

Floretta P. Carson Visual and Performing Arts Academy
Regular Board Meeting
03/14/2024
Minutes

P.O. Box 180233
Mobile, AL 36618

A. CALL TO ORDER

Board Members	Assigned Role	Present	Absent
Mr. Matthew Anderson		X	
Ms. Danielle Dials			X
Dr. Hannah Hart		X	
Mrs. Gloria Hill	Secretary	X	
Dr. Benterah Morton	Chairperson	X	
Dr. Deann Ryans		V	
FPC VPAA Representatives			
Dr. Krista Williams	Founder/CEO	X	
Dr. Betty Patterson	Principal	V	

B. APPROVAL OF MINUTES

02/22/24

02/26/24

Motion made by: Matthew Anderson

Seconded by: Dr. Hannah Hart

Voting: Unanimously approved

C. AGENDA ADOPTION

Motion made by: Matthew Anderson

Seconded by: Dr. Hannah Hart

Voting: Unanimously approved

D. ANNOUNCEMENTS

- a. Students start school August 19, 2024,
- b. Students will need 27 credits for an advance high school diploma
- c. Dr. Williams plans to purpose the salary scale for staff and present it to the board
- d. Math and science teachers will receive base pay and payment from the State Department
- e. Request MAIF to be present at every meeting
- f. Policy manual tabled: To be cross reference with the Student Handbook

E. REPORTS AND RECOGNITIONS

- a. CEO/Superintendent's Report
 - i. Recruiting

Dr. Williams

1. Call for a push for recruiting from all board members and inviting others to help recruit
 2. Open House in May
 - a. Campus Tour for parents
 - b. Date will want to have all board members present
 3. Red Ribbon Cutting Event
 - a. mid-June or July
- ii. 3100 Update
1. Walls have been painted
 2. Floors in the classrooms are being painted and installed
 3. Thursday, March 21 - Landlord walkthrough
 - a. VCT Floors
 - b. New Property manager
 4. Need a service for disinfecting and cleaning bathrooms and cafeteria - can be covered through CSP
 - a. High dusting, disinfecting surfaces
 5. Need team to support cleaning up the space and donated furniture
 6. Flooring contractor identified Asbestos in one room while working on floors.
 - a. Need to confirm asbestos is located flooring or other places
 - b. Must communicate with landlord
 - c. Dr. Williams send the report to Mr. Anderson and Dr. Morton
 7. March 22, delivering dance floors (time TBA)
 8. March 22, delivery of final semi of donate furniture
- iii. Human Resources Update
1. Preparing Offer letters for
 - a. Full Time
 - i. Science - 2 teachers
 - ii. ELA - 2 teachers
 - iii. Math - 2 teachers
 - iv. History - 2 teachers
 - v. Dance - 1 teacher, 1 director
 - vi. Chorus - 1 teacher
 - vii. Strings - 1 teacher
 - viii. Theater - 1 teacher
 - b. Adjunct
 - i. Math - 1 teacher
 - ii. Languages - 1 teacher
 2. Pay scale needs to be approved by board before the potential teachers are hired. Offer letters will show the 2023-2024 pay scale. The 2024-2025 pay scale will be approved later.
 - a. Proposed ~\$500 above the surrounding districts
 - b. Proposed Salary Schedules
 - i. Traditional Salary schedule
 - ii. TEAMS Salary schedule
 1. Base pay + State supplement
 2. Allocated 2 math and 2 science teachers
 3. Supplements are distributed in December

- iii. Adjunct Pay Scale
 - 1. Proposed to pay adjunct teachers per course or set a part time salary (~\$30,000)
 - a. 2 courses ~\$6,000.
 - iv. Academic Calendar Options
 - 1. See Proposed calendars
 - a. Option 1: August 19 - June 13
 - b. Option 2: August 12 - June 5
 - v. Proposed School Hours
 - 1. 8:00 am - 3:55 pm
 - b. Finance Report

F. CITIZEN REQUEST

G. ACTION ITEMS

- a. Board Policy
 - i. Financial Policy
 - Motion to tentatively approved Finance Policy pending minor changes and edits
 - Motion made by: Matthew Anderson
 - Seconded by: Dr. Hannah Hart
 - Voting: Unanimously approved
 - ii. Employee Handbook
 - Motion to approve the Employee Handbook
 - Motion made by: Dr. Hannah Hart
 - Seconded by: Matthew Anderson
 - Voting: Unanimously approved
 - iii. Policy Manual
 - Motion to table the Policy Manual until next meeting
 - Motion made by: Matthew Anderson
 - Seconded by Dr. Hannah Hart
 - Voting: Unaminiously approved
 - iv. Student/Parent Handbook
 - Motion to approve the Parent/Student Handbook tentatively
 - Motion made by: Matthew Anderson
 - Seconded by Dr. Hannah Hart
 - Voting: Unanimously approved
 - v. Special Education Policy
 - Motion to approve Special Education Policy pending edits
 - Motion made by: Hannah Hart
 - Seconded by: Matthew Andersons
 - Voting: Unanimously approved
- b. Academic Calendar
 - i. Option 1

ii. Option 2

H. FLOW THROUGH ITEMS

- a. Board assurances will be sent out for board completion
- b. Request from board for CEO/Superintendent report in writing and allow board to ask question.
- c. Recruitment Committee
 - i. Mobile Arts Council team - Mr. Anderson

I. INFORMATION

Dr. Williams suggests that the board needs a recruitment committee.

Dr. Williams suggest that the board members meet with the Arts Council Agency

J. ADJOURNMENT

Motion made by: Matthew Anderson

Seconded by: Dr. Hannah Hart

Voting: Unanimously approved