

Manhasset High School

12th Grade Information Night for Students, Parents & Guardians

September 9, 2026

Kerry Fallon

Director of School Counseling Services

and

The High School Counseling Team

Welcome to our SCA!

Miriam DiOrio

SCA HS President

&

Tania Kapoor

SCA Executive Co-President

WHAT'S BEEN COMPLETED

(due last June)

Autobiography

[OVERDUE]

★Counselor recommendation
cannot be written without your
Senior Autobiography

Teacher Appraisal Forms

[OVERDUE]

Teacher Letter of Recommendation Confirmation Form

[OVERDUE]

All forms available in the Counseling Office

WHERE WE ARE NOW

What's in your Senior Packet?

Transcript Verification *Required before any additional application materials can be accepted.*

DEADLINE: September 18th

Transcripts are available on the **Parent Portal**: ***please perform a FINAL CHECK!***

Grade questions must be discussed directly with your previous teacher(s).

Scholarships Form *Required before any additional application materials can be accepted.*

DEADLINE: September 18th

Diploma Inscription

Complete the [Google Form](#) with your official diploma information.

DEADLINE: September 18th

Access links and QR codes are conveniently located inside your physical **Senior Packet**.

THERE'S MORE... **in your senior packet**

01 THE COLLEGE APPLICATION CHECKLIST!

02 Common App/Naviance Linking Instructions

03 Records Release Form

04 Non-Common App School FERPA Form

05 Release for Solomon Amendment Form

WHAT'S COMING SOON

Classroom Lessons

★ Upcoming :

- **Dates: September 10th – 11th**
- Lessons will be conducted directly within Senior English classes.

Senior Conferences

★ Appointments scheduled:

Appointment slip is inside your senior packet.

- If you must reschedule, please call the office.
- Clerical Assistants confirm appointment with student via email.
- Email will serve as pass, so students should show the email to the teacher.

IT'S TIME TO FINALIZE YOUR COLLEGE LIST

Reach / Unpredictable

Most competitive in relation to the student's GPA and test scores.

Note: Some schools are a reach for everyone because of the limited acceptance rate of the institution.

Target Schools

Student falls within the mid 50% of accepted students.

Safety / More Likely

Student's academic profile is well above the mid 50% of accepted students.

Use Naviance Scattergrams and College Match list

KNOW YOUR APPLICATION DEADLINE OPTIONS

(NOTIFICATION DATES ARE APPROXIMATIONS)

Early Deadlines

Early Decision (Binding)

Notification around 12/15/26

Early Action (Non-Binding)

Notification around 12/15/26

Early Decision II (Binding)

Notification usually by the end of January 2027

Regular Decision & Other Options

Regular Decision

Notification Varies (Feb-April 1st)

Rolling Decision

Decisions released on a rolling basis

ED/EA REMINDERS

Early Decision (ED)

- **Only one (1) binding Early Decision Application allowed**
- If admitted under the ED option, students must withdraw applications from other schools to which they have applied.
- Our office will **ONLY** submit mid—year grades to the ED school.

Early Action (EA)

Can be submitted along with the ED application with some exceptions:

Restrictive EA

Georgetown and Notre Dame: May not submit an ED application.

Single Choice EA

Harvard, Princeton, Stanford, and Yale: May not submit an ED application and may only submit EA applications to public universities.

IDENTIFY YOUR APPLICATION TYPE

COMMON APP

- Allows you to complete the main app once for all schools
- Has important Supplemental sections for many schools



INSTITUTION SPECIFIC

- Application is direct on the institutions portal
- ie: CUNY



Some schools offer BOTH Institution Specific applications and Common Application.

Student Application Steps

Steps 1-4 supported in classroom lessons

1. Link Accounts

Complete the FERPA waiver on Common App and LINK your Common App and your Naviance Account.

2. Add Colleges (Common App)

Common App: Add the colleges you are applying to - will SYNC with Naviance.

** Must indicate application type (ED, EA, RD, etc.) for EACH SCHOOL accurately.*

3. Add Non-Common App

Naviance: Manually add non-common app schools to Naviance.

** Must indicate application type (ED, EA, RD, etc.) for EACH SCHOOL accurately.*

4. Request Recommenders

Request Teacher Recommenders on Common App (*School Specific*).

Student Application Steps

Steps 5-9 Student Responsibilities

5. Submit Forms

Submit the **Records Release Form** to Counseling Office and receive **Green Forms** to alert teachers to submit letters. (TWO weeks ahead of your earliest deadline).

