Satchel Ford Elementary
School Improvement Council

August 11, 2026
5:30 p.m.
Media Center

Agenda

Committee Members and Guests:	**SFES Faculty:**
Maddy Barbian, Co-Chair Berry Mattox, Co-Chair Sarah Roberts, Secretary Susan Wheeler, PTO President Laury Andreo Alli Morgan Andy Sipes James Whisenhunt Caleb Gaston Meagan McDonald Tyler Yuhas	Brian Scott, Principal Ortega Missouri, Assistant Principal Lynn Trowbridge, CRT Tammy Henry, Parent and Family Engagement Specialist Consuela Yisreal, Parent and Family Engagement Specialist

I. Welcome and Call to Order
   A. Establishment of quorum
   B. Compliance with FOIA

      Co-Chairs Barbian and Mattox noted that a quorum was present and that the group is compliant with FOIA.

II. Approval of May 21, 2026 Meeting Minutes

   The Minutes were approved as presented.

III. PTO Update

   Ms. Wheeler let the group know that over the summer, new merchandise was launched, with more coming in the fall. There was a Teacher Luncheon the week before students came back, and PTO participated in Meet The Teacher. There is a new Membership Tier for PTO, and new gifts. The Fall Fundraiser will kick off 8/27, and Freaky Friday (10/23) planning has begun. PTO Meetings are open to all.

IV. Parent and Family Engagement Update

   Ms. Yisreal is having a new Specialist shadow her while she is at SFE (Tuesdays and Fridays). She reminded the group that Richland One provides support for families and communities, and that families can be referred anytime.

V. Principal's School Update

Mr. Scott introduced himself and gave a brief background on his being a teacher and administrator. He noted staff stability, as there were only two new hires for the year. He was able to meet with most staff prior to school year and has narrowed his focus for the year to improving four items: 1) behavior management, as there is a need for greater consistency and streamlining of processes; 2) instructional leadership, to provide more support for teachers; 3) communication with parents; and 4) being a physical presence among teachers and students.

Mr. Scott noted that i-Ready Reading has been adopted, with math already being used, as a curriculum update.

For building and facilities update, the group was told that Mr. Scott is working on building relationships with custodians and district-level supervisors. He has recently had meetings and completed campus walk-throughs with them, and is working on process improvement for work orders, etc.

VI. Ongoing Business

A. Annual Strategic Plan Review/Development

Co-Chairs Barbian and Mattox gave highlights of the 2025-2026 school year, including ratings and achievements earned or awarded, improved safety on the playground and around the school, and ongoing student mentorship programs.

B. Bylaws

Co-Chairs Barbian and Mattox stated that the Bylaws have been adopted for the year.

C. Membership

Co-Chairs Barbian and Mattox let the group know that there may be up to three more administrative-appointed members.

D. Lunch Buddies

Co-Chairs Barbian and Mattox let the group know that Kathleen Muthig will lead this initiative.

A. Watch DOGS

Co-Chairs Barbian and Mattox let the group know that Mr. Missouri will lead this initiative, with others to volunteer.

B. Building and Grounds

i. Maintenance Items

The group discussed mosquito/pest control, future flood mitigation, covered walkways to the portable classrooms, and the potential for updating policies related to dismissing students during a severe weather event. The group also discussed security during dismissal, specifically, vehicles parking in the gravel lot, vehicle traffic issues, and walk-up students being allowed to leave the school building.

ii. Playground Equipment

It was noted that a new gaga pit will be requested from the District, or that one could be purchased with activities funds. Basketball goals will be replaced this fall, and all adaptive equipment may need to be replaced.

iii. Other Safety Items

The group noted that broken perimeter fencing is still zip tied.

VII. New Business

Officer Elections were held, and the following persons were nominated and elected:

Sarah Roberts, Secretary;
Laury Andreo, Vice-Chair; and
Maddy Barbian and Berry Mattox, Co-Chairs.

The group will host an information table at Open House (8/27).

VIII. Public Comments

Health Room issues were raised, specifically, space restrictions and the potential for District-level changes to emergency medication policies. Mr. Scott let the group know that he is working on forming a group that will address emergency response procedures.

IX. Next Meeting and Adjournment

Co-Chairs Barbian and Mattox noted that the next meeting will be 9/10/26, at 5:30pm in the Media Center.