Carolina Forest High School

Student Handbook 2026-2027

700 Gardner Lacy Road
Myrtle Beach, South Carolina 29579
Phone: (843) 236-7997 Fax: (843) 903-7504

CFHS Panthers

Welcome CFHS Students!

This is going to be an exciting year at Carolina Forest High School. Our schedule this year will be a 4 x 4 block, with an embedded 3rd block. We have expanded our Advanced Academic Studies in the visual and performing arts program, STEM, as well as the advanced placement program. Carolina Forest also offers courses in Engineering, Computer Science and Bio-Med. I strongly encourage all students to take advantage of the many experiences, both curricular and extracurricular, that our school offers. I challenge each of you to do your personal best. I look forward to the 2026-2027 school year and I am excited about working with you. Please feel free to contact the school with questions.

Gaye Driggers, Principal

STUDENT PROGRESS REPORT

Term 1	Term 2
Sept. 18	Feb. 24
Oct. 29	Apr. 2
Dec. 3	May 7
Jan. 22	June 14

TESTING DATES

Dates for EOCEP – English ll Reading, Algebra, Biology, and USHC assessments are the last 15 days of each semester. English ll writing is the last 20 days of each semester.

PSAT: October 8, 2026

ACT (Juniors) February 24, 2027

Final Exams: for high school students are the last two days of the semester. January14th 15th and June 7th and 8th.

SAT (Juniors) March 10, 2027

AP Testing May 3-14, 2027

HALL PASSES

Students in the hall/concourse during class must have a pass with them, indicating time and destination, signed by their teacher. Students out of class without a pass, or in an area not designated on the pass, may be considered cutting class and will be subject to administrative discipline. Loitering is not permitted.

TELEPHONE USAGE

Telephones are limited to professional staff use only. Students will only be able to use the phone in the event of an emergency and must see an administrator for permission to use a telephone.**Students are not to use phones in the classroom.**

FOOD AND DRINKS

Students are not permitted to carry food or drinks into computer labs, the media center, the auditorium, science labs, or gym. Teachers may at their discretion permit food/drinks in their class; however, students assume responsibility for proper handling and disposal of snacks.**Vending machines are off limits during class and all lunches.**

STUDENT BEHAVIOR

Student behavior should reflect **respect** towards faculty/staff, peers, and himself/herself at all times. Students are required to come to classes prepared. Students are required to do all assignments given to them by teachers and must not disrupt the classroom or disturb other students. The teacher will either discipline disruptive students, or, if the problem is serious, send disruptive students to an assistant principal. **Sleeping in class is prohibited.**

Nondiscrimination Policy Statement- English

Horry County Schools does not discriminate on the basis of race, religion, color, national origin, sex, disability, age, immigrant status, English-speaking status, or any other characteristic protected by applicable federal or S.C. law in its programs or activities.

The following people have been designated to handle inquiries regarding the nondiscrimination policies: Title IX to Ben Hardee, Director of Career & Technical Education; for Section 504 or the Americans with Disabilities Act to Tracy Hogan, Director of Federal Programs. You may call 843-488-6700 or contact Horry County Schools at Four Mile Road, Conway, SC 29527.

Nondiscrimination Policy Statement- Spanish

Las escuelas del condadoHorry no discriminan por razones de raza, religión, color, nacionalidad, sexo, discapacidad, edad, estado migratorio, dominio del idioma inglés o ninguna otra característica protegida por la ley federal o la ley de Carolina del Sur aplicable en sus programas o actividades. Las siguientes personas han sido designadas para manejar las preguntas relacionadas con las políticas de no discriminación:

En relación con el Título IX diríjase a Ben Hardee; para la Sección 504 o Ley de Americanos con Discapacidades contacte a Tracy Hogan, Directora de Programas Federales. Puede llamar al 843-488-6700 o comunicarse con las Escuelas del Condado de Horry en Four Mile Road, Conway, SC 29527.

PRINCIPAL
Gaye Driggers

ASSISTANT PRINCIPALS
* Jaimelyn Marvulli * Jenna Mason * Christopher McClellan * Sandra McKnight * Byron Owen * Todd Gombos Devin Weeks

GUIDANCE COUNSELORS
Kim Napolitano, Chairperson
Willson Horne * Erika Tobrocke * Pamela Colvard * Samantha Wood * Hannah Karl * Laurie Praefke * Johnna Bottse-Baidoo * Christine Dauphanis

EXECUTIVE STUDENT COUNCIL OFFICERS
Student Body President: Kaitlyn Doyle
Senior Class President: Jackson McCoy
Executive Vice President: Alyssa Machado
Senior Class Vice President: Maya Elbadawy

Bullying of any type - racial, sexual, and toward students with disabilities will not be tolerated at any time at CFHS. Incidents of bullying should be immediately reported to a teacher, guidance counselor, or administrator. Bullying Reporting Forms are available online. All reported incidences of bullying will be investigated. Students found guilty of bullying will be severely disciplined in accordance with HCSD and reported to law enforcement.

VISITORS

Students are not allowed to bring visitors during school hours without advanced written permission from an administrator. All approved visitors must sign in and out at the main office. **Parents who wish to observe a class, must submit the date and time of the visit 24 hours prior. A valid SCDL or state ID is required to sign-in.**

The Character of a Panther

A Panther is expected to be Trustworthy, Respectful, Responsible, Fair and a good student and member of the community.

Personalized Digital Learning (PDL) Device Take-Home for 2026-27

Horry County Schools is continuing to provide Personal Learning Device (Latitude) in high school grades 9-12 for the school year.