6. Official Test Scores

SAT/ACT Scores (if submitting): send directly from the testing agency.

7. Submit your completed application: by the college's deadline!

8. Financial Aid & Scholarships

FAFSA / CSS Profile or other Scholarship applications.

9.. Monitor & Follow Up

Regularly check email for important messages from admissions offices, complete STARS report, and other follow up items.

RECORDS RELEASE FORM

a few details...

1. After student has added ALL their schools and teacher recommenders to Naviance...Student submits the (pink) **Records Release Form**
 - must be submitted to the Counseling Office at least 10 school days (2 weeks) BEFORE your EARLIEST deadline.
 - Students can list ALL of their schools on one **Records Release Form**.
2. If a student applies to additional schools at a later time, he/she must:
 1. Add the new schools to the Common App and request teacher recommendations through Naviance.
 2. Provide the Counseling Office with an additional **Records Release form**.
 3. The student will be provided with 2 additional **Green Forms** to distribute to teachers alerting them to new school submissions.

SCHOOL DOCUMENT SUBMISSIONS

COUNSELING OFFICE:

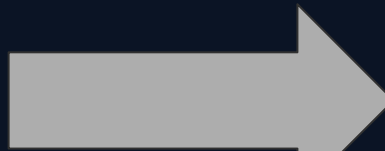
- **School Documents:**
 - Transcripts & School Reports
 - Counselor Recommendations
 - Midyear & Final Grades

SUBMITTED AFTER RECEIVING:
**Records Release
Form**

TEACHER SUBMITS:

- Teacher Letters of Recommendation
- Teacher Report Form

SUBMITTED AFTER RECEIVING:
Green Form



TEACHER RECOMMENDATIONS

Important notes

- Each school has its own policy regarding teacher letters.
 - Some colleges only allow one teacher recommendation (i.e. Binghamton, Villanova), so be sure to assign those requests to the correct teacher
- Naviance and Common App provide information for how many teacher recommenders are required and allowed
 - Look under Recommenders and FERPA for each school in the Common Application to see how many teacher recommendations are required and allowed
- You must ensure that the schools that you list on the **green forms** for each teacher matches what is requested in Naviance

TEACHER RECOMMENDATIONS

a review of the steps:

In order for teachers to have the ability to send their letters of recommendation, students **MUST** follow a three-step Process:

STEP 1: *Electronically invite teachers on Naviance, designating specific schools to each teacher*

STEP 2: *Submit your **Records Release Form** to the HS Counseling Office at least two weeks ahead of your earliest deadline (you will receive Green Forms)*

STEP 3: *Complete the **Green Forms** (list the schools, how you applied and the application deadlines) and distribute to your teacher recommenders promptly.*

COMMON APP

“OTHER RECOMMENDERS”

- If permitted, an additional recommender can be invited to your Common Application by clicking on “*Invite Other Recommender*”
- This letter should be from an individual who knows your child well and from a different, non-academic, perspective.
- Recommender types accepted: Activities outside of school, Clergy, Coach, Employer, Family Member, Peer, “Other”

(Each school sets the guidelines for “Others”)

✓ Teacher

Your school is using Naviance for transcripts, school reports, and teacher recommendations. Please contact your counselor directly and they will provide instructions specific to your school regarding these documents. Once your teachers submit their recommendations online you will see the status below. If your teacher(s) wish to submit forms via mail, you can download the Teacher Evaluation PDF Form that can be completed on paper and mailed to each institution to which you apply.

Required: 0 **Optional:** 4

Download PDF Forms

- [Teacher Evaluation](#)

✓ Other Recommender

Other Recommender Heading Appears if School Allows IT

Please select and assign the Other Recommender(s) below whose recommendation(s) will be submitted to this college on your behalf. You must invite an Other Recommender using the 'Invite Other Recommender' link before you can assign them for this college.

Recommender types accepted by this college:

- Arts Teacher
- Clergy
- Coach
- College Access Counselor
- Employer
- Other

Required: 0 **Optional:** 1

Invite Other Recommender

Click Invite Other Recommender

COMMON APPLICATION SUPPLEMENTS

Dedicate time to all supplemental material, not only the top choice applications

- Most Common App Schools have a supplemental portion of the application you must complete.
- Even if you apply ED or EA, continue working on the supplemental material required for your regular deadline applications. Have it ready to go should you need it.

