Staples High School

New Student Registration Packet and Information Guide

Staples High School
70 North Avenue
Westport, CT 06880

Staples High School

70 North Avenue Westport, CT 06880
203-341-1200

The Westport Public School System affirms non-discriminatory practices in employment and in educational opportunity.

In compliance with Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973, the Westport Public Schools do not discriminate in employment or in educational opportunity on the basis of sex, sexual orientation, marital status, race, color, creed, religion, national origin, age, ancestry, learning and/or physical disability, or past or present history of mental disorder.

Complaint Procedures

1. File complaint with Principal; copy to the Coordinator (see below).
2. If not satisfied with the Principal's resolution, you may appeal to the Coordinator.
3. Next level appeal is to the Superintendent.
4. Next level appeal is to the Board of Education.

Superintendent of Schools
Thomas Scarice
Westport Public Schools
110 Myrtle Avenue
Westport, CT 06880
203-341-1025

Title VI and Section 504 Coordinator
Michael Rizzo
Assistant Superintendent for Pupil Personnel Services
Westport Public Schools Pupil Services Office
110 Myrtle Avenue
Westport, CT 06880
203-341-1250

Title VII and IX Coordinator
John Bayers
Assistant Superintendent for Human Resources & General Administration
Westport Public Schools
110 Myrtle Avenue
Westport, CT 06880
203-341-1004

Title IX Compliance Officers, Staples High School
James Farnen, Class of 2027
Micah Lawrence, Class of 2028
Patrick Micinilio, Class of 2029
Christine Cincotta, Class of 2030

Board of Education
Lee Goldstein, Chair
Dorie Hordon, Vice Chair
Neil Phillips, Secretary
Jill Dillon
Andy Frankel
Stephen Shackleford
Abby Tolan

Dear New Students and Families,

Welcome to Staples High School! Whether you recently moved to town or have long lived in Westport and attended private school, we are excited to have you join our community. We understand that you may be unsure about what's ahead. That's ok; please trust us that it will indeed work out. Each year, we have many new students who transition smoothly, and we are committed to helping you do so as well.

As you may know, Staples is a comprehensive public high school with 1,600 students in grades 9-12. We offer a broad and deep curriculum across not only the core subject areas, but diverse and enriching courses in Art, Music, Theater, Culinary Arts, Media, and Technology Education. We are blessed to have talented, dedicated teachers who enthusiastically help each student learn and grow throughout their time at Staples. Beyond the classroom, our students are actively involved in competitive athletics, vibrant programs in the arts, and over 100 extracurricular organizations. We encourage you to explore and learn more about these offerings and programs through our *Program of Studies* and the Staples website.

While Staples has a large student body, we strive to provide a positive, inclusive school environment. We build a team around each student, starting with four assistant principals who oversee a single grade level: James Farnen (Class of 2027), Micah Lawrence (Class of 2028), Patrick Micinilio (Class of 2029), Christine Cincotta (Class of 2030) in addition to an assistant principal who oversees special education, Rosemarie Ampha. Students have one school counselor throughout their time at Staples, a person who often becomes their "go-to" and provides support around academics, social and emotional well-being, and the post-high school planning process. Finally, each student is part of a Connections advisory group. Connections serves as an intentional time to: communicate school-related information, foster meaningful connections between students and staff, and create a safe environment where students feel comfortable to hold open discussions throughout their Staples career.

As educators, we are committed to seeing students thrive academically and set themselves on a course for success beyond Staples. Rigorous and engaging academics is just part of what we're about, however. To us, a meaningful high school experience is a balanced one that includes taking part in productive activities outside of the classroom, acting ethically and responsibly, fostering positive relationships, maintaining emotional well-being, and developing important life skills, mindsets, and behaviors. We also embrace the idea that one student's path to fulfillment may look entirely different from another's.

If you have not already done so, make sure to complete the online registration process through the Westport Public Schools district website. At the end of this packet are several additional high school forms that you are required to complete and submit to the School Counseling Department, along with residency documentation and previous school records. Once all necessary paperwork has been submitted, we will schedule an individual appointment for your family with a school counselor to complete the enrollment process. We look forward to meeting you and wish you the absolute best in your transition to Staples.

Sincerely,

Stafford W. Thomas, Jr.	William Plunkett
Principal	Director of School Counseling

The Staples High School community inspires learning, fosters integrity, and nurtures empathy.

About this Guide

The first half of this packet is intended to support students and families who are new to the Westport Public Schools and Staples High School. More detailed information can be found on the district and Staples websites, in particular the *Staples High School Program of Studies*, *Westport Public Schools Parent/Guardian Handbook*, and *Staples High School Student Handbook*. We hope you find the information here helpful as you make your transition and learn more about the Staples community. Immediately following, there is a series of forms required in order to register at Staples.

People to Know

Administration and Main Office

Stafford W. Thomas, Jr., Principal	203-341-1201
James Farnen, Assistant Principal (Class of 2027)	203-341-5190
Micah Lawrence, Assistant Principal (Class of 2028)	203-341-1280
Patrick Micinilio, Assistant Principal (Class of 2029)	203-341-1280
Christine Cincotta, Assistant Principal (Class of 2030)	203-341-5190
Rosemarie Ampha, Assistant Principal for Special Education	203-341-1240
Jenifer Morse, Principal's Office Administrative Assistant	203-341-1201
Maryann Garcia, Assistant Principals' Office Administrative Assistant	203-341-1280
Jessica Lennon, Assistant Principals' Office Administrative Assistant	203-341-5190
Dee Hychko, Front Desk and Attendance Administrative Assistant	203-341-1281
Lauren Halpin, Special Education Administrative Assistant	203-341-1240
Jack McFarland, Grade Level Assistant (Class of 2027)	203-341-1286
Jake Sullivan, Grade Level Assistant (Class of 2028)	203-341-1489
Tracy Guglieri, Grade Level Assistant (Class of 2029)	203-341-1459
Jesse McCray, Grade Level Assistant (Class of 2030) (student attendance questions and issues)	203-341-1488
Parent Technology Help Desk	203-341-1214

Department Coordinators

John DeLuca, Science	203-341-1373
Jessica DiBuono, English	203-341-1349
James Farnen, Media and Theater	203-341-5190
Lauren Francese, Social Studies	203-341-1399
Micah Lawrence, Academic Support	203-341-1280
Patrick Micinilio, Culinary Arts and Technology Education	203-341-1280
Stefan Porco, Math	203-341-1471
Christine Wanner, Health and Physical Education	203-341-2429
Maria Zachery, World Languages	203-341-5131
Stephen Zimmerman, Music and Visual Arts	203-341-1308

School Counseling Department

William Plunkett, Director of School Counseling	203-341-1225
Cristina Banks, School Counselor	203-341-5133
Thomas Brown, School Counselor	203-341-1229
Victoria Capozzi, School Counselor	203-341-5198
Roy Colson, School Counselor	203-341-1232
Katie Koshes, School Counselor	203-341-1238
Deborah Slocum, School Counselor	203-341-1234
Mattie Sokoloski, School Counselor	203-341-1434
Kelly Tamborrino, School Counselor	203-341-1233
Sarah Tedford, School Counselor	203-341-1228
PJ Washenko, School Counselor	203-341-1431
Sandra Zeigler, College and Career Center Coordinator	203-341-1886
Monica McCabe, School Counseling Administrative Assistant	203-341-1225
Anna Wilson, School Counseling Administrative Assistant	203-341-1224
Katherine Napolitano, School Counseling Paraeducator	203-341-1236

Health Office

Patti Falvey, School Nurse	203-341-1231
Anna Fitzpatrick, School Nurse	203-341-1230
Kris McGrath, School Nurse	203-341-1289
Amanda Celicourt, Health Assistant	203-341-2412

Athletic Department

VJ Sarullo, Athletic Director	203-341-1263
Michelle Garrity, Athletic Department Administrative Assistant	203-341-1260

Staff email addresses are first initial and last name followed by @westportps.org. Visit the Staples website to access the complete staff directory.

Academic Planning

Once required registration paperwork is completed, new students and their families will have an individual appointment set with a Staples school counselor. The school counselor will review the student's previous courses, grades, and test scores, determine credit earned if applicable, and advise the student with an appropriate course of study for the coming school year.

Prior to meeting with the school counselor, new students and families are asked to review our Program of Studies to better understand the course sequencing, programming options available, and graduation requirements. For more information, visit the WPS district website and access the Curriculum at a

Glance documents, which include course goals and objectives, core concepts, and units of study for all Staples course offerings.

Students entering grades 10-12 may choose to draft a four-year plan in order to initially map out immediate and future courses. Depending on the academic course, there may be a choice of up to five distinct levels for academic courses at Staples: AP, Honors, A, B, and C. Be prepared to discuss level choices during the registration appointment as well as to select primary and alternate electives. Specific questions related to a particular content area and placement may be directed to the relevant department coordinator (see contact information listed earlier in this packet and included in the document linked here).

Included in this packet is the Staples High School Profile used for reference for college admission representatives and others who may review Staples transcripts.

Grading, Credit, and Grade Level Assignments for Transfer Students

Transfer credit is reviewed by a school counselor and/or director of school counseling at the time of registration and applied in accordance with Staples graduation requirements.

Students who have attended another high school and transferred to Staples will have the courses taken at the other high school(s) listed on the Staples transcript under the heading of the previous school's name. The name of each course from the previous high school(s) will be listed on the Staples transcript along with "Transfer" (e.g., "Transfer English 9" or "Transfer Algebra 2"). A pass/fail grade will be listed for each course from the previous school as well as the credit earned; course letter grades from the previous school(s) are not listed on the Staples transcript nor included in the Staples GPAs. Transfer transcripts, including the final letter grades from the previous school(s), are attached to the Staples transcript as separate documents. Courses taken in middle school will not be given transfer credit or listed on the student's Staples transcript.

Students who transfer to Staples during the school year will be awarded credit and have the appropriate credit listed on the Staples transcript according to their time enrolled at Staples in each course as follows:

For a full-year course:

- Student enters during first quarter* = 1.0 credit
- Student enters at the start of or during second quarter* = .75 credit
- Student enters at the start of or during third quarter* = .5 credit
- Student enters at the start of fourth quarter = .25 credit

*When a student transfers to Staples and into a class in which they were not enrolled at their previous school, they must be enrolled in the Staples class for at least six weeks of a term in order to receive credit for that term.

For a one-semester course:

- Student enters at the start of second or fourth quarter = .25 credit

When a student transfers to Staples during a term and the student is placed in a corresponding class, the student's grade-in-progress for that class from the sending school will be given to the receiving Staples teacher. That grade will be factored in with the student's work in his or her class at Staples. If there is not enough time or assessments to determine a quarter, semester, or final letter grade, then the grade shall be entered as Pass or Fail. In order to be eligible to receive credit for a given term, the student may be required to make up missed work from earlier in the term at the discretion of the teacher.

Students who transfer to Staples will be placed at the grade level they reached at their previous school. ***Students may not repeat a grade level at Staples already completed at their previous school.*** Any requests to skip a grade level will be reviewed by the Director of School Counseling, Principal, and Assistant Superintendent for Pupil Personnel Services.

Technology and School Accounts

Staples Website: shs.westportps.org

Information regarding academics, student life, calendars, and programs, the student handbook, and program of studies can all be found here. There are also links to the PowerSchool Portal and Schoology.

Student Email and Online Account Set-Up

All students are issued a school email address and expected to check this email regularly. Email address domains are @students.westportps.org. Students' first network login must occur on a school computer. Your username and temporary password are:

> Username: First initial of first name + first initial of last name + Student ID # (ex. js12345)
> Password: shs

You will then be prompted to change your password. Your password must be a minimum of 8 alphanumeric including 1 capital letter and 1 special character (!@#$*). If you need to reset your password, see one of the support staff in the library.

Parent Email and Online Account Set-Up

To set up your password, go to the Parent Password Manager and enter your **USERNAME** (firstname.lastname) and **REGISTERED EMAIL**. You will then be sent an email with a link to set up your password.

> USERNAME:
> REGISTERED EMAIL:

If you have trouble, check that you have placed a period between your first and last names when entering your username.

To access PowerSchool or Schoology, go to the Staples website, click the PS Home Access or Schoology link in the top bar, and enter your USERNAME and PASSWORD.

Instructions for using PowerSchool are on the WPS website. For additional support, visit our Parent Tech Help page or contact the Parent Help Desk at parenthelpdesk@westportps.org or 203-341-1214.

PowerSchool Student/Parent Portal

You will find student attendance, registration information, class schedules, graded classwork and current averages, and report cards within PowerSchool. Parents/guardians can update their email address and phone number under 'Registration' as well as change their password under 'Home > School Links > Change Password.' Instructions for using PowerSchool are on the WPS website. Once the student has registered, parents/guardians will receive instructions about how to first access the parent portal.

Schoology

Students and parents/guardians will find homework assignments, course information and syllabi, course announcements, and other documents and resources here. Once the student has registered, parents/guardians will receive instructions about how to first access Schoology.

StudentSquare and ParentSquare

StudentSquare and ParentSquare are our primary platforms for sharing important school updates, alerts, PTA newsletters, events, and reminders.

