NORTHERN LEHIGH SCHOOL DISTRICT
FINANCE COMMITTEE MEETING
Tuesday, September 8, 20256
Immediately Following Buildings and Grounds Committee Meeting
Northern Lehigh District Office
Board Room

Public Comment -- Restricted to Agenda Items. To preserve the purpose of Public Comment, questions for the Board should be submitted through nlsd4u@nlsd.org rather than during the Public Comment portion of the meeting.

Committee Members						Remaining Meeting Dates
X	**Donna Kulp - Chairperson**	X	**Dr. Matthew Link**		**Gene Marks**	October 5, 2026
	Natalie Snyder - Co-Chairperson	X	**Dr. Lori Bali**	X	**Sherri Molitoris**	November 2, 2026
X	**Tim Weaber**	X	**Todd Breiner**	X	**Scott Pyne**	
X	**Gary Fedorcha**	X	**Michele Dotta**		**MaryAnn Rush Wallace**	
		X	**Nicole Del Gotto**	X	**James Schnyderite**	
X	**Mathias Green**	X	**Nichole Fink**	X	**Dr. Tania Stoker**	
X	**Gale Husack**	X	**Eric Hill**	X	**Daniel Williams**	
	Crystal Bilby	X	**Nicholas Krajcic**			
X	**Angela Williams**	X	**Christopher Mann**			

Also in attendance: : Steven Haas, Mr. and Mrs. Lee

- Cafeteria
  - Backpack buddies form will be handed out by the end of this week, and due back by September 25th. The food service team along with our Cafeteria Monitors at Slatington Elementary will start to distribute bags during the week of September 28th.
  - SHINE Program- today is the first day of SHINE at Peters and Slatington Elementary, with our food service team serving approximately 50 students' dinner after school

- Vending Machines- High school students and staff are interested in having vending machines set up at the high school to provide snacks and beverages both during the day and after school, especially for those involved in after school sports and activities.
    - Culinary Ventures Vending- company recommended to me from Donna Garr the Food Services Director at Nazareth School District. This company has come to our high school twice over the last couple weeks and has provided us with a tentative plan involving the following:
    - 5 machines in total: 2-compliant and 3 non-compliant (machines are at no cost to the district)
- **2 compliant:**
    - One having smart snack compliant snacks, and the other smart snack compliant beverages. These will be located in the old third line in the cafeteria.
    - These are on all day during normal school hours and will provide an additional convenience for students to purchase snacks via vending machine rather than waiting through the food service lines.
    - Funds from these machines will be deposited back into the food services account
- **3 non-compliant:**
    - One having a variety of snacks, and the other having beverages. These will be located in the main lobby to the right of the entrance to the auditorium.
    - These will only run from 2:45 (30 minutes following the end of the school day per our wellness policy) and through the evening hours
    - Funds from these machines will potentially be deposited into a separate account that will be allocated for a scholarship of choice proposed by the high school administration.
- Slatington Elementary Dish Machine – Repair- $2,492.81 this will come out of the food service account and is part of the food services “maintenance” budget.
    - Hobart Machine Issue: final rinse temp supposed to hit 180 degrees or above, was only going up to 160’s. Machine is now 15 years old. Hobart technician found worn curtains (4) and rinse nozzles (12) which will cause temperature issues.
    - Includes: Labor service charge, replacement of 12 rinse nozzles, and 4 curtains.
    - Mrs. Fink will investigate if the parts of a warranty

➢ Audit Completed
- The District’s annual audit was completed in early August. Following the completion of the audit fieldwork, the District was permitted to continue submitting year-end payables and receivables through the end of August to

ensure all applicable revenues and expenditures were properly recorded in the correct fiscal year. All final entries have now been completed and submitted to the auditors for processing and review. We anticipate receiving the final audited financial numbers, along with any necessary audit journal entries, by early October. Once those entries are received and recorded, the District will have its finalized financial results and confirmed ending fund balance for the fiscal year.

- Update on Potential Bond Financing for Capital Improvements
    - Dr. Link and I were in contact with the District's financial advisors last week to discuss the potential issuance of bonds to fund capital upgrades and improvements needed throughout the District. The financial advisors provided us with a very preliminary, high-level overview of potential bond financing options, including estimated budgetary costs associated with the bonds. Due to the timing of receiving this information, Dr. Link and I did not have an opportunity to fully review and discuss the information prior to this evening's meeting. We will review the information in greater detail and provide an update, along with any additional information or recommendations, at the next Finance Committee meeting.