The Technology Fee 2026-2027 School Year

All students in grades 9-12 have a Technology Fee of $25 for the full academic year, due at the time of registration. The fee may be paid online or in person at the appropriate school. This fee covers damage that may occur to the device. Students/Parents may opt to now pay the fee, but will take full responsibilty for repairs and replacement of the device. **NOTE: Students owing technology fees will not be issued a device until the fees are paid.**

Students Grades 9-12 who PAY the Technology Fee provides:

- pay an additional $25 for the first accidental damage repair, $50 for the second accidental damage repair and full cost of repair for all subsequent accidental damage repairs during the academic year
- pay an additional $25 for device replacement due to theft (requires police report)
- pay full repair for all damage caused by neglect or abuse
- pay full replacement cost for loss due to neglect

Students Grades 9-12 who DO NOT PAY the Technology Fee:

- pay full repair costs for all accidental damage
- pay full replacement cost for loss due to theft
- pay full repair for all damage caused by neglect or abuse

Security Measures

In an effort to create a safe environment for students and staff at Carolina Forest High School, metal detectors will be used daily and at athletic events. All items and persons are subject to search at any time. Clear Bag Policy is in effect for athletic events and is strongly encouraged for the school day.

CAFETERIA

Students are expected to maintain good behavior throughout the lunch period. There should be no cutting in line and all students should clean up after themselves. Unless there is a change in schedule or other unforeseen circumstances, all lunch lines will close at 12:05 to give students time to arrive to class.

Money may be added to a student's lunch account by sending in cash or a check payable to CFHS Cafeteria. Payments may also be made by credit card, debit card or electronic check at myschoolbucks.com. If a student does not have money for their meal, they may charge (full meals only) up to $20.00. Per district policy, an alternative meal will be provided to the student after a negative balance of $20.00 has accrued. An alternative meal consists of a cold cut sandwich and a milk. A la cartè items may not be purchased unless there is money on the account to cover the purchase. Any balance left on the student's account at the end of the school year, whether positive or negative, will be rolled over to the next school year. **Parents may go to *www.myschoolbucks.com* to apply for free or reduced meals for their student(s) at any time throughout the year.** You must apply each school year to receive benefits. All meals charged to the student's account prior to approval of the application are the responsibility of the parent or guardian.

Serving Lines will close at the end of lunch. Students will not be able to purchase items once the bell rings to end lunch.

SERVICE AREAS DURING LUNCH Front lobby areas of A, D, F Houses are used for lunch. Other areas are Cafeteria, Pavilion and 300 concourse.

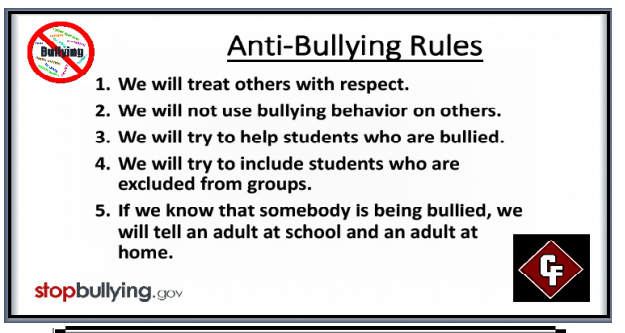
Lunch for all students is from 11:34-12:13. Students should move quickly into a serving line in one of the designated areas. (Adjustments will be made to this schedule to allow for social distancing or other events scheduled at lunch.)

Behavior During Lunch

Inappropriate behavior during lunch may result in loss of lunch privileges including but not limited to other disciplinary actions.

BEFORE AND AFTER SCHOOL

Gate opens at 7:30AM. In the morning, students arriving prior to 8:10 AM may enter the cafeteria. Breakfast is available in the cafeteria each morning before school begins. The houses open at 8:00 AM. At this time, students may go to the restroom but must be seated in their first class when school begins at 8:20 AM. The bell will sound at 3:20 PM to end the regular school day. Students should proceed to the buses, student parking lot if he/she is a car driver, or to the parent pick-up location if he/she is a car rider. Students should leave the campus by 3:45 PM unless they are involved in supervised activities. Students on campus after 3:45 PM MUST be supervised by a faculty and/or staff member.





MESSAGES/Deliveries

The receptionist will **not** interrupt classes to deliver messages except in the event of an emergency. **For security purposes, we will not be accepting ANY deliveries for students. This includes, but is not limited to, floral deliveries, food items, athletic items, etc.** We are not responsible for your student's personal property. Please have your student be mindful of having everything they may need for the school day and after school activities prior to leaving home for school. If the items are an absolute necessity, you can come to the school and wait in the lobby area until just before class ends and the student may be called to the front office to receive the items from you. **We WILL NOT interrupt instructional time for students to leave class to retrieve items from a family member.** We will not allow items to be left in the front office. Please also be mindful that NO OUTSIDE RESTAURANT food is allowed to be delivered on campus to your student.

BOOKS AND LOCKERS

It is the responsibility of each student to keep up with and properly care for his/her books. If a book is lost or damaged, the student to whom that book was assigned must pay for the book before another will be issued.

Physical Education students must use school issued locks on their PE lockers. Lockers are provided to assist students in keeping books and other necessary items. Do Not share combination. Any damage to the locker will be the responsibility of the person to whom it is assigned. All lockers are school property and are subject to inspection without notice. DO Not share lockers. Do Not attach things to the inside or outside of lockers.

FIGHTING & BULLYING

GENERAL PENALTY FOR FIGHTING The general penalty for being involved in a fight is a minimum of five days out-of-school suspension. In first-offense cases determined to be severe enough, the administration will make a recommendation for expulsion to the district hearing officer. Students who fight will be referred to the police. **Students who do not fight back will not be punished.**

PENALTY FOR SECOND OFFENSE FOR FIGHTING The minimum penalty for a second offense is recommendation for expulsion from school. The student will be suspended from school until the hearing. Students who fight will be referred to the police.