Scoir

Scoir is a web-based program for college and career planning for students and families. The School Counseling Department will provide access information directly to new students and families.

Bring Your Own Device (BYOD)

All students are expected to bring a personal computing device to school every day. Students can choose from a multitude of devices, provided the device meets minimum specifications. No software purchases will be required. Students will be required to install the free Chrome web browser, which provides the best user experience for using Google Apps. Links to free antivirus software and suggested Chrome plug-ins can be found on the district BYOD FAQ page. Student-to-student software-related technical support is available in the Staples Library Media Center. More information regarding BYOD can be found here.

Cell Phone and Personal Electronic Device Policy

Upon entering Staples High School each day, students are required to store their personal electronic devices - including cell phones, wireless headphones/earbuds, and wearable technology - in their school-issued locker. All items must be powered off. Devices must be stored in lockers for the duration of the school day and can be retrieved at dismissal. The Code of Conduct includes consequences if students are found using personal electronic devices during the school day.

Students are permitted to use laptops; however, use in the classroom is allowed only with explicit permission from the teacher for instructional purposes. At no time is it appropriate during instructional time to use laptops, including BYOD laptops and tablets, for non-academic activities such as messaging, social media, or gaming.

Schedule and Calendar

Schedule

- The school day is 8:00 a.m. - 2:45 p.m Monday - Friday.
- The school year consists of four, nine-week quarters (or marking periods). There are two semesters in the school year, each consisting of two quarters and one week of exams. Report cards are issued at the end of each quarter.
- Students may enroll in up to eight classes per semester, one class in each period 1-8. Ninth grade students are required to take at least seven credits per school year; tenth through twelfth grade students are required to take at least six credits per school year. Students may choose to take a "free period" in their schedule.
- Staples operates on a four-day rotating schedule with days designated by the letters A-D. Six out of the eight periods meet each day. Two periods drop each day. Most classes meet three days out of the four-day rotation. Class periods are 50 minutes or extended to 80 minutes (45 or 75 minutes on Connections days).
- All students are assigned to a Connections group. Connections meets once or twice per week for twenty minutes, between the second and third periods of the day.

Attendance

- It is the responsibility of the parent/guardian to use the Parent Attendance Portal on PowerSchool to report any absences.
    - Log onto PowerSchool.
    - Select which student's attendance you want to report on the top of the screen.
    - Click Attendance Monitor on the bottom left.
    - Click Report New Attendance towards the upper middle of the screen.
- Make sure to review the Staples attendance policy in the Student Handbook online to avoid any potential issues or disciplinary consequences.
- Parent/guardian notes or phone calls to excuse an absence must be received no later than 48 hours following the student's return to school or the student's absence will be unexcused.
- Early dismissal/late arrival notes should be given to the attendance administrative assistant at the front desk and include the student's first and last name, date, time of arrival/dismissal, reason, and parent/guardian signature. Students must sign in/out through the front desk.
- Direct attendance questions to the grade level assistant: Jack McFarland (Class of 2027), Jake Sullivan (Class of 2028), Tracy Guglieri (Class of 2029), Jesse McCray (Class of 2030).

Lunch

- Within the third block of the school day, there are three lunch waves of approximately 30 minutes each. Which lunch students take is determined by the subject area of the class they are in

that period. A lunch rotation calendar will be released at the start of the school year, and teachers will communicate to students which lunch wave to take.
- Staples has excellent food and many options for students to choose from. Additional information regarding Food Services can be found on the Food Services website.
- Students can pay for food and drinks in the cafeteria with cash or by using their student ID number to withdraw money from MySchoolBucks. Parents/guardians can fund a student's account by (1) cash or check made out to "Westport School Lunch Program" that can be given to a cafeteria cashier or (2) online payment. For the first week you are in school while your account is being set up, students may wish to pay cash or bring lunch.
- Students may qualify for free or reduced-price meals. The application and eligibility guidelines can be found in this packet. For more information, visit the Food Services website.

Transportation

- Bus routes and schedules are posted on PowerSchool under Transportation and the district transportation website. Parents/guardians may drop off their child on the south side of the school following the parent drop-off traffic loop. Seniors can apply for a permit to park on campus.

Highlighted School Resources

School Counseling Department Services

- Each student has a school counselor who remains with them throughout their time at Staples. Counselors support students across academic, college/career, and personal/social domains.
- Particularly through the transition to Staples, a student's school counselor is often the first point of contact with questions or concerns. Students, we encourage you to reach out if you are struggling academically or socially or for parents/guardians to do so on behalf of their child.
- The School Counseling Department will arrange for new students who start during the school year to receive a tour and host during their first few days at Staples. New students who would benefit from an ongoing connection with a current student should contact their school counselor.
- The School Counseling Department delivers a comprehensive, developmentally appropriate curriculum through individual meetings, workshops, classroom lessons, presentations, and coordination with staff, families, and outside agencies. Programs for parents/guardians are offered at each grade level. Our website has presentation information, timelines, and resources related to academics and scheduling, post-high school planning, and social-emotional well-being.

Staples Library Media Center

- The Library Media Center has a range of spaces available including comfortable seating areas, tables, individual study carrels, a silent study area, and the Maker Space.
- The Library is open before, during, and after school. During school hours, students may access the space during their free period or lunch.
- The Library sponsors regular events and programs and serves as a valuable resource for students doing academic research or seeking to independently explore areas of interest.

Extra Help, Conferencing With Teachers, and Support Services

- Staples teachers regularly conference with their students, often during a mutual free period. Teachers may be available to meet before or after school or during a lunch wave.
- While we seek to foster students' independence and self-advocacy skills through meeting with their teachers, it may be appropriate for a parent/guardian to reach out to teachers with questions or concerns, particularly parents of younger students and as your child gets acclimated at Staples.
- Staples has a Math/Science Learning Center in room 2040 and Writing Center in 2036 where students can get extra help in some subject areas from Staples teachers who are on duty every period of the school day.
- Academic Support courses are available to students for help with planning, organization, and study skills. Students and parents/guardians should speak with their school counselor if needed.
- In addition to school counselors, Staples has school psychologists and school social workers available to support students around a variety of social-emotional and academic issues. We have two outreach counselors through our partnerships with community agencies, including a TeenTalk counselor through Kids in Crisis and alcohol and drug counselor through Liberation Programs, and a school resource officer through the Westport Police Department.
- Students who are having academic difficulties may be referred to the Response to Intervention (RTI) team in order to discuss further plans for support and monitoring progress.
- If your child received accommodations through a Section 504 plan, special education services through an IEP, or they were identified as an ESL/EL/ELL student at their previous school, please notify the School Counseling Department and ensure that their records are shared.

Connections and Link Crew

- All Staples students grades 9-12 are assigned to a Connections advisory group.
- Connections serves as an intentional time to: communicate school-related information, foster meaningful connections between students and staff members, and create a safe environment where students feel comfortable to hold open discussions throughout their Staples career.
- Approximately 12-15 students are in each Connections group with one or two faculty members.
- Connections groups are assigned by grade level and school counselor. Students stay with the same Connections group and staff member throughout their time at Staples.
- Link Crew is a peer mentor program where juniors and seniors reach out to welcome, get to know, and support ninth graders during orientation and throughout Connections freshman year.

Extracurricular Opportunities

- Staples has a strong athletics program. Some teams with high interest and limited space have tryouts and cuts, while some teams are open to all students. More information including the online registration process can be found on the Athletics website. Go Wreckers!
- *Staples Players* is our theater group that runs numerous productions. Visit the Staples Players website for more information. Many students are involved in music and visual arts at various levels. Staples has its own radio station (WWPT 90.3) and weekly news show called WreckerVision.
- *Inklings* is the student newspaper, which can be a great way for new students to get involved and for new students and families to learn more about the life of the school.
- There are a range of clubs and activities that we encourage new students to join. Each fall, there is an Involvement Fair. You can view the list of clubs and descriptions on the SHS website.
- The Staples College & Career Center can assist students seeking a job or service opportunity.

PTA

The PTA is a partnership between parents and educators working to enhance student learning and enrich the lives of our students. Every family is encouraged to join the PTA in order to share concerns and suggestions and find out information about what is happening at the school. PTA membership provides funding for events, programs, and Wrecker Mini-Grants and also allows parents access to the online directory. There is a group dedicated to new families for whom informational and social gatherings occur on a regular basis. Information can be found on the PTA website and in the brochure later in this packet. *Note: Staples shares the names and contact information for new students and families with the PTA upon registration. If you would prefer us not to, please contact the School Counseling Department.*

Community Resources

The Westport Department of Human Services assists children and families in a variety of ways. Visit their website or see their brochure later in this packet for more information.

Staples High School Required Registration Documentation

All of the following documents are required before your registration appointment with a school counselor. Return all completed forms and residency documentation to the School Counseling Department office. Please provide the *Release to Obtain Prior School Student Records* as soon as possible to allow time for records to be requested and sent from the previous school. If any of the following documents are not provided, you will be unable to register your child at Staples.

☐ Online registration completed through district website

☐ Westport Public Schools Release to Obtain Prior School Student Records

☐ New Enrollee Verification of Residence

☐ Health Forms
- State of Connecticut Health Assessment Record
- Health Office Notice of Student Admission Form

☐ Student Handbook and Code of Conduct Acknowledgement Form (only required if enrolling after the start of the school year)

☐ Staples High School New Student Questionnaire

☐ Proof of residency
- Deed to home, mortgage statement, current property tax bill, contract of purchase with closing date, construction contract with anticipated move-in date, dated rental/lease agreement **(ALL tenant names need to be listed on agreement, including enrolling students)**, or landlord & parent affidavit from superintendent's office

  and
- Two current utility bills (cable television, telephone, water, electric, gas, oil; NOT cell phone)

☐ Identification
- Student's birth certificate, passport, or adoption papers
- Parent/Guardian Photo ID (driver's license, state ID card or passport)

☐ Proof of guardianship (if applicable)
- Custody arrangement from divorce decree and/or parenting plan

☐ Academic records
- Transcript/report cards: ☐ Elementary School ☐ Middle School ☐ High School
  ☐ Grades to date of withdrawal for courses currently in progress
- Standardized Testing: ☐ State ☐ National (SSAT, PSAT, SAT, ACT, AP)

STAPLES HIGH SCHOOL

70 North Avenue, Westport, Connecticut 06880

Health Office
Notice of Student Admission Form

Date of Registration: _____

Student Name: _____

Entering Grade: _____

Date of Birth: _____

Westport Address: _____

Westport Phone/Cell Phone: _____

Parent/Guardian Email: _____

Previous School Name and Address: _____

_____

_____

_____

Has the student ever been enrolled in the Westport School District? Yes _____ No _____

If yes, last school attended: _____

Office Use Only

Check box if provided to Health Office:

☐ State of Connecticut Health Assessment Record

STAPLES HIGH SCHOOL

70 North Avenue, Westport, Connecticut 06880

Student Handbook and Code of Conduct Acknowledgment Form

(only required if student is transferring in after the start of the school year)

Welcome to Staples High School!

By signing this form you are indicating that you have received the appropriate information to access the Staples High School Student Handbook and Code of Conduct.

Go to: Staples High School home page (shs.westportps.org)
Select: Students
Select: Student Handbook

Student Name: _____

Student Signature: _____

Date: _____

Grade: _____

STAPLES HIGH SCHOOL

70 North Avenue, Westport, Connecticut 06880

New Student Questionnaire

Student Name: _____ Entering grade: _____

Student's Personal Email Address: _____

Where have you lived? What schools have you attended?

What are your favorite subjects in school? Which do you find most challenging?

How would you describe yourself as a student?

What do you enjoy doing in your spare time?

What activities might you be interested in joining at Staples? Sports? Clubs? Arts?

What is your biggest worry about coming to Staples?

Please provide any other information that will help us get to know you.

We match each new student with a current student as a host for their first few days and would like to share this information with them. If you choose not to have your information shared, check this box. ☐

WESTPORT PUBLIC SCHOOLS
2026-2027 SCHOOL CALENDAR

School in Session
Teacher Professional Development
Snow Dates

KEY DATES

Aug 20, 21, 24	Professional Development
Aug 25	First Day of School
Sept 7	Labor Day
Sept 12	Rosh Hashanah
Sept 18	Early Release/ Professional Development
Sept 21	Yom Kippur
Oct 16	Early Release/Professional Development
Nov 3	Election Day – Professional Development
Nov 25	Early Dismissal
Nov 26-27	Thanksgiving Recess
Dec 23	Early Dismissal
Dec 24-Jan 3	Winter Recess
Jan 18	Martin Luther King Jr. Day
Jan 22	Early Release/Professional Development
Feb 12	No School – Professional Development
Feb 15	Presidents' Day
Feb 15-19	February Recess
March 19	No School – Professional Development
March 26	Good Friday
April 9	Early Release/Professional Development
April 12-16	Spring Recess
May 31	Memorial Day
June 11	Last Day of School (Early Release)
June 19	Juneteenth

Students: 182 days Teachers: 188 days

There are 5 snow days built into the calendar. If there are no snow days students' last day will be June 11. For a 6th snow day, the March professional development day will become a student day, and the PD will move to the end of the school year. For 7 or 8 snow days, the student calendar will be reduced to 180 days. For 9+ snow days, April vacation days will convert into school days beginning with Monday, April 12.

