

**Notice of Governing Board Meeting  
Pine Strawberry Elementary School District #12**

**Monday, Sept.14, 2026**

**5:30PM**

**AGENDA**

Pursuant to A.R.S. §38-431.01, notice is hereby given to members of the Pine Strawberry Elementary School District #12 Governing Board and to the general public that the Pine Strawberry Elementary School District #12 Governing Board will hold a Board Meeting, open to the public, on Monday, September 14, 2026 at 5:30 PM in the Pine Strawberry School Governing Board Room, 3868 N. Pine Creek Dr. Pine, AZ. The general public will have access to the Governing Board Room at 5:15pm. Members of the Governing Board will attend the meeting either by Zoom or by telephone conference call.

The Governing Board reserves the right to move into executive session pursuant to A.R.S. §38-431.03 to review and discuss matters marked by an asterisk (\*). Additionally, the Governing Board reserves the right to move into executive session for discussion or advice from legal counsel for any item listed on the agenda, in person or by telephone, pursuant to A.R.S. §15-843 and §38-31.03(A)(3). Executive session discussions are not open to the public. All Governing Board decisions will be made as part of the open public meeting.

*Information regarding agenda items may be reviewed in the District Office during regular business hours.*

Persons with a disability may request reasonable accommodation by contacting Megan Ward at (928) 476-3283 at least 24 hours in advance of the meeting.

Members of the public wishing to address the Governing Board are required to sign the attendance sign-in sheet and complete the Public Comment card.

**BOARD OF EDUCATION  
PINE STRAWBERRY ELEMENTARY SCHOOL DISTRICT #12**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**
- IV. ADOPTION OF AGENDA**
  - A. Superintendent's Report –Mrs. Katie Ast
  - B. Transportation/Maintenance Report – Mr. Keith Howell
  - C. Special Services Report- Mrs. Kirsten Ratliff

- D. Fiscal Services Report – Mrs. Aimee Manjarres
- E. Student Activities Report- Mrs. Megan Ward
- F. Board Report- Board Members

## **VI. CALL TO THE PUBLIC**

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S.

§38-431.01, action taken as a result of public comment will be limited to directing staff to study the matter. The Board expects that citizens who addressed the board will present concerns regarding the activities in question, rather than make personal attacks on board members, school staff or personnel, or other persons in attendance or absent.

## **VII. ACTION ITEMS**

### **A. Consent Agenda**

#### **i. Minutes**

Aug. 10, 2026

#### **ii. Payroll Vouchers**

|     |               |
|-----|---------------|
| #04 | \$ 113,763.30 |
| #05 | \$ 107,619.98 |
| #06 | \$ 106,600.96 |

#### **iii. Expense Vouchers**

|       |               |
|-------|---------------|
| #2703 | \$ 16,261.04  |
| #2704 | \$ 129,335.09 |
| #2705 | \$ 23,954.22  |

#### **iv: Policy Advisories 1065-1068**

### **B. New Business**

#### **New Items**

1. Discussion/Consideration/ Approval of Policy Advisories 1047-1064
2. Discussion/Consideration/ Approval of 301 Plan
3. Discussion/Consideration/ Approval of Updated Calendar
4. Discussion/Consideration/ Approval of IGA
5. Discussion/Consideration/ Approval of Point Reduction Plan
6. Discussion/Consideration/ Approval of 2027 Capital Plan
7. Discussion/Consideration/ Approval of Intercom
8. Discussion/Consideration/ Approval of Counseling
9. Discussion/Consideration/ Approval of Wheel Fun-Pine Strawberry Mountain Bike Club

#### **Student Travel**

1. 4th Grade; Sept. 24, 2026; Water Festival; Payson, AZ
2. 2nd - 5th Grade; Oct. 1, 2026; Northern Gila County Fair; Payson, AZ

**C. Personnel Actions\***

1. Discussion/Consideration/ Approval of Resignation
2. Discussion/Consideration/ Approval of Certified Teacher
3. Discussion/Consideration/ Approval of Certified Substitute

