

NorthStar Middle School
FTC Executive Board Meeting Agenda
Tuesday, September 8th, 2026
6:00 pm

Attendance: Michelle Olson, Brenda Xiong, Meg Linder, Adam Keeton, Patrick Draegert, Julie Mishefske, Sarah Unertl, Julia Setwyn, Kasie Reames

Call to order: 6:05

Meeting Minutes:

1. Welcome and introductions (Principal/President):

2. Secretary's Report ():

Nothing to report

3. Treasurer's Report ():

Audit for PTSA - cpa or 3 other people? Julia reached out to UWEC to ask. No response yet from UWEC. Julia, Patrick and two others will meet on Monday September 21 @ 345 pm at 4330 Golf Terrace suite 216 to complete two audits

- Money from PTSA to FTC - close out PTSA accounts. Julia S. States no outstanding dues for Givebacks. No outstanding PTSA bills. Julia S and Julie M will meet at RCU Friday 9/11) to transfer money from PTSA account to FTC account.
- Printing costs for flyers - approved by group for FTC to pay for this
- Julia looking into having RaiseRight changed from PTSA to FTC

4. Teacher Representatives' Comments:

- Michelle Olson, 6th grade representative: Happy to have students back in the classroom and great to see families at back to school night. Sixth graders are working on organizing backpacks, switching things out in lockers, and practicing locker combinations. Reminder to charge devices daily. Starting to read the book Brave.
- Brenda Xiong, 7th grade representative: Settling into the school year with routines and schedules. Remember to charge devices. Be patient with infinite campus, communication, etc. Thank you for providing necessary school supplies.
- Meg Linder, 8th grade representative: Happy to have 8th graders back in the building! 8th graders are working on settling into routines and being the leaders. Looking forward to building structure and community. Polar Party is later this month. Northstar will be learning more about Standards based grading and Life ready dispositions.

5. Principal's Comments ():

Great start to the year. The open house was well attended. Trial of new experience for 6th graders with parents dropping 6th graders for 90 min. Uptick in enrollment since staffing completed. 6th grade is now the largest class. Husky blue on Friday for the crosstown game.

6. Old business:

PTSA dissolution process (30 day timeline for some items!). Reviewed information from Wisconsin PTA and assigned tasks

New employee orientation luncheon - went well! Mentor and mentee working together. New staff recognized and appreciated it. Hy-vee catering. FTC will cover cost

7. New business:

- Fundraiser update - send out separate parent square with those 2 files. Julie M to send to Ashley B
- Restaurant fundraisers - Kasie will start this.
- Mini grant request form - print and get copies into all teacher mailboxes - Adam will get into mailboxes
- Facebook page - let everyone know it's active - also add something to parent square. Julie will also send this to Ashley B
- How do we update the entire Northstar ptsa website to FTC? - Julie M to reach out to Ashley B
- Insurance - approval of insurance options. Discussing if the board should be covered or bond insurance, or both.
- Who arranges volunteers? Julie M will reach out to Ashley B to see who arranges.
- Kasie sent sign up for conference meal setup to Ashley B.

Board only

- Google Docs shared - access okay

8. Family Advisory Committee (FAC) Report:

No representative present.

Topics on hold:

Crate of PTSA information from previous board members

Future concessions (DeLong - club)

Show board our area by kitchen