Approved by the Board of Education April 24, 2025. Revised: April 24, 2026.

July 2026

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2026

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2026

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2026

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2026

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2026

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2027

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2027

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March 2027

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2027

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2027

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2027

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Staples High School
2026-2027 Rotation Calendar

Professional Development Days

8/20, 8/21, 8/24, 9/18, 10/16, 11/3, 1/22, 2/12, 3/19, 4/9

Marking Periods (Subject to Change)

MP1: 8/25-10/23 **MP3:** 1/15-3/25

MP2: 10/26-1/5 **MP4:** 3/29-6/1

August/September 2026

M	Tu	W	Th	F
			20 PD Day	21 PD Day
24 PD Day	25 *	26 *	27 A*	28 B
31 C	1 D*	2 A	3 B	4 C
7	8 D*	9 A	10 B*	11 C
14 D	15 A*	16 B	17 C	18 D
21	22 A*	23 B	24 C	25 D
28 A	29 B*	30 C		

October 2026

M	Tu	W	Th	F
			1 D	2 A
5 B	6 C*	7 D	8 A	9 B
12 C	13 D*	14 A	15 B	16 C
19 D	20 A*	21 B	22 C	23 D
26 A	27 B*	28 C	29 D	30 A

November 2026

M	Tu	W	Th	F
2 B	3 PD Day	4 C	5 D*	6 A
9 B	10 C*	11 D	12 A	13 B
16 C	17 D*	18 A	19 B	20 C
23 D	24 A*	25 B	26	27
30 C				

December 2026

M	Tu	W	Th	F
	1 D*	2 A	3 B	4 C
7 D	8 A*	9 B	10 C	11 D
14 A	15 B*	16 C	17 D	18 A
21 B	22 C*	23 D	24	25
28	29	30	31	

January 2027

M	Tu	W	Th	F
				1
4 A	5 B*	6 Review	7 EXAMS	8 EXAMS
11 Review	12 EXAMS	13 EXAMS	14 EXAMS	15 C
18	19 D*	20 A	21 B*	22 C
25 D	26 A*	27 B	28 C	29 D

February 2027

M	Tu	W	Th	F
1 A	2 B*	3 C	4 D*	5 A
8 B	9 C*	10 D	11 A	12 PD Day
15	16	17	18	19
22 B	23 C*	24 D	25 A	26 B

March 2027

M	Tu	W	Th	F
1 C	2 D*	3 A	4 B	5 C
8 D	9 A	10 B	11 C*	12 D
15 A	16 B*	17 C	18 D	19 PD Day
22 A	23 B*	24 C	25 D	26
29 A	30 B*	31 C		

April 2027

M	Tu	W	Th	F
			1 D	2 A
5 B	6 C*	7 D	8 A	9 B
12	13	14	15	16
19 C	20 D*	21 A	22 B	23 C
26 D	27 A*	28 B	29 C	30 D

May 2027

M	Tu	W	Th	F
3 A	4 B	5 C	6 D	7 A
10 B	11 C*	12 D	13 A	14 B
17 C	18 D	19 A	20 B*	21 C
24 D	25 A*	26 B	27 C	28 D
31				

June 2027

M	Tu	W	Th	F
	1 A*	2 Review	3 EXAMS	4 EXAMS
7 Review	8 EXAMS	9 EXAMS	10 EXAMS	11 EXAMS
14	15	16	17	18
21	22	23	24	25
28	29	30		

A* Connections Schedule

PD Days

Last Day of Marking Period

End-of Semester Blocks and Exams

School not in Session

Staples High School
COMMUNICATIONS Daily Schedule

A	B	C	D
8:00-8:49 **1**	8:00-8:49 **2**	8:00-8:49 **3**	8:00-8:49 **4**
Communication Time 8:54-9:09	**Communication Time** 8:54-9:09	**Communication Time** 8:54-9:09	**Communication Time** 8:54-9:09
9:09-10:13 **2**	9:09-10:13 **3**	9:09-10:13 **4**	9:09-10:13 **1**
10:18-11:07 **3**	10:18-11:07 **4**	10:18-11:07 **1**	10:18-11:07 **2**
11:12-11:42 **5** 1st Lunch	11:12-11:42 **6** 1st Lunch	11:12-11:42 **7** 1st Lunch	11:12-11:42 **8** 1st Lunch
11:47-12:17 **5** 2nd Lunch	11:47-12:17 **6** 2nd Lunch	11:47-12:17 **7** 2nd Lunch	11:47-12:17 **8** 2nd Lunch
12:22-12:52 **5** 3rd Lunch	12:22-12:52 **6** 3rd Lunch	12:22-12:52 **7** 3rd Lunch	12:22-12:52 **8** 3rd Lunch
12:57-1:46 **8**	12:57-1:46 **7**	12:57-1:46 **6**	12:57-1:46 **5**
1:51-2:40 **7**	1:51-2:40 **8**	1:51-2:40 **5**	1:51-2:40 **6**
Drop 4 & 6	Drop 1 & 5	Drop 2 & 8	Drop 3 & 7

Staples High School
CONNECTIONS Daily Schedule

A	B	C	D
8:00-8:44 **1**	8:00-8:44 **2**	8:00-8:44 **3**	8:00-8:44 **4**
8:49-10:03 **2**	8:49-10:03 **3**	8:49-10:03 **4**	8:49-10:03 **1**
Connections 10:08-10:28	Connections 10:08-10:28	Connections 10:08-10:28	Connections 10:08-10:28
10:33-11:17 **3**	10:33-11:17 **4**	10:33-11:17 **1**	10:33-11:17 **2**
11:22-11:52 **5** 1st Lunch	11:22-11:52 **6** 1st Lunch	11:22-11:52 **7** 1st Lunch	11:22-11:52 **8** 1st Lunch
11:57-12:27 **5** 2nd Lunch	11:57-12:27 **6** 2nd Lunch	11:57-12:27 **7** 2nd Lunch	11:57-12:27 **8** 2nd Lunch
12:32-1:02 **5** 3rd Lunch	12:32-1:02 **6** 3rd Lunch	12:32-1:02 **7** 3rd Lunch	12:32-1:02 **8** 3rd Lunch
1:07-1:51 **8**	1:07-1:51 **7**	1:07-1:51 **6**	1:07-1:51 **5**
1:56-2:40 **7**	1:56-2:40 **8**	1:56-2:40 **5**	1:56-2:40 **6**
Drop 4 & 6	Drop 1 & 5	Drop 2 & 8	Drop 3 & 7

Lunch Rotation: 2026-2027

Please direct your classes to eat during the lunch shift indicated in the table below. For example, if students are in an English class during the lunch period in October, they should eat during the THIRD lunch wave. There will be over **1600** students at Staples High School this year. The lunch shifts have been arranged to distribute the number of students in the three shifts as evenly as possible. During any particular period, there will be several hundred unscheduled students who might be in any lunch shift. It is imperative that any deviations from this schedule be made in consultation with the Administration.

DEPARTMENT	Aug/ Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
ACADEMIC SUPPORT	2	2	2	2	2	2	2	3	3	3
ART	3	3	3	3	3	3	3	3	3	3
ENGLISH	3	3	3	3	3	2	2	2	2	2
CULINARY	3	3	3	3	3	3	3	3	3	3
MATHEMATICS	2	2	2	2	2	2	2	3	3	3
MEDIA	3	3	3	3	3	3	3	3	3	3
MUSIC	3	3	3	3	3	3	3	3	3	3
PHYSICAL EDUCATION	3	3	3	3	3	3	3	3	3	3
SCIENCE	1	1	1	1	1	3	3	1	1	1
SOCIAL STUDIES	2	2	2	2	2	1	1	2	2	2
SPECIAL EDUCATION	3	3	3	3	3	2	2	2	2	2
TECHNOLOGY	3	3	3	3	3	1	1	3	3	3
THEATER	2	2	2	2	2	3	3	3	3	3
WORLD LANGUAGES	1	1	1	1	1	1	1	1	1	1
COUNSELING SUITE	1	1	1	1	1	1	1	1	1	1

DRAFT

Staples High School | 2026-27 School Profile

Staples High School, founded in 1884, is a comprehensive public high school grades 9–12 with an enrollment of 1,600 students and 200 faculty members. The single public high school serving the town of Westport, Staples is accredited by the New England Association of Schools and Colleges and consistently ranked as one of the top high schools in Connecticut. Forty varsity athletic teams compete in the Fairfield County Interscholastic Athletic Conference (FCIAC). There is active participation in vibrant art, music, theater, and media programs and over 100 extracurricular activities. While the majority of graduates ultimately attend a four-year college, Staples honors all pathways to success and offers a range of programs to meet the academic and personal needs of students.

70 North Avenue
Westport, Connecticut 06880
shs.westportps.org
203.341.1225 phone | **203.341.1235** fax
CEEB / ACT Code 070-920

WESTPORT COMMUNITY

Westport is a shoreline town in Fairfield County, approximately one hour from New York City with a population of 27,528 and a median household income of $250,001. A large percentage of residents are college graduates employed in professional and business occupations. The community is 78% White, 9% Hispanic, 6% Asian, 2% Black, and 6% Other, including American Indian, Alaska Native, Native Hawaiian, Pacific Islander, and two or more races. Four percent of students are eligible for free and reduced-price meals. Families and the community demonstrate strong support for the public school system, which also includes five elementary schools (K-5), two middle schools (6-8), and one preschool. Per pupil expenditure was $28,971.

SCHOOL OFFICIALS

Thomas Scarice, *Superintendent of Schools*
Stafford W. Thomas, Jr., *Principal*
Christine Cincotta, *Assistant Principal*
James Farnen, *Assistant Principal*
Micah Lawrence, *Assistant Principal*
Patrick Micinilio, *Assistant Principal*
Rosemarie Ampha, *Assistant Principal for Special Education*

SCHOOL COUNSELING DEPARTMENT

William Plunkett, *Director of School Counseling*
wplunkett@westportps.org

School Counselors

Cristina Banks	cbanks@westportps.org
Thomas Brown	tbrown@westportps.org
Victoria Capozzi	vcapozzi@westportps.org
Roy Colson	rcolson@westportps.org
Katie Koshes	kkoshes@westportps.org
Deborah Slocum	dslocum@westportps.org
Mattie Sokoloski	msokoloski@westportps.org
Kelly Tamborrino	ktamborrino@westportps.org
Sarah Tedford	stedford@westportps.org
P.J. Washenko	pwashenko@westportps.org

College and Career Center Coordinator
Sandra Zeigler szeigler@westportps.org

Monica McCabe, *Administrative Assistant*
mmccabe@westportps.org

Anna Wilson, *Administrative Assistant*
awilson@westportps.org

Katherine Napolitano, *Paraeducator*
knapolitano@westportps.org

Aerial photo courtesy of Brandon Malin, Class of 2021

TRANSCRIPT + GRADING

Staples High School does not rank students. Two grade point averages are calculated on a 4.0 scale: Unweighted GPA and Weighted GPA, as detailed below. Both include grades in all courses taken at Staples, including academic, elective, and Health & Physical Education courses. For transfer students, the previous school courses, credits, and pass/fail grades are listed on the Staples transcript. Transfer transcripts are attached to the Staples transcript as separate documents. Previous school letter grades are not included in the Staples GPAs.

