

San Juan Unified School District
3738 Walnut Avenue
Carmichael, CA 95608
(916) 979-8596
American Indian Alaska Native Education Program
Parent Advisory Committee
Committee Meeting Agenda
Wed. 9/16/2026
6:00 PM - 8:00 PM
DO - Board Room

- 6:00 p.m. **A. Call to Order/Land Acknowledge/Introductions (A)**
- 6:07 p.m. **B. Visitors' Comments (R)**
- 6:08 p.m. **C. Approval of Minutes (A)**
- 6:13 p.m. **D. Treasurer's report (Donations Account Balance/Budget) (D & A)**
- 6:18 p.m. **E. Business Items (D & A)**

F. Business Items (D & A), Total Time 67 minutes

Start Time	End Time	Agenda Item
6:18 p.m.	6:25 p.m.	1. Skirt/Shirt Sewing Event, 9/23/26 & Second Date TBD (Lead: Buck Ellingson, Sub-Committee Member: Kaylynn)
6:25 p.m.	6:30 p.m.	2. Acorn Event (Lead: TBD, Sub-Committee Member: TBD) - November
6:30 p.m.	6:40 p.m.	3. Winter Gathering (Lead: Amber Butler, Sub-Committee Members: James Murray & Ashley Murray-Hansen) - Location: Mira Loma
6:40 p.m.	6:50 p.m.	4. Suspension Rates for the Year, Sub-Committee (Lead: TBD, Sub-Committee Member: TBD)
6:50 p.m.	6:55 p.m.	5. IEP Support (SEPTA - Special Education Advocacy PTA of SJUSD) (Buck/Ashley)
6:55 p.m.	7:00 p.m.	6. Artifact Updates (Takoa)
7:00 p.m.	7:10 p.m.	7. Outreach (Buck)
7:10 p.m.	7:20 p.m.	8. Native American Heritage Month Parade (Saturday, November 7, 2026, from 10:00 a.m. to 2:00 p.m.) & Native American Day at Capital (Friday, September 25, 2026) (Buck)
7:20 p.m.	7:23 p.m.	9. PAC-Managed Social Media (Takoa)
7:23 p.m.	7:25 p.m.	10. Update on New Bills: "California Legislative Bills Pertaining to AIAN by Assembly Member James C. Ramos Updates" (Buck)

- 7:25 p.m. **G. Chairperson's Comments**

- 7:30 p.m. **H. Reports to be Heard (R)**
1. Board Member (Zima through November)
 2. Staff Members (Ashley)
 3. Cabinet Members (Harvey)

- 7:45 p.m. **I. Future Agenda Items (D)**

- 8:00 p.m. **J. Adjournment (A)**

The San Juan Unified School District acknowledges that our schools are located on the ancestral lands of the Nisenan and Miwok peoples, who continue to care for this land as they have since time immemorial. We deeply respect their ongoing connection to this land and recognize their resilience in preserving and revitalizing their cultures and traditions despite historical and ongoing challenges.

We recognize the profound injustices endured by their ancestors, including genocide, forced assimilation, and displacement, and we remain aware of the ongoing challenges and injustices they face today. As we advance in our commitment to equity and inclusion, we pledge to strengthen our connections by fostering a culture of understanding, respect, and active collaboration with their communities.

American Indian Native Alaska Indian Education
Parent Advisory Committee Committee
Special Meeting: Nominations/Voting
Meeting Minutes

Meeting Details:

Date: Wednesday, August 19, 2026
Location: Conference Room A, SJUSD District Office
Start Time: 5:36 p.m.
End Time: 5:54 p.m.

