Northwoods Middle School
Bentli Lewis, Principal
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SCHOOL IMPROVEMENT COUNCIL/ TITLE I PARENT RESPONSE PROCEDURE.

The following guidelines have been established by the Northwoods Middle School administration and the leadership team to ensure effective and efficient communication flow between all stakeholders in the operation Northwoods Middle School.

1. There will be availability on Parent Square for input from faculty, staff, students, community members and parents in the front office of the main building.
2. There will be scheduled meetings of the School Improvement Council/Title I on a regular basis.
3. The School Improvement Council/Title I will be placed on the agendas of all community and parental meetings during the school year.
4. In the planning annual meetings of the Northwoods Middle School Improvement Council/Title I, parents there will have opportunities for individual and group questions regarding student activities and the Title I budget and planning process.
5. Parents and other stakeholders will be encouraged to bring any and all suggestions, concerns and/or issues to the administrative team and/or the leadership team.
6. Northwoods Middle School administration will train and direct clerical staff to pass on all phone calls or visits to the Northwoods Middle School administration to ensure quick and thorough follow-up.
7. Northwoods Middle School administration will gather parent's suggestions, concerns and/or issues and bring them to the Teacher Assistance team (TAT) meeting for review and feedback.
8. All suggestions, concerns, and or issues will be follow-up with a response back to the interested party within 48 hours of the Teacher Assistance team meeting.