

STUDENT AND PARENT HANDBOOK

2026-2027



The Seacrest Student and Parent Handbook provides information regarding student life and community expectations. Revisions to this handbook are made yearly to keep it as accurate, complete, and up-to-date as possible, and students and parents/guardians should request clarification as necessary. Students and families must read this entire handbook carefully and electronically sign the Handbook Acknowledgement Form as a part of the Magnus paperwork on the [school's website](#).

Revisions to the policies contained in this handbook may be made by the Administration during the year. The Administration has the final say in all decisions regarding school policies.
Updated as of August 1, 2026.

We are looking forward to a wonderful year of cooperation and support among students, families, faculty and staff.

TABLE OF CONTENTS

STUDENT AND PARENT HANDBOOK

2026-2027.....	1
TABLE OF CONTENTS.....	2
PARENT AND STUDENT ACKNOWLEDGEMENT.....	5
ABOUT SEACREST COUNTRY DAY SCHOOL.....	5
ACCREDITATION.....	5
MISSION & CORE VALUES.....	5
HONOR AT SEACREST.....	6
INCLUSION STATEMENT.....	6
NON-DISCRIMINATION POLICY.....	6
DIVERSITY STATEMENT.....	6
PERPETUAL ENROLLMENT.....	7
PERPETUAL ENROLLMENT AGREEMENT.....	8
CONTINGENCIES.....	8
COMMUNICATION CHANNELS.....	8
SCHOOL COMMUNITY PARTNERSHIPS.....	9
STUDENTS.....	9
PARENTS/GUARDIANS.....	9
THE SCHOOL.....	10
THE BOARD OF TRUSTEES.....	10
LEGAL NOTIFICATIONS.....	11
ALMA.....	11
SCHOOL TO HOME COMMUNICATION.....	11
CHANGE OF ADDRESS, TELEPHONE OR EMAIL ADDRESS.....	11
PHONE & EMAIL COMMUNICATION.....	11
DAILY LIFE.....	12
ACADEMIC CALENDAR.....	12
MIDDLE & UPPER SCHOOL DAILY SCHEDULE.....	12
VISITING CAMPUS.....	12
VEHICLES AND DRIVING ON CAMPUS.....	13
SCHOOL DELAYS/CANCELLATIONS/EARLY DISMISSALS.....	13
ARRIVAL & DISMISSAL PROCEDURES.....	13
PREPARED FOR SCHOOL.....	14
EARLY DISMISSAL DAYS.....	14
LUNCH & BREAK EXPECTATIONS.....	14
LOST & FOUND.....	15
SEARCH AND SEIZURE.....	16
ELECTRONIC DEVICES & SEACREST NETWORK.....	16
SAFETY, EMERGENCIES & DRILLS.....	18

EMERGENCY CLOSING.....	18
LIGHTNING ALERT.....	19
AED.....	19
PET POLICY.....	19
SERVICE ANIMALS ON CAMPUS.....	20
ACADEMICS.....	20
ACADEMIC HONESTY.....	20
STUDENT-LED CONFERENCES.....	21
GRADING SYSTEM AND PROGRESS REPORTS.....	22
ACADEMIC PROBATION AND RETENTION.....	25
LETTERS OF RECOMMENDATION.....	25
HOMEWORK EXPECTATIONS & STUDY HABITS.....	25
ADVISORY PROGRAM.....	28
EXAMS.....	29
SYMPOSIUM.....	29
LEARNING LAB.....	29
COMMUNITY SERVICE.....	30
COLLEGE COUNSELING.....	30
STANDARDIZED TESTING & PREP.....	30
COMMUNITY EXPECTATIONS.....	31
HONOR PLEDGE AND ACADEMIC INTEGRITY.....	31
TECHNOLOGY IN THE CLASSROOM.....	32
ATTENDANCE, ABSENCES & TARDINESS.....	32
SIGNING IN AND OUT.....	33
SOCIAL MEDIA & REPUTATION POLICY.....	34
PHOTOGRAPHY ON CAMPUS.....	35
CELEBRATIONS.....	35
GIFT POLICY.....	35
DRESS CODE AND APPEARANCE.....	35
SEACREST STORE.....	36
BULLYING, HARASSMENT, DISCRIMINATION, ETC.....	36
ALCOHOL, DRUGS, TOBACCO, AND E-CIGARETTES.....	36
MANDATORY REPORTING.....	36
STUDENT SUPPORT SERVICES.....	37
REPORTING PROCEDURES: THREAT OF HARM TO SELF OR OTHERS.....	37
HEALTH & MEDICAL POLICIES.....	37
ILLNESS.....	37
MEDICAL LEAVE.....	38
MANDATORY IMMUNIZATIONS.....	38
EXPOSURE NOTICE.....	39
PHYSICAL EXAMINATION REQUIREMENTS.....	39