Unweighted GPA

	A+	A	A-	B+	B	B-	C+	C	C-	D+	D	D-	F|WF
All Courses	4.33	4.00	3.67	3.33	3.00	2.67	2.33	2.00	1.67	1.33	1.00	0.67	0.00

Weighted GPA

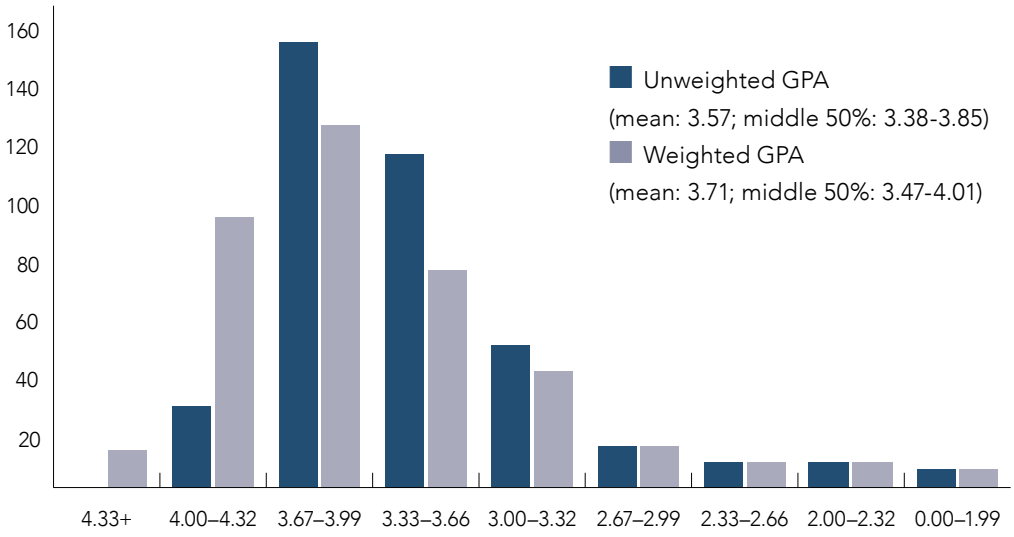
	A+	A	A-	B+	B	B-	C+	C	C-	D+	D	D-	F|WF
College Level	5.00	4.67	4.33	4.00	3.67	3.33	3.00	2.67	2.33	2.00	1.67	1.33	0.00
Honors	4.67	4.33	4.00	3.67	3.33	3.00	2.67	2.33	2.00	1.67	1.33	1.00	0.00
College & Career Prep	4.33	4.00	3.67	3.33	3.00	2.67	2.33	2.00	1.67	1.33	1.00	0.67	0.00

College Level Weight: Advanced Placement courses, dual enrollment courses, Calculus BC Plus, Multivariable Calculus, and Differential Equations

Honors Weight: Honors courses

College & Career Prep Weight: All other courses from all subject areas, including A (advanced college preparatory), B (college preparatory), and C (supported college preparatory) level academic, non-leveled elective, and Health & Physical Education courses

CLASS OF 2027 6TH SEMESTER GPA DISTRIBUTION [390 STUDENTS]



Highest Final Unweighted GPA / Class of 2026 4.18
Highest Final Weighted GPA / Class of 2026 4.63

Staples High School | 2026-27 School Profile

GRADUATION REQUIREMENTS

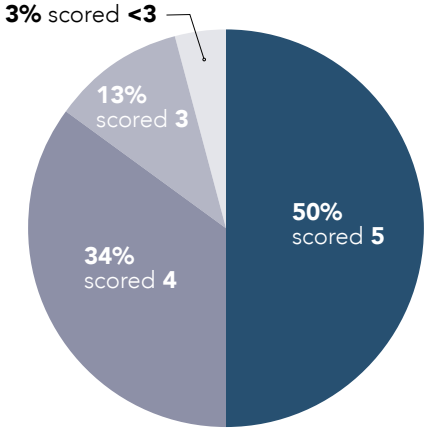
Humanities	
English	4.0
Social Studies	3.0
World Languages	2.0
Visual + Performing Arts	1.0
Open Humanities	1.0
Science, Technology, Engineering, Art, + Math	
Math	3.0
Science	3.0
Open STEAM	3.0
Health + Physical Education	2.5
Personal Financial Management + Financial Literacy	0.5
Mastery-Based Diploma Assessment*	1.0
Additional Credits	2.0
Total Credits	26.0

**Students create a portfolio to demonstrate skill mastery and reflection in four domain areas (Collaborators, Communicators, Critical Thinkers, and Creators) through learning experiences embedded in their courses.*

STANDARDIZED TESTING

Advanced Placement Exam Results

In spring 2026, 588 students took a total of 1,380 AP exams. The **mean score** was **4.3**.



ACT Results (2025-26 school year)

	Middle 50%	Mean
Composite	28-33	30.0
English	27-35	30.4
Math	26-33	29.2
Reading	27–34	30.3
Science	27–33	29.6

SAT Results (Class of 2026)

	Middle 50%	Mean
Total	1090–1360	1223
ERW	550–680	615
Math	540–690	608

Class of 2026 Recognitions

National Merit Scholars	2
National Merit Finalists	4
National Merit Commended Students	19
AP Scholars	25
AP Scholars with Honor	27
AP Scholars with Distinction	119

PROGRAM OFFERINGS

Advanced Courses (26 AP, 43 Honors, 7 UConn ECE, 2 SCSU Early College)

English
English 9 Honors
English 10 Honors
AP English Language
AP English Literature
Mythology & Bible Honors
Seminar and Studio in Writing and Multimodal Composition (UConn ECE)
Shakespeare Honors

Math
Geometry Honors
Algebra 2 Honors
Pre-Calculus Honors
Calculus Honors
AP Calculus AB
AP Calculus BC
AP Statistics
Calculus BC Plus*
Multivariable Calculus*
Differential Equations*
**college level GPA weight*

Science
Biology Honors
Chemistry Honors
Physics Honors
AP Biology
AP Chemistry
AP Computer Science A
AP Computer Science Principles
AP Environmental Science
AP Physics 1
AP Physics C: Mechanics & E&M
Advanced Forensics (SCSU Early College)
Scientific Research Honors (option for SCSU Early College)

Social Studies
Global Themes Honors
U.S. History Honors
AP European History
AP Macro/Microeconomics
AP Psychology
AP U.S. Government & Politics
AP U.S. History
AP World History: Modern
Anthropology (UConn ECE)
Introduction to Human Rights (UConn ECE)

Visual + Performing Arts
Conceptual Artmaking Honors
Digital Design Honors (Motion)
Digital Design Honors (Print)
Photography Honors
Studio Portfolio Honors
AP Art & Design
AP Music Theory
Honors Option For All Music Ensembles
Pop Music and Diversity in American Society (UConn ECE)

World Languages
French 2, 3, 4, 5 Honors
AP French Language (UConn ECE)
German 2, 3, 4, 5 Honors
AP German Language (UConn ECE)
Italian 2, 3 Honors
Italian 4 (UConn ECE)
Latin 2, 3, 4 Honors
AP Latin
Mandarin Chinese 2, 3, 4, 5 Honors
AP Chinese Language & Culture
Spanish 2, 3, 4, 5, 6 Honors
AP Spanish Language
AP Spanish Literature

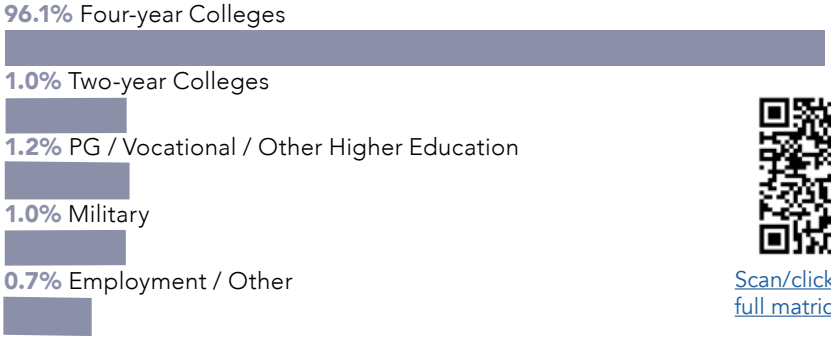
Scan/click for link to Program of Studies

DISTINCTIVE PROGRAMS

- **Dual enrollment courses** are offered through University of Connecticut Early College Experience (ECE), Southern Connecticut State University (SCSU) Early College, and Connecticut State Community College High School Partnership. Courses are weighted at the college level.
- **Accelerated Science** is a two-year, two-credit college preparatory course utilizing a multidisciplinary perspective and including physics, chemistry, biology, and Earth and space science.
- **Scientific Research** students design and conduct original, independent, college-level STEM research. Students develop projects from proposal through data analysis and present work at local, state, and international science fairs. Enrollment is by teacher recommendation only.
- **AP U.S. Government & Politics: We the People (WTP)** immerses students in U.S. constitutional history and law, culminating in simulated congressional hearings and state and national competitions. Enrollment is by teacher recommendation only.
- **Connecticut State Seal of Biliteracy**: 191 students in the class of 2026 were recognized for attaining an Intermediate Mid or higher level of proficiency in speaking, writing, listening, and reading comprehension in two or more languages (including studying four years of English).
- **Independent Learning Experience (ILE)**: students focus on an area of interest beyond the traditional curriculum. A significant personal investment and independence are expected from the student. ILEs are graded pass/fail and noted on the student's transcript.
- **Edmentum online elective courses** may be taken for additional credits. Courses are noted on the transcript with the designation (online), and a letter grade is factored into the GPA as an elective course (no level weight).

CLASS OF 2026 FUTURE PLANS

404 graduates attending 155 different post-secondary institutions



Scan/click for link to full matriculation list

The mission of the Westport Public Schools is to prepare all students to reach their full potential as lifelong learners and socially responsible contributors to our global community.

Staples High School PTA

The Staples High School PTA (SHS PTA) is a partnership between parents and educators working to enhance student learning and enrich the lives of students within our school. It is a forum for parents to obtain knowledge and voice their opinions about what is happening at Staples High School and in the Westport Public School District. Every Staples family and staff member is encouraged to become a member of the SHS PTA. It is your forum for sharing concerns and suggestions and is your key source for information. PTA membership also gives you access to the online directory.

As a part of the PTA activities, there is a Newcomers Committee that welcomes families new to the Westport Public Schools to Staples High School. The committee organizes a few events and newcomers coffees in the beginning of the year, providing the opportunity for new families to meet others and help get settled into the community.

You can find more information about the SHS PTA and membership on the Staples High School website. To reach the PTA Presidents with any questions, email SHS_PTA@westportps.org. The Staples PTA Co-Presidents for the 2026–27 school year are Aileen Brill and Sandry Srihari.

Westport Department of Human Services (DHS)
School & Community-based Programs for Youth & Families
www.westportct.gov/humanservices | ☎ 203-341-1050
Serving Westport's youth & families through prevention, connection, and support.
Discreet, free & confidential services with professional support staff.

Human Services Supports for Youth & Families

- ✔ Casework & crisis counseling
- ✔ Income-based financial assistance
- ✔ Housing & transportation resources
- ✔ Information & referral services
- ✔ Family Programs: Back-to-School, Holiday & Campership programs
- ✔ Diversion Programs: JRB/FWSN/Truancy Support
- ✔ Community events, youth advocacy, & wellness initiatives
- ✔ Westport Prevention Coalition w/Positive Directions
- ✔ Live Life to the Max –Program for HS boys
- ✔ Silver Hill Free Assessment Program
- ✔ Westport Together

Elementary – High School

THE WESTPORT MENTOR PROGRAM

Delilah Meegan
203-341-1069 | dmeegan@westportct.gov
Trusted adult mentors are matched with students for weekly meetings during the school day. Referrals accepted from school staff, parents, and community members.

Middle – High School

TOQUET HALL TEEN CENTER

Kelsey Dynia
203-341-1160 | toquethall@hotmail.com
www.toquethall.org
A safe, supervised, and substance-free space for social events, recreation, and leadership programs for middle and high schoolers.

24-HOUR HELPLINE
203-661-1991

WESTPORT YOUTH COMMISSION

Kevin Godburn
203-341-1155 | kgodburn@westportct.gov
A youth-adult advisory board appointed by the First Selectwoman. Students collaborate with town leaders on youth advocacy and civic engagement.

TAG – TEEN AWARENESS GROUP

teenawarenessgroup@gmail.com
www.teenawarenessgroup.com
A student-led group promoting peer education on mental health, substance use prevention, and youth empowerment.

K2BK – KOOL TO BE KIND

Kelly Shamas & Elaine Daignault
kshamas@westportps.org
Youth-led leadership program for high school students to implement peer-to-peer elementary school visits to foster kindness and empathy.

Mental Health & Support Services at SHS

STUDENT OUTREACH PROGRAM:

STUDENT SUPPORT SPECIALIST – Liberation Programs

Amy Grant, LADC
475-450-3517 | agrant@westportps.org
Confidential support for students and families facing substance use concerns.

TEEN TALK COUNSELOR – Kids in Crisis

Jennifer Benoit, LPCA
203-341-1285 | jbenoit@westportps.org
Confidential, on-site counselor providing individual, group, and family counseling. Supports students dealing with anxiety, depression, trauma, substance use issues, or other stressors.

Westport Together – Community Collaboration in Action

www.westporttogether.org

Follow @westporttogether on Facebook & Instagram

A community alliance that unites Westport by strengthening the health and well-being of youth within our families, schools, and community and nurtures positive youth development through advocacy, education, and enhanced community connections.

- ✅ **Advocacy** – for Resilient Youth, Healthy Families, and Strong Communities
- ✅ **Education** – through Programs, Presentations, and Resources
- ✅ **Connection** – among Families, Schools, and the Greater Westport Community

Together with Westport Public Schools, the PTA, and community partners, DHS offers collaborative programs informed by local needs and guided by youth development principles.

Westport Human Services (DHS) collaborates with schools and the broader community to support students and families by providing free, confidential financial assistance, referrals, and case management. Through its Community-Based Diversion Initiative, DHS addresses truancy and other Family with Service Needs (FWSN) referrals and manages the Juvenile Review Board in partnership with the Westport Police Department. DHS also works closely with local partners to identify emerging needs and enhance services for Westport residents.

Meet the Youth & Family Services Team: We are here to listen and help.

