TO: Prospective Vendors
FROM: Crystal Pierce, Child Nutrition Administrative Assistant
DATE: 09/16/26
RE: Fresh Produce for the Fresh Fruits and Vegetable Grant

Jonesboro Public Schools is accepting bids for weekly delivery of produce for the Fresh Fruit and Vegetable Grant at 5 elementary campuses. If you would like to submit a quote for these items, please complete the quote sheet.

Description:
Please see included list.

The Buy American provision was added to the National School Lunch Act (NSLA) by Section 104(d) of the William F. Goodling Child Nutrition Reauthorization Act of 1998 (Public Law 105-336). Section 12(n) to the NSLA (42 USC 1760(n)), requiring school food authorities (SFAs) to purchase, to the maximum extent practicable, domestic commodity or product.

The Buy American provision (7 CFR Part 210.21(d)) is one of the procurement standards SFAs must comply with when purchasing commercial food products served in the school meals programs. The following are two limited exceptions when non-domestic foods may be purchased:

- The food or food product is not produced or manufactured in the United States in sufficient and reasonably available quantities of a satisfactory quality; or
- Competitive bids reveal the cost of a United States food or food product is significantly higher than the non-domestic product.

If the above exceptions apply to a food product on your bid proposal, fill out the Exception Documentation Worksheet to be submitted with your bid proposal. Fill out one form for each food item requiring an exception to the Buy American Provision

Quote sheet DUE: September 30, 2026 by 10:00 am Central Time Zone

Submit quote sheet to: Crystal Pierce, Child Nutrition Administrative Assistant

Methods of submission: Quotes are accepted by any of the following methods

- Email: crystal.pierce@jonesboroschools.net
- Mail: 2506 Southwest Sq., Jonesboro, AR 72401
- Delivery: 2506 Southwest Sq., Jonesboro, AR 72401

Quotes will be accepted by any of the above methods.
The District reserves the right to accept a quote or revised quote after the deadline.

Quote Sheet
Jonesboro Public Schools Produce for the Fresh Fruits and Vegetables Grant

VENDOR INFORMATION	
Company Name:	
Contact Name and Title:	
Address, City, State, ZIP:	
Phone:	Fax:
Email:	
Signature (in ink):	Date:

ACCEPTANCE AND REJECTION

The District reserves the right to:

- Reject any quotes that do not meet the specifications and/or delivery requirements;
- Accept a quote that varies from the specifications if it is in the best interest of the District;
- Accept or reject all or any part of a quote or any and all quotes, to waive minor technicalities, and to award the quote to best serve the interests of the District;
- Seek additional information from a vendor for clarification of part of the vendor's proposal;
- Accept a quote or revised quote after the due date and,
- Award the quote based upon the specifications that best meet the needs of the District.

QUOTE SUBMISSION

The quote sheet should be received by the deadline. If the quote sheet is not used, the quote may be rejected. The quote must be typed or printed in ink. The signature must be in ink. A printed quote can be accepted if signed. Unsigned quotes may be disqualified. The person signing the quote should show title and authority to bind the vendor in a contract. The District is not responsible for quotes that are not received prior to the deadline. It is the vendor's responsibility to ensure that the quote is submitted in a timely manner.

AMBIGUITY, CONFLICT, OR OTHER ERRORS IN THE REQUEST FOR QUOTES

If a vendor discovers any ambiguity, conflict, discrepancy, omission, or other error in the request for quotes, the vendor shall immediately notify in writing the JPS Contact of such error. Any resultant modification(s) to the request for quotes will be made by written amendment to the request for quotes. Failure of the vendor to notify JPS of any ambiguities, conflict, discrepancies, omissions, or other errors in the request for quotes, prior to submitting the quote, shall be a waiver of the same and render them not subject to later protest by the vendor.

	Size
Example	7 OZ
Apple Gala	125ct
Apple Honeycrisp	125ct
Apple Sliced	100/2oz
Apple/Grape	24/4oz
Berry Blend	24/4oz
Cantaloupe	40/2oz
Clementine	4/5LB
Fruit Cup	6/6OZ
Grape Red	40/2oz
Honeydew	40/2oz
Mango	24/4oz
Orange Slices	50/3oz
Peach	1/25LB
Pear	110ct
Pineapple	40/2oz
Pink Pineapple	40/2oz
Plum	1/28LB
Strawberry	24/4oz
Watermelon	24/4oz
Bell Pepper Sticks	50/2oz
Broccoli	50/2oz
Carrots	100/2oz
Cauliflower	40/2oz
Cauliflower Florets	100/2oz
Celery Sticks	50/2oz
Cherry Tomatoes	50/2oz
Cucumbers	100/3oz
Jicama Sticks	40/2oz
Sugar Snap Peas	40/2oz
Yam Sticks	100/2.5oz