SPORTS PHYSICAL REQUIREMENTS.....	39
FOOD ALLERGY POLICY.....	39
MEDICATION.....	40
INJURY.....	40
AED.....	40
EXTRACURRICULAR ACTIVITIES.....	41
AFTER SCHOOL ACTIVITIES.....	41
STUDENT ACTIVITIES, CLUBS AND ORGANIZATIONS.....	42
FIELD TRIPS.....	42
ATHLETICS.....	43
SEACREST COUNTRY DAY SCHOOL SONG.....	44

PARENT AND STUDENT ACKNOWLEDGEMENT

The policies and procedures in this handbook are not a right or part of the enrollment contract. The procedures herein do not confer any contractual rights on students; instead, they aid the school in its everyday decision-making responsibilities.

This handbook is dynamic and subject to change as policy and procedures evolve. Please check the school website throughout the year for updates, as this is a living document subject to change as needed.

ABOUT SEACREST COUNTRY DAY SCHOOL

Seacrest Country Day School was founded in 1983 as a coed, nonsectarian, early-learning through grade 12 mission-driven college preparatory school in Naples, Florida. Seacrest provides a safe, student-centered environment where a diverse community of students become lifelong learners who pursue academic and personal excellence, physical well-being, creative achievement, and a commitment to social responsibility.

ACCREDITATION

Seacrest Country Day School is accredited by the Florida Council of Independent Schools (FCIS), the Southern Association of Independent Schools (SAIS), and Cognia Accreditation. Seacrest is a member of the National Association of Independent Schools (NAIS) and the College Board.

MISSION & CORE VALUES

The Mission Statement of Seacrest is this:

Seacrest Country Day School fuels intellectual engagement, teaches ownership of the educational experience, cultivates quality of character, and inspires students to lead lives of significance.

The Seacrest Community believes in the power of the following six Seacrest Core Values:

- ***Respect***
- ***Integrity***
- ***Kindness***
- ***Curiosity***
- ***Perseverance***
- ***Responsibility***

HONOR AT SEACREST

The Honor Pledge of Seacrest is this:

I agree to be personally and academically honest and to treat others with respect and courtesy.

The honor pledge guides student behavior at Seacrest. It addresses both academic and personal behavior, in the classroom and outside of the classroom, on and off campus.

Students choose to attend Seacrest. As part of this choice, students agree to abide by this handbook and the honor pledge. Students agree not to lie, cheat, or steal. They guarantee all academic work is authentically their own.

INCLUSION STATEMENT

Seacrest students, parents, faculty, staff, administrators, and Board of Trustees respect, encourage, and welcome diversity. The Seacrest Community recognizes that academic excellence and character development are enriched through the inclusion of diverse perspectives, ideas, and contributions. Moved by the Seacrest Core Values, Seacrest is a place where multifaceted individual and group differences are met with respect and compassion. The Seacrest Community believes the diverse culture enhances the school's environment and prepares students to become the next generation of global leaders.

NON-DISCRIMINATION POLICY

Seacrest Country Day School welcomes candidates for admission or employment. It does not discriminate based on any category protected by law in administering any of its programs.

Seacrest is committed to creating a learning environment in which each individual is respected and respects others, where each student feels addressed and included, and finds a safe and healthy space to learn and grow. Seacrest is committed to building capacities of empathy, self-awareness and social awareness, self-management, and responsible decision-making. Seacrest students, faculty, and staff are prepared to meet a diverse world and a global community, made all the more vital and resilient by each of their individual contributions.

DIVERSITY STATEMENT

All Are Welcome

At Seacrest Country Day School, all are welcome. The Seacrest Mission inspires students to cultivate their quality of character and lead lives of significance.

At all times, the Seacrest Community leads by example and models the Seacrest Core Values of respect, integrity, kindness, curiosity, perseverance, and responsibility. Seacrest does not tolerate hateful, disrespectful, or discriminatory language or behavior.

