

**NORTHERN WESTMORELAND CAREER & TECHNOLOGY CENTER
JOINT OPERATING COMMITTEE**

AGENDA

**Regular Meeting - Thursday, September 17, 2026 - Time - 6:30 p.m.
Meeting Place: Northern Westmoreland Career & Technology Center
705 Stevenson Boulevard, New Kensington, PA 15068**

I. Meeting called to Order

II. Pledge of Allegiance

III. Roll Call

IV. Executive Session

V. Approval of Agenda as presented

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

VI. Comments on Agenda Items by Citizens in Attendance

VII. Approval of Minutes – Regular Meeting of Thursday, August 20, 2026

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

VIII. Finance

A. Treasurer’s Report August, 2026 (Display F-1A)

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

B. Payment of Bills

September, 2026

(Display F-1B)

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

C. Ratification of Investments

August, 2026

(Display F-1C)

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

IX. Reports

A. Student Report

B. Principal's Report – (Display R-1)

C. Director's Report – (Display R-2)

D. Business Office Report

X. Correspondence

XI. Old Business

XII. New Business

A. CURRICULUM

AGENDA ITEM A-1

(Display A-1)

Approve the articulation agreements with Saint Francis University for the following:

All Programs (48 credits towards Associate of Applied Science)

- 6 credits towards any Associate's Degree or
- 12 credits towards any Bachelor's Degree

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

AGENDA ITEM A-2

(Display A-2)

Approve the Next Door: Ready to Work Program between Pennsylvania College of Technology and Northern Westmoreland Career and Technology Center:

- Principles of Building Science (Weatherization)

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

B. ADMINISTRATION

AGENDA ITEM B-1

(Display B-1)

Approve the 2026-2027 Occupational Advisory members as presented.

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

AGENDA ITEM B-2

(Display B-2)

Approve the list of obsolete equipment for disposal and/or sale via Municibid online auction.

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

AGENDA ITEM B-3

Authorize the Westmoreland Intermediate Unit through the Joint Purchasing Agreement to advertise for the purchase of multi-purpose paper.

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

AGENDA ITEM B-4

Approve the creation of Student Activity Accounts for the following programs:

- Aspiring Education - Advisor, Ms. Anne Fischer
- Electrical Technology - Advisor, Mr. Ben Hershman

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

B. ADMINISTRATION (continued)**AGENDA ITEM B-5**

Approve Kelsey Barszczewski to attend Northern Westmoreland Career and Technology Center during the school day for 500 hours to receive her PA State Cosmetology Teachers Licensure. There is no cost to NWCTC and attendance will not begin until all clearances are received.

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

AGENDA ITEM B-6

(Display B-6)

Approve the Organ and Tissue Donation Awareness (OTDA) Grant in the amount of \$2,000.00 for the 2026-2027 school year.

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

AGENDA ITEM B-7

(Display B-7)

Approve the subscription agreement between National Institute for Metalworking Skills, Inc. and Northern Westmoreland Career and Technology Center for the Adult Education Program.

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

C. PERSONNEL**AGENDA ITEM C-1**

Approve the administration recommendation for the following secondary instructor, having met the requirements to receive tenure, be granted a Professional Contract, effective September 8, 2026:

- James Wilhelm, Networking/Cyber Security Instructor

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

C. PERSONNEL (continued)**AGENDA ITEM C-2**

Approve the following supplemental contracts for extra-curricular activities for the 2026-2027 school year at a supplemental salary as listed per the Collective Bargaining Agreement between the Northern Westmoreland Career and Technology Center and the Northern Westmoreland Career and Technology Center Education Association, subject to the extra-curricular activity actually operating during the 2026-2027 school year:

- Teacher Mentor (M. Barbiaux)
- Teacher Mentor (B. Hershman)
- Teacher Mentor (D. Armitage)
- Teacher Mentor (A. Fleming)

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

AGENDA ITEM C-3

Approve the employment of the following as Paraprofessionals for the 2026-2027 school year at a rate of \$18.50 per hour, 6.5 hours per day for a maximum of 187 days, effective September 18, 2026, with no benefits upon receipt and acceptance of all applicable clearances and required pre-employment verifications:

- Stefanie Serena
- Morgan Rupert

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

AGENDA ITEM C-4

Approve the addition of the following to the 2026-2027 Substitute List:

- Ms. Morgan Rupert
Avonmore, PA 15618

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

AGENDA ITEM C-5

Approve the employment of the following Evening Education Instructors for the 2026-2027 school year:

- Mr. Dylan Lee
Delmont, PA 15626
- Mr. David Cypher
Saxonburg, PA 16056

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

XIII. Comments by Citizens in Attendance

XIV. Adjournment

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

Dates to remember:

Thursday, October 15, 2026
Thursday, November 19, 2026
Thursday, December 3, 2026

6:30 PM - J.O.C. Meeting
NO Scheduled J.O.C. Meeting
6:30 PM - J.O.C. Reorganization / J.O.C. Meeting