Staff Present:

Harvey Oaxaca, Assistant Superintendent Educational Services
Genoveva Mendoza Navarrete, Program Manager EL & Multicultural Education Dept.
Takoa Stathem-Raney, Secondary Program Specialist, EL & Multicultural Department
Crista Koch, Director Equity and Student Achievement
Ashley Brady, AIEP School Community Worker

Members Present:

Buck Ellingson, Chair (year 2 of 2)
Amber Butler, Secretary/Treasurer (year 2 of 2)

Members Absent:

Calvin Hedrick, Member-At-Large (year 2 of 2)

1. Call to Order & Introductions

PAC Chair called the special meeting to order at approximately 5:36 p.m. Staff, PAC members and visitors introduced themselves. A quorum was present.

Election of Officers and Members

PAC Chair opened nominations to fill vacant PAC positions.

Nominations Received

The following nominations were presented:

Hattie Coleman, Vice Chair
Kelly Bencken, Member-At-Large and Teacher Representative
James Murray, Member-At-Large, Elder
Kaylynn Weitemier, Member-At-Large
Ashley Murray-Hansen, Member-At-Large, Student Representative
Koyo Hedrick, Member-At-Large, Student Representative

Voting Process

The committee reviewed bylaw requirements and determined that voting would occur by secret ballot in accordance with the bylaw procedures.

Two voting members present cast ballots approving the slate of nominated candidates.

Election Results

The nominated members were approved unanimously by secret ballot. The following individuals were elected/confirmed to serve in PAC positions:

Hattie Coleman, Vice Chair (year 1 of 2)
Kelly Bencken, Member-At-Large and Teacher Representative (year 1 of 1)
James Murray, Member-At-Large, Elder (year 1 of 1)
Kaylynn Weitemier, Member-At-Large (yr 1 of 1)
Ashley Murray-Hansen, Member-At-Large, Student Representative (yr 1 of 1)
Koyo Hedrick, Member-At-Large, Student Representative (yr 1 of 1)

Following the election, the PAC membership was confirmed to total nine (9) members, with a quorum of five (5).

Member Expectations

The Chair reviewed PAC member expectations, including:

- Regular attendance at monthly PAC meetings.

- The importance of maintaining quorum for official business.
- Brown Act requirements related to remote participation and delegate attendance.
- Advance notification requirements when designating a delegate.

The PAC acknowledged that regular participation is expected to support quorum and governance responsibilities.

Adjournment

A motion to adjourn was made and seconded.

The special nominations and voting meeting was adjourned at 5:54 p.m.

DRAFT

American Indian Native Alaska Indian Education Parent Advisory Committee Committee Meeting Minutes

Meeting Details:

Date: Wednesday, August 19, 2026

Location: Conference Room A, SJUSD District Office

Start Time: 6:01 p.m.

End Time: 7:54 p.m.

Staff Present:

Harvey Oaxaca, Assistant Superintendent Educational Services

Genoveva Mendoza Navarrete, Program Manager EL & Multicultural Education Dept.

Takoa Stathem-Raney, Secondary Program Specialist, EL & Multicultural Department

Crista Koch, Director Equity and Student Achievement

Ashley Brady, AIEP School Community Worker

Members Present:

Buck Ellingson, Chair (year 2 of 2)

Hattie Coleman, Vice Chair (year 1 of 2)

Amber Butler, Secretary/Treasurer (year 2 of 2)

Kelly Bencken, Member-At-Large and Teacher Representative (year 1 of 1)

James Murray, Member-At-Large, Elder (year 1 of 1)

Kaylynn Weitemier, Member-At-Large (yr 1 of 1)

Ashley Murray-Hansen, Member-At-Large, Student Representative (yr 1 of 1)

Members Absent:

Calvin Hedrick, Member-At-Large (year 2 of 2)

Koyo Hedrick, Member-At-Large, Student Representative (yr 1 of 1)

A. Call to Order/Land Acknowledgement/Introductions (A)

Chairperson Buck called the meeting to order at approximately **6:00 PM**.

Land Acknowledgement

Assistant Superintendent Educational Services read the Land Acknowledgement.

Introductions

Committee members and staff had previously introduced themselves at the 5:30 p.m. Special Meeting for Nominations/Elections. PAC Vice Chair was not present at the Special Meeting, so she was extended a special welcome by the PAC chair and Vice Chair introduced herself.

