TAIPEI AMERICAN SCHOOL

800 Zhongshan N. Rd., Section 6 | Taipei | 11152 | Taiwan ROC
Tel: 886-2-7750-9900
www.tas.edu.tw | Follow TAS on Instagram and Facebook

SCHOOL FEE PAYMENT METHODS (學雜費繳費方式)

Cash (現金)
Kindly bring your payment in NT$ to our cashier.
現金繳費請至本校出納窗口繳交, 並以新台幣為限。

Check (支票)
Please make the check payable to Taipei American School. Checks are accepted in NT$. Checks are also accepted in US$ at the official exchange rate. The official exchange rate please refer to billing statement or please contact the accounting office.
本校接受新台幣支票與美金支票，支票抬頭請開"台北美國學校", 美金支票金額及兌換匯率請詳繳費單或與本校會計部聯絡。

NTD$ Bank Transfer (銀行轉帳-台幣)

1. This is limited to NT$ transfer only and is available in all Taiwan financial institutions (banks and post offices).
   銀行轉帳適用於台灣各金融機構(銀行與郵局), 並以新台幣為限。

2. The exact amount shown on the billing statement must be received. All bank charges are to be borne by the remitter. If there are any changes to the billed amount, please come to school and pay the Cashier.
   繳費金額應與繳費單上之金額相同，所有發生之銀行手續費需由繳款人負擔，若對本繳費單之各類應繳費用有任何變更，請至本校出納窗口繳交。

   NTD$ Bank Account Instruction for Tuition Payments:
   新台幣轉帳資訊如下:

Bank Name 收款銀行	(Bank Code:017) Mega International Commercial Bank. Lan Ya Branch (銀行代號 017)兆豐國際商業銀行-蘭雅分行
Bank Account Name 戶名	Taipei American School 台北美國學校
NTD$ Bank Account Number 新台幣銀行帳號	"**Bank Account No**." is printed on the billing statement (請詳學雜費繳費單之"**銀行帳號**")

3. The bank account number shown on your billing statement is the individual bank account number for your payments only. Please enter the exact 14-digit number printed on your billing statement so the payment will be applied to your account. If you have more than one child, please wire transfer a separate payment for each child. The individual bank account number and exact payment are pre-set by the school. A failed transaction will result if the account number or amount does not match with the printed statement account number and amount.
   繳費單上列印之 14 碼『銀行帳號』為學生個別銷帳帳號，請勿使用其他學生之『銀行帳號』以免錯帳。如欲支付超過一名學生以上之學雜費, 請依個別學生之『銀行帳號』分別轉帳, 以免交易失敗. 由於每組轉帳帳號是唯一且具有檢核規則，若轉入帳號或應繳金額輸入錯誤，將會導致交易失敗。

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US$ Wire Transfer (銀行轉帳-美金)

US$ Bank Account Instruction for Tuition Payments:
美金轉帳資訊如下:

Bank Name:	TD BANK, N.A. WILMINGTON, DELAWARE
Bank Address:	TD BANK NA 6000 ATRIUM WAY MOUNT LAUREL, NJ 08054, USA
Bank Account Name:	TAIPEI AMERICAN SCHOOL FOUNDATION
Bank Account Address:	TAIPEI AMERICAN SCHOOL, 1900 AVENUE OF THE STARS FLOOR 7, LOS ANGELES, CA 90067, USA
Bank Account Number:	4334803164
Wire transfer-Routing Number: (refer to note 1)	031101266
Swift Code: (refer to note 2)	NRTHUS33XXX

Notes:

1. USA-domestic wires require only Routing Number 031101266 (wire transfer-routing numbers) and Bank Account Number
   美國境內轉帳只需 031101266 Routing Number 與銀行帳號

2. Non-USA domestic wires require **SWIFT Code**: NRTHUS33XXX
   非美國境內轉帳須提供 SWFIT Code: NRTHU33XXX

3. Please indicate the full student's name and TAS student ID on the bank wire transfer forms and send the copies of bank receipts to billing@tas.tw (Ms. Chia-Wei Ting)
   請在匯款申請書標明學生名字與 TAS 學生學號並將匯款收據 e-Mail 至 billing@tas.edu.tw (Ms. Chia-Wei Ting)

4. Complete address from remitters **(no P.O. Box address)** are required for wire transfers forms
   匯款申請書需提供完整匯款人地址(提供郵政信箱無法完成匯款)

Billing Questions Contact Person:
學雜費、匯款問題聯絡人:
Chia-Wei Ting / Finance Department
Tel: 886-2-7750-9900 Ext:302
Fax:886-2-2873-2002
e-Mail: billing@tas.edu.tw

