

**RECORD OF PROCEEDINGS
MINUTES OF WEST MUSKINGUM BOARD OF EDUCATION
REGULAR MEETING
FEBRUARY 12, 2026**

ROLL CALL

The West Muskingum Board of Education held its regular meeting on February 12, 2026 at 5:00 p.m. in the West Muskingum Administrative Center. Mr. Farley called the meeting to order.

Roll Call: Mr. Ankrum, present; Mr. Farley, present; Mrs. MacLaine, present; Mr. Melsheimer, present; Mr. Vousden, present.

Everyone participated in the pledge to the American Flag.

Oath of Office

Kimberly Downs, Treasurer, administered the oath of office to newly re-elected board member, Julie MacLaine.

TREASURER'S REPORT

46-128 Minutes

Motion made by Mr. Ankrum, seconded by Mr. Melsheimer to approve the minutes from the Organizational Board Meeting and Regular Board Meeting on January 8, 2026. Roll Call: Mr. Ankrum, yea; Mr. Melsheimer, yea; Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Farley, yea. Motion carried.

46-129 Financial Report

Motion made by Mr. Melsheimer, seconded by Mr. Vousden to approve the financial reports for January 2026 as presented. Roll Call: Mr. Melsheimer, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Farley, yea. Motion carried.

46-130 Appropriation and Amended Certificate Modifications

Motion made by Mr. Vousden, seconded by Mrs. MacLaine to approve the appropriation and amended certificate modifications as presented. Roll Call: Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Melsheimer, yea; Mr. Farley, yea. Motion carried.

46-131 Finance Committee

Motion made by Mrs. MacLaine, seconded by Mr. Vousden to approve the Finance Committee minutes for the audit period ending June 30, 2025. Roll Call: Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Melsheimer, yea; Mr. Farley, yea. Motion carried.

46-132 Financial Forecast

Motion made by Mr. Melsheimer, seconded by Mr. Vousden to approve the Financial Forecast, as presented, for the required February 2026 submission. Roll Call: Mr. Melsheimer, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Farley, yea. Motion carried.

SUPERINTENDENT'S REPORT - PERSONNEL

46-133 Retirement(s)

Motion made by Mr. Melsheimer, seconded by Mr. Ankrum to approve the following retirement(s):

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Carol Murphy	WMES Secretary	July 1, 2026
Donna Gatewood	WMMS Cook	end of contract year
Leslie (Lee) Lyons	WMHS Custodian	March 27, 2026

Roll Call: Mr. Melsheimer, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Farley, yea. Motion carried.

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46-134 Classified New Contract(s) FY26

Motion made by Mrs. MacLaine, seconded by Mr. Melsheimer to approve the following new classified contract(s) for the FY26 school year, pending proper completion of personnel requirements.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Regina Cano	Bus Driver (floating)	March 2, 2026

Roll Call: Mrs. MacLaine, yea; Mr. Melsheimer, yea; Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Farley, yea.
Motion carried.

46-135 Supplemental/Limited 3313.53 Contract(s) FY26

Motion made by Mr. Vousden, seconded by Mr. Melsheimer to approve the following Supplemental/Limited 3313.53 Contract(s) for the 2025-2026 school year, pending proper completion of personnel requirements:

<u>Name</u>	<u>Position</u>	<u>Salary/Stipend</u>
Cole Smith	Assistant Baseball Coach	\$2,374.87
Andrew McGee	Assistant Baseball Coach	\$2,374.87
Christopher Pettit	Assistant Baseball Coach (funded by athletic account)	\$2,374.87
Joshua Bobo	Head Softball Coach	\$3,958.10
David Bowers, Jr.	Assistant Softball Coach	\$2,374.87
Ashley Dillon	Assistant Softball Coach	\$2,374.87
Chloe Armstrong	Assistant Softball Coach (.5 FTE) (funded by athletic account)	\$1,187.44
Katlynn Foster	Assistant Softball Coach (.5 FTE) (funded by athletic account)	\$1,187.43
Miranda Fraunfelter	Assistant Softball Coach	Volunteer
Courtney Prang	Head Track Coach	\$3,958.10
Robert Moon	Assistant Track Coach	\$1,583.24
Benton Mowery	7-8 Track Coach	\$1,583.24
Jason Wayne	7-8 Track Coach	\$1,583.24
Alexus Bell	Assistant Track Coach	Volunteer
Amanda Perkowski	Assistant Track Coach	Volunteer

Roll Call: Mr. Vousden, yea; Mr. Melsheimer, yea; Mr. Ankrum, abstain; Mrs. MacLaine, yea; Mr. Farley, yea. Motion carried.

46-136 FMLA Leave(s) of Absence

Motion made by Mrs. MacLaine, seconded by Mr. Ankrum to approve FMLA leave for the following employee(s). FMLA requests will include paid leave of absence until depletion of all accrued leave balances. If applicable, remainder of FMLA will be unpaid leave.

<u>Name</u>	<u>Position</u>
Madeline Gaskill	WMMS Teacher

Roll Call: Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Melsheimer, yea; Mr. Vousden, yea; Mr. Farley, yea.
Motion carried.