NON COMMON APPLICATION SUBMISSION

TYPE A

Will Accept

Sends and accepts school credential materials electronically via the **Naviance** platform.



TYPE B

Will Not Accept

Does **not** accept materials via Naviance.

These schools use their own portal. Students must invite their counselor and recommender directly via that portal.

TYPE C

Paper

Requires traditional paper-based application submissions and physical mailings.



CITY UNIVERSITY OF NEW YORK

CUNY

ONLINE PORTAL

All applications must be completed online using the **CUNY Application**.

MULTI-APPLY

Apply to **multiple schools** at the same time through a single form.

TRANSCRIPTS

Transcripts will be sent securely through **Naviance** directly to CUNY.

MATERIALS

Supporting materials can be **uploaded directly** via your CUNY application.

STATE UNIVERSITY OF NEW YORK SUNY

- Accepts the Common Application but also has its own SUNY application.

Please use the Common Application

- It is not required for students to self-report their own grades via SOAR, an on-line reporting systems

SELF REPORTING SCORES AND/OR TRANSCRIPTS

Reporting Courses and Grades in the Common App or an online self-reporting tool (STARS)

- Colleges see this as a way to streamline the receipt of information.
- Whether you self-report or request official scores from the ACT or SAT, be sure to send the scores the school requires.
- If college requires student to self-report the transcript, there will be a prompt to do so.

OFFICIALLY REPORTING STANDARDIZED TEST SCORES

Official scores **MUST** be sent directly from the testing agencies.

Counseling Office Policy

The Counseling Office **does not** send SAT or ACT scores to colleges.

SAT & AP Registration

College Board

www.collegeboard.org

ACT Testing

ACT

www.act.org

STANDARDIZED TESTING: FALL/WINTER DATES

SAT

Sept. 12th

Oct. 3rd

Nov. 7th

Dec. 5th

ACT

Sept. 19th

Oct. 17th

Dec. 12th

****Check with individual colleges for ED/EA test deadlines**

STUDENTS WITH DISABILITIES

IEP / 504 & SPECIAL PROGRAMS

Unless the student is applying to a special program, the **IEP/504 is NOT considered** part of the application(s).

Special programs often have **additional application requirements**.

Check with **each school** to determine what materials are required for submission.

RECOMMENDATION LETTERS

Permission must be granted to the counselor and teachers if you wish to have information disclosed in the letter of recommendation.

INDICATE CONSENT ON:

Senior Autobiography

Teacher Recommendation Contract

THE NCAA ELIGIBILITY CENTER

STEPS TO ELIGIBILITY

Amateurism Certification:

ALL potential Div. I and II athletes **must** register with the NCAA.

<https://web3.ncaa.org/ecwr3/>

Transcript Release Form:

Submit to HS Counseling office, initial transcript will be sent.

Final transcripts are automatically uploaded after graduation (registered athletes only).

TESTING REQUIREMENTS

Students enrolling full-time during the **2023-2024 school year and onward** who intend to play Division I or II athletics:

Test Scores NOT Required

However, colleges and universities may still require test scores for admission

MANHASSET & REGIONAL COLLEGE FAIRS

School-Hosted Events

- **Three Fall College Fairs**

Dates and participants are posted on our webpage.

- **Individual Admission Rep Visits**

Dates and participants are on our webpage.

***Teacher Pass Required**

You must have a signed pass from your teacher to attend Manhasset Fairs or Rep Visits. Obtain passes from the Counseling Office or print from the webpage under FORMS.

Regional College Fairs

Recommended for Families

NCA @ Adelphi
September 29

NACAC @ Hofstra University
October 4

Registration Info

Details and registration can be found on our September Monthly Reminders!

CAMPUS VISITS

- In-person college visits and Open Houses are considered excused absences.
- The student must submit a campus visit form signed by an official at the campus.
- Forms available in the **Counseling Office** and on the **Manhasset Schools website** under Counseling Forms.

THE “SET” LIST

- Members of the Class of 2026 have volunteered to share their experiences with our current students interested in their college or university
- The list of schools is on our website and the counselors have the graduate's contact information

FINANCIAL AID

Important Reminder

Don't forget to file your Free Application for Federal Student Aid and any other forms each of your colleges/universities requires for aid and scholarship opportunities.

FINANCIAL AID NIGHT

October 7th

Secondary School Auditorium

7:00 p.m.

