

MUENSTER ELEMENTARY
Pre-K through 6th "Welcome Back"
2026-2027

Dear Parents,

Welcome to another AMAZING year at Muenster Elementary! The Muenster Elementary Staff is very excited about working with your child! I am always here if you ever have a question or concern. I will do my best to keep you informed of any new information or changes we may have throughout the year.

The following items are not in any certain order. These are various areas of importance.

1. **IMPORTANT:** If your student is enrolling for the first time at MISD, a copy of his/her social security card, birth certificate, and "current" shot record must be on file prior to the first day of school.
2. Please review the school's website on a regular basis: www.muensterisd.net. Carol Cook, Instructional Technologist, does a phenomenal job of keeping information up-to-date.
3. **Bus Transportation:** All students that will ride the bus, must fill out [THIS FORM](#) prior to the first day of classes before Wednesday, August 12, 2026. **Due to a potential safety issue:** Students getting off at Dynamite Day Care must enter the daycare building. Parents will have to go in to get their child. No Exceptions! Please direct any transportation questions to Susie Fleitman at 940-736-0320.
4. **CONTACT INFO:** PLEASE keep it updated! Make sure your mailing address, physical address, phone numbers, and email address are ALL correct and updated whenever a change is made. This "correct" information is important to have, so that we are able to contact you for instruction changes, contacting you about your sick child, or weather delays/closures. We use Finalsight Mass Notifications to send out the phone calls (home and cell), text messages, and emails. Please make sure all information is correct and if it changes during the year (example: New Address), notify Terri Barrett, elementary secretary, at 940.759.2281 x621.
5. **"First Day of School":** This year we welcome parents into the building on the first day of school. A quick photo, hug, and wave good-bye on the first day is a wonderful memory. On day two all parents and visitors will drop off in the carline.
6. **Reminder:** School starts at 7:50 a.m. and ends at 3:35 p.m.
7. Please have your child at school no earlier than 7:30 a.m. and no later than 7:50 a.m. Teachers will be in their classrooms at 7:30 ready to welcome your child. The drop off will be similar to previous years on the north side of the building.
8. The **MISD 2026-2027 Student Handbook and Student Code of Conduct** are available online at www.muensterisd.net. If you prefer a "hard copy" of the handbook and code of conduct, contact Terri Barrett, elementary secretary, at 940-759-2281 x621 or at terri.barrett@muensterisd.org. **DRESS CODE** is in the Student Handbook. Please note: ***"PK-6th: all year; shorts, skorts, skirts, and dresses must reach mid-thigh or longer allowing the student to stand, sit, or bend with modesty. The same applies if there is a slit in the front, back, or side of the garment."*** and ***"When a boy's hair is straightened or dried it should not extend below the top of the collar, over the eyebrows, and below the bottom of the ear."***
9. **CELL PHONES & SMART WATCHES for Elementary students:** In accordance with state law, the district prohibits the use of a personal communication device (such as cell phones, tablets, and smartwatches) while on school property during the school day. For more information about permitted use in certain circumstances and disciplinary measures that apply to this prohibition, see the Student Code of Conduct and policy FNCE(LOCAL). The use of cell phones or any device capable of capturing images is strictly prohibited in locker rooms or restroom areas while at school or at a school-related or school-sponsored event.

At the elementary cell phones (and all telecommunication devices such as smart watches) must stay in their lockers turned OFF during the day only to be used or accessed before arriving at school or after leaving campus when school day ends.

10. Excessive tardies (3 in a six week period) may result in detention for your child. Please have your child at school on time on a daily basis.
11. **Please contact the school office** (not the classroom teacher) when you need to pick your child up early. Contact Terri Barrett, elementary secretary, at 940.759.2281 x621. Please do not call or text your child's teacher for transportation changes. Contact the school office by 1:30PM if possible.
12. If your child has an appointment of any kind, you will need to go to the office to sign him/her out. The office will "ring in" to your child's classroom. Upon your child's return to school, bring a note from the doctor/dentist/orthodontist.
13. If your child forgot his/her lunch or homework and you're bringing it to school, you need to drop it off at the office. We will make sure it is delivered to your child.
14. Medicine at school: Brandi Richardson, the school nurse, has a form that you will need to complete in order for medicine to be administered to your child. [Permission Form for Prescribed Medication](#)
15. **P.E.: Tennis shoes are required to be worn during P.E. daily.**
16. When you visit campus, you must first check in at the office to obtain a visitor pass with a valid driver's license.
17. A child must bring a note signed by the parent/guardian after every absence. If a note is NOT brought to the office within 2 days of returning to school, the absence will be marked unexcused (see Student Handbook).
18. Upon returning from any absence, the student will receive an admit slip from Mrs. Barrett. It is the student's responsibility to give the admit slip to his/her teacher to sign.
19. Check and sign the "reminder binder" with your first and last name (no initials) each day before your child returns to school.
20. Make sure your child's name is on his/her water bottle, coat, jacket, lunch box, etc...
21. **Parent Portal** – This allows parents to go on-line on the MISD website, www.muensterisd.net, to access their child's grades. Those who do not have a "parent portal ID" please email Terri Barrett, (terri.barrett@muensterisd.org) to receive your "parent portal ID".
22. IMPORTANT LUNCH INFORMATION found our [FOOD SERVICE](#) webpage. The following can be found:
 - See the [MEAL PRICES for 2026-2027](#) on our website. To qualify for free or reduced meal rates, fill out the application. More information can be found at <https://www.muensterisd.net/departments/student-nutrition>.
 - Manage your child's account with MySchoolBucks.
 - You can send only one check for the entire family; however, you will need to stipulate how it is to be divided among your children.
 - If your child asks for "seconds" (more food, extra milk, etc...), he/she will be "charged" for it.
23. Muenster Elementary and Muenster JH/HS are Title I "school-wide" campuses and all students benefit from the federal monies MISD receives.

We are looking forward to an absolutely AMAZING year! Thanks for sharing your child/children with us!
#misdtraditionofsuccess #GreatThingsatMISD

Thank you,
Tyler Anderle
Interim Elementary Principal
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tyler.anderle@muensterisd.org
Make today AMAZING!