



LIBERTY HIGH SCHOOL

STUDENT PARKING PERMIT APPLICATION & LOTTERY

PLEASE READ BEFORE COMPLETING THIS APPLICATION

If you plan to drive to Liberty High School during the 2026–2027 school year, you must complete this application. This application must be submitted by Wednesday, September 2nd in order to be considered for a parking permit.

This is the single application for all student parking requests.

Parking at Liberty High School is a privilege. There are a limited number of student parking spaces, and completing this application does not guarantee that you will receive a parking permit.

All information provided must be complete and accurate. Students and parents/guardians are responsible for reviewing and understanding all parking and driving requirements before submitting this application.

1. PARKING PRIORITY

Because parking spaces are limited, applications will be prioritized in the following order:

1. Seniors
2. Juniors
3. Sophomores — only if spaces remain

Students who are not selected to receive a parking permit through the lottery will not be charged a parking permit fee.

2. WANIC AEROSPACE STUDENTS

Students enrolled in the WANIC Aerospace Class who are included on Liberty High School's pre-approved WANIC eligibility list will receive a parking permit without paying the parking permit fee. Only students whose home school is not Liberty are eligible for this exemption.



WANIC students must still:

- Complete this application.
- Meet all applicable driver's license requirements.
- Register their vehicle.
- Complete all required student and parent/guardian acknowledgments.
- Complete the required in-person verification with Mr. Green.
- Follow all Liberty High School parking and driving rules.

3. ELIGIBILITY REQUIREMENTS

To participate in the parking process, students must:

- Be currently enrolled at Liberty High School.
- Be a legally licensed driver if they will be driving.
- Have all previously assessed school fines paid.
- Provide complete and accurate vehicle information.
- Have a parent/guardian review and acknowledge the parking rules.
- Complete this application by the published deadline.

Students who do not meet the eligibility requirements may not be permitted to participate in the parking lottery.

4. PARKING PERMIT FEES

For students who are not eligible for the WANIC Aerospace fee exemption, parking permit fees are:

Permit Period	Fee
Full School Year	\$140
One Semester	\$70



Do not pay for a parking permit until you have completed the required verification process and have been instructed to pay.

- Payment is made to the LHS Bookkeeper.
- Students who receive a parking permit but fail to pay by the established deadline will forfeit their permit.
- Students who are not selected for a parking permit will not be charged a parking permit fee.

5. PARKING PERMIT & VEHICLE REGISTRATION

ONE PERMIT = ONE VEHICLE = ONE PARKING SPACE

Each parking permit is valid for one specific vehicle only.

The following requirements apply:

- The vehicle listed on the application must be the vehicle associated with the parking permit.
- A parking permit may not be transferred between vehicles.
- Students may not display a permit assigned to another vehicle.
- If a student changes vehicles, the new vehicle must be registered with Liberty High School before it may be parked on campus.
- The parking permit sticker must be properly affixed to the inside of the vehicle's windshield as directed by the school.
- The permit must be clearly visible from outside the vehicle while the vehicle is parked on campus.
- Every vehicle parked on school property must be properly registered with the school.



Lost, Stolen, Or Damaged Permits:

Lost or stolen parking permits may be replaced for a \$5 replacement fee.

- Students who need a replacement permit must contact Mr. Green and follow the school's replacement-permit procedure.
- Replacement permits remain subject to all parking and vehicle-registration requirements.
- Replacement permits are only valid for the original registered vehicle on file with the school.

IMPORTANT: Students are responsible for making sure their permit is properly affixed and clearly visible whenever their vehicle is parked on campus.

6. PARKING RULES

PARKING RULES ARE STRICTLY ENFORCED.

Students must park only in designated student parking spaces.

PARKING AREA IDENTIFICATION

Marking	Designation
WHITE-LINED SPACES	STUDENT PARKING
YELLOW-LINED SPACES	STAFF PARKING — DO NOT PARK
BLUE-LINED SPACES	VISITOR PARKING— DO NOT PARK

Students May Not Park:

- In staff parking areas.
- In visitor parking areas.
- In drop-off lanes.
- In fire lanes.
- In disability-accessible spaces without proper authorization.
- In unmarked areas.
- Along fence lines.
- On grass or dirt areas.
- On islands or curbs.
- On pedestrian walkways.

All vehicles must be parked completely within the lines of a designated parking stall.



7. DRIVING RULES

CAMPUS SPEED LIMIT: 10 MPH

Drivers must:

- Come to a complete stop at all campus stop signs.
- Yield to pedestrians.
- Stop when directed by school staff.
- Operate their vehicles with due care and caution.
- Follow all posted traffic signs.
- Drive responsibly and safely at all times.

The Following Are Prohibited:

- Spinning or sliding tires.
- Reckless or inappropriate driving.
- Driving across islands, curbs, grass, dirt areas, or pedestrian walkways.