Presented by:

Elizabeth Simmes

Siena College

PRIMARY DRIVER OF FINANCIAL AID:

FAFSA

FREE APPLICATION FOR FEDERAL STUDENT AID • [FAFSA.GOV](https://fafsa.gov)

Federal Aid

Income determines eligibility to obtain federal grants, student loans, and work study.

Portability: If awarded, federal monies can be used in any state.

State Aid (TAP)

FAFSA drives TAP, the New York State grant program.

If awarded, money must remain within NY State (at a public or private institution).

Institutional Aid

Individual colleges & universities may award their own institutional funding.

Awards are based on calculations of family financial need or academic merit.

FAFSA

2026-2027 Academic Year

Timeline

Available in **OCTOBER** online.

Apply at: fafsa.ed.gov

Taxes

Will be completed using **2025 tax information**.

Ensure your federal tax returns are prepared and filed in advance.

Priority

Should be submitted **ASAP** once open in October.

Many aid programs operate on a first-come, first-served basis.

Impact

Some institutions use the FAFSA to determine other **scholarships & awards**.

FAFSA

(SIMPLIFICATION ACT)

Student Aid Index

The formula introduces the **SAI** as the new standard.

Replaces the former EFC (Estimated Family Contribution) metric to evaluate financial need.

Formula Changes

Major adjustments to the calculation methodology.

No longer factors in the number of family members attending college simultaneously.

IRS Data Import

Direct integration with federal tax records.

Your financial information is automatically retrieved and connected. There is no opt-in or opt-out alternative.

FEDERAL STUDENT AID WEBSITE

WWW.STUDENTAID.ED.GOV

- **Comprehensive site covering topics including:**

Who gets aid

Types of aid

Loan programs

- **Net Price Financial Aid Calculator**
(On Each College Financial Aid Page)

CSS PROFILE

Overview

Used by colleges to determine eligibility for non-federal, **institutional need-based** grants and scholarships. Required by mostly private schools, but some public universities. **In addition to FAFSA.**

Application

Completed online via the **College Board** website:
www.collegeboard.org

If applying for financial aid, check if your child's target schools require this application.

Key Dates

Plan ahead and submit early to meet individual institutional deadlines.

Application Opens: **October 1, 2026**

INSTITUTIONAL AWARDS

Merit Based

Generally do not require an application. Students fitting certain criteria are considered by the college upon application.

Please note: some schools have early deadlines for merit aid consideration and some will require you to file the FAFSA application

Specialty Scholarships

Usually require a separate application.

Ex: leadership, community service, academic subject area, fine and performing arts

COMMUNITY SOURCES OF AID

Local Programs

- SCA Grant Program
- Manhasset Student Aid Association (MSAA)

All seniors will receive these applications in May.

Critical Requirement

MUST complete FAFSA to apply for these programs

SENIOR AWARDS

JUNE, 2027

Community Scholarships

Some local scholarships required individual applications.

Emails are sent to seniors between February and March with detailed information.

Our Sponsors

Scholarships and awards are generously sponsored by a diverse group of supporters:

Individuals, families, businesses, civic associations, and parent groups.

SCHOLARSHIP SCAMS

Paid Services

Beware of companies that are willing to find scholarship money for your child, for a fee.

Free Aid

Remember: The first “F” in FAFSA stands for FREE!

[FAFSA.GOV](https://fafsa.gov)

CLOSING REMINDERS

The Checklist

PowerPoint is on our website

Scheduled Counselor Meetings

★**COUNSELOR APPOINTMENTS:** Students may schedule Additional appointments by stopping in or email their counselor directly.

★**RECORDS RELEASE FORMS:** Students submit to clerical assistants and do NOT need to make an appointment.

Please allow 10 minutes to submit paperwork so that we can properly check for accuracy.

★**MONTHLY REMINDERS:** Check email for relevant information.

HELPFUL TIPS

- Ask your counselor for help
- Try not to make the process the only conversation at home
- Make sure students are active participants in the process
- Ask your son/daughter to set aside specific times to complete applications
- Be sure that **Records Request Forms** and **Green Teacher Forms** are presented at least 10 days prior to the student's EARLIEST application deadline
- When ED/EA applications are submitted, be sure that regular applications are being completed
- Assure your son/daughter that whatever the final outcome, you will be proud of them

HELP US LEARN!

*Please scan this code to
access a quick survey to
provide us feedback on
tonight.*



QUESTIONS?



LORI MARGULIES

School Counselor

JENNIFER LANDMAN

School Counselor

**DANIELLE
CERULLI**

School Counselor

Kristen Ruthkowski

School Counselor