



ATTENDANCE MATTERS

East Greenwich Township School District • Back to School Night



180

required school days

163+

days needed to successfully complete grade-level attendance requirements

10%

missed days = chronic absenteeism under NJ reporting rules

ILLNESS & MEDICAL DOCUMENTATION

- Students who are unable to attend because they are sick are marked absent.
- A doctor's note changes the record to "Medical Documentation," but the day still counts toward the student's total absences.
- Under New Jersey law, both excused and unexcused absences are included in cumulative attendance totals.
- Please send in medical documentation for absences when applicable.

FAMILY VACATIONS

- Please schedule vacations when school is not in session whenever possible.
- Vacations are unexcused absences. Parents are responsible for ensuring graded work missed is completed.
- Please avoid vacations during state- and district-mandated testing; reference the school calendar.

WHEN ABSENCES ADD UP

- Attendance letters are automatically sent after 5, 9, 12, 15 and additional absent days whether medical documentation is provided or not.
- After 12 total absent days, A parent conference will be held with the school team to develop a plan of action.
- After 15 total absent days, a doctor's note is required for each additional absence.
- If required documentation is not provided, additional district or legal action may be pursued.

WHERE TO FIND THE FULL POLICY

- **Parent Handbook:** Attendance regulations begin on page 14.
- **Board Policy 5200:** District website → Board of Education → School Board Policies.
- Please read the full policy for details about attendance, tardies, and procedures.
- **Back to School Night:** Visit the attendance table located outside the gym doors.

Regular attendance supports strong routines, academic growth, social development, and school success.

Questions about attendance?

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