Sec. 1. DEFINITIONS

For purposes of this policy, "technology resources" means electronic communication systems and electronic equipment.

Sec. 2. AVAILABILITY OF ACCESS

Access to The Academy of Accelerated Learning, Inc.'s (AAL) technology resources, including the internet, shall be made available to Board members primarily for official duties and in accordance with administrative regulations.

Sec. 3. LIMITED PERSONAL USE

Limited personal use of AAL 's technology resources shall be permitted if the use:

1. Imposes no tangible cost on AAL; and
2. Does not unduly burden AAL's technology resources.

Sec. 4. ACCEPTABLE USE

A Board member shall be required to acknowledge receipt and understanding of the user agreement governing use of AAL's technology resources and shall agree in writing to allow monitoring of their use. Noncompliance may result in suspension of access or termination of privileges. Violations of law may result in criminal prosecution.

SEC 5. MONITORED USE

Electronic mail transmissions and other use of AAL's technology resources by a Board member shall not be considered private. The Superintendent or designee shall be authorized to monitor AAL's technology resources at any time to ensure appropriate use.

SEC 6. DISCLAIMER OF LIABILITY

AAL shall not be liable for a Board member's inappropriate use of technology resources, violations of copyright restrictions or other laws, mistakes or negligence, and costs incurred. AAL shall not be responsible for ensuring the availability of AAL's technology resources or the accuracy, appropriateness, or usability of any information found on the Internet.

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SEC 7. RECORDS RETENTION

A Board member shall retain electronic records, whether created or maintained using AAL's technology resources or using personal technology resources, in accordance with AAL's record management program.

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