



Cherokee County School District
School Council
Meeting Minutes Notes

Hickory Flat Elementary
School Council
09/14/2026

MEETING CALLED BY	Kerry Estep
TYPE OF MEETING	Regular Meeting
PRINCIPAL	Kerry Estep
NOTE TAKER	Remy Roberts
MEMBERS PRESENT	Remy Roberts, Kerry Estep, Abbi Odom, Marissa Williams, Matthew Schroder, Joseph Duckett, Tim Chapman, Jenna Archevald

Agenda Items

TOPIC	DISCUSSION
Call to Order	• Kerry Estep called to order @ 8:00 am • Members present: Remy Roberts, Kerry Estep, Abbi Odom, Marissa Williams, Matthew Schroder, Joseph Duckett, Tim Chapman, Jenna Archevald •
Report of the Principal	• Introduction of new council members • School Advisory council video played for the council • Roles assigned- ○ Chairperson- Matthew Schroeder ○ Vice Chairperson- Mr. Duckett ○ Secretary- Remy Roberts • Leadership qualities of a principal ○ Instructional leadership ○ School climate ○ Planning and assessment ○ Organizational management ○ Human resources management ○ Teacher/staff evaluations ○ Professionalism ○ Communication and community relations
Instructional Media Committee – Marissa Williams	• Media center data • Collection analysis (14,349 items in collection, average age up from 2009 to 2011) • Selection criteria • 2nd grade weekly story time has been brought back along with dictionary skills • Book tastings for 3rd, 4th, 5th • Weekly lessons for K-5 • Clubs: HFES News Crew, Techie T-Birds, Book Club • Summer Reading program • Mystery number on the news; slides before/after the news- new this year!



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	• Summer renovation • Book fair starting soon • Media Center goals
CCSD Key Priorities	• Core beliefs • Core policies • Student achievement goals • Key priorities
Future of Hickory Flat- Josh Malcolm	• SPLOST information for CCSD School projects • SHS Addition complete 2032-23 school year (SHS East used to house students during HFES replacement) • HFES Tear Down, Replace • Design begins: 4/15/2030 • Move to Sequoyah East 2031-32 school year • Construction completed: 6/30/2034 • Complete: 2034-35 • In the county, we see a steady % of student capacity over the next 10 years. • Can be found on the CCSD website under "Ed-SPLOST" • SPLOST voting on November 3- to renew for the next 5 years
PTA/ Foundation	• FUN RUN raised \$58,000 • The choice of how the money will be spent will be made responsibly, with the knowledge that the school will be torn down/ replaced in 5 years
New Business/Upcoming Events	

Closing Items

MEETING ADJOURNED	Kerry Estep adjourned the meeting @ 9:15 am
NEXT MEETING DATE	November 9 th