46-137 Unpaid Leave

Motion made by Mr. Vousden, seconded by Mr. Ankrum to approve unpaid leave for the following employee(s). Accumulated personal days will be used before unpaid leave:

<u>Name</u>	<u>Position</u>	<u>Number of Days</u>
Mary Beth Jones	WMES Cook/Cashier	10

Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea; Mr. Farley, yea.
Motion carried.

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46-138 Substitute Lists

Motion made by Mr. Melsheimer, seconded by Mr. Vousden to approve the following:

- **WMLSD Classified Substitute List**

Recommendation to approve the following addition(s) to the WMLSD Classified Substitute List as maintained by the Superintendent's Office. Additions will be approved monthly as needed (pending proper completion of personnel requirements)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Emily Smith	Custodial; Cook Cashier; Bus Aide	February 13, 2026
Marcia Wamack	Sub Bus Driver	February 13, 2026

- **MVESC Master Certificate Substitute List**

Recommendation to approve the February 2026 MVESC Master Certificated Substitute List as approved and prepared by the Muskingum Valley Educational Service Center.

Roll Call: Mr. Melsheimer, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Farley, yea. Motion carried.

SUPERINTENDENT'S REPORT

46-139 August Board Meeting

Motion made by Mr. Melsheimer, seconded by Mrs. MacLaine to approve the August Board meeting date change to Thursday, August 20, 2026. Roll Call: Mr. Melsheimer, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Farley, yea. Motion carried.

46-140 Sale of Buses

Motion made by Mr. Melsheimer, seconded by Mr. Ankrum to approve the sale of the following buses to Yellow Bus Sales:

- Bus # 1 - \$1,500.00
- Bus # 2 - \$1,500.00

Roll Call: Mr. Melsheimer, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Farley, yea. Motion carried.

46-141 Disposal of Fixed Asset

Motion made by Mrs. MacLaine, seconded by Mr. Melsheimer to approve the scrap sale of the 2005 Ford F5D DRW Super Duty Truck with Dump Bed, no trade-in value and not road worthy. Roll Call: Mrs. MacLaine, yea; Mr. Melsheimer, yea; Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Farley, yea. Motion carried.

46-142 E-Rate Technology Equipment Purchase

Motion made by Mr. Melsheimer, seconded by Mr. Vousden to approve the technology equipment purchase contract with SHI International Corp. following the E-Rate procurement guidelines for the E-Rate Category 2 Funding Cycle. Roll Call: Mr. Melsheimer, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Farley, yea. Motion carried.

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46-143 FBLA State Leadership Conference

Motion made by Mr. Melsheimer, seconded by Mr. Ankrum to approve the student field trip to the FBLA Ohio State Conference being held at the Cherry Valley Hotel and Ohio Conference Center. Students will be leaving on February 25, 2026 and returning February 26, 2026. Roll Call: Mr. Melsheimer, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Farley, yea. Motion carried.

46-144 Ohio High School Athletic Association Membership

Motion made by Mrs. MacLaine, seconded by Mr. Ankrum to approve the yearly membership into the Ohio High School Athletic Association for the 2026-2027 school year. Roll Call: Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Melsheimer, yea; Mr. Vousden, yea; Mr. Farley, yea. Motion carried.

46-145 Third Grade State Assessments – Paper Testing

Motion made by Mr. Melsheimer, seconded by Mr. Vousden to approve the resolution requesting use of paper testing for third grade state assessments for the school year 2026-2027, to be submitted to the Ohio Department of Education and Workforce. Roll Call: Mr. Melsheimer, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Farley, yea. Motion carried.

46-146 Calamity Make-up Hours

Motion made by Mr. Ankrum, seconded by Mr. Vousden to approve the revised student time schedule at the High School and Middle School starting March 1, 2026, and ending at the end of the school year to add 15 minutes each day to meet the State of Ohio's minimum hours requirement for the 2025-2026 school year. The new schedule for students will be 7:55 a.m. to 2:40 p.m. Roll Call: Mr. Ankrum, yea; Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea; Mr. Farley, yea. Motion carried.

46-147 2026-2027 School Year Calendar

Motion made by Mrs. MacLaine, seconded by Mr. Ankrum to approve the 1st and 2nd reading of the 2026-2027 School Year Calendar. Roll Call: Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Melsheimer, yea; Mr. Vousden, yea; Mr. Farley, yea. Motion carried.

46-148 Donations

Motion made by Mr. Ankrum, seconded by Mr. Vousden to approve the following donations:

- Muskingum Valley Educational Service Center to West Muskingum School District, Power Max 824 OE Snowblower (estimated value \$1,349.99)

Roll Call: Mr. Ankrum, yea; Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea; Mr. Farley, yea; Motion carried.

46-149 Adjourn

Motion made by Mr. Melsheimer, seconded by Mr. Vousden to adjourn at 5:55 p.m.

Roll Call: Mr. Melsheimer, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Farley, yea. Motion Carried.

Treasurer

Board President