual circumstance that would prevent the athletics participant from meeting the minimum attendance requirement must have prior approval from the Athletic Director or Principal.

PHYSICAL EXAM POLICY

A. Student athletes are required to have a physical exam done after May 1st to be applied to the next school year.
B. The physical exam forms must be completed and on file with the athletic office prior to the first practice of the sport of choice for the student athlete.

ACADEMIC ELIGIBILITY

I. Eligibility- Grade 9-12

a. Grading Period Eligibility

i. In order to be eligible, a student must be currently enrolled, and must have been enrolled in school the immediately preceding grading period. During the preceding grading period, the student must have passing grades in a minimum of five (5) one credit courses or the equivalent which count toward graduation.

ii. The eligibility or ineligibility of students continues until the start of the fifth (5th) school day of the next grading period, at which time the grades from the immediately preceding grading period become effective. EXCEPTION: Eligibility or ineligibility for the first grading period commences with the start of the fall season, as opposed to the fifth (5th) school day of the grading period.

iii. A student dropping below a 2.0 GPA in the previous grading period will be placed on academic probation with additional monitoring, and study requirements implemented. Students will be excluded from participating in the activity if they have less than a 1.2 GPA on a 4.0 scale grading scale for the previous nine weeks. In addition, students will be ineligible to participate of they fail more than two (2) classes in the previous grading period.

iv. A student enrolled in the first grading period after advancement from the eighth grade must have passed 75% of those subjects carried the preceding grading period which met five days per week or its equivalent.

v. Summer school grades earned may not be used to substitute for failing grades from the last grading period of the regular school year.

vi. Failing to comply with the grading period eligibility requirements will result in academic ineligibility for the succeeding grading period.

vii. Athletes enrolled in Virtual Academy must have completed 25% of five one credit courses at a passing rate each grading period.

b. Weekly Eligibility

i. To remain eligible on a weekly basis, an athlete must have passing grades in a minimum of five (5) one-credit courses on the equivalent which count toward graduation.

ii. Athletes, in season, will be checked each Thursday using the ProgressBook Gradebook Software for their cumulative grade average. The Athletic Administrator will give each varsity coach, in season, a list of athletes who have below a C- for each class in which they are currently enrolled. The coach will inform he athlete of the difficulty in that particular class.

iii. Failure to meet the weekly eligibility requirements will result in academic ineligibility for the next sport week. A “sport week” is from midnight on Saturday to midnight the following Saturday.

c. Practice An athlete may continue to practice with the team during a period of ineligibility unless denial of participation is indicated by the coach, athletic director, or building principal.

SECTION 8 – OTHER SCHOOL-RELATED INFORMATION

PART 1 - FUND RAISING ACTIVITIES – While the Board of Education supports all programs fiscally to the degree of need, there are times when student fund-raising will offer classes, clubs, and other school organizations extra opportunities to raise funds for group activities. The District's Wellness Policy requires all schools and school organizations to try to use fundraising opportunities that promote healthy habits, and so every effort will be made by these organizations to seek alternatives to fund-raising programs that sell candy.

Fundraiser participation at the high school is on a voluntary basis. No student will be compelled to participate in fundraising activities. School organizations, however, may limit opportunities for participation in organizational activities for students who do not participate or raise funds for their organizations. Those students who choose to participate in fund-raising activities do so with the understanding that they are responsible for all products that they take, and that they must submit all dollars collected to their organization treasurer or program teacher. All monies collected must be deposited with the High School Treasurer's office, where it will be deposited in appropriate fund for accounting purposes. No student is to use the money raised or product for sale for personal gain.

Students participating in fundraisers will also agree to recognize and follow the following precautions/recommendations, including but not limited to:

* Involving parents as supervisors of their children's fund-raising activities.
* Reviewing with their parents all fund-raising materials provided by the fund-raising organization. This material includes important information, such as the goal for the money raised, the deadlines for participation and delivery dates.
* Taking proper safety precautions. Students should not go at night, or travel alone, or talk to strangers while engaging in fundraising activities.
* Parents should not allow children to carry collected money unless accompanied by an adult, and they should avoid carrying large amounts of cash.
* When possible, families should send a check or money order to school for submission of monies received. This is a MUCH safer practice than allowing a student to bring a large amount of cash to school.
* Students should work with their parents to make a list of friends, family, relatives, and neighbors to contact to avoid door-to-door sales.
* Parents are allowed to take a student's fund-raiser catalog to their workplace to assist their student in raising money for their student's organization.

PART 2 - SCHOOL DANCES – During the school year, various school organizations may choose to sponsor school dances. These dances are only for the students of Greenville High School with the exception of *Homecoming and *Prom. *A guest form is required and rules apply. At these events, students will be expected to be in dress-code appropriate clothing, unless otherwise approved prior to the dance by the building administration. Students will be expected to present a valid Greenville High School ID Card in order to gain admission to school dances. Inappropriate dancing will not be tolerated; students who engage in any form of inappropriate dancing, such as "grinding", will be asked to leave the dance immediately. Any student who leaves a school dance will not be allowed to return to the dance. They will be expected to leave the location of the dance immediately, and not to loiter around the location of the event.

PART 3 - WORK PERMITS – Students under the age of eighteen (18) will be required to obtain a work permit prior to beginning work during the school year. Students may pick up work permits in the Main Office.


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