**D. Upcoming Conferences/Activities**

**E. Future Meeting Dates/Items for Future Agendas - Monthly Meeting- Oct. 12, 2026**

**F. Correspondence**

**G. ADJOURNMENT**

Dated Sept.10, 2026

Megan Ward, Executive Secretary

## BOARD AGENDA - Action Item

**ITEM:** Approval of the Updated Calendar

**BACKGROUND:** The Superintendent recommends approving the attached updated calendar for SY 2026-2027.

**FISCAL IMPLICATIONS:**

**RECOMMENDATION:**

**MOTION:** I move to approve the updated calendar for SY 2026-2027 as presented by the Superintendent.

**MOTION MADE BY:**

**SECONDED BY:**

**DISCUSSION:**

| MOTION PASSED | YES | NO | TABLED |
|---------------|-----|----|--------|
|---------------|-----|----|--------|

Parker-Yes/No

Pawlowski-Yes/No

Randall-Yes/No

Cazel-Yes/No

Wells- Yes/No

# Pine Strawberry School 2026-2027 Calendar

July 1-28 Summer Break  
July 2 Holiday  
July 24 New staff orientation  
July 27-28 Staff Work Day  
July 29 First Day of School

| JULY 2026 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| S         | M  | T  | W  | Th | F  | S  |
|           |    |    | 1  | 2  | 3  | 4  |
| 5         | 6  | 7  | 8  | 9  | 10 | 11 |
| 12        | 13 | 14 | 15 | 16 | 17 | 18 |
| 19        | 20 | 21 | 22 | 23 | 24 | 25 |
| 26        | 27 | 28 | 29 | 30 | 31 |    |

| JANUARY 2027 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| S            | M  | T  | W  | Th | F  | S  |
|              |    |    |    |    | 1  | 2  |
| 3            | 4  | 5  | 6  | 7  | 8  | 9  |
| 10           | 11 | 12 | 13 | 14 | 15 | 16 |
| 17           | 18 | 19 | 20 | 21 | 22 | 23 |
| 24           | 25 | 26 | 27 | 28 | 29 | 30 |
| 31           |    |    |    |    |    |    |

Jan 4 Holiday  
Jan 18 Holiday  
Jan 29 Staff Work Day

Aug 21 Staff Work Day

| AUGUST 2026 |    |    |    |    |    |    |
|-------------|----|----|----|----|----|----|
| S           | M  | T  | W  | Th | F  | S  |
|             |    |    |    |    |    | 1  |
| 2           | 3  | 4  | 5  | 6  | 7  | 8  |
| 9           | 10 | 11 | 12 | 13 | 14 | 15 |
| 16          | 17 | 18 | 19 | 20 | 21 | 22 |
| 23          | 24 | 25 | 26 | 27 | 28 | 29 |
| 30          | 31 |    |    |    |    |    |

| FEBRUARY 2027 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| S             | M  | T  | W  | Th | F  | S  |
|               |    |    |    |    |    |    |
|               | 1  | 2  | 3  | 4  | 5  | 6  |
| 7             | 8  | 9  | 10 | 11 | 12 | 13 |
| 14            | 15 | 16 | 17 | 18 | 19 | 20 |
| 21            | 22 | 23 | 24 | 25 | 26 | 27 |
| 28            |    |    |    |    |    |    |