B. Visitors' Comments (R)

The Chair invited visitor comments. **No visitor comments were received.**

C. Approval of Minutes (A)

The committee reviewed the draft minutes from the final meeting of the 2025-2026 school year.

Discussion

Members discussed the importance of maintaining detailed meeting records that accurately reflect committee discussions, decisions, motions, and votes.

The Chair raised concerns regarding the difficulty of referencing previous discussions when questions arise about committee decisions and emphasized the importance of maintaining an objective and reliable record.

Staff provided an update on efforts to explore AI-assisted note-taking solutions. Current practice includes recording meetings, generating transcripts, and using AI tools to assist with drafting minutes. Additional software options continue to be explored.

Positive Feedback

Committee members noted substantial improvement in the quality of the current draft minutes compared to earlier versions.

One member commented that the minutes provided enough detail that a reader who was not present could still understand the discussions and outcomes.

The Chair praised the continued improvements and described the process as a "continuous improvement effort" aimed at achieving greater accuracy and transparency.

Motion

MOTION: Approve the minutes from the previous PAC meeting.

Voting

VOTE: Motion carried by majority vote.

Members not present at the prior meeting were advised that abstention was appropriate if desired.

Decision

DECISION: Previous meeting minutes approved.

Assignment

ASSIGNMENT: Staff will continue researching AI-assisted meeting transcription and minute-taking tools to improve documentation and record retention.

D. Business Items (D & A)

1. PAC Vacancies & Appointments Discussion

All current PAC vacancies have been filled.

No appointments were required.

ASSIGNMENT: District Secondary Program Specialist, Indian Education Supervisor will distribute meeting dates, locations, the PAC roster, and updated contact information to all members.

2. By-law Revision Proposal

Assistant Superintendent, Educational Services presented recommended bylaw revisions developed through consultation with district staff and legal counsel.

The proposed revisions were intended to clarify existing language and improve consistency throughout the bylaws.

Proposed Revisions Included:

- Clarification that PAC may consist of **up to 12 elected members**.
- Clarification regarding appointment procedures when vacancies occur.
- Clarification regarding active PAC membership when determining quorum and participation requirements.

Discussion

Members agreed the revisions reflected the committee's original intent and improved clarity for future PAC members.

PAC Chair stated that the revisions appeared to be clarification-focused.

No concerns were raised.

MOTION: Approve the recommended PAC bylaw revisions.

VOTE: Motion carried unanimously.

DECISION: PAC bylaw revisions approved.

ASSIGNMENT: School Community Worker will update By-Laws to reflect approved amendments and ensure updated By-Laws are posted on the AIEP webpage.

3. Budget

Director Equity and Student Achievement presented the FY 2026-2027 Title VI budget.

The PAC reviewed the federal grant allocation and spending categories including:

- Personnel costs
- Academic achievement activities
- College and career readiness initiatives
- Cultural identity and awareness programming
- Tutoring services
- Professional development
- Literacy and educational materials

Budget Overview

Staff explained that approximately \$22,000 from the prior year had been spent before the June deadline through purchases supporting future programming and tutoring efforts. Members were informed that unused federal funds could negatively impact future grant awards, making utilization of available resources important.

Enrollment Growth Recognition

The Chair highlighted that the program received a funding increase due to growth in American Indian student enrollment. The Chair congratulated staff, PAC members, and families for helping increase participation in the program. Members recognized that enrollment growth directly increases resources available to Native students and families.

Tutoring Program Discussion

Staff reported strong participation in tutoring services, particularly at the elementary level.

Several students received summer tutoring support, which allocated out of the 26/27 school year budget.

Donation Account Discussion

The committee reviewed the status of donated funds and discussed the distinction between Title VI funds and donation account funds.

Positive Feedback

The Chair thanked Director Equity and Student Achievement for securing alternative resources to cover food expenses for the Senior Celebration. Members described the contribution as generous and impactful for student families. The Chair stated that the gesture reflected a strong commitment to supporting Native students and families.

