FLORETTA P. CARSON VISUAL AND PERFORMING ARTS ACADEMY
PUBLIC PARTICIPATION GUIDELINES

A person or delegation who desires to appear before the board in official meetings as an individual citizen or as a duly authorized representative of a group of citizens or parents of Floretta P. Carson Visual and Performing Arts Academy students shall be afforded the opportunity of doing so by complying with the following provisions:

1. An individual or delegation must have exhausted all remedies available to resolve the issue(s) before requesting to speak before the board. Individuals or delegations should contact members of the Superintendent's Executive Leadership Staff to discuss the matter in attempts to come to a resolution. If the matter cannot be resolved with the applicable Executive Staff, an appointment shall be scheduled with the Superintendent to resolve the issue before requesting to speak with the board.
2. If the matter cannot be resolved, the person or delegation shall notify the Superintendent in writing at least (5) five days before the regular scheduled board meeting stating in general the nature of the matter to be discussed. Shall events occur within the five (5) day window before the scheduled meeting, exceptions to this requirement may be made at the discretion of the Superintendent and Board President.
3. All visitors shall be expected to demonstrate respectful behavior and shall not obstruct the orderly functions of the board. The presiding officer shall retain the privilege of ordering removal of disruptive persons from the board room.
4. Individuals, limited to two per delegation whose names must be given, addressing the board shall be allowed a maximum of three (3) minutes of uninterrupted time to make his/her presentation. The oral presentation may be accompanied by written copies for distribution to the board members and Superintendent.
5. The character, reputation, or good name of an individual shall not be disparaged in the presentation.
6. A copy of these rules shall be made available to any member of the public notifying the Superintendent of his or her desire to address the board.

The President of the Board shall not be obligated to recognize any person who desires to take up any business with the Board unless proper procedures have been followed as determined by the Superintendent. The Board gives the President or presiding officer full authority to terminate the remarks of any person when such remarks have as their objective a personal attack on any person associated with Floretta P. Carson Visual and Performing Arts Academy.

Adopted 06/26/2025