Seacrest students, faculty, staff, and parents/guardians are empowered to personify the Seacrest Mission by adopting and supporting the Seacrest Core Values.

We stand by the following creed:

At Seacrest Country Day School, we are known, nurtured, and inspired.

We respectfully share our unique and diverse perspectives.

We use our voices to support and uplift one another.

We are stronger together.

PERPETUAL ENROLLMENT

Seacrest Country Day School admits students of any race, faith tradition, national or ethnic origin. It does not discriminate on the basis of any difference protected by law in administering its educational policies, admissions policies, tuition assistance, athletic, or other school-administered policies.

Students are admitted continuously for the duration of their educational experience, and Seacrest reserves the right to suspend or dismiss students at any time. The school believes a positive and constructive working relationship between Seacrest and a student's parents/guardians is essential to accomplishing the school's educational mission.

Seacrest accordingly reserves the right to terminate a student's enrollment if the school reasonably concludes that the actions of a student or parents/guardians make it impossible to maintain a positive and constructive relationship or otherwise seriously interfere with the school's accomplishment of its educational purpose. Continued enrollment also depends on the timely satisfaction of all financial responsibilities to Seacrest throughout the year.

On rare occasions, Seacrest must counsel a student to separate from the school and recommend an alternative educational provider. These occasions may arise from educational, behavioral, medical, or personal struggles. A clear protocol to support these students and their families is in place. Seacrest works collaboratively and communicates openly with the student's parents/guardians and all involved service providers to address the students' needs compassionately and effectively.

PERPETUAL ENROLLMENT AGREEMENT

Once signed by the student's parents/guardians, or other financially responsible party, the Seacrest enrollment agreement is a legally binding contract between Seacrest Country Day School and the student's parents/guardians or other responsible party, making them responsible for the full year's tuition and all other expenses incurred by the student. Tuition insurance is strongly recommended.

Regardless of a student's actual enrollment status at the school, Seacrest Country Day School will enforce the financial terms set out in the enrollment agreement and reserves the right to use the appropriate measures at its disposal to do so.

Families may withdraw from the enrollment agreement without financial penalty, less the enrollment deposit, by notifying the school in writing by the re-enrollment deadline of **February 1**.

Families withdrawing after the re-enrollment date of **February 1** will be responsible for all tuition and fees owed under contract. The only exceptions to this policy are involuntary relocation, including U.S. Armed Forces postings, of more than 25 miles from the school or loss of employment. Proof of involuntary relocation or job loss must be provided. In such circumstances, the enrollment deposit remains non-refundable.

CONTINGENCIES

A family may be asked to sign a contingency form at the time of enrollment or re-enrollment. Failure to comply with the contingency requirements or to sign the contingency form will result in a termination of enrollment.

COMMUNICATION CHANNELS

Whenever Seacrest personnel need to communicate with parents/guardians, they will email, call, or arrange an in-person conference. When parents/guardians need to communicate with school personnel, they should email the teacher to discuss the matter and/or arrange an in-person conference. Parents/guardians should always contact the child's teacher or advisor first. Seacrest personnel will strive to reply to all parental communications within 24 hours unless a weekend or vacation intervenes.

If further discussion is needed, the respective Division Head will be available. If discussing the matter with the Division Head has not resolved concerns, parents/guardians may contact the Head of School to schedule a meeting.

Seacrest strives to keep families informed of all school activities in a timely manner. Communications are through the Seacrest website, newsletters, social media, and Parent Square. Parents/guardians are ultimately responsible for staying fully aware of all school activities.

- Parents/guardians are asked to provide updated personal information to keep the school database current. This includes updated home, business, and cell phone numbers, as well as updated emergency contact information.
- Parents/guardians will routinely receive communications containing important Seacrest-related information. Please take time to review all Seacrest communications to stay informed and prepared for scheduled school events.
- Seacrest's official website, www.seacrest.org, contains comprehensive information about the school.
- Seacrest's academic calendar is available on the school's website and is updated regularly.

