



“The World Is Our Family”
A North Carolina Public Charter School

CAROLINA
International School

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BOARD OF DIRECTORS MEETING MINUTES

Date: Thursday, February 19, 2026

Meeting Purpose: Regular Scheduled Meeting

Time: 6:30 p.m.

Location: (Virtual Meeting via Zoom)

Prepared by: Bob Gorham (Secretary for Board)

Board Members in Attendance: Dr. Camela Ford, Bill Jackson, Bob Gorham, Darryl Wilson

Board Members Not in Attendance: Vermaine Shelton

Others: Dr. Paul Bryant, (Head of Schools), Phyllis Rahilly, Regina King, LaKisha Donaldson, Dr. Nabil, Christina Bonner, Ms. Clark (12 attendees noted at start of meeting)

Welcome and Call to Order – Dr. Camela Ford

CIS Mission and Values – Mrs. Regina King

Grade Level Service Project Report - Ms. Clarke- Report on student blood drive- 25 units collected – enough to save 75 lives.

Secretary Report - Bob Gorham

Minutes of January 2025 BOD Minutes submitted for approval. No changes. Motion by Bob Gorham to have approved, 2nd by Bill Jackson, to have posted to CIS website. No Objections.

Facilities Committee Report – Bill Jackson (Chair)

Committee met on February 19th at 11 a.m. via Teams –Attendees Bob Gorham, Paul Bryant, Bill Jackson, John White, Dr. Ford (see notes included in HOS Report)

- Roof Replacement to be put on hold
- Pond Maintenance – Foliage cleaned.
- Water fountain replacements - Priority on 1st floor fountain.
- Back up batteries for Servers.
- Pump at Pond broken – New Quote of \$7,600 provided
- Replacement for 60 fire extinguishers.

Finance Committee Report – (Chair, Bob Gorham) – Members present Paul Bryant, Dr. Ford, Phyllis Rahilly, William Van Hook

- Meeting will be held February 19th at 10 am
- William Van Hook led us through the January cash account reconciliations. All accounts have been reconciled.
- Bob Gorham to sign off on treasury documents.
- Cash on Hand is \$4.7 Million, – 189.38 days which is above the cash position of many other medium size charter schools as a benchmark.
- Unrestricted Cash on hand is showing \$2.68 million, healthy balance is close to the average for schools the size of CIS. Overall cash position is showing a good financial condition for mid-year, but there is a need to be concerned about spending when looking at budget.
- There is a YTD deficit when you compare Revenues vs. Expenses
- Revenues are \$9,116,881.
- Facilities budget at 66% of spend and appears to be on budget.
- Projected EOY surplus is expected to be \$66,512, which is smaller than prior month projection.
- When we look at the Variance vs., Budget, Revenues are below budget, while expense are above budget. There are more expected revenues coming from surrounding counties that have not been received. More state funds are coming in April.
- State Revenue is primary driver of budgeted revenue and was most affected by the lower-than-expected enrollment. Local revenue sources to be forthcoming.
- On the expense side, Salaries are the largest expense (Over budget) that will need to be monitored Teacher salaries at 64% of spend, subs at 120% of spend, office at 52% of spend.
- Expense categories that are higher based on where we are in the year are Technology (90%).
- Student Transportation continues to need additional finance support. CIS will be applying for grant monies. Currently at 79% of Spend. Additional bus expense.
- May need to move some monies for additional advertising for the school.
- Need to have a 1–3-year project plan
- Annual Fund-Raising Drive to raise additional \$10,000. On-going awareness. BOD encouraged to participate.
- Planning for Budget for fiscal 2027 – Will need to be conservative due to projected ADM.
- March finance committee meeting to review preliminary budget.
- Reviewed Investment Meeting report – Will need to stabilize unrestricted cash. Cash has been dwindling over past few years. Expenses are increasing. May change Standard and Poor Rating.
- Biggest concern for finances is overall student enrollment currently at 752.

