Floretta P. Carson Visual and Performing Arts Academy Regular Board Meeting

1/11/2023
P.O. Box 180233
Mobile, Al 36618

A. CALL TO ORDER

Board Members	Assigned Role	Present	Absent
Dr. Hannah Hart		x	
Mrs. Gloria Hill	Secretary	x	
Dr. Dyanna Ryans		x	
Dr. Benterah Morton	Chairperson	x	
FPC VPAA Representatives			
Dr. Krista Williams	Founder/CEO	x	

B. APPROVAL OF MINUTES
12/16/23

C. AGENDA ADOPTION

D. ANNOUNCEMENTS

E. REPORTS AND RECOGNITIONS
    a. CEO/Superintendent Report
        i. Facility
            1. Lease has been executed
            2. Facility is being painted and cleaned in preparation for our arrival
        ii. Human Resources
            1. Dr. Patterson began 1/08/2024
        iii. Recruiting
            1. Goal 450 registered students by February 1
            2. School Mints anticipated going live February 1
            3. Planning virtual meetings to meet with registered parents
            4. Board Members should start planning for our Parent Engagement meeting, starting in February.
            5. Dr. Morton suggests that we begin planning for the school tour. Dr. Morton suggests that the first few meetings should be held virtually, adding that we may also consider asking our neighbor Gulf Regional Early Childhood Services if we may host our first few meetings at their site. Dr. Morton asked Mrs. Hill to inquire about the possibility of using their facilities.
        iv. Finance
            1. Signatures for loan with Hancock Whitney Bank

a. Discussion held about signatories policy requires two signatories
b. The resignation of Julian Sank (12/14/2023) leaves only 2 signatories instead of three signers on the account.
c. All signatories for the bank shall include the CEO, Board Chair; each bank account will include 2 authorized signatures on each check that goes out, this includes all current bank accounts and loans, including the CEO, Board Chair, or Acting Treasurer.

2. Upcoming Expenses
    a. The superintendent states that we should prepare and be ready to make multiple purchases for the upcoming school year.
3. EBSCO Grant
    a. The superintendent noted that the school received an EBSCO Grant in the sum of $350+ plus to use for technology and instruments.

v. Policy Books
1. The Superintendent will send out information regarding the Policy Book.
2. We will host a policy book work session with Dr. Morton in the USA on Wednesday, January 17, 2024, at 5:30 p. m. in the USA Common Building to discuss the Policy Book. Dr. Morton will review the policy manual with the Board. Information on the meeting's location (USA) will be forthcoming.

F. CITIZEN REQUEST

G. ACTION ITEMS

a. Motion to have 2 signatures on all checks. Signatures to include CEO, President of Board, Treasurer, or Acting Treasurer

    <u>Motion made by: Dr. Hart</u>
    <u>Motion Seconded by: Dr: Ryans</u>
    <u>Voting: Motion carries</u>

H. FLOW THROUGH ITEMS

I. INFORMATION

j. ADJOURNMENT

<u>Motion made by: Dr. Hart</u>
<u>Motion Seconded by: Dr. Ryans</u>
<u>Voting: Motion carries</u>