SCHOOL COMMUNITY PARTNERSHIPS

Seacrest believes a positive, constructive, and collaborative working relationship between the school and family members (defined as a parent/guardian, student, or other person(s) associated with the student) is essential to fulfilling the Seacrest Mission and responsibilities to students. If the behavior, communications, or interactions of parents or other family members on or off campus, including school-sponsored events, is disruptive, intimidating, aggressive, or reflects a loss of confidence or disagreement with Seacrest's policies, instructional methods, discipline, or otherwise interferes with Seacrest's safety protocols, responsibilities, or the accomplishment of the educational purpose or programs, Seacrest reserves the right to dismiss the parents/guardians, family member(s) from the Seacrest Community. In addition, Seacrest reserves the right to restrict parents/guardians or other family members' involvement or activity at school, on school property, or at school-related events for reasons the school deems appropriate.

STUDENTS

Seacrest encourages applications from students who represent diversity. Sustaining and nurturing a diverse community is an ongoing process, and Seacrest will continue to foster the respect, empathy, and curiosity that allow it to flourish.

Above all, the top priority of Seacrest is keeping students safe. Seacrest expects all community members to adhere to policies and expectations that promote the safety and well-being of students and all community members.

PARENTS/GUARDIANS

Families are welcomed as active partners at Seacrest, and the school is committed to establishing strong community relationships.

Seacrest faculty and staff expect all constituents to engage in cooperative relationships that reflect integrity and good judgment to establish a safe, productive, healthy learning environment.

Parents/guardians play a central role in the Seacrest Community; feedback and close communication among students, parents, faculty, and administration are essential, with an obligation to maintain basic norms of civility and respectful behavior. Abusive, disrespectful, deprecating, or threatening language in communications and conversations, whether oral or written, will not be tolerated and may result in a re-evaluation of relationships, including conditions placed on communications or termination of contracts. The Head of School will make a final determination as situations arise.

As a parent/guardian, caregiver, volunteer, and/or visitor, kindly remember to:

- Be respectful of the decisions made by the administration, even if you disagree or the outcome was not what you expected.
- Listen to your child(ren), recognizing that events often include variables that may not be initially known or understood by others.
- Understand the importance of a healthy parent/teacher/child partnership and communicate in a constructive and appropriate manner.
- Validate that parents/guardians and teachers work together for the benefit of the child(ren).
- Follow Seacrest's policies, as outlined on the school webpage, in the Seacrest Student and Parent Handbook, and support all policies at home.
- Acknowledge and cooperate with the school when your child's behavior has overstepped the Seacrest Mission and Seacrest Core Values standards.
- Model flexibility and collaboration and encourage healthy problem-solving.
- Support Seacrest's efforts to maintain a positive teaching and learning environment.
- Encourage community building with other parents/guardians throughout Seacrest.

THE SCHOOL

Seacrest is responsible for students' behavior when they are under the school's jurisdiction. Seacrest regards any conduct prejudicial to the best interests of the school, whether on campus or in the greater community, as sufficient grounds for disciplinary action or dismissal. Students represent Seacrest Country Day School on and off campus.

THE BOARD OF TRUSTEES

The Board of Trustees oversees Seacrest's governance and financial stability. The Board of Trustees is not involved in the school's day-to-day operations. The Head of School is the Board of Trustees' sole employee and is accountable for the school's educational and operational success. Individual Board of Trustees members act as ambassadors for the school, supporting the school's administrative, community relations, and operational work.

LEGAL NOTIFICATIONS

Families are expected to keep Seacrest informed of any court orders regarding child custody that could affect a student. Seacrest will communicate with divorced/separated parents of students according to any and all arrangement(s) specified in court documents provided to the school. In the absence of any specific legal directives to do otherwise, Seacrest will provide all parents/guardians of record with school information, including copies of their student's academic, attendance, and other records.

ALMA

Seacrest uses ALMA as a student information system. This system houses all student and parent/guardian contact information, schedules, attendance records, and transcripts.

It is vital that parent and emergency contact information in this system remain up to date. This contact information is used as the main source of information and contact by faculty and staff at Seacrest in order to reach Seacrest Community members.

SCHOOL TO HOME COMMUNICATION

Seacrest communicates regularly with parents via email, and this is essential for keeping the community informed about school events, classroom happenings, updates, and other important information. Your email address in ALMA will be used for teacher-to-parent/guardian email, administrator-to-parent/guardian email, and other Seacrest-related communication. If you are not receiving regular email from Seacrest, please check your promotions, spam, or junk mail folders. If you suspect a deliverability problem, please contact communications@seacrest.org.