Chair pointed out that the \$5,000 donation from Virginia Hedrick, who serves on The California Wellness Board, was not listed on the budget report.

Assistant Superintendent, Educational Services explained that donations are in a separate account and reassured PAC that the money is accounted for and in the PAC donations account.

MOTION: Approve the FY 2026-2027 Title VI Budget.

VOTE: Motion carried unanimously.

DECISION: FY 2026-2027 Title VI Budget approved.

ASSIGNMENT: District staff will provide the amount in the donations account at the next PAC meeting.

4. California Indian Education Act

Director Equity and Student Achievement provided information regarding San Juan Unified's participation in the California Indian Education Act Task Force.

Members learned that:

- San Juan Unified Staff representatives who identify as Native American or Alaska Native were selected in accordance with task force requirements:
 - Takoa Raney
 - Kelly Benken
 - Chrystal Bernasconi

Positive Feedback

The committee congratulated Kelly on her appointment and expressed enthusiasm about Native representation helping shape future educational policy and implementation efforts.

Brown Act Considerations

Staff explained limitations regarding the number of PAC members who may participate in the California Indian Education Act Task Force due to Brown Act requirements. Staff encouraged PAC members that are interested in joining the task force or if they know a community member interested in joining, to send interest via email.

Legislative Discussion

The committee discussed Assembly Bill 1581 that is currently under consideration in the California legislature. Members discussed the importance of accurate Native student identification and reporting.

ASSIGNMENT: Staff will continue providing updates regarding the California Indian Education Act Task Force.

ASSIGNMENT: PAC leadership and district staff will monitor AB 1581 and future implementation requirements.

DELEGATION: District staff will bring future task force developments back to PAC for review and discussion. PAC Chair will provide legislative updates at next PAC meeting.

5. Calendar Events for 2026-2027 School Year

Staff presented the preliminary event calendar developed during the prior school year by PAC.

Materials Already Purchased

Staff reported that supplies requested by PAC have been purchased, including:

- Fabric and ribbon for ribbon shirt and ribbon skirt workshops
 - Thread, needles, and sewing supplies
 - Extension cords and charging strips
 - Drum-making materials, including sticks
 - More than 270 Native-authored books
 - PAC outreach binders
 - T-shirts of various sizes and transfer materials for community events
-

5.1 Event Dates Finalized/Advertisement of Event Timelines

Ribbon Shirt and Ribbon Skirt Workshops

The PAC discussed workshop logistics, presenter availability, age considerations of participants, parental involvement requirements, scheduling, and facility use.

PAC Chair proposed **Nizhoni Ellingwood** as facilitator of Ribbon Shirt and Ribbon Skirt Workshop. It was noted that she is known for her cultural leadership, sewing expertise, and willingness to support PAC programming.

Decisions

DECISION: Tentatively schedule Ribbon Skirt/Ribbon Shirt Workshop Session 1 for September 23, 2026.

DECISION: Tentatively schedule Ribbon Skirt/Ribbon Shirt Workshop Session 2 for October 21, 2026.

DECISION: Students under age 12 must attend with parental supervision.

Assignments

ASSIGNMENT: School Community Worker will prioritize development and distribution of workshop flyers in partnership with PAC chair. Once PAC Chair approves flyer, School Community Worker will distribute flyer through district communication channels.

ASSIGNMENT: PAC Chair will coordinate workshop planning with Najoni Ellenwood and obtain service agreement.

ASSIGNMENT: Staff will confirm San Juan High School facility availability. Staff will advertise event dates once finalized by the PAC Chair.

California Native American Day

Members discussed Native American Day activities and possible student participation.

DECISION: PAC will encourage family participation rather than pursue a formal district field trip at this time.

ASSIGNMENT: Staff will gather guidance regarding attendance, participation, and excused absence considerations.

Acorn Harvesting Workshop

Members discussed a potential Acorn Harvesting and Processing Workshop with Bernadette.

