

10/12/23
P.O. Box 180233
Mobile, AL 36618

- A. CALL TO ORDER
- B. MEMBERS PRESENT: Dr. Hannah Hart, Mrs. Gloria Hill, Dr. Benterah Morton, Dr. Dyann Ryans
Mr. Julian Sank, Mr. Allen Gardeski, Attorney
FPCVPAA Representatives; Dr. Krista Williams (Founder/CEO)
- C. APPROVAL OF MINUTES
09/14/2023
- D. AGENDA ADOPTION
- E. ANNOUNCEMENTS
- F. REPORTS AND RECOGNITIONS
 - a. **Lease Agreement**
This should be the final agreement, successful in getting two renewal options, one at the end of the fifth year and one at the end of the tenth year.
 - b. **Budget and Finance**
Mr. Sank's report will be presented at the next meeting. Comments by Dr. Williams: Our school's billboard was donated to us. We will only have to pay \$175.00 for our production design. The Billboard will be located on Airport Blvd.
Hancock Whitney Bank will provide us with a \$250,000 revolving line of credit. Dr. Williams will turn in the CSP report to give the bank an idea of how we will be using those funds. We are expecting a reply in the next five to ten days, however, they are moving alone in the process.
With us having the Summer Arts Institute, we decided to keep any activities that we are doing with donations in the Regions Bank Account; the actual school funds will be in the Hancock Whitney Bank account.
Considering the Summer Arts Program, we decided to keep any activities that were doing, for example, donations, keep those type of funds in Regions Bank account, For the check register, write the checks from the Regions Bank. transfer those funds from Hancox to pay, draw down from that line of credit and put it in the Regions Bank account because those funds weren't written through Hancock Bank, so to avoid confusion with the bank, and not have any voided checks with those checks that were written for the CSP grant. We should drawdown from the Hancock bank account and transfer those funds over to the Regions account to pay for all those activities we have engaged in, in the last few months
– Our line of credit has been applied for, waiting on the drawdown side. The CSP grant was submitted appropriately, waiting for the refund to come back so we can put the funds back into our account.

c. CEO Superintendent Report

1. Furniture
 - I. Resolution request for the Attorney General opinion
 - II. Personnel/Human Resources
 1. Update interns Academic Lead
 - iii. Recruiting/Advertising
 1. Update Gulf Coast Challenge
 2. Update FPC VPAA Committees
 3. FPC VPAA Website
 - i. Dr. Ryans sent letters to sororities and fraternities to share with their members
 - ii Ms. Hill networking with colleges and universities
Career Day – USA, Bishop State

G. CITIZEN REQUEST

H. ACTION ITEMS

- a. Motion by: Dr. Ryans that we accept the resolution requesting the opinion from the Attorney General regarding the donation of property from Bishop State
Motion seconded by: Dr. Hart
Voting: unanimously approved
- b. Motion by: Mr. Sank: To accept the lease agreement as written for 3100 Cottage Hill Road
Motion seconded by: Dr. Ryans
Voting: unanimously approved

H. FLOW THROUGH ITEMS

I. INFORMATION

1. Event: (Sunny Side)
Dr. Morton requested Mrs. Hill to send members a sign-up sheet.
Friday and Saturday:
Saturday and Sunday:
Time:
2. Board Insurance: (Dr. Williams will bring back information to the next board meeting)
Dr. Morton will include the insurance rate information on the next month's agenda
3. December 9, 2023, the Black Chamber of Commerce will have a recruitment drive from 10:00 a.m. - 3:00 p.m. Dr. Williams is requesting that each member participates in the drive

J, ADJOURNMENT

- Motion made by: Dr. Hart
Motion seconded by: Dr. Hart
Voting: unanimously approved