Basswood Elementary Parent Involvement Policy
2026–2027 School Year

Statement of Purpose:

Basswood Elementary is dedicated to the success of all students. We are committed to fostering strong partnerships with families to ensure the academic and personal success of every student. We recognize that families are the first and most important teachers in a child's life and are essential partners in the educational process.

As a campus, we are dedicated to:

- Recognizing and honoring families as vital collaborators in the academic success of their children
- Holding high expectations for all students
- Ensuring open, ongoing, two-way communication with families
- Providing meaningful opportunities for families to engage in school activities and decisions
- Fostering a welcoming and responsive environment for all family members
- Offering accessible opportunities for all families, including those facing language, ability, or mobility barriers
- Ensuring families are informed if their children are taught for four or more consecutive weeks by a teacher not considered highly qualified

Parent Involvement in Developing this Policy:

This policy is developed jointly with the participation of parents, families, and school staff. It is reviewed annually through:

- Spring review meetings with family and staff participation
- Family surveys and open comment opportunities
- CEIC review and approval

Timely Communication and Access to Information:

Basswood Elementary is committed to ensuring families receive timely and accurate information about school programs, activities, and student performance. We will:

- Use multiple communication platforms: email, campus website, school messenger system, and notices sent home with students
- Provide all major communication in a language understood by families, whenever practicable
- Notify families about events, meetings, and academic updates in advance

Annual Title I Meeting and Parent Involvement Opportunities:

An annual Title I meeting will be held during Curriculum Night in the first two weeks of the school year to:

- Inform families of the school's participation in Title I programs
- Review the Parent and Family Engagement Policy and School-Parent Compact
- Share school performance data and academic expectations
- Explain curriculum, instructional practices, and assessment tools
- Present opportunities for families to participate in school decisions

Additional Title I meetings will be scheduled throughout the year, and all families are encouraged to attend. Feedback from these meetings will inform school decision-making and future planning.

Joint Development and Review of the Campus Improvement Plan (CIP):

Parents and families will play a vital role in the planning, review, and joint development of the Campus Improvement Plan (CIP).

Basswood Elementary will:

- Include family representatives on the Campus Education Improvement Committee (CEIC), which is responsible for the development and review of the CIP
- Solicit parent feedback through annual surveys and public meetings
- Hold CIP planning and review sessions in the spring (April–May) to gather family input

School-Parent Compact

Together with families, staff, and administrators, Basswood Elementary will annually revise the School-Parent Compact.

This agreement outlines:

- The school's responsibility to provide a supportive learning environment
- Family responsibilities to support learning at home
- Students' responsibility for their own learning

Building Capacity for Parental Involvement:

Basswood Elementary is committed to building the capacity of all families to support their children's academic achievement. The school will actively support families through the following initiatives:

- Provide materials, resources, and training (when feasible) to help parents enhance their child's academic success at home. Workshops may include topics such as literacy strategies, math fluency, test-taking strategies, and understanding curriculum standards.
- Offer hands-on learning sessions, such as family nights, that model effective teaching and learning strategies parents can use at home.
- Foster open lines of communication between families and school personnel. Families can reach out through email, phone calls, or in-person appointments. The school encourages families to communicate regularly with teachers and administrators to stay informed about student progress and school events.
- Encourage parents to join and participate in the Parent Teacher Association (PTA), advisory committees, and other leadership opportunities to help guide school decisions and improvements.

Use of Title I Funds:

A minimum of 1% of Title I funds will be reserved to support parent and family engagement. Input on the use of these funds will be gathered through the CEIC and parent surveys.

Evaluation and Continuous Improvement:

Each year, Basswood Elementary will evaluate the effectiveness of its parent engagement initiatives through:

- Annual surveys and focus groups
- Analysis of parent involvement data
- CEIC input and review
- Adjustments to engagement strategies based on feedback

Adoption and Distribution:

This policy was developed jointly with families and adopted in May 2026. It will be distributed to all families by October 31, 2026, through digital and/or printed formats.