ASSIGNMENT: Chair will coordinate with Bernadette regarding October or November availability and obtain a service agreement.

Additional Event Suggestions

Additional suggestions recognized:

- National Day of Remembrance for Indian Boarding School Children (September 30) PAC members and advocates encouraged to wear Orange
 - Missing and Murdered Indigenous People (MMIP) Awareness activities
-

5.2 Service Agreements

Staff reviewed requirements for cultural presenters and contractors.

Required Documentation

- Service Agreement Packet
- W-9 Form
- Insurance documentation (a waiver may be requested)
- Invoice template for payment processing

Staff explained that insurance waivers may be possible depending on activity type and risk level.

ASSIGNMENT: PAC Chair will work in collaboration with staff to begin service agreement processes as early as possible for Ribbon Shirt & Skirt Sewing Workshop and Acorn Workshop presenters. PAC Chair stated he would come to office on Friday, August 21 to pick up service agreement packets and copies of information requested to review for PAC informational binders.

ASSIGNMENT: Staff will provide sample service agreement packets and invoice templates for future reference.

Feedback

The committee acknowledged that delays involving service agreements had created challenges the previous year and staff will provide a clearer process moving forward.

5.3 Sub-Committee Leader(s)

Members discussed organizing subcommittees based on events rather than task categories.

Winter Gathering Committee

Volunteer interest was expressed for planning the Winter Gathering.

Senior Celebration Planning

Members emphasized the need to begin planning much earlier than in previous years.

The committee discussed:

- Potential locations
- Scheduling conflicts
- Cultural programming
- Food service
- Decorations
- Student recognition

ASSIGNMENT: Winter Gathering Sub-Committee: Ashley Murray-Hannsen and James Murray will participate in Winter Gathering planning with Amber Butler as the lead sub-committee lead .

ASSIGNMENT: Ribbon Skirt/Shirt Sewing Event Sub Committee members: PAC Chair Buck Ellingson, Sub Committee Lead, and Kaylynn Weitemier

ASSIGNMENT: Staff will contact Mira Loma High School regarding facility availability.

ASSIGNMENT: Staff will contact Mesa Verde High School regarding facility availability.

ASSIGNMENT: Staff will collect senior awards-night calendars to avoid scheduling conflicts.

6. AIEP Library Update

School Community Worker provided an update on the American Indian Education Program Library.

The committee was informed that implementation of the Follett library platform had become impractical due to lack of company response to multiple attempts to contact and licensing/fee barriers.

Decision

DECISION: Staff will implement an internal library checkout system using Google-based forms and tracking.

Library Collection

Members discussed and decided that library checkout will start for teacher/classroom use only, with the possibility of donating/gifting books to families registered with AIEP.

Positive Feedback

Members praised Calvin for his work developing the library project.

School Community Worker acknowledged the large task for this new program services that PAC member pointed out, while providing reassurance that increasing access to Native-authored literature directly supports educational achievement and cultural identity goals. In addition building non-native ally students to support the Native students in San Juan Unified School District.

Assignment

ASSIGNMENT: School Community Worker will manage development of the library checkout process and system.

E. Chairperson's Comments/Committee Business

IEP Advocacy

The Chair emphasized the importance of supporting Native families navigating Individualized Education Program (IEP) meetings and special education systems.

Discussion focused on:

- Parent advocacy
- Understanding educational rights
- Accessing school resources
- Ensuring Native families receive equitable support

Several members shared personal experiences highlighting the value of having knowledgeable advocates present during IEP meetings. Director Equity and Student Achievement share information regarding SEPTA (Special Education PTA) as a strong resource for families to connect with.

Decision

DECISION: IEP advocacy and support will become a PAC priority area.

Assignments

ASSIGNMENT: School Community Worker will share information regarding SEPTA (Special Education PTA) with Native families.

Homeschool Student Outreach

Chair discussed opportunities to ensure homeschooled and independent-study Native students remain connected to PAC activities.