Head of School Report –Dr. Paul Bryant (*Report submitted to BOD- reference for details*)

Enrollment and Retention

- Current enrollment: 752 students - PMR 1 ADM: 750
- Applications for 2026-27: 250+ (down 265 from last year due to earlier lottery timeline, not decreased interest)

- Intent to return – 695 eligible, 526 confirmed, undecided 4, Participation stronger, showing positive intent to return.
- Feb. 13th Registration event – 44 families attended, 160 RSVPs, featured student ambassadors, program showcases, and campus tours
- Ongoing marketing: Radio ads, SchoolMint, Kids Directory.

Budget & Human Resources

- January 2026 budget: \$9,031,606.19 (reference Finance Committee Report)
- Projected year-end surplus: \$66,512
- S&P Global review completed Feb. 10th – Results expected in March
- Bond investor call: Feb. 11, 2026 – reviewed audit, budget, and growth opportunities
- Open positions: MS/HS Band, MS Art – New Hire: Jacorey Alston (Elementary PE), effective March 1.

Nursing & Health

- Red Cross Blood Drive was held Feb 12th.
- Reminder to families; medical Authorizations forms required; no medication sharing allowed/
- Students must remain home for 24 hours symptom –free after fever, vomiting or diarrhea.

Academic Services and Assessments

(Referenced in Principal's Report below)

Student Athletics

Winter Basketball Season Highlights

- **MS Girls:** 7–3 record; 2nd in PAC Championship
- **MS Boys:** Reached PAC Tournament semifinals
- **JV Boys:** 8–5 record; freshman-heavy roster showing strong development
- **Varsity Girls:** 3 wins; ongoing progress under new coach; Women's Conference Tournament Feb. 17
- **Varsity Boys:** Significant growth; finished 7th; Men's Conference Tournament next week
- **Spring Sports Tryouts:** Feb. 17–18

Upcoming Dates

- Next Board Meeting: March 19, 2026
- Spring Break: April 3 -10

Principal's Report – Principal Lakisha Donaldson (Provided through HOS report)

Focus areas across subjects include:

- **Data-driven remediation** based on Winter MAP results

- **Scaffolded instruction** to address foundational gaps
- **ELA:** Reading comprehension, vocabulary, novel studies
- **Math:** Standards-based remediation, spiral review, modeling, vocabulary strategies
- **Science:** Vocabulary, diagrams, projects, integrated writing
- **Cross-curricular integration** (ELA/History and Science/ELA)
- **Digital tools:** Edmentum, School Net, IXL, Common Lit, etc.
- **NC Check-ins:**
 - Recent: 4th & 5th grades
 - Upcoming: MS (8th-grade science)
- **Targeted 3rd Grade Reading Intervention:** 5 groups, 30 min sessions twice weekly for 6 weeks beginning Feb. 20.
- **Blood Drive Impact:** Enough units collected to save 75 lives.

Teachers Rep Report (School Happenings) – Ms. Regina King

- **Kindergarten students** completed **Uganda** animal habitat dioramas and presented them early February.
- **3rd grade** wrapped up their energy science unit, including vocabulary study, solar oven readings, games, and hands-on experiments about energy transfer.
- **High School Seniors** visited CPCC, reconnected with CIS alumni, and explored college opportunities during an off-campus learning trip.
- **High School Indoor Track & Field** celebrated its first season, with all athletes earning All-Conference honors and both boys' and girls' relay teams recognized.

PTSO Report – Christine Bonner (President) –

- Introduction of other officers
- Birthday Boost Fundraiser for Teachers.
- Food Truck Fridays are coming in March.
- Book Fair – March 16th.
- CIS Facebook Page
- Upcoming events: Spring Fling March 21 Plant sale, flag football (parents v. teachers),

Old Business

- **Discussion on approval of student recognition** brought before BOD by Bill Jackson. BOD to review and bring forth for March meeting as business item. Consent received by Board to table.

New Business

- **No New Business**

Open Comments - 3 minutes per person.

- No Comments.

Closed Session – No closed session items.

Adjournment – Motion to adjourn by Bill Jackson, 2nd by Bob Gorham - No objections. Meeting adjourned @ 7:50 p.m.