Elaine Daignault, LPC; DHS Director
203-341-1165 | elained@westportct.gov

Kevin Godburn, MBA; Youth Services Program Director
203-341-1155 | kgodburn@westportct.gov

Kelsey Dynia, Youth Services Program Specialist at Toquet Hall
203-341-1160 | toquethall@hotmail.com

Annette D'Augelli, Youth & Family Specialist
203-341-1183 | adaugelli@westportct.gov

Kaila Kochiss, LMSW; Social Worker
341-1068 | kkochiss@westportct.gov

Delilah Meegan, LMSW; Social Worker
203-341-1069 | dmeegan@westportct.gov

Devonte Dewitt-Smith; Admin Assistant
203-341-1050 | dsmith@westportct.gov

Contact Human Services for info & resources 203-341-1050| humansrv@westportct.gov
www.westportct.gov/humanservices

SILVER HILL FREE MENTAL HEALTH ASSESSMENT PROGRAM *203-801-2390 | assessment@silverhillhospital.org*
Silver Hill Hospital's Assessment Program | Silver Hill Hospital
This program serves children, adolescents, and adults and is available to Westport residents for no out-of-pocket cost. Please note, this is not an emergency service. Please call 911 if experiencing an emergency.

Release to Obtain Prior School Student Records

Name of Student (first, MI, last): _____

Address: _____

City: _____ State: _____ Zip Code: _____

Date of Birth: _____ Current Grade: _____

Previous School Information:

Name of School: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____

Withdrawal Date: _____ Counselor Name: _____

In accordance with the Family Educational Rights and Privacy Act, a student's parent/guardian (or the student themselves if 18 years-old) must provide written permission in order for their previous school to release educational and health information. I authorize _____ to send Westport Public Schools a copy of my child's
(previous school)
educational and health records. In addition, I give permission for my child's previous school and Westport Public Schools staff to communicate regarding their educational planning.

Student Signature (if 18+): _____ Date: _____

Parent/Guardian Signature: _____ **Date:** _____

Westport Public Schools requests the following records to be sent from the previous school:

- transcript/report cards including elementary school, middle school, and high school
- grades to date of withdrawal for any middle school or high school courses currently in progress
- state and/or national standardized testing results
- health/medical records
- attendance and discipline records
- copy of the withdrawal form or other documentation to confirm the student is no longer enrolled
- other pertinent information (e.g., proof of guardianship, conservatorship, custody agreement, or legal documentation)
- if applicable, **special education** cumulative records (paper file) and electronic records; if moving from another Connecticut public school, please transfer the student's record via Frontline IEP to Westport Public Schools
- if applicable, most recent section **504** plan; if moving from another Connecticut public school, please transfer the student's record via Frontline 504 to Westport Public Schools
- if applicable, **ESL/EL/ELL** identification information and assessment results

Please forward the records listed above to:

Staples High School
70 North Avenue
Westport, CT 06880
shscounseling@westportps.org
phone: 203-341-1225 fax: 203-341-1235

Westport Public Schools
Westport, Connecticut

New Enrollee Verification of Residence

Please print: **I, _____** , the parent or legal guardian of

(student name(s))_____

(address)_____(telephone number)_____

Certify that the above named student(s) meets the Westport Board of Education residency requirements (policy # 5111), which require the student(s) be a permanent resident of Westport.

Residency in Westport is defined as: permanent (full-time); provided without pay; and not for the sole purpose of obtaining school accommodations.

When a student lives apart from his/her parents or legal guardian, the parent/legal guardian must prove that such residency is permanent (full time), provided without pay and not for the sole purpose of obtaining school accommodations. The burden of proof in determining student residency shall be on the party claiming residency. Where it is determined that the child was not eligible for free accommodations in Westport, Westport may pursue legal remedies against the parent/guardian, including but not limited to collecting tuition (plus any additional costs that may apply for Special Education) for the period of unauthorized attendance from the parent/guardian as provided in Connecticut General Statutes, Section 10-186(b)(4). Regular Ed tuition costs for 2025/26: K-5: $21,919; 6-8: $30,693; 9-12: $32,881.

This information and the documents provided are accurate. I authorize representatives of the Westport Public Schools to verify this information, and I understand falsification of any information or documents required for this verification will result in revocation of registration of the student(s).

Parent/Guardian Signature_____Date_____

FOR OFFICE USE ONLY

In order to verify district residence, the child over 18, parent(s) or guardian(s), or emancipated minor must sign above AND provide:

One Document showing proof of home ownership or rental:

_____Copy of one of the following at address within district in parent's name:

a. Deed to home (copy available from Town Clerk's Office – room 105 Town Hall)
b. Contract of Purchase with Closing date
c. Mortgage Statement
d. Property Tax Bill
e. Construction Contract with Anticipated Move-in Date
f. Signed & Dated Rental Agreement
g. Landlord & Parent Affidavit (from Superintendent's Office)

Three Supporting Documents:

_____Two current utility bills (cable television, telephone, water, electric, gas, oil – NOT cellphone).
_____Photo ID (CT driver's license or State ID card) showing current Westport address
(New residents must provide all second proofs within one month of signing this document)

If Necessary:

_____Verification visit by Westport Police Department staff on (date)_____

Documents seen by School Official (print name)_____
on (date)_____

State of Connecticut Department of Education
Health Assessment Record

To Parent or Guardian:

In order to provide the best educational experience, school personnel must understand your child's health needs. This form requests information from you (Part 1) which will also be helpful to the health care provider when he or she completes the medical evaluation (Part 2) and the oral assessment (Part 3).

State law requires complete primary immunizations and a health assessment by a legally qualified practitioner of medicine, an advanced practice registered nurse or registered nurse, licensed pursuant to chapter 378, physician assistant, licensed pursuant to chapter 370, a school medical advisor, or a legally qualified practitioner of medicine, an advanced practice registered nurse or a physician assistant stationed at any military base prior to school entrance in Connecticut (C.G.S. Secs. 10-204a and 10-206). An immunization update and additional health assessments are required in the 6th or 7th grade and in the 9th or 10th grade. Specific grade level will be determined by the local board of education. This form may also be used for health assessments required every year for students participating on sports teams.

Please print

Student Name (Last, First, Middle)	Birth Date	❑ Male ❑ Female
Address (Street, Town and ZIP code)		
Parent/Guardian Name (Last, First, Middle)	Home Phone	Cell Phone
School/Grade	Race/Ethnicity ❑ American Indian/ Alaskan Native ❑ Hispanic/Latino	❑ Black, not of Hispanic origin ❑ White, not of Hispanic origin ❑ Asian/Pacific Islander ❑ Other
Primary Care Provider		
Health Insurance Company/Number* or Medicaid/Number*		
Does your child have health insurance? Y N Does your child have dental insurance? Y N	If your child does not have health insurance, call **1-877-CT-HUSKY**	

* If applicable

Part 1 — To be completed by parent/guardian.
Please answer these health history questions about your child before the physical examination.

Please circle **Y** if "yes" or **N** if "no." Explain all "yes" answers in the space provided below.

Any health concerns	Y	N	Hospitalization or Emergency Room visit	Y	N	Concussion	Y	N
Allergies to food or bee stings	Y	N	Any broken bones or dislocations	Y	N	Fainting or blacking out	Y	N
Allergies to medication	Y	N	Any muscle or joint injuries	Y	N	Chest pain	Y	N
Any other allergies	Y	N	Any neck or back injuries	Y	N	Heart problems	Y	N
Any daily medications	Y	N	Problems running	Y	N	High blood pressure	Y	N
Any problems with vision	Y	N	"Mono" (past 1 year)	Y	N	Bleeding more than expected	Y	N
Uses contacts or glasses	Y	N	Has only 1 kidney or testicle	Y	N	Problems breathing or coughing	Y	N
Any problems hearing	Y	N	Excessive weight gain/loss	Y	N	Any smoking	Y	N
Any problems with speech	Y	N	Dental braces, caps, or bridges	Y	N	Asthma treatment (past 3 years)	Y	N
Family History						Seizure treatment (past 2 years)	Y	N
Any relative ever have a sudden unexplained death (less than 50 years old)				Y	N	Diabetes	Y	N
Any immediate family members have high cholesterol				Y	N	ADHD/ADD	Y	N

Please explain all "yes" answers here. For illnesses/injuries/etc., include the year and/or your child's age at the time.

Is there anything you want to discuss with the school nurse? Y N If yes, explain:

Please list any **medications** your child will need to take **in** school:

*All medications taken in school require a separate **Medication Authorization Form** signed by a health care provider and parent/guardian.*

I give permission for release and exchange of information on this form between the school nurse and health care provider for confidential use in meeting my child's health and educational needs in school.

Signature of Parent/Guardian Date

To be maintained in the student's Cumulative School Health Record

Part 2 — Medical Evaluation

Health Care Provider must complete and sign the medical evaluation and physical examination

Student Name _____ Birth Date _____ Date of Exam _____

❑ I have reviewed the health history information provided in Part 1 of this form

Physical Exam

Note: *Mandated Screening/Test to be completed by provider under Connecticut State Law

***Height**_____in. /_____% ***Weight**_____lbs. /_____% **BMI**_____/_____% **Pulse** _____ ***Blood Pressure**_____/ _____

	Normal	Describe Abnormal	Ortho	Normal	Describe Abnormal
Neurologic			Neck		
HEENT			Shoulders		
*Gross Dental			Arms/Hands		
Lymphatic			Hips		
Heart			Knees		
Lungs			Feet/Ankles		
Abdomen					
Genitalia/ hernia					
Skin					

***Postural** ❑ No spinal abnormality ❑ Spine abnormality: ❑ Mild ❑ Moderate ❑ Marked ❑ Referral made

Screenings * According to Bright Future's Periodicity Schedule

***Vision Screening**

Type:	Right	Left
With glasses	20/	20/
Without glasses	20/	20/

❑ Referral made

***Auditory Screening**

Type:	Right	Left
	❑ Pass	❑ Pass
	❑ Fail	❑ Fail

❑ Referral made

***History of Lead Level** ≥**3.5** µg/dL ❑ No ❑ Yes **Results:**	Date
***Speech** (school entry only)	
***HCT/HGB:**	

TB: High-risk group? ❑ No ❑ Yes PPD date read: Results: Treatment:

*IMMUNIZATIONS

❑ Up to Date or ❑ Catch-up Schedule: **MUST HAVE IMMUNIZATION RECORD ATTACHED**

***Chronic Disease Assessment:**

Asthma ❑ No ❑ Yes: ❑ Intermittent ❑ Mild Persistent ❑ Moderate Persistent ❑ Severe Persistent ❑ Exercise induced
*If yes, please provide a copy of the **Asthma Action Plan** to School*

Anaphylaxis ❑ No ❑ Yes: ❑ Food ❑ Insects ❑ Latex ❑ Unknown source

Allergies *If yes, please provide a copy of the **Emergency Allergy Plan** to School*
History of Anaphylaxis ❑ No ❑ Yes Epi Pen required ❑ No ❑ Yes

Diabetes ❑ No ❑ Yes: ❑ Type I ❑ Type II **Other Chronic Disease:**

Seizures ❑ No ❑ Yes, type:

❑ This student has a developmental, emotional, behavioral or psychiatric condition that may affect his or her educational experience.
*Explain:*_____
Daily Medications (*specify*): _____
This student may: ❑ **participate fully in the school program**
❑ participate in the school program with the following restriction/adaptation: _____

This student may: ❑ **participate fully in athletic activities and competitive sports**
❑ participate in athletic activities and competitive sports with the following restriction/adaptation: _____

❑ Yes ❑ No Based on this comprehensive health history and physical examination, this student has maintained his/her level of wellness.
Is this the student's medical home? ❑ Yes ❑ No ❑ I would like to discuss information in this report with the school nurse.

_____
Signature of health care provider MD / DO / APRN / PA Date Signed Printed/Stamped ***Provider*** Name and Phone Number

Part 3 — Oral Health Assessment/Screening

Health Care Provider must complete and sign the oral health assessment.

To Parent(s) or Guardian(s):

State law requires that each local board of education request that an oral health assessment be conducted prior to public school enrollment, in either grade six or grade seven, and in either grade nine or grade ten (Public Act No. 18-168). The specific grade levels will be determined by the local board of education. The oral health assessment shall include a dental examination by a dentist or a visual screening and risk assessment for oral health conditions by a dental hygienist, or by a legally qualified practitioner of medicine, physician assistant or advanced practice registered nurse who has been trained in conducting an oral health assessment as part of a training program approved by the Commissioner of Public Health.

Student Name (Last, First, Middle)	Birth Date	Date of Exam
School	Grade	❑ Male ❑ Female
Home Address		
Parent/Guardian Name (Last, First, Middle)	Home Phone	Cell Phone

Dental Examination	**Visual Screening**	**Normal**	**Referral Made:**
Completed by: ❑ Dentist	Completed by: ❑ MD/DO ❑ APRN ❑ PA ❑ Dental Hygienist	❑ Yes ❑ Abnormal (Describe) _____ _____ _____ _____ _____	❑ Yes ❑ No

Risk Assessment	**Describe Risk Factors**	
❑ Low ❑ Moderate ❑ High	❑ Dental or orthodontic appliance ❑ Saliva ❑ Gingival condition ❑ Visible plaque ❑ Tooth demineralization ❑ Other _____	❑ Carious lesions ❑ Restorations ❑ Pain ❑ Swelling ❑ Trauma ❑ Other _____

Recommendation(s) by health care provider: _____

_____

I give permission for release and exchange of information on this form between the school nurse and health care provider for confidential use in meeting my child's health and educational needs in school.

