New Student Application

2027-28 School Year

Name:

High School:

Special Education Teacher:

Program Site: ☐ Avera Marshall ☐ Sanford Worthington

Please Note: All the required documents must be completed and submitted together for the application to be considered.

- ☐ This completed application packet
- ☐ Shot/immunization record (copy)
- ☐ Current Individual Education Plan (IEP) including Transition Goals
- ☐ High School Transcript/Attendance Record
- ☐ Current Evaluation Team Report (include most recent math and reading scores/grade levels)
- ☐ School transcripts from any other formal training
- ☐ I understand if I am accepted into the 2027-28 Project SEARCH Program, I will have to follow the program site's vaccination requirements.
- ☐ I understand if I am accepted into the 2027-28 Project SEARCH Program, I will have to follow the program site's background study and fingerprinting requirements through the Department of Health.

Return completed packet to:

Avera Marshall
ATTN: Project SEARCH - Mary Kay Caraway
300 S. Bruce Street
Marshall, MN 56268

Sanford Worthington
ATTN: Project SEARCH - Lindsey Schomacker
1018 6th Ave, PO Box 997
Worthington, MN 56187

Application Purpose and Guidelines

The purpose of this application packet is to outline the skill set of the Project SEARCH student candidate. This application enables the Selection Committee to properly assess each student candidate's skills, abilities and background. Our goal is to select students who will be successful in a Project SEARCH Program and reach the outcome of competitive employment.

The selection process includes the following:

- All students should attend the Open House and Information Night and must visit the host business site to observe the culture, possible rotations and meet the instructor and job coaches prior to being selected to participate in Project SEARCH.
- Applications must be received by **Monday, January 4, 2027.**
- The Selection Committee reviews the applications and matches student skill set and interests with the appropriate Project SEARCH Program.

If accepted:

- An IEP will be developed with the IEP team for the 2027-28 school year.
- The student will be required to pass a criminal background check and a drug screening.

Tentative Project SEARCH Program Dates for 2027-28

January 4, 2027

- All fully completed application packets must be received.

February 2027

- The Selection Committee makes decisions on the candidates who will be chosen for interviews.
- Students will receive notification if they have been selected for an interview and interview dates and times will be confirmed.
- Interviews take place at SWWC Service Cooperative and/or host site

March 2027

- Candidates receive notification of application status (accepted or declined)

March – May 2027

- IEPs are updated with affiliated school and team members.

July – August 2027

- Student Orientation

September 2027

- 2027-28 Project SEARCH begins!

Project SEARCH Application

Program Site: ☐ Avera Marshall ☐ Sanford Worthington

A. Personal Data

Name:

Address:

County you live in: Current School Attending:

Date of Birth: Gender: ☐ Male ☐ Female

Are you your own legal guardian? ☐ Yes ☐ No
If not, list who is:

Parent/Guardian Name:

Parent/Guardian Email:

Parent/Guardian Address:

Parent/Guardian Home Phone:

Parent/Guardian Cell Phone:

Parent/Guardian Work Phone:

Special Education Disability (as listed on front page of IEP)

B. Parent/Student Information

- Release: The student records concerning my son/daughter will be transferred from the hone school to SWWC Service Cooperative.
- Equal Opportunity: Project SEARCH placement will be made without regard to race, color, national origin, sex, age, religion or presence of a disability.

Student Signature:
Date:

Parent/Guardian Signature:
Date:

C. Employment Background

List jobs you do or have done in school or in the community.

Employer:
Job Title:
Job Duties:

Supervisor Name:
Supervisor Contact Number:
☐ Paid position ☐ Unpaid position

Employer:
Job Title:
Job Duties:

Supervisor Name:
Supervisor Contact Number:
☐ Paid position ☐ Unpaid position

Employer:
Job Title:
Job Duties:

Supervisor Name:
Supervisor Contact Number:
☐ Paid position ☐ Unpaid position

Have you ever been fired from a job? ☐ Yes ☐ No
If yes, please explain:

Have you ever quit a job? ☐ Yes ☐ No
If yes, please explain:

After the Project SEARCH Program is completed, do you plan on getting and maintaining a full-time or part-time job? ☐ Full-Time ☐ Part-Time

Where or with what kind of organization?

How many days/hours per week do you want to work?

Where do you plan on living?
☐ Home ☐ Friends ☐ Other

D. Service Agencies

Do you have a vocational rehabilitation counselor? ☐ Yes ☐ No
Name: Phone Number:

Do you have a county case manager? ☐ Yes ☐ No
Name: Phone Number:

Do you want a referral? ☐ Yes ☐ No

E. Behavioral Summary

Do you have any behavioral concerns that might impact a successful job placement?
☐ Yes ☐ No
If yes, please explain:

F. Independent Living

Please indicate the medication, dosage and time of day taken by the student.

Medication:
Dosage:
Time of Day:

Medication:
Dosage:
Time of Day:

Medication:
Dosage:
Time of Day:

Please list any additional medication information:

Please list any other concerns or circumstances that may impact an internship rotation or job placement:

G. Parent/Guardian Questions

How would this student benefit from Project SEARCH?

How do you plan on supporting this student throughout the program?

What future goals do you have for this student?