HAYSVILLE
EDUCATION FOUNDATION

USD 261 EMPLOYEE DONATION FORM

USD 261 employees have the option to contribute to the Haysville Education Foundation through payroll deduction. Complete the form below to make either a onetime donation or a monthly donation to the foundation (monthly donations will be deducted on a monthly basis until you instruct the payroll department otherwise). Thank you in advance for your generous support! Each and every staff member at USD 261 plays an integral role in making a difference in the lives of our students.

EMPLOYEE INFORMATION

NAME (Last, First): _____

DISTRICT E-MAIL: _____@usd261.com

PHONE NUMBER: _____

PAYROLL DEDUCTION OPTIONS (choose one and enter amount)

☐ ONE-TIME DONATION: $ _____

☐ MONTHLY DONATION: $ _____

Once you have completed the form, you can save it to your computer and e-mail it as an attachment to msmith@usd261.com, or print the form and send it to Melinda Smith at the Administration Building through inter-office mail.