THREATS, HARASSMENT, AND BULLYING OF STUDENTS Students are advised that if they are threatened, harassed, or bullied by any other student or group of students, they should immediately report the matter to a teacher or administrator. Students should not respond to threats, comments, harassment, bullying, or criticism by hitting, pushing, shoving, or slapping the other student or by engaging in a verbal battle. **Students who threaten the life of a student or staff member will be recommended for expulsion and will be referred to the police. CFHS does not condone or support the practice of "hazing/initiation." Any student involved in hazing/initiation activities, while on campus or attending school functions, may be recommended**

STUDENT DRESS CODE

Students at CFHS have the opportunity to dress in a manner that is comfortable and suits their individual style. Student dress should be confined to clothes that are reasonable, practical, and in good taste for school. School attire should reflect good taste, cleanliness and comfort. The school will make judgments and decisions as needed to preserve the health, safety, and decorum of students. Student cooperation is expected in the following areas:

Prohibited Attire:

- Hats, head scarves, headgear, and sunglasses are prohibited inside school buildings.
- The possession of all bandanas is prohibited at CFHS.
- Clothing will be worn so that underwear is not visible. Pants & shirt must always overlap.
- Clothing which is controversial or disruptive is not allowed. No pajamas are allowed. Administration has the discretion to determine what constitutes pajama pants.
- See-through clothing, spaghetti strap tops, tube tops, form-fitting pants, cut-off shirts, halters, or clothes exposing the mid-section or bare shoulders are not allowed. Shirts and blouses are to be buttoned appropriately. Tank tops must have a shoulder strap of at least two inches in width. It is never appropriate to show undergarments.
- Shorts, skirts, and dresses must be longer than the student's fingertips when his/her fingers are extended arm's length by his/her side. Slits/holes in clothing must also be no shorter than the student's fingertips when shoulders are relaxed, and fingers are extended arm's length by his/her side. Gym shorts, cutoffs, bathing suits, and short shorts are not appropriate at school.
- Shoes/sandals are to be worn at all times at school. No bedroom shoes or "heelies" are allowed.
- Hair styles are left to the individual. Health standards require cleanliness at all times.
- Clothing promoting alcohol, drugs, weapons, sexual behavior, clothing with sexual innuendoes, and/or ethnic derogatory language/graphics is not allowed. The administrative staff has the authority to make judgments in this regard.
- Items such as spiked jewelry (including body piercings), padlocks, and chains are not allowed.

Proper Attire:

- Clothing will be worn so that underwear and undergarments are not visible (Pants and shirts overlap, pants secured at the waist, no sagging pants).
- Shirts and blouses are to be buttoned appropriately.
- Tank tops must have a shoulder strap at least 2" in width.
- Shorts, skirts, leggings, spandex, etc. must be longer than the student's fingertips when his/her arms are fully extended by their side. Nothing can be see-through above the fingertips.
- Slits and holes in shorts, pants, and dresses must be longer than the student's fingertips when his/her arms are fully extended by their side.
- Shoes/Sandals are to be worn at all times.
- Health standards require cleanliness at all times.

Consequences:

1st Offense: Students will be asked to change clothes or reverse the offending garment. Parents will be notified. Students will not be allowed to return to class until the situation has been corrected. Documentationwill be logged in the student's discipline file.

2nd Offense: Students will be asked to change clothes or reverse the offending garment. Students will be assigned 1 day of ISS. Parent will be notified. Students will not be allowed to return to class until the situation has been corrected.

3rd Offense and Subsequent Offenses: Students will be asked to change clothes or reverse the offending garment. Students will be assigned OSS. Parents will be notified. The student will not be allowed to return to class until the situation has been corrected.

On the first offense, students will be offered a chance to correct the violation. If the violation cannot be corrected, the parent will be called to come to the school to bring a change of clothes to the student. Absences missed due to dress code violations will be considered unexcused. If the parent cannot bring an appropriate change of clothes or pick the student up, the student will be placed in ISS for the remainder of the day.

Panther Policies

CFHS expects students to conduct themselves appropriately including, but not limited to, behaving with honesty, integrity, fairness, truthfulness, trustworthiness, and respect for the rights of others. They must know, understand, and follow district and school policies and rules. Ignorance of the provisions of polices and rules will not be acceptable as a defense in the event of an infraction by a student.

ATTENDANCE

Hours of Operation: 7:30 AM - 3:45 PM

Students who miss 3 consecutive, full-day, unexcused absences must have an AIP.
Students who miss 5 or more full-day unexcused absences must have an AIP.
A student who misses 10% or more of his/her enrollment period is identified as chronically absent.
Principals may not excuse days.
Parents may submit notes for up to 6 school days (3 days per semester) , and the days will count as parent-excused. (Students taking dual-enrollment courses must follow the attendance guidelines from the credit-granting institution. Parent notes cannot be used to excuse absences from HGTC or CCU classes.)
Parent notes will not be accepted during designated state testing dates.
Due to high school final exams, parent notes will not be accepted the last 3 days of the school year for students in grades 9-12.
Parents must submit a note within 3 days of the student's return to school from an absence. Notes may be submitted prior to the student's absence.
High school students who have more than 5 unexcused absences in a semester course must make up attendance or receive a final grade of FA.
NOTE: Students taking dual enrollment courses must follow the attendance guidelines from the credit-granting institution.
Up to 10 medical notes per academic block for the school year.
After 8 medical notes have been validated, students will have the opportunity to participate in attendance make-up time (if offered by the school), or they may be asked to participate in summer learning opportunities.
Students who have unexcused absences after they are on an AIP will be referred to the district level. Students who have two unexcused absences after they are on an AIP may receive a warning letter from the school indicating they are in violation of the AIP.
If no approved documentation is submitted within three days of the student's return to school, a referral may be made to the District Office, the Department of Social Services (DSS), or both.