_____

Signature of Parent/Guardian Date

_____

Signature of health care provider DMD / DDS / MD / DO / APRN / PA/ RDH Date Signed Printed/Stamped ***Provider*** Name and Phone Number

Student Name: _____ **Birth Date:** _____ HAR-3 REV. 3/2024

Immunization Record

To the Health Care Provider: Please complete and initial below.

Vaccine (Month/Day/Year) Note: *Minimum requirements prior to school enrollment. At subsequent exams, note booster shots only.

	Dose 1	Dose 2	Dose 3	Dose 4	Dose 5	Dose 6
DTP/DTaP	*	*	*	*		
DT/Td						
Tdap	*				Required 7th-12th grade	
IPV/OPV	*	*	*			
MMR	*	*			Required K-12th grade	
Measles	*	*			Required K-12th grade	
Mumps	*	*			Required K-12th grade	
Rubella	*	*			Required K-12th grade	
HIB	*				PK and K (Students under age 5)	
Hep A	*	*			See below for specific grade requirement	
Hep B	*	*	*		Required PK-12th grade	
Varicella	*	*			Required K-12th grade	
PCV	*				PK and K (Students under age 5)	
Meningococcal	*				Required 7th-12th grade	
HPV						
Flu	*				PK students 24-59 months old – given annually	
Other						

Disease Hx of above _____ (Specify) _____ (Date) _____ (Confirmed by)

Religious Exemption: _____

Religious exemptions must meet the criteria established in Public Act 21-6: https://portal.ct.gov/-/media/SDE/Digest/2020-21/CSDE-Guidance---Immunizations.pdf.

Medical Exemption: _____

Must have signed and completed medical exemption form attached.
https://portal.ct.gov/-/media/Departments-and-Agencies/DPH/dph/infectious_diseases/immunization/CT-WIZ/CT-Medical-Exemption-Form-final-09272021fillable3.pdf

KINDERGARTEN THROUGH GRADE 6

- DTaP: At least 4 doses, with the final dose on or after the 4th birthday; students who start the series at age 7 or older only need a total of 3 doses of tetanus-diphtheria containing vaccine.
- Polio: At least 3 doses, with the final dose on or after the 4th birthday.
- MMR: 2 doses at least 28 days apart, with the 1st dose on or after the 1st birthday.
- Hib: 1 dose on or after the1st birthday (children 5 years and older do not need proof of vaccination).
- Pneumococcal: 1 dose on or after the 1st birthday (children 5 years and older do not need proof of vaccination).
- Hep A: 2 doses given six months apart, with the 1st dose on or after the 1st birthday. See "HEPATITIS A VACCINE 2 DOSE REQUIREMENT PHASE-IN DATES" column at the right for more specific information on grade level and year required.
- Hep B: 3 doses, with the final dose on or after 24 weeks of age.
- Varicella: 2 doses, with the 1st dose on or after the1st birthday or verification of disease.**

GRADES 7 THROUGH 12

- Tdap/Td: 1 dose of Tdap required for students who completed their primary DTaP series; for students who start the series at age 7 or older a total of 3 doses of tetanus-diphtheria containing vaccines are required, one of which must be Tdap.
- Polio: At least 3 doses, with the final dose on or after the 4th birthday.
- MMR: 2 doses at least 28 days apart, with the 1st dose on or after the 1st birthday.
- Meningococcal: 1 dose
- Hep B: 3 doses, with the final dose on or after 24 weeks of age.
- Varicella: 2 doses, with the 1st dose on or after the 1st birthday or verification of disease.**
- Hep A: 2 doses given six months apart, with the 1st dose on or after the 1st birthday. See "HEPATITIS A VACCINE 2 DOSE REQUIREMENT PHASE-IN DATES" column at the right for more specific information on grade level and year required.

HEPATITIS A VACCINE 2 DOSE REQUIREMENT PHASE-IN DATES

- August 1, 2017: Pre-K through 5th grade
- August 1, 2018: Pre-K through 6th grade
- August 1, 2019: Pre-K through 7th grade
- August 1, 2020: Pre-K through 8th grade
- August 1, 2021: Pre-K through 9th grade
- August 1, 2022: Pre-K through 10th grade
- August 1, 2023: Pre-K through11th grade
- August 1, 2024: Pre-K through 12th grade

** **Verification of disease:** Confirmation in writing by an MD, PA, or APRN that the child has a previous history of disease, based on family or medical history.

Note: The Commissioner of Public Health may issue a temporary waiver to the schedule for active immunization for any vaccine if the National Centers for Disease Control and Prevention recognizes a nationwide shortage of supply for such vaccine.

Initial/Signature of health care provider – MD / DO / APRN / PA | Date Signed | Printed/Stamped ***Provider*** Name and Phone Number

Staples High School Athletics

Striving to be the best in the classroom, the community and in competition

Home of 149 State Championships

Athletic Director:	VJ Sarullo	Department Assistant:	Michelle Garrity
Phone Number:	203-341-1263	Phone Number:	203-341-1260
Email Address:	vsarullo@westportps.org	Email Address:	mgarrity@westportps.org

X: @Staples AD
Instagram: @stapleswreckers_ad

OVERVIEW & FRESHMEN FAMILY ATHLETIC INFORMATION NIGHT

Being a member of a high school sports team is a rewarding experience, but is one that requires dedication and commitment. Below is a brief look at our overall program. Tonight, we will go into more detail about our programs. If you have any questions, or if you would like to discuss anything in greater detail, please feel free to contact me at any time.

I look forward to working with you in the years to come.

VJ Sarullo
Athletic Director

ACADEMICS

While athletics is an important part of the high school experience, we must remember that our athletes are students first. Success in the classroom must occur before any success can be achieved on the playing fields. Our coaches are committed to ensuring that our student-athletes succeed both in the classroom and on the field.

COMMITMENT

- Practices and games are held on weekends and over school vacations.
- Our state association (CIAC) does not permit student-athletes to participate on any non-school teams during the same season in which they are playing high school sports. As an example, a student-athlete participating in boys soccer in the fall cannot participate on a travel boys soccer team until the Staples season is over. This rule is often the source of confusion for many freshmen parents. Please feel free to contact me if you have any questions.

SPORTS OFFERED *(v=varsity, jv=junior varsity, f=freshmen, underline=no cuts made this year)*

Fall:

Cheerleading (v)
Boys Cross Country (v & jv)
Girls Cross Country (v & jv)
Field Hockey (v, jv, f)
Football (v, jv, f)
Boys Golf (v, jv)
Boys Soccer (v, jv, f)
Girls Soccer (v, jv, f)
Girls Swimming & Diving (v)
Girls Volleyball (v, jv, f)
Unified Sports (v)
Boys Water Polo (v)

Winter:

Boys Basketball (v, jv, f)
Girls Basketball (v, jv, f)
Cheerleading (v)
Fencing (v)
Gymnastics (v, jv)
Boys Ice Hockey (v)
Girls Ice Hockey (v)
Boys Indoor Track (v, jv)
Girls Indoor Track (v, jv)
Boys Skiing (v)
Girls Skiing (v)
Boys Squash (v, jv)
Girls Squash (v, jv)
Boys Swimming & Diving (v)
Unified Sports (v)
Wrestling (v, jv)

Spring:

Baseball (v, jv, f)
Girls Golf (v, jv)
Boys Lacrosse (v, jv, f)
Girls Lacrosse (v, jv, f)
Boys Outdoor Track (v)
Girls Outdoor Track (v)
Boys Rugby (v, jv)
Girls Rugby (v)
Sailing (v)
Softball (v, jv)
Boys Tennis (v, jv)
Girls Tennis (v, jv)
Unified Sports (v)
Boys Volleyball (v, jv)
Girls Water Polo (v)

REGISTRATION REQUIREMENTS

All student-athletes must register via FinalForms for the sports that they plan to participate in prior to the first practice/tryout date of those respective sports. Families may register for all three seasons at one time. Emails will be sent to all families well in advance of the start of our three sports seasons.

PHYSICAL PACKET INFORMATION

We ask that physical packets be submitted in one of two ways:

- uploaded into FinalForms (preferred)
- emailed to the athletic department vsarullo@westportps.org or mgarrity@westportps.org

Please make a copy of the completed physical packet for your files in case another copy is needed later in the school year. Per state law, all physicals for interscholastic sports are valid for 13 months.

AFFILIATIONS

- Member of the CIAC, which is the state association that governs high school sports in Connecticut (ciac.fpsports.org)
- Member of the competitive Fairfield County Interscholastic Athletic Conference (www.fciac.net)

STAPLES PLAYERS

LOOKING FOR NEW MEMBERS 2026-2027!

Dear Staples Students,

Happy Summer! We know summer has just begun; however, looking ahead to the fall, STAPLES PLAYERS is looking for new members this year! It is never to late to join!

Our Fall 2026 Mainstage will be... BYE BYE BIRDIE!
This is a beloved, classic musical-comedy with lots of singing and dancing, and plenty of stage opportunities for so many people!
Our General Meeting for the 2026-2027 school year:
TUESDAY, AUGUST 25th at 3:00pm in the STAPLES AUDITORIUM

Players offers a great opportunity to express yourself, learn new life skills, and join an amazing supportive group of friends in all grades! We are one of the largest organizations at Staples High School; approximately 150 students pariticpate each year.

Not sure if you can sing or dance but are curious about being in the show? Don't worry! You don't need ANY experience or background in theater to join Players! ANYONE can audition for Bye Bye Birdie! We allow you to audition for the show WITHOUT having a singing audition. We will give you a monologue to perform instead! If you want to be cast in Bye Bye Birdie but don't want to have a singing or dancing audition, send us an email at shsplayers@westportps.org or droth@westportps.org

NOT AN ACTOR? NO WORRIES! Tech and Production is one of the most important parts of Players! We have so many crew opportunitues including Costumes, Paints, Sets, Publicity, Production, Sound, Lights, and more!!! reach out to Theo Rowen (Stage Manager) or Lucas Gomez (Vice President of Tech) for more information!

STAPLES PLAYERS

LOOKING FOR NEW MEMBERS 2026-2027!

We've got lots in store for this year. Besides Bye Bye Birdie we have a...
Winter 2027 Mainstage Production
Student Directed One Act Play Festival
Spring 2027 Black Box Proudction
At least 1 Student-Directed Studio Production
Tons of opportunities for everyone spanning all grades onstage and off!!

Additionally, throughout the year, Players lets YOU choose which seasons you want to participate in; meaning you can pick up a sport in the fall, and still act in the spring or vice versa! Players is always welcome to everyone year-round!

If you're interested in joining Players, please join our Google Calendar and Studentsquare group linked below to stay up to date with information!

- **Link for Directions to Follow Staples Players Google Calendar (For anyone to join!) Google Calendar**
- **Studentsquare Link**
- **Staples Players Website!**

Any questions? Or just want to talk about joining Players? Please feel free to reach out to any of the Staples Players Officers for 2026-2027 whenever!

Gavin Jamali - President: 203-644-8099, gj1005009@students.westportps.org
Theo Rowen - Stage Manager: 203-216-3685, tr1010291@students.westportps.org
Gigi Glickman - Vice President: 203-642-8065, gg1005106@students.westportps.org
CC Herbert - Vice President: 203-246-4237, ch1010293@students.westportps.org
Denver Razza - Vice President: 203-666-9769, dr1004941@students.westportps.org
Lucas Gomez: Vice President of Tech: 860-519-7096, lg1003422@students.westportps.org

Have a great rest of you summer and we hope to see you soon!!

Sincerely,
The Staples Players Officers 2026-2027

Frequently Asked Questions (FAQs) About Free and Reduced-price School Meals 2026-2027

Dear Parent/Guardian:

Children need healthy meals to learn and eating a nutritious school lunch has been shown to support students' academic success, wellness, and physical well-being. Westport Public Schools offers healthy meals every school day. Children may buy lunch for $3.25 at the High School, $3.15 at the Middle School and $2.90 at the Elementary School. Your child may qualify for either free or reduced-price meals. The reduced price is $0.40 for lunch. This packet includes an application for free and reduced-price meal benefits and detailed instructions.

The Westport Public Schools comply with the federal requirements for meal modifications for children with special dietary needs. The requirements for meal modifications are different for children with and without disabilities. For more information, please contact the food service Director, Bob Nielsen at (203)341-2431.

The answers to the common questions below can help you with the application process.

1. **Who can get free or reduced-price meals**?

    - All children in households receiving SNAP or TFA benefits are eligible for free meals.

    - **Foster children that are under the legal responsibility of a foster care agency or court are eligible for free meals. (Note:** A foster child is categorically eligible for free meals and may be included as a member of the foster family if the foster family chooses to also apply for benefits for other children. Including children in foster care as household members may help other children in the household qualify for benefits. If non-foster children in a foster family are not eligible for free or reduced-price meal benefits, an eligible foster child will still receive free benefits.)

    - Children who meet the definition of homeless or runaway are eligible for free meals.

