Highland School District #203
PM Board Meeting Minutes
HMS/HHS Library
Tuesday, August 18, 2026

The **August 18, 2026, Regular Board Meeting** was called to order by Chair Lupita Flores at 7:00 pm. She reminded those present that the meeting is being recorded.

I. OPENING ITEMS

A. Present: Board members Craig Chronister, Kerry Jones, Carlos López, and Cindy Reed, Superintendent Mindy Schultz, Executive Director of Business & Operations Patrick Timme, MWC Teacher Lisa Biddick, and Recording Secretary Julie Notman.

C. Flag Salute was led by Kerry.

D. Approval of Minutes: There were no additions nor corrections to the minutes. Kerry moved and Craig 2nd to approve the July 6, 2026, AM Meeting Minutes and July 21, 2026, PM Board Meeting Minutes as presented; motion carried.

II. COMMUNICATIONS

A. **Public Comment**: None

III. UNFINISHED BUSINESS

A. **Consent Agenda**:
Revised: 5011 Sexual Harassment of District Staff Prohibited: Cindy moved and Carlos 2nd to approve the Consent Agenda with the revised 5011 Sexual Harassment of District Staff Prohibited policy as presented; motion carried.

B. **2nd Reading of new and/or revised Policies**

New: 3116 Students in Foster Care
Revised: 2161 Special Education and Related Services for Eligible Students
2230 Transition to Kindergarten
2410 High School Graduation Requirements
3115 Students Experiencing Homelessness – Enrollment Rights and Services
3120 Enrollment
4130 Title I, Part A Parent ad Family Engagement

There were no questions regarding any of the proposed policies so they will move to the Consent Agenda.

IV. NEW BUSINESS

A. **Budget Status and Operations Report**: Patrick: Overall the district is in excellent financial health and on track to meet the $2.2M ending fund balance goal. Over the summer the GF generally rises. We went from $1.26M to $1.85M. We made our final payment on the track and ordered laptops so our CP went down quite a bit. We will get our depreciation payment for transportation at the end of this month. Everything is on track and looks good.

B. **Personnel Report**: Mindy: The June Personnel Report has a correction on it to record the [HEA] VEBA change that was agreed upon. It had the IPD but the VEBA was omitted. On the current report, we have the four long-term sub teachers positions filled. We posted a new one-year-only para position as we found we had more funds to spend in ML for this school year, will be doing interviews soon and hopefully fill it so the person can start by the first day of school. We have a cook position open, two requests for a leave of absence, and a lot of coach recommendations. Kerry moved and Cindy 2nd to approve the corrected June16, 2026 Personnel Report and the August 18, 2026 Personnel Report as presented; motion carried.

C. Legislative Report: Cindy: Nothing at this time.

V. FINANCE

A. Payment of Bills-General, ASB, Capital Projects, and Payroll: There were no questions nor comments: Cindy moved, Kerry 2nd to approve payment of the GF, ASB and Payroll Fund bills as presented; motion carried.

- **General Fund bills** for $125,774.32 with warrants 81160 through 81223.
- **ASB Fund bills** for $8,108.22 with warrants 7349 through 7352.
- **Payroll Fund bills** for $266,889.36 with warrants 81224 through 81236 and $862,965.09 by direct deposit.

VI. CALENDAR OF EVENTS: After a short discussion the September AM meeting is cancelled due to where it falls in the calendar with the first Monday being the Labor Day holiday and the next week having the PM board meeting.

VII. ADJOURNMENT

There being no further business, Chair Lupita Flores adjourned the meeting at 7:06 p.m.

______________________________ Chair

______________________________ Secretary