PTA/Booster Club

Inventory Sheet

Description: Candy for Fundraising **Date:** 8/15/2026

Date Purchased	Description	# of Boxes	# of Items per Box	Price per Box	Price per Item	# of Items on Hand	Total Cost
8/1/2026	Sour Patch Kids	1	24	19.88	0.83	10	8.28
8/2/2026	Sour Patch Kids	10	24	19.88	0.83	240	198.80
8/3/2026	Snickers	10	48	44.98	0.94	480	449.80
8/4/2026	Reese's	10	36	33.98	0.94	360	339.80
8/5/2026	Hershey's	10	36	33.98	0.94	360	339.80
8/6/2026	Milk Chocolate M&Ms	10	48	44.98	0.94	480	449.80
8/7/2026	Peanut M&Ms	10	48	44.98	0.94	480	449.80
8/8/2026	Twix	10	36	33.98	0.94	360	339.80
8/9/2026	Skittles	10	36	33.98	0.94	360	339.80

Total Cost of Inventory $ 2,915.68

Counted By: _____ **Date:** _____

Verified By: _____ **Date:** _____

PTA/Booster Club

Inventory Check Out/In Form

Description: Candy for Fundraiser **Date:** 8/15/2026

Organization/Student: Basketball - Sally Jones

Description	# of Items	Price per Item	Total Cost	# of Items Returned	# of Items Sold	Total Cost
Sour Patch Kids	50	0.83	41.50	0	50	41.50
Snickers	50	0.94	47.00	5	45	42.30
Reese's	50	0.94	47.00	3	47	44.18
Hershey's	50	0.94	47.00	10	40	37.60
Milk Chocolate M&Ms	50	0.94	47.00	0	50	47.00
Peanut M&Ms	50	0.94	47.00	0	50	47.00
Twix	50	0.94	47.00	0	50	47.00
Skittles	50	0.94	47.00	0	50	47.00
TOTAL	400		$ 370.50	18	382	$ 353.58

Items to be sold for: **$ 1.00 Each**

Total Sales	382.00
Cost of Goods Sold	353.58
Profit	**$ 28.42**

Items Checked Out By: _____

Date: _____

Items Returned By: _____

Date: _____

Items Received By: _____

Date: _____

PTA/Booster Club

00001

Cash Count Sheet

Description: Candy Fundraiser **Date:** 8/15/2026

Organization/Student: Basketball - Sally Jones

Coin	# of Coins	Amount
0.01		-
0.05		-
0.10		-
0.25	36	9.00
0.50		-
1.00	3	3.00
	Coin Total	12.00

Checks

Name	Check #	Amount
John Smith	179	20.00
Jane Doe	222	5.00
Freda Wells	458	35.00
ABC Construction	1777	200.00

Bills	# of Bills	Amount
1.00	35	35.00
2.00		-
5.00	3	15.00
10.00	2	20.00
20.00	2	40.00
50.00		-
100.00		-
	Bill Total	110.00

Coin & Bill Subtotal 122.00

Checks	# of Checks	Amount
	4	260.00

Check Total 260.00

Grand Total $ 382.00

Counted By: _____ **Date:** _____

Counted By: _____ **Date:** _____

Detach

This is to acknowledge receipt of:

Amount $ 382.00 **Cash Count Sheet #** 00001

Received By: _____ **Date:** _____

PTA/Booster Club

Bank Reconciliation

Bank Statement Period 08/01/25 to 08/31/25 **Date:** 9/15/2026

Organization: Basketball

Ending Balance Per Bank Statement					$ 1,039.67
ADD					
Deposits in Transit	Date	Deposit #	Amount		
			-		
			-		
			-		
Total			-		-
SUBTRACT					
Outstanding Checks	Date	Check #	Amount		
	8/30/2026	258	25.00		
	8/31/2026	260	75.00		
Total			100.00		(100.00)
Adjusted Bank Balance					**$ 939.67**

Ending Balance Per Check Register					$ 952.31
ADD					
Unrecord Deposits		Amount			
	Bank Interest	2.36			
		-			
		-			
Total		2.36			2.36
SUBTRACT					
Unrecord Transactions		Amount			
	Bank Fees	10.00			
	NSF Checks	5.00			
Total		15.00			(15.00)
Adjusted Check Register Balance					**$ 939.67**
Difference (Must Be Zero)					**$ -**

Prepared By: _____ **Date:** _____

Reviewed By: _____ **Date:** _____

PTA/Booster Club

Monthly Financial Report

August 2026

	Actuals	Year-to-Date	Budget	Variance
Revenue				
Dues & Fees	-	300.00	325.00	25.00
Fundrising	550.00	550.00	9,500.00	8,950.00
Interest	2.36	4.36	24.00	19.64
Total Revenue	552.36	854.36	9,849.00	8,994.64
Expenses				
Candy	2,907.40	4,907.40	7,000.00	2,092.60
T-Shirts	100.00	100.00	150.00	50.00
Supplies	33.00	65.00	250.00	185.00
Food	-	50.00	100.00	50.00
Bank Fees	15.00	25.00	1,000.00	975.00
Total Expenses	3,055.40	5,147.40	8,500.00	3,352.60
Total Income/(Loss)	$ (2,503.04)	$ (4,293.04)	$ 1,349.00	
Cash Balance as of 8/31/25	939.67			

Prepared By: _____ **Date:** _____

Reviewed By: _____ **Date:** _____