CHANGE OF ADDRESS, TELEPHONE OR EMAIL ADDRESS

Seacrest families are asked to notify the school immediately of a change of address, telephone number, or email address by updating their profile in ALMA, the student-parent/guardian database.

- Go to: www.seacrest.getalma.com
- In the upper right corner, click on the round icon with your initials.
- Click on **My Info**.
Click on any field to edit contact information.
- Click Save.

PHONE & EMAIL COMMUNICATION

The Seacrest Country Day School telephone number is **(239) 793-1986**. Please refer to the school website at www.seacrest.org or the Seacrest App for contact information and the school directory.

DAILY LIFE

ACADEMIC CALENDAR

For an overall look at the school year, please refer to the [2026-2027 Faculty-Student Calendar](#) or view the daily overview via the [online calendar](#) or Seacrest App.

MIDDLE & UPPER SCHOOL DAILY SCHEDULE

Week 1

Min	Time	Monday	Tuesday	Wednesday	Thursday	Min	Time	Friday
30	8:00 - 8:25	Office Hours & Extra Help						
75	8:30 - 9:45	A	E	C	G	40	8:30 - 9:10	Flag or Community Time
20	9:50 - 10:10	Flex or Community Time						
75	10:15-11:30	B	F	B	E	10	10:30 - 10:40	Flex or Community Time
40	11:30 - 12:10	Lunch						
40	12:10 - 12:50	Flex or Community Time						
75	12:50 - 2:05	C	G	A	F	75	12:35 - 1:50	C
10	2:05-2:15	Flex or Community Time						
75	2:15-3:30	D	H	D	H	75	2:15-3:30	D

Week 2

Min	Time	Monday	Tuesday	Wednesday	Thursday	Min	Time	Friday
30	8:00 - 8:25	Office Hours & Extra Help						
75	8:30 - 9:45	F	B	G	C	40	8:30 - 9:10	Flag or Community Time
20	9:50 - 10:10	Flex or Community Time						
75	10:15-11:30	E	C	E	B	10	10:30 - 10:40	Flex or Community Time
40	11:30 - 12:10	Lunch						
40	12:10 - 12:50	Flex or Community Time						
75	12:50 - 2:05	G	A	F	A	75	12:35 - 1:50	G
10	2:05-2:15	Flex or Community Time						
75	2:15-3:30	H	D	H	D	75	2:15-3:30	H

VISITING CAMPUS

Seacrest's campus is private property and no individual may be on campus or use campus facilities before, during, or after school hours without permission from the Head of School, his immediate delegates, or Administration. Any individual who violates this policy will be considered as trespassing, and the school will respond appropriately. Furthermore, any individual entering Seacrest Country Day School without the express permission of the Head of School assumes all liability associated with his/her presence and releases Seacrest from any and all liability. This policy is in effect during the school year and whenever school is not in session.

All parents and visitors to Seacrest should report directly to the front office upon arrival to campus, where they will sign in and receive a visitor badge, which they should wear at all times while on campus. At no time should parents or visitors go directly to classrooms, offices, the deck, or any student areas. Parents and visitors should return to the school office to sign out when leaving campus and return their visitor's badge. The same process is true for alumni visiting campus.

VEHICLES AND DRIVING ON CAMPUS

The safety of our students requires total cooperation with campus driving regulations. The speed limit is 10 MPH. All drivers on campus should exercise extreme caution at all times. As part of the Family-School partnership, we ask parents/guardians to set a positive example for student drivers.

Speeding and careless or reckless driving are not tolerated. Reckless driving may result in the immediate loss of student driving privileges, for an amount of time to be determined by the administration.

All student parking areas are “off limits” to students during the school day. Students who have left items in their car may retrieve them only after getting permission from a faculty member or administrator. Students who go to their vehicles during the school day without permission from school personnel may receive a disciplinary consequence.

Student drivers must:

- Park in the designated Upper School area.
- If the student driver is transporting other Seacrest Country Day School students, written permission from the parent of each of the students is required (both the driver and the student being driven) and with subsequent approval by an administrator.
- Seacrest students may not use cars from the time their school day begins until the time of their dismissal without the express permission of a parent or guardian and with subsequent approval by an administrator.
- Adhere to the speed limits posted on campus and drive with care and consideration of others. Any student driver identified as non-compliant or driving recklessly may lose driving privileges on a temporary or permanent basis, as deemed appropriate by administration.