Feb 15 Holiday  
Feb 26 Staff Work Day

Sept 7 Holiday  
Sept 18 Staff Work Day

| SEPTEMBER 2026 |    |    |    |    |    |    |
|----------------|----|----|----|----|----|----|
| S              | M  | T  | W  | Th | F  | S  |
|                |    | 1  | 2  | 3  | 4  | 5  |
| 6              | 7  | 8  | 9  | 10 | 11 | 12 |
| 13             | 14 | 15 | 16 | 17 | 18 | 19 |
| 20             | 21 | 22 | 23 | 24 | 25 | 26 |
| 27             | 28 | 29 | 30 |    |    |    |

| MARCH 2027 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|
| S          | M  | T  | W  | Th | F  | S  |
|            | 1  | 2  | 3  | 4  | 5  | 6  |
| 7          | 8  | 9  | 10 | 11 | 12 | 13 |
| 14         | 15 | 16 | 17 | 18 | 19 | 20 |
| 21         | 22 | 23 | 24 | 25 | 26 | 27 |
| 28         | 29 | 30 | 31 |    |    |    |

March 12 Staff Work Day  
March 22-31 Spring Break

Oct 5-8 Fall Break  
Oct 16 Staff Work Day

Was 23rd

| OCTOBER 2026 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| S            | M  | T  | W  | Th | F  | S  |
|              |    |    |    | 1  | 2  | 3  |
| 4            | 5  | 6  | 7  | 8  | 9  | 10 |
| 11           | 12 | 13 | 14 | 15 | 16 | 17 |
| 18           | 19 | 20 | 21 | 22 | 23 | 24 |
| 25           | 26 | 27 | 28 | 29 | 30 | 31 |

| APRIL 2027 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|
| S          | M  | T  | W  | Th | F  | S  |
|            |    |    |    | 1  | 2  | 3  |
| 4          | 5  | 6  | 7  | 8  | 9  | 10 |
| 11         | 12 | 13 | 14 | 15 | 16 | 17 |
| 18         | 19 | 20 | 21 | 22 | 23 | 24 |
| 25         | 26 | 27 | 28 | 29 | 30 |    |

April 1 Spring Break  
April 9 Staff Work Day

Was 16th

Nov 11 Holiday  
Nov 13 Staff Work Day  
Nov 23-26 Thanksgiving Break  
Nov 25-26 Holiday

| NOVEMBER 2026 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| S             | M  | T  | W  | Th | F  | S  |
| 1             | 2  | 3  | 4  | 5  | 6  | 7  |
| 8             | 9  | 10 | 11 | 12 | 13 | 14 |
| 15            | 16 | 17 | 18 | 19 | 20 | 21 |
| 22            | 23 | 24 | 25 | 26 | 27 | 28 |
| 29            | 30 |    |    |    |    |    |

| MAY 2027 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | Th | F  | S  |
|          |    |    |    |    |    | 1  |
| 2        | 3  | 4  | 5  | 6  | 7  | 8  |
| 9        | 10 | 11 | 12 | 13 | 14 | 15 |
| 16       | 17 | 18 | 19 | 20 | 21 | 22 |
| 23       | 24 | 25 | 26 | 27 | 28 | 29 |
| 30       |    |    |    |    |    |    |

May 14 Staff Work Day  
May 26 Last Day of School  
May 31 Holiday

Dec 11 Staff Work Day  
Dec 21-31 Winter Break  
Dec 23-24 Holiday  
Dec 31 Holiday

| DECEMBER 2026 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| S             | M  | T  | W  | Th | F  | S  |
|               |    | 1  | 2  | 3  | 4  | 5  |
| 6             | 7  | 8  | 9  | 10 | 11 | 12 |
| 13            | 14 | 15 | 16 | 17 | 18 | 19 |
| 20            | 21 | 22 | 23 | 24 | 25 | 26 |
| 27            | 28 | 29 | 30 |    |    |    |

| JUNE 2027 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| S         | M  | T  | W  | Th | F  | S  |
|           |    | 1  | 2  | 3  | 4  | 5  |
| 6         | 7  | 8  | 9  | 10 | 11 | 12 |
| 13        | 14 | 15 | 16 | 17 | 18 | 19 |
| 20        | 21 | 22 | 23 | 24 | 25 | 26 |
| 27        | 28 | 29 | 30 |    |    |    |

June 1-30 Summer Break  
June 17 Holiday