    - Children may receive free or reduced-price meals if your household's income is within the limits of the Federal Income Eligibility Guidelines. Your children may qualify for free or reduced-price meals if your household income falls at or below the limits on this chart:

FAQs About Free and Reduced-price School Meals 2026-2027

Federal Reduced Eligibility Income Chart (Effective July 1, 2026, to June 30, 2027)

Household size	Yearly	Monthly	Weekly
1	29,526	2,461	568
2	40,034	3,337	770
3	50,542	4,212	972
4	61,050	5,088	1,175
5	71,558	5,964	1,377
6	82,066	6,839	1,579
7	92,574	7,715	1,781
8	103,082	8,591	1,983
Each additional family member	10,508	876	203

2. **How do I know if my children qualify as homeless or runaway?** *Do* the members of your household lack a permanent address? Are you staying together in a shelter, hotel, or other temporary housing arrangement? Does your family relocate on a seasonal basis? Are any children living with you who have chosen to leave their prior family or household? If you believe children in your household meet these descriptions and you have not been told your children will get free meals, please call or email Michael Rizzo, Assistant Superintendent, Pupil Services at (203)341-1250 or mrizzo@westportps.org.

3. **Do I need to fill out an application for each child**? No. Use ***one*** *Free and Reduced-price School Meals Application for all students in your household.* We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application [Refer to Addendum A].

4. **My child's application was approved last year. Do I need to fill out a new one?** Yes. Your child's application is only good for that school year and for up to 30 operating days into the new school year (or until a new eligibility determination is made, whichever comes first); this is referred to as the "carryover period." When the carryover period ends, unless you are notified that your children are directly certified or you submit an application that is approved, your children's meals must be claimed at the paid rate. Though encouraged to do so, the LEA is not required to send a reminder or a notice of expired eligibility.

5. **I receive WIC. Can my children get free meals?** Children in households participating in the Special Supplemental Nutrition Program for Women, Infants and Children (WIC) **may**

be eligible for free or reduced-price school meals. Please complete and submit a *Free and Reduced-price School Meals Application*.

6. ***Will the information I give be checked?*** Yes. We may also ask you to send written proof of the household income you report.

7. ***If I don't qualify now, may I apply later?*** Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced-price school meals if the household income drops below the income threshold.

8. ***What if I disagree with the school's decision about my application?*** You should talk to school officials. You also may ask for a hearing by calling or writing Elio Longo, elongo@westportps.org or (203)341-1002.

9. ***May I apply if someone in my household is not a U.S. citizen?*** Yes. You, your children, or other household members do not have to be U.S. citizens to apply for free or reduced-price school meals.

10. ***What if my income is not always the same?*** List the amount that you **normally** receive. For example, if you normally make $1,000 each month, but you missed some work last month and only made $900, put down that you made $1,000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.

11. **What if some household members have no income to report?** Household members may not receive some types of income we ask you to report on the application or may not receive income at all. When this happens, please write "0" in the field. However, if any income fields are left empty or blank, those will **also** be counted as zero. Please be careful when leaving the income fields blank, as we will assume you **meant** to do so.

12. **We are in the military. Do we report our income differently**? Your basic pay and cash bonuses must be reported as income. If you get any cash value allowances for off-base housing, food or clothing, or receive Family Subsistence Supplemental Allowance payments, these must also be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. Any additional combat pay resulting from deployment is also excluded from income.

13. **What if there isn't enough space on the application for my family?** List any additional household members on a separate piece of paper and attach it to your application. Contact [Refer to Addendum A] to receive a second application.

FAQs About Free and Reduced-price School Meals 2026-2027

14. **My family needs more help. Are there other programs we might apply for?** To find out how to apply for SNAP, TFA, HUSKY A, S-EBT, or WIC benefits contact United Way's free referral number **2-1-1** (free call, statewide).

If you have other questions or need help, call (203)341-1002.

Sincerely,

Thomas Scarice
Westport Superintendent of Schools

In accordance with federal civil rights law and Westport Public School policies, the Westport Public Schools Meals program is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the Office of the Superintendent of Westport Public Schools at (203)341-1000.

To file a program discrimination complaint, please submit your written complaint to the Office of the Superintendent of Westport Public Schools at (203)341-1000.

mail: Superintendent of Schools
Westport Public Schools
110 Myrtle Avenue
Westport, CT 06880

phone: (203)341-1000

This institution is an equal opportunity provider.

2026-27 Westport Public Schools Application for Free and Reduced-price School Meals

Complete one application per household. Please use a black or blue pen (not a pencil).

Application Number: _____

STEP 1 List ALL children who are infants and students up to and including grade 12. If more spaces are required for additional names, attach another page.

Definition of **Household Member**: "Anyone who is living with you and shares income and expenses, even if not related."

Children in **Foster care** and children who meet the definition of **Homeless** or **Runaway** are eligible for free meals. Read **How to Apply for Free and Reduced-price School Meals** for more information.

Child's First Name	MI	Child's Last Name	School	Grade	Student? Yes	Student? No	Check all that apply: Foster	Head Start	Homeless or Runaway
							☐	☐	☐
							☐	☐	☐
							☐	☐	☐
							☐	☐	☐
							☐	☐	☐

STEP 2 Do any household members (including you) currently participate in one or more of the following Assistance Programs – SNAP or TFA? (This does NOT include medical (HUSKY) benefits).

If NO, > Go to STEP 3

If YES, a household member does participate in SNAP or TFA, write a SNAP OR TFA client ID number here and then go to STEP 4 (do not complete STEP 3). To quicken the approval process, it is strongly recommended that you submit proof of SNAP or TFA eligibility with this application. See instructions.

DSS Client Number:

Write only one DSS Client ID number in this space.

STEP 3 Report Income for ALL Household Members (Skip this step if you answered "Yes" to Step 2)

Are you unsure what income to include here?

Flip the page and review the charts titled "Sources of Income" for more information.

The "Sources of Income for Children" chart will help you with the Child Income section.

The "Sources of Income for Adults" chart will help you with the All Adult Household Members section.

Note: Biweekly is Every 2 Weeks

A. Child Income

Sometimes children in the household earn income. Please include the TOTAL gross income (before taxes and deductions) earned by all Child Household Members listed in STEP 1 here.

Child income: $ _____ How often? ○ Weekly ○ Bi-Weekly ○ 2x Month ○ Monthly ○ Annual

B. All Adult Household Members (Anyone who is living with you and shares income and expenses, even if not related, including you.)

List all Household Members not listed in STEP 1 (including yourself) even if they do not receive income. For each Household Member listed, if they do receive income, report total gross income (before taxes and deductions) for each source in whole dollars (no cents) only. If they do not receive income from any source, write '0'. If you enter '0' or leave any fields blank, you are certifying (promising) that there is no income to report.

Name of Adult Household Members (First & Last Name)	Earnings from Work	How often received? Weekly / Bi-Weekly / 2x Month / Monthly / Annual	Public Assistance/ Child Support/Alimony	How often received? Weekly / Bi-Weekly / 2x Month / Monthly / Annual	Pensions/Retirement, SS, SSI, VA benefits, All other	How often received? Weekly / Bi-Weekly / 2x Month / Monthly
	$	○ ○ ○ ○ ○	$	○ ○ ○ ○ ○	$	○ ○ ○ ○ ○
	$	○ ○ ○ ○ ○	$	○ ○ ○ ○ ○	$	○ ○ ○ ○ ○
	$	○ ○ ○ ○ ○	$	○ ○ ○ ○ ○	$	○ ○ ○ ○ ○
	$	○ ○ ○ ○ ○	$	○ ○ ○ ○ ○	$	○ ○ ○ ○ ○
	$	○ ○ ○ ○ ○	$	○ ○ ○ ○ ○	$	○ ○ ○ ○ ○

Total Household Members (Children and Adults – Step 1 & Step 3) _____

Last Four Digits of Social Security Number of Primary Wage Earner or Other Adult Household Member X X X X X _____

Check if no social security number ☐

STEP 4 Contact Information and Adult Signature.

"I certify (promise) that all information on this application is true and that all income is reported. I understand that this information is given in connection with the receipt of Federal funds, and that school officials may verify (check) the information. I am aware that if I purposely give false information, my children may lose meal benefits, and I may be prosecuted under applicable State and Federal laws."

Printed Name of Adult Signing the Form _____

Signature of Adult _____

Today's Date _____

Mailing Address (if available) _____ Apt # _____

Town or City _____

State _____

Zip _____

Daytime Phone and Email (optional) _____

2026-27 Westport Public Schools Application for Free and Reduced-price School Meals

Sources of Income			Examples of Income for Children
Earnings from Work	**Public Assistance/Alimony/ Child Support**	**Pensions/Retirement/ All other sources of income**	
• Salary, wages, cash bonuses, tips, commissions • Net income from self-employment (farm or business) If you are in the U.S. Military: • Basic pay and cash bonuses (do NOT include combat pay, FSSA, or privatized housing allowances) • Allowances for off-base housing, food, and clothing	• Unemployment benefits • Workers' compensation • Supplemental Security Income (SSI) • Cash assistance from State or local government • Alimony payments • Child support payments • Veterans' benefits • Strike benefits	• Social Security/Disability (including railroad retirement and black lung benefits) • Private Pensions or disability benefits • Income from trusts or estates • Annuities • Investment income • Earned interest • Rental income • Regular cash payments from outside household	• A child has a regular full or part-time job where they earn a salary or wages • A child is blind or disabled and receives Social Security benefits • A parent is disabled, retired, or deceased, and their child receives Social Security benefits • A friend or extended family member regularly gives a child spending money • A child receives regular income from a private pension fund, annuity, or trust

OPTIONAL **Children's Racial and Ethnic Identities. This information is kept confidential and may be protected by the Privacy Act of 1974.**

We are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not affect your children's eligibility for free or reduced-price meals.

Ethnicity (check one): ❑ Hispanic or Latino (A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish Culture or origin, regardless of race) ❑ Not Hispanic or Latino

Race (check one or more): ❑ American Indian or Alaskan Native ❑ Asian ❑ Black or African American ❑ Native Hawaiian or Other Pacific Islander ❑ White

School Use Only – Do Not Write Below This Line

The Determining Official (DO) for the school/district MUST complete this section. ***(Only convert to annual income if there are different frequencies of income listed in Step 3.)***

Annual Income Conversion: Weekly X 52 • Every 2 weeks X 26 • Twice a Month X 24 • Monthly X 12

Directly Certified (DC) **based on State DC List** as eligible for: ❑ SNAP ❑ TFA ❑ OT ❑ **FM** (Free Medicaid) ❑ **RM** (Reduced Medicaid) Date Certified on DC List: _____

❑ SNAP/TFA Household providing proof (must be confirmed by DO) of a handwritten case number ❑ Foster Child ❑ **Confirmed** Head Start ❑ **Confirmed** Homeless or Runaway

❑ Income Household: Total household income: _____ per _____ Household Size: _____ **Error Prone?** ❑ Yes ❑ No

Application approved for: ❑ Free Meals ❑ Reduced-price Meals ❑ Application Denied

Date Notice Sent: _____ Signature of DO: _____ Date: _____

Use of Information Statement

The Richard B. Russell National School Lunch Act requires that we use information from this application to see who qualifies for free or reduced price meals. We can only approve complete forms. We may share your eligibility information with education, health, and nutrition programs to help them deliver program benefits to your household. Inspectors and law enforcement may also use your information to make sure that program rules are met.

Please be sure to provide the last four numbers of the Social Security number of the adult household member who signs the application. If the adult does not have one, 'Check if no Social Security Number'. Applications for a foster child do not need to list a Social Security number. Applications for children in households receiving Supplemental Nutrition Assistance Program (SNAP) or Temporary Assistance for Needy Families (TANF) or Food Distribution Program on Indian Reservations (FDPIR) do not need to list a Social Security number.

Some children qualify for free meals without an application. Please contact your school to get free meals for a foster child, and children who are homeless, migrant, or runaway.

The contact information below is solely to file a complaint of discrimination

In accordance with federal civil rights law and Westport Public Schools Meals programs are prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity. Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the Office of the Superintendent, Westport Public Schools at (203)341-1000.

To file a program discrimination complaint, please submit your written complaint to the Office of the Superintendent, Westport Public Schools at:

* mail: Superintendent of Schools
Westport Public Schools
110 Myrtle Avenue
Westport, CT 06880

This institution is an equal opportunity provider.

* Do not mail applications to this address, only complaints of discrimination.

Return completed form to your child's school.

How to Apply for Free and Reduced-price School Meals

Please use these instructions to help you fill out the application for free or reduced-price school meals. You only need to submit one application per household, *even if your children attend more than one school in the Westport Public School System.* The application must be filled out completely to determine the eligibility of your children for free or reduced-price school meals. Please follow these instructions in order! Each step of the instructions is the same as the steps on the application. If at any time you are not sure what to do next, please contact your school [Refer to Addendum A].

PLEASE USE A BLACK OR BLUE PEN (NOT A PENCIL) WHEN FILLING OUT THE APPLICATION AND DO YOUR BEST TO PRINT CLEARLY.

Step 1: List ALL children, infants, and students up to and including grade 12

Tell us how many infants/toddlers, children not in school, and school students live in your household. They do NOT have to be related to you to be a part of your household.