SCHOOL DELAYS/CANCELLATIONS/EARLY DISMISSALS

In the event of a delay, cancellation, or early dismissal, information will be sent out through email and the mobile alert systems. Modifications to the daily schedule will be shared through email to all families and posted on the Seacrest website.

ARRIVAL & DISMISSAL PROCEDURES

Lower School: Preschool 3–Grade 5

Morning Care: 8:00 A.M. - 8:25 A.M. This is a complimentary service provided at no charge.

Arrival: Classroom doors open at 8:15 A.M. and arrival after 8:30 A.M. is considered tardy.

Dismissal: 3:15 P.M.

Middle & Upper School: Grades 6-12

Arrival: 8:00 - 8:30 A.M. Students may begin arriving at 8:00 A.M. in car line by the Stingray Center. Students must arrive in their Advisory classrooms prepared for their day by 8:30 A.M. Students are marked tardy if they arrive after 8:30 A.M. and will need to report to the Front Office to be marked present, but tardy.

Dismissal: 3:30 P.M. Students not picked up at the conclusion of car line will report to After School Programs (ASP) and families will be charged a single-session fee of \$25.

PREPARED FOR SCHOOL

Seacrest students are expected to be prepared for school upon their arrival to campus. Seacrest students must adhere to the dress code, and be in the classroom with their books and supplies prior to the beginning of each class. All homework or assigned activities must be completed by the due date.

EARLY DISMISSAL DAYS

On certain designated days throughout the year, school is dismissed at 12:00 P.M. and lunch and After School Programs (ASP) will not be available.

Student dismissal plans may only be changed by parents/guardians during the school day. Parents/guardians must contact their student(s)' teachers or contact the Front Office with dismissal plan change information. As a safety precaution, students may not be released without confirmation of dismissal plan changes.

LUNCH & BREAK EXPECTATIONS

Lower School: Preschool 3–Grade 5

Snacks

All students in Preschool 3 - 5th grade should bring a nutritious snack and refillable water bottle each day.

Lunch

Students should bring a nutritious lunch and refillable water bottle each day to be stored in their classroom or backpacks until lunch time. Students eat by grade level and with supervision from grade level teachers. Students are provided recess time with supervision before or after the lunch break. Lunch can be ordered from Marla's Lunch Box.

Playground

Students are taught to use playground equipment safely and with respect.

As the child is learning skills and coordination in athletic activities, he or she will also be learning good sportsmanship, safety rules, and consideration of others. Lower School students should be mindful to wear appropriate footwear for safety on the playground.

Middle School: Grades 6–8

Snacks

Students should bring a nutritious snack and refillable water bottle each day to be stored in their lockers or backpacks until snack time.

Lunch

Students should bring a nutritious lunch and refillable water bottle each day to be stored in their lockers or backpacks until lunch time. Students eat by grade level and with supervision from grade level advisors. Students are provided field time with supervision mid-way through the lunch period. Lunch can be ordered from Marla's Lunch Box.

Birthday Breakfast

Middle School advisory groups celebrate monthly birthdays with special snacks. For more details, refer to the **Celebrations** section.

Upper School: Grades 9–12

Upper School students should bring their own snacks, lunch, and refillable water bottle from home. Lunch can be ordered from Marla's Lunch Box. Students are not permitted to order food from local restaurants, UberEats, GrubHub, DoorDash, or other ordering/delivery services. These deliveries will not be permitted on campus.

Lockers

Each middle school student is assigned a locker. Combination locks are provided, with combinations registered with middle school advisors. Students are responsible for keeping lockers clean and organized. All personal items and school supplies must be stored properly. Please note that Seacrest is not responsible for items kept in lockers or left in hallways. All lockers are considered school property and Seacrest reserves the right to open or examine lockers and contents at any time.

LOST & FOUND

Students are expected to take responsibility for their personal belongings and should not bring anything of substantial value that could be broken or misplaced, i.e., personal treasures or large amounts of cash. Seacrest cannot be responsible for valuable items brought to school and holds no responsibility for lost or broken items.

Items found at school will be placed in **Lost and Found**. Students should frequently check the **Lost and Found** for their missing belongings. All unclaimed items left in **Lost and Found** will be donated to charity at the end of the school year.