High school students who receive an FA in a course or who have more than 8 medical notes will have the opportunity to participate in attendance make-up time and have the FA removed from their record. Schools may offer attendance make-up time in a variety of ways, such as during the student's lunch period, before or after school, or on Saturdays. Students may be asked to participate in summer learning opportunities.
HCS allows 3 absences for college visits – 1 for an 11th grade student and 2 for a 12th grade student. The code used is SC-COL.

Students Arriving Late
Students arriving on campus before 9:05 AM should report directly to class. Students arriving on campus after 9:05 are to report directly to the attendance office to sign in . Failure to sign in after 9:05 will result in a disciplinary infraction and an assignment of ISS. A pass will be issued by the attendance clerk to enter class. Students who arrive on campus between classes still should report to the attendance office to sign in. Students who miss more than 45 minutes of a class will be considered absent.

Early Dismissal By Parent Request
Students requiring early dismissal should bring a note from their parents to the attendance office in order to obtain an early dismissal pass. All requests are to be in the attendance office prior to 8:15 AM so that they may be verified by phone. The note must have a phone number at which the parent may be contacted. If the note cannot be verified by phone the student will not be allowed to leave. CFHS will not call classrooms, unless it is an emergency; therefore, the student must have a pass to get out of class. When it is time for students to leave, they are to go by the attendance office to sign out. Students who do not bring a note for a pre-arranged medical or legal appointment must remain in class until the period ends before they will be permitted to sign out of school with their parent/guardian. Failure to sign out in the attendance office will result in a disciplinary infraction and an assignment of ISS.
Students will not be issued a tardy pass if they fail to bring their note to the attendance office before 8:15 AM.

Procedures To Follow After An Absence
After an absence students are to report to the attendance office before 8:15 AM with a note from their parent/guardian or from their doctor. Notes from the parent/guardian or doctor must be submitted to the attendance office within three days of an absence. Students will not be written a tardy pass to first period because they failed to bring their note to the attendance office before 8:15 AM.

Unexcused Absences
When students have three consecutive unlawful absences or a total of five unexcused absences, the school will contact parents and develop a plan for improved attendance. Students exceeding ten days of unexcused absences will be reported to Family Court. Students who have excessive unexcused absences in a single class may also be referred to Family Court for truancy.

Attendance school will be scheduled on Saturdays per term. Dates will be posted on the web site.

School rules apply at any school event regardless of its time or location.

MAKE-UP WORK

Students are expected to be in school on a regular basis to achieve specific curriculum objectives and develop concepts adopted by Horry County Schools. They may miss up to 5 days per term (and more for specific medical reasons) but will be required to make up work. Instructional personnel will provide information on assignments, provide help, and permit the completion of work missed due to absences. Deadlines will be established by the teacher.

TARDY POLICY

Tardiness is defined as not being inside the assigned classroom when the tardy bell rings. When the tardy bell rings, teachers will close their doors. Students who are late should report immediately to class. The teacher will report the tardy to the building administrator by the end of the block. Tardiness to class will be dealt with according to the following procedures.

Tardiness will be excused for the following reasons only:

- Late Bus
- Illness substantiated by a written excuse from doctor, or dentist
- Official legal document
- Circumstances approved by the principal

Searches will be conducted every morning beginning at 7:30 AM. Students are reminded to arrive on campus by 8:00 each day allowing enough time to be searched. Searches will not be considered as an excuse for being tardy to class.

Unexcused tardies will be dealt with in the following manner: A tardy is defined as not being inside the assigned classroom when the tardy bell rings.

1st Tardy - Warning
2nd Tardy - Administrative Detention
3rd Tardy - ISS for the block, parent contact
4th Tardy - 1 day OSS, parent contact
5th Tardy - 2 days OSS, parent contact
6th Tardy - 3 days OSS, parent contact
7th Tardy - 5 days OSS, parent contact
8th Tardy - Recommendation for Expulsion

Tardy Due To Late Bus
All students who arrive on school buses after the 8:15 AM bell will be issued a late bus pass in the cafeteria. It is the student's responsibility to obtain thepass and present it ot he teacher.

Absences Due to Field Trips
Students are reminded that in order for them to take an approved field trip

1. They must have written permission from their parent or guardian.
2. They must have permission from each and every teacher whose class they are to miss. Any one teacher may deny permission.
3. They may not miss a class in which they have a failing average.
4. They may not attend a field trip if they are assigned ISS or OSS on the day of the trip.

Cell Phone/Electronic Devices

Cell phones and/ or electronic devices create disturbances to the learning process. The device should be turned off and not visible, or in use from 8:20 am until 3:20 pm.

These devices MUST be stored in the student's clear bookbag or area designated by the teacher and must be powered off once students enter the building and remain off and out of sight until the end of the school day. Carolina Forest High School is not responsible for lost, stolen, or damaged devices. Electronic devices may not be used in locker rooms, bathrooms, or other locations where the presence of such devices poses an unreasonable risk to the safety, welfare, or privacy of others.

Students with a legitimate need to use a phone during the school day, such as emergencies, should see an administrator.

For every cell phone/electronic device violation, the following will apply:
• Parents/guardians will be contacted.
• When confiscated, cell phones/electronic devices will be stored in a secure location until the parent is able to retrieve it.
• A parent must pick up the cell phone/electronic device from the front office between 7:30 am and 8:15 am or between 3:45 pm and 4:30 pm. There will be no exceptions to this rule.

Disciplinary consequences:
• 1st violation: Warning
• 2nd violation: 1 day ISS
• 3rd violation: 1 day OSS
• 4th violation: 2 days OSS
• 5th violation: 3 days OSS
• 6th violation: 5 days OSS
• 7th: Evidentiary hearing

Ilf a student refuses to give up their cell phone or electronic device, the student will receive a referral for (270) Refusal to Obey and the following consequences will apply:
5 days OSS

Headphones and ear buds should not be worn on the head, neck, or be visible during class time unless a teacher approves the use for instructional purposes. Students with a legitimate need to use a phone during the school day, such as emergencies, should see an administrator.