Assignment

ASSIGNMENT: Families that have reached out to other AIEP family members and PAC members who shared they are not receiving communication will reach out to the School Community Worker and she will work with the Communications Department to ensure those AIEP enrolled families receive program updates and meeting information via Talking Points.

F. Reports to be Heard (R)

1. Board Member Report (Zima Creason)

Board Member was unable to attend due to a scheduling conflict involving another board commitment.

Staff reported that the Board Member sent her regrets and plans to attend the next meeting.

2. Staff Member Report (Ashley Brady)

School Community Worker reported:

- Seven new student enrollments within the previous two weeks.
- Continued summer tutoring support for elementary students.
- Participation in SNAHC Native Youth Mental Health Partnership meetings.
- Participation in SNAHEC meetings.
- A potential partnership with SMUD to provide career and workforce readiness workshops.
- School community Worker was invited to Shingle Springs Tribal TANF Back-to-School Night on September 9th and plans to attend to promote the AIEP program.

Positive Feedback

Members congratulated team on the enrollment increase and recognized ongoing outreach efforts.

3. Cabinet Member Report (Harvey Oaxaca)

Assistant Superintendent Educational Services provided district updates regarding:

- Opening of the new school year.
- District priorities in literacy, mathematics, and English learner success.
- Increased focus on smaller student groups to ensure equitable outcomes.
- District enrollment challenges.
- Development of the next three-year Local Control and Accountability Plan (LCAP).

Positive Feedback

PAC members expressed appreciation for Assistant Superintendent Educational Services commitment to ensuring Native student voices remain represented in district-level discussions and improvement planning.

Delegation

DELEGATION: District staff will continue providing LCAP updates and opportunities for PAC participation

G. Future Agenda Items (D)

The following agenda items were proposed for future meetings:

SCW development of partnership for hosting SMUD/Career Preparation

Artifact updates

Outreach

Budget (donations account)

Library

Calendar Event Updates (standing item)

H. Adjournment (A)

Motion

MOTION: Adjourn the meeting.

Second

Motion was seconded.

Voting

VOTE: Motion carried unanimously.

Decision

DECISION: Meeting adjourned.

Adjournment Time: Approximately 7:54 PM.

INDIAN ED

RS 4510

As of 9/10/2026

<u>GRANT</u>		
8290	2026-27 INDIAN ED GRANT	41,802.00
2200	School/Community Worker	17,903.00
	SCHOOL/COMMUNITY WORKER	<u>17,903.00</u>
2160	Tutoring	
	- Yvonne Mejia	1,426.62
4300	Materials & Supplies	
	- Rebecca's Indian Trading Post	1,580.00
	- Walmart	236.89
	OTHER EXPENSES	<u>3,243.51</u>
7309	INDIRECT COSTS	2,396.00
	DISCRETIONARY BALANCE	<u><u>18,259.49</u></u>

<u>DONATIONS</u>		
1495	Indian Ed - PAC Balance	5,500.00
1524	Indian Ed - SNAHC Balance	235.00
	DONATIONS BALANCE	<u><u>5,735.00</u></u>

**SJUSD NATIVE AMERICAN PARENT
ADVISORY COMMITTEE PRESENTS**

RIBBON SKIRTS & SHIRTS SEWING NIGHTS

**Dinner will be provided at 5:30 p.m.
Sewing Workshop 6:00 p.m. - 8:00 p.m.**

**Sewing 101: Sept. 23
Ribbon Skirts: Oct.
Ribbon Shirts: TBD**

*** Must attend Sewing 101 or have basic sewing skills to sign up for
Ribbon Skirt & Shirt Nights**



**FREE: Must be a member of the SJUSD
American Indian Education Program (AIEP) to
participate. Families interested in joining
AIEP are encouraged to sign up!**

<https://forms.gle/NdGyC6Df96aFuw5X8>

Space is limited. Sign up by Monday 9/21!

****Students age 10 and under must be accompanied by an
adult while using the sewing machine***