SEARCH AND SEIZURE

In order to ensure the safety and welfare of students and school personnel, Seacrest has the authority to perform unannounced searches throughout campus.

The school also has the authority to perform searches of students to determine whether they pose a danger to others or themselves. Authorized school personnel may search a room, locker, clothing, and belongings (pockets, purse, backpack, gym bag, cell phone, automobile, or other property) when there is reason to believe that the student has violated Seacrest's rules.

No Seacrest student may possess any illegal substance, object, or contraband that constitutes a threat to the health, safety, or welfare of any person or persons. Contraband is all substances or materials prohibited by school policy or state or federal law, including but not limited to controlled substances, drugs, alcohol, cigarettes, Vape devices, guns and knives, other weapons, or incendiary devices. Items deemed to be illicit, illegal, and disruptive to the operations of the school may be seized by school personnel. The return, destruction, or storage of such items shall be at the discretion of the Head of School's designated agent, subject to legal impoundment.

ELECTRONIC DEVICES & SEACREST NETWORK

Student Information Network Access

All members of the Seacrest Community have access to the Internet and information resources through classrooms, libraries, or computer labs. A user may find material on the Internet that could be considered objectionable. Seacrest Country Day School attempts to restrict access to material that is inappropriate in the school environment and has installed software to achieve that goal. But software alone may not be fully effective in blocking access; therefore, the school cannot guarantee that users will not gain access to inappropriate material. Internet access levels will vary based on the educational purpose and the user's age.

Seacrest expects users to act responsibly in their searches, immediately disengage from any inappropriate materials, and report the situation to the faculty member or administrator in charge of the activity. Although the school cannot effectively restrict the content students obtain via the Internet, obtaining material explicitly labeled as not intended for minors will be considered a violation of school rules. Furthermore, making public or passing on any material that is pornographic, violent in nature, or otherwise harassing is totally unacceptable and will be dealt with immediately by the appropriate administrator.

Acceptable Uses

Any materials or equipment used with the information network at Seacrest are the property of the school and may be examined at any time. Internet use is intended for educational purposes, defined as activities directly tied to curriculum-related assignments.

As users, students will have access to network storage areas configured for student use.

Students must sign the Acceptable Use Policy in Magnus before they may access the Seacrest network. Network administrators may access network storage areas (much like a school locker) at any time. Students' storage space is not private and should not be treated as such. Network administrators may view the contents of the storage space, such as files or communications, at any time to ensure the safety and integrity of the school's network.

Students in grades 3 through 12 will have passwords that allow them access to the school's network. This password is not to be shared with others. By sharing passwords, students violate this policy and will be subject to administrative actions as deemed necessary. Students should never give out personal information (address, telephone number, name of school, address of school, date of birth, Social Security Number, credit card number, etc.) over the Internet. Students also should not meet with someone whom they have contacted online without prior parental approval.

Unacceptable Uses

Accessing others' accounts and files is prohibited. Attempting to impair the network, to bypass restrictions set by the network administrator, or to create links to the school's web page is prohibited. Obtaining another's password or rights to another's directory or e-mail on the network is a violation of School rules as well as a form of theft. Taking advantage of a student or faculty member who inadvertently leaves a computer logged in is not appropriate.

Using someone else's password or posting a message using another's log-in name is a form of dishonesty, just as is plagiarism or lying, and will be treated as a violation, as will misuse of copyright laws, using the network for financial or commercial gain, advertising, or political lobbying. Causing congestion on the network or interfering with the work of others through chain letters or broadcast messages to lists or individuals is prohibited. Any other use of the Seacrest School Information Network considered unacceptable will be dealt with on an individual basis.

Computer Care

Members of the Seacrest Community will not abuse, tamper with, or willfully damage any computer equipment, use the computer for other than appropriate work, or bring food or drink into any computer area. Any intentional acts of vandalism will result in disciplinary action, and students will be held responsible for replacement or repair costs.

Personal Responsibility

Network access is a privilege. Users found involved in unacceptable use of the Seacrest Country Day School network may lose all network privileges and face disciplinary action, up to and including dismissal from the school.

When leaving your MacBook, Chromebook, or school-provided device unattended, make sure you lock it so students do not have access to your profile. Student Google Accounts will automatically log out after 1 hour of inactivity, as long as the device is active. If it goes into sleep mode, the account will remain active until it is woken, at which time it will then be signed out.