Students will be allowed to use cell phones and electronic devices during class changes and during their lunch in the cafeteria and during class for instructional purposes only.

Teachers and administrators will confiscate such devices and hold them until a parent comes for them. If these devices are lost or stolen, the school will not be responsible for them. The CFHS Adminstration recommends that no items of value be brought to school.

There will be no exceptions to this rule.
A parent must pick up the cell phone/electronic device from the front office between 7:30 am and 8:15 am or between 3:45 pm and 4:30 pm.

Horry County Schools is taking another step toward creating balanced, engaging learning environments for students.

We're launching a new initiative to reduce unnecessary classroom **SCREEN TIME** while continuing to use technology where it enhances learning. Teachers and staff will receive practical tools, screen-time tracking resources, blended learning strategies, and professional development to increase opportunities for hands-on and collaborative learning in the classroom.

Learn more about our approach and commitment to student success:
www.horrycountyschools.net/screentime

Students are expected to display responsible online behavior on computers, cell phones and all other communication devices both on and away from school. Strong consequences will be imposed for cyberbullying both in school and away from school. Students may not use any electronic devices to interfere with instruction or school activities, or send inappropriate messages, recordings, broadcasts, or images. Devices are never to be used in any area in which an individual has a reasonable expectation of privacy (bathrooms, locker rooms, etc.).

Panther Policies

ISS AND ADMINISTRATIVE DETENTION

In-school suspension (ISS) is for students who would ordinarily be suspended from school, or for those students who continually break the rules of the school. The number of days spent in this room will vary based on the seriousness of the misconduct of the student and the student's overall discipline record. ISS will be held in C - 102.

1. Students are to collect class assignments and homework prior to the day of their ISS assignment.
2. Students will report directly to the ISS room with all their books, paper, and pencil on the day of their ISS assignment.
3. Students will be required to work in ISS.
4. Failure to follow steps 1, 2, or 3 will result in immediate parent notification and OSS. Students will not receive credit for assigned work that day.
5. Students will be marked absent from the classes missed, but the absence will not count toward one of the 5 allowed by law.
6. Make-up work will be graded on the same basis as other students' work in class.
7. Scheduled tests may be taken in the ISS room at the teacher's discretion.

Detention will be held during lunch Monday through Friday in the ISS room (C-102). All students assigned to detention must carry reading or study materials with them. Any student who fails to report to detention or fails to comply with detention rules will be assigned ISS. If a student is absent from school on the assigned day, he/she will automatically be assigned to the next day. A detention may be re-assigned at the discretion of the administration.

Traffic Flow and Parking

TRAFFIC FLOW

- The first road entering Carolina Forest on the west side (Postal Way) of the campus will be used by buses and student drivers to the campus. All student drivers MUST use this road to exit the student parking lot after school. <u>This road should not be used by parents to drop off and pick up students</u>.
- All parents who drop off and pick up students in the morning/afternoon should use the main entrance. **Parking in the horseshoe area along the yellow curb is prohibited. These are drop-off/pick-up areas only.**

Student Drivers

School bus transportation is provided for Carolina Forest High School students by the Horry County School District. Carolina Forest High School students who are given the privilege of driving an automobile to/from school are required to adhere to all Carolina Forest High School, Horry County School District, and South Carolina driver regulations/laws. Since driving an automobile to school is a privilege, certain conditions are attached to that privilege. Students who fail to uphold these conditions will be subject to monetary fines and/or loss of parking privileges. The conditions are as follows:

The 2026-2027 student parking registration/decal application is available.

Students must have a valid SC Driver's License to apply. (BEGINNERS PERMITS ARE NOT ALLOWED.)
After the required documents are uploaded/reviewed/approved, the parking decal fee will be added to your www.mypaymentsplus.com account as a fee.
Once paid, the decal will be issued during your 2nd block class within 2-3 business days.
When making application via the Google Form below, you will be asked for the following mandatory documents:
Your student's valid SC Driver's License (No beginner's permits are allowed.)
Proof of current valid registration for the vehicle.
Proof of current valid insurance for the vehicle.
To apply, fill out this Google Form:
https://forms.gle/N2uaSsGP6oGk3Vz78

STUDENT PARKING REGULATIONS AND PROCEDURE CONTINUED:

1)After completing the google form above, students who have a valid driver's license and are eligible to drive on campus, would have their parent/ guardian visit www.mypaymentsplus.com to set up a free account in order to purchase a parking decal for their student once the documents are reviewed/approved.
2)Students should enter the student parking lot from the stadium entrance only from 7:30 AM until 8:30 AM. Students who arrive after 8:30 AM will be required to enter the campus from the front gate and then enter the student parking lot from the G gate.
3)Students should park in designated student parking spaces only.
A. The student parking lot is located behind D, E, F, and G houses.
B. In the student parking lot there are designated parking spaces.
1. Parking spaces marked with a Tare for Teachers/ Staff only.
2. Parking spaces marked with a 12 are for Seniors only. Seniors will be given the appropriate CFHS sticker to park in these spaces.
3. Handicapped marked spaces are for vehicles with handicapped parking tags only.

C. Students should not park in either Carolina loop, Forest loop, in front of the main office, in A House parking lot, or in the G house parking lot (unless authorized).
D. Student Council Members have designated parking spots in the G house parking lot.
E. Seniors with early dismissal will receive their early dismissal decal at the same time they receive their regular parking decal. Early dismissal students are to park in the regular student parking lot.

