

ECPS Request for Reimbursement to Add Reading Endorsement to Teaching Certificate

While funding is available, the Escambia County School District will refund qualified teachers for the addition of Reading Endorsement or of Reading (K-12) as a Subject to their teaching certificates. Reimbursement is not to exceed \$75.00. Submit this completed form and attachments to the ECSD Teacher Certification Office at 75 N. Pace Blvd., Pensacola, FL 32505, or scan and email to Caroline Gray at cgray@ecsdf.us.

I am applying for reimbursement of the following:

_____ \$75 fee associated with the addition of Reading Endorsement or Reading (K-12) as a Subject to teaching certificate (proof of \$75.00 paid fee receipt required).

Please Print Clearly

Name: _____

Address: _____

Last four numbers of SSN: _____

School site: _____

Teaching Assignment & Grade: _____

Documents Attached (check those that apply)

_____ Receipt for addition to Subject Area Reading K-12 or Add-on Reading Endorsement fee

Questions regarding certification should be directed to:

Caroline: 850-469-6256; cgray@ecsdf.us or Noelle Redman: 850-469-6251; nredman@ecsdf.us

Signature: _____

Date: _____

Do not write below this line

Caroline Gray, Education Certification Coordinator

_____ Date

Verification:

Valid Florida Educator Certificate demonstrating Reading Endorsement or Subject addition

Teaching Certificate #: _____

Total Reimbursement: _____