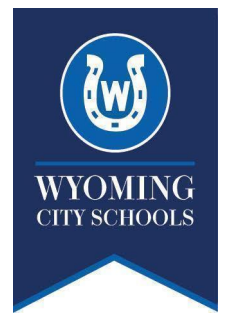


ANNOUNCEMENT OF VACANCY



September 16, 2026

Primary School Educational Aide

Contract Days: 189 Days

Date of Employment: 2026-2027 School Year

Requirements:

- A Valid Educational Aide Permit issued by the Ohio Department of Education
- High school graduate or equivalent
- Experience working with special needs and/or at-risk students preferred
- Outstanding oral and written communication skills
- A demonstrated commitment to valuing diversity
- Strong technology skills
- Ability to collaborate well with others
- Ability to multitask
- Ability to create, develop and sustain meaningful professional relationships with others in a way that contributes to our positive building culture and climate
- Be a highly organized, self-starter
- Maintain confidentiality
- Provides assistance to community members, students, and staff
- Act in a professional manner conducive to good community relations
- Provide or obtain BCI & FBI background results within the past 12 months
- Essential Functions: See attached [job description](#)

Qualified candidates should apply online at:

[Applitrack](#)

Applications must include:

- Cover Letter
- Resume
- Names of 3 Professional References
- Must hold a current or be willing to obtain a current ODE Educational Aide Permit

Each applicant's resume and qualifications will be evaluated and those deemed most qualified will be invited to participate in interviews.

Deadline to apply: Until Filled

An Equal Opportunity Employer