4) CCU and HGTC students who arrive on campus after first period or who leave campus before the end of the day, should park in G house parking lot. These students will receive the appropriate decals at the same time they receive the regular parking decal.
5) Upon arriving on campus students should exit their vehicles immediately.
6) Students will not be allowed to return to their cars after they exit the parking lot unless they have a pass from an administrator.
7) The campus wide speed limit is 9 MPH.
8) At the end of the school day students are to exit the parking lots by 3:45, unless they have practice or are with a teacher/coach. Students are not to move their cars from one space to another after school.
9) Students may not allow other students to use their parking stickers.•

Tickets will be issued to rules' violators and fines will be levied as follows:

No Parking Permit	$10.00
Improperly displayed permit	$ 5.00
Parking across white lines	$ 5.00
Parking in a restricted area	$10.00
Careless Operation	$10.00
Reckless driving	$ 20.00
Driving/Parking on the grass	$ 5.00
Temporary Pass	$ 1.00

Students will have ten (10) school days from the date of the ticket to pay the fine. In the case of severe or chronic violations, parking privileges may be revoked for the entire year. (Pay all fines or purchase another decal during all lunches in the bookkeeper's office.)

<u>General Parking Lot Rules</u>
1. Students who drive to school should lock and leave their cars promptly once they arrive on campus. No loitering is allowed in the parking areas.
2. Students will not be allowed to return to their cars after 8:20 AM without a pass from an administrator. Passes will not be written to go back to cars to get belongings that were left in a car.
3. Carolina Forest High School operates with a closed-campus policy, a policy which means that <u>no</u> student is to leave campus during any part of the day unless he/she has been given permission by an administrator or an administrator's designee
4. Students are further cautioned that unauthorized visitors to campus are trespassing and will be subject to arrest and prosecution.
5. The student agrees that he/she will not bring onto the school grounds or keep in his/her vehicle while it is on the school grounds any gun, ammunition, explosive, knife, blackjack, or other weapon.
6. The student agrees that he/she will not bring on to the school grounds any alcohol or illegal substances.
7. The school and the school district will not be liable for damages or theft to vehicles. Students are urged to lock their vehicle at all times

CONDUCT ON SCHOOL BUS

It is important to remember that the bus drivers are in complete charge of the pupils on their buses, and their instructions must be followed at all times. Smoking, drinking, and eating are not allowed on the bus. Students waiting for his/her bus after school must stay in the appointed area until the bus arrives. At no time should a parent or guardian attempt to board a school bus. The rules of conduct for bus passengers are part of the Carolina Forest Code of Conduct.

1. All violations which occur on the buses will be dealt with by an administrator.
2. All fights on buses will be referred to an assistant principal.
3. When an assistant principal deals with a bus referral, he/she may assign ISS, OSS, or recommend expulsion in addition to, or instead of, suspension from the bus.
4. Only students presently enrolled in Horry County Schools are allowed to ride the school bus. Carolina Forest High School student <u>visitors</u> are not permitted to ride the bus.
5. Tobacco products/drugs/alcohol are not allowed on bus or at bus stop.

The bus driver should be certain that his passengers understand and observe the following rules of safety:

MEETING THE BUS
1. <u>Students must be on time</u>.
2. If a student has to walk along the highway in approaching the bus stop, he/she should always walk on the shoulder.
3. Students should wait on their side of the roadway and await the signal to cross from the driver. When crossing the highway, he/she should walk, not run.
4. Students should not run alongside the bus when the bus is moving but should wait until it stops and then walk to the door.

ON THE BUS
1. Students should go to their seats, without crowding or pushing, and remain seated while the bus is in motion.
2. Students must never extend arms, legs, or head out of the bus.
3. Students should not talk to the driver while the bus is in motion except in an emergency.
4. Students must never tamper with the emergency door or any other part of the bus equipment.
5. Students must not mar or deface the bus; the seat coverings must not be damaged in any manner. Any damage to the bus or seats should be reported by the student to the driver as soon as possible.
6. Only the driver or other authorized person should remove first aid equipment which is to be used only for emergency treatment.
7. Students must not tamper with the fire extinguisher which is to be used only by the driver in an emergency.

For a student to ride a different bus he/she must submit a parent note to an administrator by 10:00 AM requesting permission to change buses. Requests are approved only if the parent can be contacted by phone and the seat is available on the requested bus.

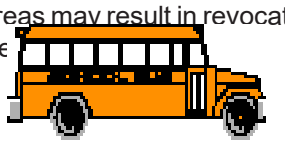
8. Students should only open bus windows with the permission of the driver.
9. Students must not fight or scuffle in the bus or create any disturbance. Classroom conduct should be maintained in the bus.
10. Students must not wave or shout to pedestrians or occupants of other vehicles. Students must not throw objects from the bus windows.
11. Books, lunch boxes, or other objects should not be placed in the aisle of the bus. The S.C. Commercial Driver's License Manual states there should be nothing in the aisles that might trip riders. Aisles and stairwells must always be clear. Band instruments, science projects, coolers, etc., will not be allowed on any state or county-owned school bus unless they can be placed under the seat or held in the rider's lap.
12. The school bus is for transportation to and from school. It is not to be used for transportation to and from work, athletic events, or just to get around. If a student must ride a different bus than the one to which he is assigned or get on or off the bus at a different stop,CFHS Administration must have a legitimate note with a phone number from the student's parent or guardian. This note must be presented to CFHS Administration before 10:00 AM to verify the note with parents. This signed and verified note must be presented to the bus driver when the student boards the bus to go home.

EXITING THE BUS ON THE SCHOOL GROUNDS
1. Students must remain seated until the bus comes to a complete stop. They must never attempt to leave until the bus has come to a full stop and the door is opened to indicate that they may leave.
2 Students should leave in an orderly manner. Pupils in the front seats leave first.
3. Students must not loiter or play around the stopped or parked bus.
4. Students should not enter a restricted area set aside for bus parking or loading unless the bus is at a complete stop.