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ATM NTD Transfer (ATM 台幣轉帳)

1. The exact amount shown on the billing statement must be received. All ATM charges are to be borne by the remitter. If there are any changes to the billed amount, please come to school and pay the cashier.
   應繳金額應與繳費單上之金額相同，所有發生之 ATM 手續費將由繳款人負擔，若對本繳費單之各類應繳費用有任何變更，請至本校出納窗口繳交。

2. ATM payments are available in Taiwan ATM machines located in most convenience stores and banks. The step-by-step ATM payment procedure is described as follows:
   ATM 繳款方式適用於台灣各主要便利商店或銀行之 ATM 機器，ATM 繳款步驟如下:

   1) Insert your ATM card and input your personal PIN.
      插入金融卡，輸入金融卡密碼。

   2) Select *Other Service* function.
      選擇「其他交易」功能。

   3) Select *Fee Payment* function.
      選擇「繳費」功能。

   4) Input Mega bank code *017*.
      輸入轉帳銀行代號：兆豐商銀代碼 (017) 。

   5) Input 14-digit "Bank Account No." which is printed on the billing statement
      輸入繳費單上 14 碼銀行帳號。

   6) Input the exact amount shown on the statement.
      輸入繳費單上之『應繳金額』。

   7) Press ***accept***
      資料確認無誤，請按「確認」。

   8) Ensure transaction completion and print out transaction copy for your records.
      確認交易成功完成，請列印明細表以為証明。

3. The selection functions and steps might be slightly different at different ATM machines. It is important not to use the *Fund Transfer* function which will limit each transaction to NT$30,000. Please use **Fee Payment** function to avoid transfer amount limits. For questions on the exact ATM procedures, please contact the bank.
   各 ATM 機器之功能選項與步驟可能會有小部分的差異，請注意操作 ATM 時選取**『繳費』**功能選項，選取繳費功能將無最高轉帳金額 3 萬元之限制，若是選取『轉帳』功能，則會限制當次最高轉帳金額為 3 萬元。於操作 ATM 時有任何疑問，請與裝設 ATM 機器上之銀行聯絡。

4. The bank account number shown on your billing statement is the individual bank account number for your payments only. Please enter the exact 14-digit number printed on your billing statement so that your payment is applied to your account. If you have more than one child, please process a separate payment

for each child. The individual bank account number and exact payment are pre-set by the school. A failed transaction will result if the account number or amount does not match with the printed statement account number and amount.
繳費單上列印之 14 碼『銀行帳號』為學生自己之銷帳帳號，請勿使用其他學生之『銀行帳號』。 如欲支付超過一名學生以上之學雜費, 請依個別學生之『銀行帳號』帳戶分別轉帳, 以免交易失敗. 由於每組轉帳帳號是唯一且具有檢核規則，故若轉入帳號或應繳金額輸入錯誤，將會導致交易失敗。

Credit Card & UnionPay Card Payment (信用卡與銀聯卡支付)

1. Payment by credit card or UnionPay card is only applicable to the tuition payment platform set up by CTBC Bank. This platform supports credit cards issued by many banks in Taiwan (*refer to Appendix*). The list of participating banks is subject to change. Please visit **https://www.27608818.com/web/cbank** for the latest list of participating banks. The line of credit or a tuition installment plan is an agreement between the issuing bank and the cardholder.
信用卡或銀聯卡支付僅適用於中國信託商業銀行所設立之學雜費繳費平台(繳費平台於繳費步驟中說明) 。目前有多家台灣發卡銀行的信用卡可使用於此繳費平台(詳附錄-合作銀行名單可能調整，請至 https://www.27608818.com/web/cbank 參考最新合作銀行名單)，信用卡額度或信用卡分期為持卡人與發卡銀行之間的協議。

2. CTBC Bank tuition payment platform only offers a Chinese website. The payment amount cannot be changed or modified on the website. Only tuition payments in full as shown on your TAS Statement may be paid. Please contact the accounting office at (+886) 02-7750-9900 extension 302, 330, 331 or email to *billing@tas.edu.tw* to correct the payment amount before using this platform.
中國信託商業銀行之學雜費繳費平台僅提供中文介面。繳費金額無法於繳費平台上修改。學雜費繳費平台僅提供全額繳費方式。若需修改金額，請先與本校會計部聯絡，再於繳費平台上繳款，會計部聯絡電話號碼為 (8862)7750-9900 轉 302, 330, 331 或寄電子郵件至 billing@tas.edu.tw。