Bidder Assurances and Disclosure

School District Bid

Name of School District: Jonesboro

Bid Description/Number: Fresh Produce for the Fresh Fruits and Vegetable Grant

Bid Opening Date: 09/16/26

Assurances:

I, _____hereby state:

1. I am the duly authorized agent of _____, the bidder submitting the competitive bid which is attached to this statement, for the purpose of certifying the facts pertaining to the existence of collusion among and between bidders and school district officials, as well as facts pertaining to the giving or offering of things of value to school district personnel in return for special consideration in the awarding of any contract pursuant to the bid to which this statement is attached.
2. I am fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached and have been personally and directly involved in the proceedings leading to the submission of the bid.
3. Neither the bidder nor anyone subject to the bidder's direction or control has been a party:
   a. To any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding;
   b. To any collusion with any school district official or employee as to quantity, quality or price in the prospective contract, or as to any other terms of the prospective contract; or
   c. In any discussion between bidders and any school district official concerning exchange of money or other thing of value for special consideration in the awarding of a contract.
4. I hereby guarantee that the specifications outlined in the bid shall be followed as specified and that deviations from the specifications shall occur only as part of a formal change process approved by the Board of Directors of the school district.

Disclosure:

1. Does any school board member or employee of the school district have a financial interest in your business or hold a position as officer, director, trustee, partner, or other top-level management?_____Yes _____No

2. Does any school board member or employee of this school district have a family relationship with anyone employed by your business? _____ Yes _____ No

(If the answer is yes to either of the above questions, provide details in a separate attachment to this form.)

3. Did you or your company assist the school district or any agent of the school district with the development of the bid specifications? _____Yes _____No

If yes:

a. Were you or you company compensated?
_____ Yes _____ No
b. Is your company's name or identity included anywhere within the specifications?
_____ Yes _____No
c. Were you offered any preferential treatment in the bid evaluation process?
_____ Yes _____No

(If the purchase will be from the school district's federal child nutrition food service fund, potential bidders cannot have input into the development of specification – 7 Code of Federal Regulations 3016.60(6))

_____ _____

Signature **Date**

_____ _____

Name **Title**

_____

Company

Subscribed and sworn to before me this _____ day of _____2024

_____

Notary Public

Any person determined to have made a false statement on the form or any bidder who acts contrary to the provisions of the form after its agent has executed the form shall be guilty of a Class C misdemeanor.

Buy American Justification Form

This form is required for each foreign food product that is being served in the school child nutrition programs. The purpose of this form is to assist the district in compliance with federal documentation necessary to purchase foreign food products with child nutrition funds.

PRODUCT NAME		
PURCHASE UNIT (Example: case)		
ESTIMATED ANNUAL USAGE (How many purchase units?)		
BID COST PER PURCHASE UNIT FOR DOMESTIC FOOD PRODUCT		
BID COST PER PURCHASE UNIT FOR FOREIGN FOOD PRODUCT		
COUNTRY OF ORIGIN OF FOREIGN FOOD PRODUCT		
ESTIMATED ANNUAL COST DOMESTIC FOOD PRODUCT (Annual Usage X Bid Cost per Purchase Unit)		
ESTIMATED ANNUAL COST FOREIGN FOOD PRODUCT (Annual Usage X Bid Cost per Purchase Unit)		
IS DOMESTIC HIGHER THAN FOREIGN?	YES ☐	NO ☐
IF YES, IS COST DIFFERENCE SIGNIFICANT?	YES ☐	NO ☐
IF YES, WHAT OTHER ALTERNATIVES TO USING FOREIGN FOOD PRODUCTS WERE CONSIDERED?		
AFTER CONSIDERING ALTERNATIVES TO FOREIGN PRODUCT, WERE FOREIGN FOOD PRODUCTS USED?	YES ☐	NO ☐
IF YES, EXPLAIN WHY FOREIGN FOOD PRODUCT WAS USED AND AN ALTERNATE PRODUCT WERE NOT USED		

Child Nutrition Director Signature

Date

We wish to start the approximately October 15, 2026 and will continue through September 30, 2027. We would like enough to serve 2 days per week.

Jonesboro Kindergarten Center
618 W Nettleton Ave
Jonesboro, AR 72401
457 Students
$28,920.00

Health, Wellness & Environmental Studies Magnet
1001 Rosemond Avenue
Jonesboro, AR 72401
591 Students
$35,640.00

Math & Science Magnet
213 E Thomas Green Road
Jonesboro, AR 72401
432 Students
$27,180.00

Leadership Magnet
1110 W Washington Avenue
Jonesboro, AR 72401
481 Students
$31,560.00

Visual and Performing Arts
1804 Hillcrest Drive
Jonesboro, AR 72401
716 Students
$43,800.00