OFFENSES WILL CARRY THE SAME PUNISHMENT AS SIMILAR OFFENSES AT SCHOOL AND MAY RESULT IN LOSS OF TRANSPORTATION PRIVILEGES.

EXITING THE BUS OFF THE SCHOOL GROUNDS
1. Students are permitted to leave only at regular designated stops. Any changes require parental request and approval by the bus supervisor.
2. The student, after alighting from the bus (if he/she must cross the highway), should go around to the front of the bus and wait until the bus driver or school bus patrol directs him to cross.
3. After the driver gives the signal, the student should walk, not run, across the highway.

RULES FOR DRIVERS AND RIDERS TO AAST, ATA, and CCU
1. Morning Academy students who drive are not to come to the CFHS campus in the morning. They are to drive directly to the Academy.
2. Afternoon Academy students who drive are not to report to CFHS from the Academy. They are to depart for home, jobs, etc., directly from the Academy.
3. The holder of a parking permit understands that priority will be given to buses in leaving CFHS campus.
4. If a student loses his/her privilege to drive to the Academy, his/her schedule will not be changed to allow him/her to stay at Carolina Forest High School all day.
5. Revocation of a driver's parking permit is at the discretion of the administration at Carolina Forest High School or the Academies. The rules are subject to being amended during the year.
6. Parking for student drivers to and from AAST, ATA and CCU will be in designated spaces in the G house parking lot. Parking in any other areas may result in revocation of driving privilege



1997 2026

S.C. SAFE SCHOOLS ACT

The South Carolina Safe Schools Act of 1990 makes it a criminal offense to distribute a controlled substance while in, on, or within a radius of one-half mile of the grounds of a public school. The penalty is a $10,000 fine or 10 years imprisonment or both.

Carrying a weapon on school property is a felony which carries up to a $5,000 fine and a maximum prison term of five years.

The Act also states it is unlawful for anyone to knowingly and willfully deliver or convey to a public official, teacher, or principal any letter, document, etc., which contains a threat of death or bodily harm to the person or a member of the person's immediate family.

ADMINISTRATIVE DIRECTIVE CONCERNING WEAPONS, ILLEGAL DRUGS, ALCHOHOL, AND VIOLENCE IN OUR SCHOOLS.

Students or visitors who violate school district policy/state board policy/state law with regard to weapons, illegal drugs, alcohol, and/or violent behavior at school or school activities may face the following action:

1. **EXPULSION:** The student will be suspended immediately and recommended for expulsion.
2. **ARREST AND PROSECUTION:** The law enforcement authority having jurisdiction over the school will be contacted.
3. **NOTIFICATION:** The Superintendent and Director of Student Affairs will be notified immediately.

Pepper Spray/ Mace (Contraband/Weapon)
OSS or Evidentiary Hearing

POSSESSION AND/OR USE Tobacco Product/ Alternative Nicotine Product (including vapes, juuls, pods, chargers, and all related equipment or devices)

The possession and/or use of tobacco products or electronic cigarettes is prohibited on the property of all schools in the Horry County School District.

All students are prohibited from using tobacco products or electronic cigarettes while inside school facilities, riding school buses and activity vehicles, and during practice of or participation in extracurricular activities sanctioned by an Horry County school. Students under the age of 18 will be referred to HCPD.

1st Offense: 2-5 days OSS
Additional days may be added if it is blatant use in thehallways or the classroom, if student posts video of use, or if distributed to other students)
2nd Offense: 3-5 days OSS and tobacco prevention education or cessation program
3rd Offense: Evidentiary Hearing

SEXUAL HARASSMENT/MISCONDUCT POLICY AND PROCEDURES

Purpose: To establish policy for defining and reporting sexual harassment at CFHS.

Background: Sexual harassment consists of unwelcome sexual advances, requests for sexual favors and/or verbal or physical conduct of a sexual nature. Anyone who participates in deliberate or unsolicited verbal comments, gestures, or physical contact of a sexual nature which is unwelcome is also engaging in sexual harassment.

Policy: Sexual harassment is unacceptable conduct; therefore, all students will avoid any action or conduct which could be viewed as sexual harassment. This includes verbal or physical conduct of a sexual nature which has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive environment in or out of class. This policy shall not be used to bring frivolous or malicious charges against students.

Procedures: Any student who feels he/she has been subjected to sexual harassment should immediately notify an assistant principal.

- All allegations will be investigated promptly and confidentially.
- Any person found to have engaged in sexual harassment will be subject to appropriate disciplinary action. This action may include but is not limited to out-of-school suspension, recommendation for expulsion, and the filing of criminal charges.

Student Relationships: Every effort will be made to keep all student relations on a wholesome and acceptable level. Parents will be called whenever efforts by the counselors and principals have failed to bring about desired results. **No public display of affection is allowed.**

Threats: Section 16-3-1040 of the Code of Laws of SC deals with threatening the life, person, or family of a public offical. It is unlawful for any person to knowingly and willfully deliver or convey to a public official or to a teacher or principal of an elementary or secondary school any letter or paper, writing, print, missive, document, or electronic communication or any verbal or electronic communication which contains any threat to take the life of or to inflict bodily harm upon the public official, teacher, or principal, or members of their immediate families.

Substitutes: Substitute teachers are to be accorded the same respect as regular classroom teachers. It is the student's responsibility to treat a substitute with the respect and courtesy that is due all persons at Carolina Forest High School.

https://www.horrycountyschools.net/Carolina_Forest_High_School

Skateboards are not allowed on the CFHS campus at any time.

ALCOHOL/DRUG POLICY

Sale, distribution, use, or possession of alcoholic beverages, inhalant controlled substances, illegal drugs, marijuana, or other dangerous substances are not permitted by students in school buildings, on school property, or at school functions. Also, the sale, distribution, or abusive use of prescription, patent, or imitation drugs is not permitted.

