M I N U T E S

Ottawa Area Intermediate School District
Board of Education Meeting
Careerline Tech Center (CTC)
Wednesday, August 19, 2026
4:00 p.m.

Present:	**Others Present:**
Jennifer Cymbola	Linda Brasser
Rick Dernberger	Chris Lamer
Randy Schipper	Kyle Mayer
John Siemion	Michelle Ready
	Mike Rohwer
Absent:	Marcie Ver Beek
Marc Eickholt	Jennifer Wolters

President Randy Schipper called the meeting to order at 4:00 p.m.

Chris Lamer updated the board on construction work in the district.

Marcie Ver Beek updated the board on the Policy Review Committee's work and accomplishments to date.

Superintendent Dr. Kyle Mayer informed the board that John Siemion has been selected to participate in the NSBA Policy Leadership Cohort and thanked him for representing the OAISD.

A motion was made by Jennifer Cymbola and seconded by John Siemion to approve the agenda as proposed. Motion carried, 4-0.

President Randy Schipper asked for public comment. There was none.

A motion was made by Rick Dernberger and seconded by Jennifer Cymbola to approve the consent agenda as proposed. Motion carried, 4-0.

Included in the consent agenda:

- Minutes of the July 15, 2026, Regular Meeting
- Out of State Travel Requests
- Monthly Financial Statements and Bills
  Bill List:

General Education Fund	$ 3,670,704.87
Special Education Fund	$ 1,804,018.94
Enhancement Millage Fund	$ 335,973.78
Vocational Education Fund	$ 982,788.02
Cooperative Services Fund	$ 531,791.56

Student Activity Fund	$	5,684.09
Capital Projects Fund	$	1,429,709.46
Bond Construction	$	1,208,087.41
Total	$	9,968,758.13

- Staffing Report
  New Hires:

Name	Position	***Type***	***Bld/Dept.***
Nikia Cross	Floating Aide	Replacement	OAC
Lily Brouwer	Registered Nurse	Replacement	OAC
Rosalee Fuller-Pattee	Behavior Assistant	Replacement	OAC
Lindsey Berens	Behavior Assistant	Replacement	OAC
Chase Bos	Agriculture & Animal Science Instructor	Replacement	CTC
Erika Daman	Literacy Coach for Special Programs	New	IS
Julia Chicoine	Early Childhood PreK Instructional Coach	New	EC
Jessica Mouser	Administrative Assistant	New	YAS
Lindsey Haan	PreK Pyramid and Behavior Consultant	New	EC
Nicholas Burgess	Fire & Rescue Instructor	Replacement	CTC
Timothy Wiersma	Diesel & Heavy Equip Mechanics Instructor	Replacement	CTC
Josie Hilborn	Job Coach	Replacement	YAS

Resignations/Retirements/Terminations:

Name	***Position***	***Action***	***Bld./ Dept.***
Darcy Alexander	COTA	Resignation	OAC
Matthew Dilley	Fire & Rescue Instructor	Resignation	CTC
Faith Scheffler	Agriculture/Animal Science Instructor	Resignation	CTC
Avril Wiers	Environmental Field Studies Instructor	Resignation	CTC
Katherine Oster	Consultant	Resignation	SPED
Evan Knigge	Teacher Assistant	Resignation	SPS
Angela Smith	Director of Facilities & Transp.	Retirement	Facilities
Kristin Conkle	Preschool Instructional Coach	Resignation	EC
Sarah Sutherland	Teacher	Retirement	YAS
Allison Ysseldyke	Pool Assistant	Resignation	OAC
Natalie DeHaan	Aide	Resignation	YAS
Frankie Badur	Consultant	Resignation	IS

A motion was made by John Siemion seconded by Jennifer Cymbola to appoint Jennifer Cymbola as the delegate and Rick Dernberger as the alternate representative to the 2026-2027 MASB Delegate Assembly. Motion carried, 4-0.

A motion was made by Jennifer Cymbola and seconded by John Siemion to approve the proposed purchase of a JAMF Pro license from JAMF Software for $41,530.30 as proposed. Motion carried, 4-0.

The board received, for informational purposes:

- MSBO Certificate/ Taylor
- Media Packet

- Line Item and Check Register

With no further business, the meeting adjourned at 4:11 p.m.

Respectfully submitted,

John Siemion
Secretary for the Board