



Alexandria City Public Schools

**REFERRAL AND PERMISSION TO SCREEN FORM OF STUDENT FOR
ADVANCED ACADEMIC SERVICES (AAS)**

PART 1: REFERRAL FOR ADVANCED ACADEMIC SERVICES (AAS)

Please complete this referral form for a student you wish to refer for Advanced Academic Services (AAS). AAS are provided for students whose achievement exceeds the grade level curriculum despite significant differentiation. Please submit the completed form to the AAS Screening Lead at the student's school by the deadlines noted on the second page of this form.

Student First and Last Name:		
School:	Grade:	ID #:

Please explain why the student should be considered for AAS in the space below.

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Please check the referral request box for each area you would like the student screened.

Service Type	Description	Referral Grades	Referral Request
Tier II: General Intellectual Aptitude (GIA)	Students will participate in enrichment activities throughout the school year in the general education setting provided by the classroom teacher. <i>Note: Regardless of the eligibility decision, all students will receive enriched learning.</i>	K-3	
Tier III: Specific Academic Aptitude (SAA): Language Arts	Grades 4 and 5: Advanced, differentiated instruction provided by the Advanced Academic Support Teacher (AASST). Grades 6-12: Advanced instruction provided through honors, AP, and dual enrollment opportunities.	3-8*	
Tier III: Specific Academic Aptitude (SAA): Math	Grades 4 and 5: Advanced, differentiated instruction provided by the AASST. Grades 6-12: Advanced instruction provided through honors, AP, and dual enrollment opportunities.	3-8*	
Tier III: Specific Academic Aptitude (SAA): Social Studies	Grades 4 and 5: Differentiated instruction provided in the general education setting. Grades 6-12: Advanced instruction provided through honors, AP, and dual enrollment opportunities.	3-8*	
Tier III: Specific Academic Aptitude (SAA): Science	Grades 4 and 5: Differentiated instruction provided in the general education setting. Grades 6-12: Advanced instruction provided through honors, AP, and dual enrollment opportunities.	3-8*	

* Students in Grade 3 may be referred for SAA services for placement in the fall of their Grade 4 year.

Signature of Person Referring:	
Printed Name of Person Referring:	
Relationship to Student:	Date:



This chart overviews each referral deadline and a parent/guardian notification timeline.

Current Grade	Referral Window Opens	Referral Deadline for the Current School Year	Parent/Guardian eligibility notification will occur by:
Tier II: GIA Services (Grades K-3)	September 1, 2026	November 20, 2026	March 19, 2027
Tier III: SAA Services (Grades 3-5)	September 1, 2026	November 20, 2026	March 19, 2027
Tier III: SAA Services (Grades 6-8)	September 1, 2026	November 20, 2026	March 19, 2027
New students to ACPS in Grades 4-8**	First Day of Entry	Within 30 days of enrollment	Within 90 days of the Permission to Screen form received

*** Referrals submitted via the new student window need to be submitted via a hard copy form to the AAS screening lead.*

PART 2: PERMISSION TO BE SCREENED FOR ADVANCED ACADEMIC SERVICES (AAS)

Parent/Guardian Consent for Screening:

I understand that by signing below, I give permission for my child to be screened for Advanced Academic Services (AAS). Screening may include review of academic work, test scores, teacher input, and other relevant data.

- ☐ Yes, I give permission for my child to be screened for Advanced Academic Services.
- ☐ No, I do not give permission for my child to be screened at this time.

PERMISSION FOR SCREENING

Signature of Parent/Guardian:	Date:
Print Name of Parent/Guardian:	

OPTIONAL INFORMATION:

As a parent/guardian, you have unique opportunities to see your child in play, work, and family settings. Please share your observations with us so we can better understand your child. This may include information about out-of-school activities and interests, how they are as learners, what motivates them, their leadership or creativity skills, or what brings them joy.