The definitions of terms described below are to be used throughout the drug/substance use regulations:

Illegal or Dangerous Substances: Any substance that will, or is represented as one that will, alter a person's ability to function normally on a mental or physical task. These substances include, but are not limited to, alcohol, look-a-like or imitation substances, marijuana, inhalants (glue, paint, white-out, Rush, etc.) or materials expressly prohibited by federal, state, or local laws.

Possession: Possession of an identifiable quantity of alcohol, narcotics, hallucinogenic drugs, look-alike drugs, or non-controlled drugs represented as controlled drugs, or any other illegal substance in school buildings, on school campuses, in vehicles on school grounds, on school buses, or at any school-sponsored activity on or off campus.

Use: Consumption in **ANY AMOUNT** of an illegal or dangerous substance or any prescription drug without approriate authorization.

Look-A-Like or Imitation Substance: Physical appearance of the finished product is substantially similar to a specific controlled substance, or if in a tablet or capsule dosage form as a finished product is similar in color, shape, and size to any controlled substances dosage form.

Prescription medicine must be turned in to the school nurse prior to the beginning of the school day with an approved parent permission form.

CONSEQUENCES

Student may be recommended for explusion for the remainder of the school year.

Periodic, unannounced visits to the schools and other district property will be made by the R.A.I.D. team/drug dog. Random searches may be conducted at any time.

CHEATING

A violation of the Honor Code involves one or more of the following actions:

- To use the work of another person as your own
- To copy information from another student's test, examination, theme, book report, term paper, or notebook (unless allowed to do so by teacher)
- To plagiarize
- Having in your possession a copy of a test to be given or having been given by a teacher; using the textbook or notes during a test or examination; talking while taking quizzes, tests, or examinations
- To furnish to another student information which can be used to cheat
- To have in your possession the work of any other student or to give to another student or allow him to use your work
- To look on another person's paper or to pass notes, irrespective of the purpose of the look or the content of the note.
- A record of cheating will be kept in Power Schools.

Note: Documented incidences of cheating may limit students from participating in certain school activities and/or organizations.

Cheating will normally result in a zero being given for the work, parents being notified and the student not being allowed to make up the work.

STUDENT USE OF COMPUTERS

Computer equipment is available to Carolina Forest High School students to assist in furthering their education. Computer activities not directly related to educating our students within the approved guidelines are not allowed.

Students should use computer equipment only under the supervision of teachers. When a student damages or changes a computer, whether intentionally or unintentionally, priviliges to use the computer may be lost.

Therefore, students should be aware of the following guidelines concerning the use of computer equipment.

- All computer equipment is to be handled with care.
- Computer setups are not to be altered.
- Programs are not to be installed on a computer. Games should not be played from disk or the Internet.
- Offensive images or sounds are not to be installed.
- The use of a teacher or staff login and/or password without permission/supervision is not allowed. If a student inadvertently becomes aware of a teacher's or staff member's password, he/she should report it to the proper person.
- Use of the Internet without teacher supervision is not allowed.
- Entering Carolina Forest High School's main database is prohibited and considered an extremely serious violation.
- Computer equipment is not to be moved from room to room without the permission of the teachers involved.
- The use of e-mail without permission and/or supervision is not allowed.
- The intentional erasure of files or hard drives is prohibited and is a serious violation.
- The use of File Manager, DOS Shell, or other programs to try to alter systems and/or bypass a network menu is not allowed.
- Viewing, printing, sending, or receiving inappropriate materials is not allowed.
- Downloading files from the Internet is prohibited unless authorized by the teacher.

CONSEQUENCES

Any violation of the rules for use of computers will result in one of the following consequences, depending upon the severity and frequency of the offense: ISS, OSS, recommendation for expulsion, monetary restitution, and/or revocation of all access to school computers.

OFF-LIMIT AREAS

Off Limits During The School Day:

All students are to remain on campus once they arrive. The following are off limits to students:

- Teachers' lounges/workrooms
- Bus parking lot
- All wooded areas around the building
- The teacher/staff/visitor/student parking lot
- Extreme rear of the athletic fields and the ditches bordering the campus
- The pond areas

During class time:

- Buildings where the student does not have classes
- Hallways/areas where the student has no classes

Off Limits After School:

- Students are to report to the buses, student cars, or to the parent pick-up area immediately after school. **The parent pick-up area is in the Carolina or Forest horseshoe.**
- Only students riding buses are allowed in the bus parking lot.
- **Students are to be OFF SCHOOL PROPERTY by 3:45 PM, unless they are involved in a staff supervised activity**. **Students involved in supervised activities are to report directly to that activity.**

LIBRARY LEARNING COMMONS
Hours: 8:00 AM - 3:45 PM

Each student is responsible for the materials he/she checked out of media center.

The loan period for regular circulation books and Playaway audio books is 10 school days. Reference books may not be checked out. Patrons must use their own ear buds when using the Playaway audio books or they may purchase a pair from the media center. Patrons with overdue books will be assessed a 10 cents per school day fine. Books returned without the date-due sticker will result in a 50 cents fine. A Playaway audio book returned without a battery will result in a $1 fine. Lost or damaged items must be paid for. The replacement cost will be charged for lost materials. Patrons with overdue materials or fines will not be able to check out items until their account is cleared.

All checked-out library materials must be returned to the circulation desk and not to the shelves.

- Each student coming to the media center should have an individual media center pass with the following information: full name, date, departure time from classroom, assignment to be completed, and teacher's signature.
- Each student must sign-in and sign-out at the circulation desk during class time and lunches.
- Students on passes need to return to their classes at least 8 minutes before the end of the block.

Book bags must be left at the circulation desk when students sign in.

Photocopies and computer printing fees will be 10 cents per page, and 25 cents per page for color copies.

Any student with food or drinks in the media center will be subject to disciplinary action.