3. Step-by-step credit card payment procedure is described as follows:
信用卡支付步驟如下：

   1) Go to CTBC Tuition Payment Platform Home Page https://www.27608818.com/web/
   點選「中國信託商業銀行學雜費繳費平台」，網址為：https://www.27608818.com/web/。

   2) Click on “TUITION AND FEES”.
   點選「學費」。

   3) Fill in the required files (school number and payment number)
   輸入所需欄位(「學校代碼」與「繳款帳號」) 。

   Note: TAS school number is 8814602373 (10-digits number). Payment number is the 14-digits bank account number printed on the billing statement.
   備註：「學校代碼」為 8814602373 (共 10 碼)，「繳款帳號」為學生個別銷帳帳號 共計 14 碼。14 碼銷帳帳號可詳繳費單上列印之 14 碼『銀行帳號』。

4) Select Credit Card or UnionPay Card as the payment method. Please note that a 1.5% payment convenience fee will be charged to the cardholder by the payment platform for UnionPay Card transactions. This fee is not charged or collected by the school.
選擇信用卡或銀聯卡支付(選擇銀聯卡支付，支付平台將向持卡人收取 1.5% 的手續費，此費用並非由學校收取)

5) Follow the prompts and select the credit card to pay your bill. Once the credit card payment page appears, you can begin entering the required information.
根據繳費平台說明指示操作。輸入信用卡及信用卡相關資料。

6) Print out the payment receipt. 列印繳費證明作為付款證明。

Others (其他注意事項)

1. If you have any questions with the billing statement, please contact the accounting office at 886-2-7750-9900 extension 302, 330, 331 or email to billing@tas.edu.tw
若對於本繳費單有任何問題，請與本校會計部聯絡。電話號碼：886-2-7750-9900 轉 302, 330,331 或寄電子郵件至 billing@tas.edu.tw

2. Cashier and accounting office hours
出納室及會計部之辦公時間如下：

Cashier (出納室)	TEL: +886-2-7750-9900 Ext.330, 367	Monday to Friday 星期一至星期五	7:45AM-4:00PM
Accounting office (會計部)	TEL: +886-2-7750-9900 Ext.302, 331	Monday to Friday 星期一至星期五	8:00AM-12:00PM 12:30-4:30PM

Appendix

Applicable Credit Cards for Credit Card Payment Method

中文銀行名稱	Bank Name	Telephone Number
三信商銀	BANK COTA COMMERCIAL BANK	886-4-2280-5288
台灣土地銀行	LAND BANK of TAIWAN	0800-089-369
中國信託商業銀行	CTBC BANK	886-2-2745-8080
元大商銀	YUANTA BANK	886-2-2182-1968
台北富邦銀行	FUBON BANK	886-2-8751-1313
台中商銀	TAICHUNG BANK	886-4-449-9888
合作金庫	TAIWAN COOPERATIVE BANK	886-4-2227-3131
安泰銀行	EN TIE BANK	0800-005-999
永豐銀行	BANK SINOPAC	886-2-2528-7776
星展銀行	DBS TAIWAN	886-2-6612-9889
第一銀行	FIRST BANK	886-2-2173-2999
國泰世華銀行	CATHAY UNITED BANK	886-2-2383-1000

陽信銀行	SUNNY BANK	886-2-2822-0122
凱基銀行	KGI BANK	886-2-8023-9088#1#0
新光銀行	SHIN KONG BANK	886-2-2171-1055
臺灣企銀	TAIWAN BUSINESS Bank	886-2-2357-7171
聯邦銀行	UNION BANK of TAIWAN	886-2-2545-5168
將來銀行	NEXT BANK	886-2-8979-6600
上海商業銀行	THE SHANGHAI COMMERCIAL & SAVINGS BANK	0800-003-111#9
台新銀行	TAISHIN INTERNATIONAL BANK	886-2-2655-3355#1
彰化銀行	CHANG HWA BANK	0800-365-889
玉山銀行	E.SUN BANK	886-2-2182-1313#1#0
兆豐商銀	MEGA INTERNATIONAL COMMERCIAL BANK	886-2-8982-0000
高雄銀行	BANK of KAOHSIUNG	0800-029-666
渣打銀行	STANDARD CHARTERED BANK	886-2-4058-0088
華南銀行	HUA NAN BANK	886-2-2181-0101
匯豐銀行	HSBC BANK (TAIWAN)	886-2-6616-6000
遠東商銀	FAR EASTERN INTERNATIONAL BANK	886-2-8073-1166#1
臺灣銀行	BANK of TAIWAN	0800-025-168 #1#9
華泰銀行	HWATAI BANK	886-2-2777-5488