Inappropriate driving may result in a citation, loss of parking privileges, towing, and/or other school consequences.

8. PARKING LOT CONDUCT

Students who drive to school are expected to follow all school rules while on campus.

- Vehicles may not be used for storage during the school day.
- Students may not loiter in their vehicles during the school day.
- Students may not loiter in the parking lot during the school day.
- Students may not litter.
- Security cameras are in use throughout the parking areas.
- Parking areas are monitored and patrolled by ISD Safety and Security officials.



9. VEHICLE SEARCHES & SECURITY

By parking on school property, students agree to comply with applicable Liberty High School and Issaquah School District rules regarding student vehicles and searches.

- Students may not have contraband or prohibited items in their vehicles while on school property.
- School parking areas may be subject to security patrols, consistent with applicable law and Issaquah School District policy.

10. CITATIONS, FINES & TOWING

PARKING RULES ARE STRICTLY ENFORCED.

The following fines apply to parking violations:

Violation	Fine
Parking in staff parking area	\$50
Not displaying a valid parking permit	\$50
Displaying a permit incorrectly	\$50
Displaying a permit that is not assigned to the vehicle	\$50
Displaying a permit in a manner that prevents it from being clearly visible	\$50
Parking in a visitor parking area	\$75
Parking in a drop-off lane	\$75
Parking in a fire lane	\$100
Parking in a disability-accessible space without proper disability placards/authorization	\$100



THREE-OFFENSE TOWING POLICY

First Citation

- The student receives the applicable citation and fine.

Second Citation

- The student receives the applicable citation and fine and must meet with Mr. Green.
- The student will receive a Tow Notice explaining that their vehicle will be towed following another parking/traffic offense.

Third Parking/Traffic Offense

- The vehicle will be towed by Clark's Towing in accordance with school procedures.
- The vehicle owner is responsible for towing and related charges.

IMPORTANT: Parking rules are strictly enforced. Students should not assume that a warning will be given instead of a citation. Students are responsible for knowing and following all parking and traffic regulations.

11. CITATION APPEALS

Students who believe they received a citation in error may request a Citation Appeal Form.

Appeal forms are available in person only.

- Students must visit Mr. Green to receive the form.
- Appeals will be reviewed individually and, on a case, -by-case basis, with appropriate administrative input.
- Appeals must be submitted within 5 school days from when the citation was issued in order to be considered.
- Submitting an appeal does not automatically cancel or suspend a citation, fine, or other parking consequence unless otherwise determined through the school's appeal process.



12. IN-PERSON VERIFICATION

Students who are selected to receive a parking permit must complete an in-person verification with Mr. Green.

Students should be prepared to present their valid driver's license.

Mr. Green will verify applicable information, which may include:

- Student identity.
- Liberty High School enrollment.
- Grade level.
- Valid driver's license.
- Vehicle information.
- WANIC Aerospace eligibility, if applicable.
- Other applicable parking requirements.

Students must complete the required verification before receiving their parking permit.

13. STUDENT & PARENT/GUARDIAN AGREEMENT

Before submitting an application, both the student and parent/guardian must review the Liberty High School Parking Lot Rules and Vehicle Registration requirements.

By submitting an application, the student and parent/guardian acknowledge that:

- Parking and driving are privileges.
- They have read and understand the parking and driving rules.
- They agree to follow all Liberty High School and Issaquah School District requirements.
- They understand the parking priority system.
- They understand the applicable parking fees.
- They understand the WANIC Aerospace fee exemption requirements.
- They understand the citation and fine schedule.
- They understand the three-offense towing policy.
- They understand that parking rules are strictly enforced.



- They understand that the parking permit is valid for one specific vehicle only.
- They understand that the permit sticker must be properly affixed to the vehicle's windshield.
- They understand that the permit must remain clearly visible while the vehicle is parked on campus.
- They understand that their vehicle may be subject to applicable school and district rules regarding searches and security.
- They understand permits may be revoked at any time for failure to follow these guidelines or other student conduct expectations
- They certify that all information provided in this application is complete and accurate.

14. BEFORE YOU SUBMIT

Please review every answer carefully before submitting an application.

COMPLETING THIS APPLICATION DOES NOT GUARANTEE A PARKING PERMIT.

If you are selected through the parking process, you must complete all required verification and payment requirements by the deadlines established by Liberty High School.



Office Use Only

WANIC verified ☐ Yes ☐ No

Grade verified ☐

License verified ☐

Vehicle verified ☐

Eligible for lottery ☐ Yes ☐ No

Lottery result ☐ Permit ☐ No Permit

Permit fee \$140 / \$70 / \$0 WANIC

Payment received ☐

Permit issued ☐

Permit number _____

Notes: