



SAINT JAMES SCHOOL

Parents' Association Meeting

March 29, 2026

Refectory Board Room

Meeting Minutes

School Administrators Present: Father D. Stuart Dunnan; Dean David Hutchings; Jennifer Sherman, Margaret McGuigan

Officers Present: Johanna Mullendore, President; Gina Taffe, Vice President; Jennifer Webster, Secretary

Officer Absent: Alicia Schwartzbeck, Treasurer

Parents Present: Errika Best; Aggie Cantave; Crystal Cassesa; Miranda Marsh-McDonald; Jeremy McDonald; Karina Rodrieguez

Meeting was called to order at 1:35 pm.

Father D. Stuart Dunnan led the group in Prayer.

President Report- Johanna- Mulledore

Welcomed group and explained that the purpose of this meeting was to establish roles for next year. Approval of slate to take place at April 19 meeting.

Minutes from previous meeting were read. Gina Taffe made motion to approve minutes; Jennifer Webster seconded.

Minutes were approved unanimously

Jennifer Webster gave Treasurer Report in Alicia Schwartzbeck's absence: \$44,708.99 does not include \$12K+/- written to school for Sage/concessions which has not been cashed/deducted

Headmaster's Report- D. Stuart Dunnan

7 students with parents in the Gulf RAMCO kids plus Ukrainian kids

Cheating continues, made point about discipline: all circles back the honor code

Faculty departures: 6 leaving

Replaced 2- Spanish & History

New dorm fell behind but catching up. Under roof by April. Not as complicated a building and anticipate it to be ready for move-in in August

Fab Lab will also be ready next year. Mr. Wivell is managing project.

Admissions stronger than ever.

55 new students admitted early

177 returning

Max 255 sans faculty children. School could be full April 1.

45% parent participation in Annual Fund which is low. Normally closer to 55-60%

Upcoming Phone-A-Thon: give early and often

Search- 12 or so candidates and committee going through them. Several strong priest candidates, which is what FD hopes we will stay with.

Younger vs older = longevity. Fr.Dunnan explained that he gets a board vote but is not on Search Committee

Parents' Association will have opportunity to speak to candidates

New candidate will not "shadow" and will be in touch/available and will visit and key decisions will be run past him

Board's hope is to find candidate agreeable to "continuation with a new set of eyes"

Apr 8 Phone-A-Thon. Do we need SignUp? Margaret will find out.

Apr 9 Meritus Park game vs Mercersburg- announce on social

Dead of Students Report: David Hutchings

Spoke about dorm changes once Dunnan is open

Prom Mocktails- Aggie was in touch with Kristin

Theme is Greek Gardens

Officers/Committees:

Nobody so far has responded to email query about open Treasurer position

Discussion ensued. Crystal Casessa asked for more clarification about job. Lori Pettit previously mentioned interest

Concessions- talked about bumps in road, ideas for improvement

Softball field concessions not logistically possible.

See Officers sheet being circulated

Upcoming Events:

Alumni Weekend- Miranda Marsh McDonald- School Store- Needs 2 volunteers from 10-12 and 12-2 on Saturday and maybe Sunday after mass (12-1?)

Food Truck 12-2

Father Dunnan moved to adjourn the meeting. Johanna Mullendore seconded the motion. Meeting was adjourned at 2:37 pm.