

CRAWFORDSVILLE COMMUNITY SCHOOL CORPORATION

Title of Position/Location:

Guidance Counselor –MATERNITY LEAVE- Crawfordsville Middle School

Effective Date of Posting:

9/15/26

Application Instructions:

Please submit CCSC Certified Application, Resume, Letter of Interest, and other Application materials to Tami Haas, Principal.

Application Deadline:

Until filled

Job Description:

The middle school guidance counselor is responsible for the development, implementation, and evaluation of a systematic school-wide counseling program. Proactive leadership by the counselor in the development of the counseling program will target supporting students academically, socially, and emotionally to promote a foundation for success and preparation for high school.

Job Requirements:

- Develop and provide interventions as necessary that promote academic achievement
- Develop a plan for carrying out and teaching the IDOE School Counseling Competencies for Students
- Collaborate with school staff, administration, students, parents, and community members in implementing a school-wide counseling program
- Provide counseling support to individuals or small groups of students
- Work as a teammate with the existing Crawfordsville MS school counselor
- Assist students, parents, and families in seeking further resources when mental health needs are recognized that go beyond those of the school counselor
- Collaborate with teachers and other school staff in sharing strategies that support student achievement
- Utilize data to evaluate and reflect on the school-wide counseling program and make program adjustments as necessary
- Utilize data to identify student needs and develop strategies and interventions that support students in these areas of need
- Support students in the development of academic, career, personal, and social/emotional goals
- Assist with student attendance
- Demonstrate effective communication to all stakeholders
- Adhere to laws, policies, procedures, and ethical standards set forth by both the school district and the school counseling profession
- Supervise students in a variety of settings
- Other duties as assigned

Certification Requirements or Job Qualifications:

School Counseling License or Enrolled in Program with Ability to Obtain License

Position Start Date:

January 30, 2027- 3 Days per week

Contact Information: (Name, Address, Phone, Fax, Email)

**Tami Haas
705 Wallace Ave
Crawfordsville, IN 47933
thaas@cville.k12.in.us**

Posting Requested by:

Tami Haas

Date:

9/15/26

Central Office Approval:

Dr. Rex Ryker, Superintendent

Date:

9/15/26