



WALL TOWNSHIP PUBLIC SCHOOLS

TITLE: FOOD SERVICE WORKER

REPORTS TO: Food Service Manager and Food Service Supervisor

QUALIFICATIONS:

1. High School Diploma or equivalent training
2. Member of SNA preferred
3. Able to lift a minimum of 30 pounds
4. Knowledge of POS Systems preferred

JOB GOAL: Assists with the preparation, service and sale of food products. Ensures foods are sufficient and available for service in a timely manner. Follows all safety and sanitary procedures.

PERFORMANCE RESPONSIBILITIES:

1. Prepares or assists in the preparation of food for onsite and satellite serving within established time constraints.
2. Maintains assigned work areas and serving areas in a clean, neat, and sanitary condition.
3. Operates and cleans a variety of food service equipment and machines including warmers, cold wells, ovens, and stoves.
4. Serves food to individual students and staff meeting state and federal guidelines.
5. Follows safe food handling practices and maintains standards of health, sanitation, and safety.
6. Fills out appropriate temperature logs, food production records and inventory sheets according to assigned areas.
7. Assists in the inventory of stored, refrigerated and frozen food as assigned.
8. Operates a POS system and performs cashing duties.
9. Communicates effectively with school administration, students, and coworkers.
10. Learns and maintains knowledge of meal pattern requirements are set forth by USDA.
11. Attends in-service training.
12. Performs other duties as may be assigned by the Business Administrator, Food Service Manager, or Food Service Supervisor.

TERMS OF EMPLOYMENT: This job description shall be subject to and consistent with the terms and conditions of the Bylaws, Policies, and Regulations of the Wall Township Board of Education.

EVALUATION: Performance of this job will be evaluated annually in accordance with the provisions of the Board of Education policy on evaluation of non-certified personnel.

APPROVED: September 15, 2026