Who should I list here? When filling out this section, please include ALL members in your household who are:

- Children age 18 or under AND are supported with the household's income;
- In your care under a foster arrangement, through a court or state/local agency, or qualify as homeless or runaway youth;
- Students attending (*regardless of age)* Westport Public Schools.

A) List each child's name.	B) Is the child a student?	C) Do you have any foster children?	D) Are any children homeless, runaway or in a Head Start Program?
Print each child's name. Use one line of the application for each child. When printing names, please print clearly. Stop if you run out of space. If there are more children present than lines on the application, attach a second piece of paper (or a second application if completing electronically) with all required information for the additional children. This also applies to adults in Step 3. "MI" is short for "middle initial." Print the first letter of each child's middle name in the "MI" section.	List the name of the school (optional), the grade and mark "Yes" or "No" under the column titled "Student" to tell us which children attend school in the district. If you marked "Yes," write the grade level of the student in the "Grade" column.	If any children listed are foster children, mark the "Foster Child" box next to the child's name. If you are ONLY applying for foster children, after finishing STEP 1, go to STEP 4. Foster children who live with you may count as members of your household and should be listed on your application. If you are applying for both foster and non-foster children, go to step 3. Note: Adopted children are not considered foster children. A foster child is a minor child who has been taken into state custody and placed with a state-licensed adult, who cares for the child in place of their parent or guardian.	If you believe any child listed in this section meets this description, mark the "Head Start or Homeless/Runaway" box next to the child's name and *complete all steps of the application.* Homeless, Runaway and Head Start status must be confirmed with the appropriate program staff. If the status cannot be confirmed, then the school district will contact you to complete an income-based application. You may choose to provide income information now to prevent the school district from potentially needing to contact you later.

Step 2: Do any household members currently participate in SNAP or TFA?

If anyone in your household (including you) currently participates in one or more of the assistance programs listed below, your children are eligible for free school meals:

- The Supplemental Nutrition Assistance Program (SNAP)
- Temporary Family Assistance (TFA)

A) If no one in your household participates in any of the above listed programs:	B) If anyone in your household participates in SNAP or TFA:
Leave STEP 2 blank and go to STEP 3.	• Write a case number for SNAP or TFA. You only need to provide one client ID number. If you participate in one of these programs and do not know your client ID number, contact your DSS social worker. **Note:** Do not use a HUSKY Medical Benefits number since this number is not a SNAP or TFA case number. It is also recommended (but not required) that you submit proof of this SNAP or TFA case number when you submit the application for processing. Proof does NOT include a copy of the CONNECT card. • Go to STEP 4.

Step 3: Report income for all household members

How do I report my income?

- Use the charts titled **"Sources of Income"** and **"Examples of Income for Children,"** printed on the back side of the application form, to determine if your household has income to report.
- Report all amounts in GROSS INCOME ONLY. Report all income in whole dollars. Do not include cents.
  - Gross income is the total income received **before** taxes.
  - Many people think of income as the amount they "take home" and not the total "gross" amount. Make sure that the income you report on this application has NOT been reduced to pay for taxes, insurance premiums, or any other amounts taken from your pay.
- Write a "0" in any fields where there is no income to report. Any income fields left empty or blank will also be counted as a zero. If you write '0' or leave any fields blank, you are certifying (promising) that there is no income to report. If local officials suspect that your household income was reported incorrectly, your application will be investigated.
- Mark how often each type of income is received using the check boxes to the right of each field.

How to Apply for Free and Reduced-price School Meals

3.A. Report income earned by children

A) **Report all income earned or received by children.** Report the combined gross income for ALL children listed in STEP 1 in your household in the box marked "Child Income." Only count foster children's income if you are applying for them together with the rest of your household.

What is Child Income? Child income is money received from outside your household that is paid DIRECTLY to your children. Many households do not have any child income.

3.B. Report income earned by adults

Who should I list here? When filling out this section, please include ALL adult members in your household who are living with you and share income and expenses, *even if they are not related and even if they do not receive income of their own.*

Do NOT include:

- People who live with you but are not supported by your household's income AND do not contribute income to your household.
- Infants, children and students already listed in **STEP 1.**

B) List adult household members' names. Print the name of each household member in the boxes marked "Names of Adult Household Members (First and Last)." *Do not list any household members you listed in STEP 1.* If a child listed in STEP 1 has income, follow the instructions in STEP 3, part A.

C) Report earnings from work. Report all income from work in the "Earnings from Work" field on the application. This is usually the money received from working at jobs. If you are a self-employed business or farm owner, you will report your net income. Net income is your income after taxes and deductions have been subtracted.

- **What if I have multiple jobs?** List each job separately by entering your name and income from each job on a new line. Add an additional sheet of paper if necessary.
- **What if I am self-employed?** List income from your business as a net amount. This net amount is calculated by subtracting the total operating expenses of your business from its gross receipts (revenue). Gross receipts or revenue are all the income earned from the sale of any products or services offered.

D) Report income from public assistance/child support/alimony. Report all income that applies in the "Public Assistance/Child Support/Alimony" field on the application. *Do not report the cash value of any public assistance benefits NOT listed on the chart.* If income is received from child support or alimony, only report court-ordered payments. Informal but regular payments should be reported as "other" income in the next part.

E) Report income from pensions/retirement/all other income. Report all income that applies in the "Pensions/Retirement/All Other Income" field on the application.

- **What if I receive income from multiple sources in this category?** List each source separately by entering your name and income from each source on a new line. Add an additional sheet of paper if necessary.

F) Report total household size. Enter the total number of household members in the field "Total Household Members (Children and Adults)." This number MUST be equal to the number of household members listed in STEP 1 and STEP 3. If there are any members of your household that you have not listed on the application, go back and add them. It is very important to list all household members, as the size of your household affects your eligibility for free and reduced-price meals.

G) Provide the last four digits of your Social Security Number. An adult household member must enter the last four digits of their Social Security Number in the space provided. You are eligible to apply for benefits even if you do not have a Social Security Number. If no adult household members have a Social Security Number, leave this space blank and mark the box to the right labeled "Check if no Social Security Number."

Step 4: Contact information and adult signature

All applications must be signed by an adult member of the household. By signing the application, that household member is promising that all information has been truthfully and completely reported. Before completing this section, please also make sure you have read the privacy and civil rights statements on the back of the application.

A) Provide your contact information. Write your current mailing address in the fields provided if this information is available. If you have no permanent address, that is okay. Sharing a phone number, email address, or both is optional, but helps us reach you quickly if we need to contact you.

B) Print and sign your name and write today's date. Print the name of the adult signing the application and that person signs in the box "Signature of adult."

C) Mail completed form to your child's school office.

D) Share children's racial and ethnic identities (optional). On the back of the application, we ask you to share information about your children's race and ethnicity. This field is optional and does not affect your children's eligibility for free or reduced-price school meals. This information is requested solely for the purpose of determining the State's compliance with Federal civil rights laws, and your response will not affect consideration of your application, and may be protected by the Privacy Act. By providing this information, you will assist us in assuring that this program is administered in a nondiscriminatory manner.

2026/2027 ADDENDUM A

Staples High School 70 North Avenue Westport, CT 06880 Tel: 203-341-1210	Stafford Thomas Jr., Principal
Bedford Middle School 88 North Avenue Westport, CT 06880 Tel: 203-341-1510	Adam Rosen, Principal
Coleytown Middle School 255 North Avenue Westport, CT 06880 Tel: 203-341-1610	Janna Sirowich, Principal
Coleytown Elementary School 65 Easton Road Westport, CT 06880 Tel: 203-341-1710	Safiya Key, Principal
Greens Farms Elementary School 17 Morningside Dr., So. Westport, CT 06880 Tel: 203-222-3610	Brian Byrne, Principal
Kings Highway Elementary School 125 Post Road, W. Westport, CT 06880 Tel: 203-341-1810	Tracey Carbone, Principal
Long Lots Elementary School 13 Hyde Lane Westport, CT 06880 Tel: 203-341-1910	Kimberly Ambrosio, Principal
Saugatuck Elementary School 170 Riverside Avenue Westport, CT 06880 Tel: 203-221-2910	Beth Messler, Principal

access health CT®

HUSKY HEALTH CONNECTICUT

School Year 2026-27

Does Your Family Need Health or Dental Insurance?

Connecticut offers free and low-cost health and dental coverage you can trust. Free enrollment help is available.

If you or anyone in your family needs health or dental insurance, start with Access Health CT. With one application, you can see your program and plan options and estimate your costs.

Coverage you can count on, options for your budget:

- ✓ **HUSKY Health — free and low-cost health and dental coverage for children and adults.**
- ✓ **Covered CT Program — free health and dental insurance.**
- ✓ **Individual health insurance plans — financial help is available if you qualify.**
- ✓ **Dental insurance — available for children and adults.**

Note: State HUSKY A & B for Children offers coverage for eligible kids, ages 15 and under, who do not qualify for HUSKY A or B due to their immigration status.

Get started today

- If you qualify for HUSKY Health or the Covered CT Program, you can sign up at any time of the year.
- Check your options and enroll. Visit **AccessHealthCT.com** or call 1-855-805-4325. If you are deaf or have trouble hearing, you may use the TTY at 1-855-789-2428 or call 1-855-805-4325 with a relay operator.
- **All help is free and available in many different languages.** You can schedule an appointment with an Enrollment Specialist or Certified Broker who can help you go over your options and sign up.
- For general information about HUSKY Health, visit **huskyhealthct.org**.
- You can get answers to your questions about the Covered CT Program or health and dental insurance plans offered through Access Health CT by visiting **Help.AccessHealthCT.com**.

Follow us on:

Addendum C: Information on the Supplemental Nutrition Assistance Program (SNAP)

New Increased Income Guidelines Effective October 1, 2025

Dear Parent/Guardian:

New increased income guidelines are in effect as of October 1, 2025. If your children qualify for free school meals or milk, you might also qualify for **SNAP** (formerly called Food Stamps). SNAP helps people buy food for themselves and their families. SNAP benefits are issued each month on plastic debit cards. You can use SNAP benefits to buy food at major supermarkets, neighborhood grocery stores, online at participating retailers, and some farmers' markets authorized to accept SNAP. For more information, visit SNAP benefits or https://portal.ct.gov/dss/snap/supplemental-nutrition-assistance-program---snap.

How to Qualify

If and how much SNAP you qualify for depends on:

- your household's income;
- allowable deductions to your household's income (examples include monthly shelter expenses, medical bills, and court ordered child support);
- your household size; and
- at least 5 years U.S. residency for qualified non-citizens.

If you have access to the Internet, you can go online to see if you may be eligible for SNAP. Go to https://www.connect.ct.gov/ and click "Am I Eligible?" **Owning your own home or owning a car will not prevent you from being eligible for SNAP.**

Effective October 1, 2025

Household size	Gross monthly income	Gross annual income
1	$2,609	31,300
2	$3,525	42,300
3	$4,442	53,300
4	$5,359	64,300
5	$6,275	75,300
6	$7,192	86,300
7	$8,109	97,300
8	$9,025	108,300
For each additional member	$917	+11,000

Larger households = higher incomes

Addendum C: Information on the SNAP

To Apply or Get More Information

- To find your local **Connecticut Department of Social Services** (DSS) office, call **United Way's free referral number 2-1-1** (free call statewide) or visit https://portal.ct.gov/dsshome and click on Office Locator.

- You can find a list of all **Connecticut Department of Social Services** (DSS) offices, or you can apply online at https://www.connect.ct.gov/ (click "Apply for Benefits"). You can get the paper SNAP application in English and Spanish at SNAP Apply or https://portal.ct.gov/dss/snap/supplemental-nutrition-assistance-program---snap.

- **The Connecticut Association for Community Action** (CAFCA) works with community action agencies that will help you enroll in SNAP (refer to table below).

Agency	Phone number	Areas served
The Access Community Action Agency (Access)	860-450-7400	Windham and Tolland Counties
Alliance for Community Empowerment (Alliance)	203-366-8241	Greater Bridgeport Area and Upper Fairfield County
Community Action Agency of New Haven, Inc. (CAANH)	203-387-7700	Greater New Haven Area
The Community Action Agency of Western Connecticut, Inc. (CAAWC)	203-744-4700	Northwestern CT and Lower Fairfield County
Community Renewal Team, Inc. (CRT)	860-560-5600	Hartford and Middlesex County
Human Resources Agency of New Britain, Inc. (HRA)	860-225-8601	New Britain and Bristol Areas
New Opportunities, Inc. (NOI)	203-575-9799	Greater Waterbury, Meriden, and Torrington Areas
Thames Valley Council for Community Action, Inc. (TVCCA)	860-889-1365	Southeastern CT- New London County
Training Education and Manpower, Inc. (TEAM)	203-736-5420	Naugatuck Valley

Addendum C: Information on the Supplemental Nutrition Assistance Program (SNAP) New Increased Income Guidelines Effective October 1, 2024

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Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the Office of the Superintendent of Westport Public Schools at (203)341-1000.

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1. Mail: Superintendent of Schools
   Westport Public Schools
   110 Myrtle Avenue
   Westport, CT 06880

2. Phone: (203)341-1000

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