Student-owned Devices

Students may bring one device to use on the school's wireless network. Access credentials for the Enhanced-Guest network will be provided at the beginning of the school year. The classroom teacher and/or the Division Head may allow student-owned devices during school hours.

Reporting Requirements/Discipline

Any student who receives harassing, threatening, or inappropriate materials via e-mail or on the Internet must immediately report the concern to the supervising teacher so the situation can be investigated and addressed appropriately (see disciplinary consequences below).

Any student who inadvertently accesses inappropriate material on the Internet should report it to their teacher or Division Head. Students who violate any aspect of this Acceptable Use Policy will be subject to appropriate discipline and loss of computer or Internet privileges.

Consequences to Irresponsible Actions with Technology:

Students NOT using technology as directed: searching inappropriate images, gaming, watching YouTube, taking photos or videos without permission, etc., will result in consequences. The level of consequences will depend on the misconduct.

Acceptable Use Policy User Agreement

All parents and students must sign the online User Agreement and Parent Permission Form. This form also serves as proof that both parent and student have read the Seacrest Country Day School Student and Parent Handbook. You can find this form in your Magnus enrollment and re-enrollment under health and consent forms.

No student will be allowed Internet access until this permission form is signed and filed in the school office.

The school cooperates fully with local, state, or federal officials in any investigation concerning or relating to violations of computer crime laws.

The State Open Records Act governs the contents of e-mail and network communications; proper authorities will be given access to any content as warranted.

SAFETY, EMERGENCIES & DRILLS

EMERGENCY CLOSING

Please note the following procedures:

1. In the event that Seacrest decides to close school for the day, parents will be alerted via the automatic phone system by text, email, and phone call. The information will also be posted on the homepage of the school website, www.seacrest.org
2. In the event it becomes necessary to close School during the school day for any emergency situation, parents will be called and notified to pick up their children immediately. We will also send an all-Seacrest parent email/text. **If a parent is not available, we will use the emergency contact information in Alma and Magnus Health. Please keep information current.** Please note that under no circumstances will a child be left unattended.

LIGHTNING ALERT

<https://oas.earthnetworks.com/widget/ResOASWidget.html?widgetId=3efe8a35-bebc-46d5-9b22-49df8d8fe3c3>

AED

Cardiopulmonary Resuscitation/Automated External Defibrillator

The school nurse, all P.E. teachers and athletic coaches are required to be CPR/AED certified. Several Seacrest faculty and staff members are CPR/AED certified.

Seacrest School has six (6) AEDs on campus:

1. Health Clinic (outside - mounted on wall in cabinet)
2. Stingray Center (across from the athletic office)
3. Softball and soccer fields (located in softball visitor's dugout)
4. Baseball Field House
5. Upper School Common Room
6. Lobby of Upper School Gymnasium/Science Center

In the event of a medical emergency:

- Remain calm
- Assess the situation (victim conscious/unconscious)
- Call for help (nurse/qualified staff member, bystander)
- Call 911
- Send bystander for AED

PET POLICY

For the safety of the Seacrest Community and to accommodate those with allergies, pets or other animals are not allowed on school property, including, but not limited to, school buildings, grassed areas near all buildings, all greens, athletic fields, parking lots, roads, and walkways.

Exceptions may be granted for educational purposes i.e. classroom pets, registered and certified therapy dogs, and animals brought on campus for special events, programs, and demonstrations. In all cases, prior approval must be obtained from the Head of School.

The pet policy does not apply to certified, trained assistance dogs that are actively engaged in the service for which they were trained, such as used for services to accommodate under the Americans with Disabilities Act (ADA).

SERVICE ANIMALS ON CAMPUS

In accordance with the Americans with Disabilities Act (ADA), Seacrest is committed to making reasonable modifications in its policies, practices, and procedures to permit the use of service animals by persons with disabilities.

Service animals are permitted on campus. Documentation of the animal's certification must be presented prior to the animal's arrival. If a pet is on campus during arrival or dismissal, the pet must remain on a leash and within the owner's immediate space.

Service animals include any dog that is trained to perform tasks for individuals with disabilities, including a physical, sensory, psychiatric, intellectual, or other mental disability. The task a dog has been trained to provide must be directly related to the person's disability. A service animal is not a pet. Dogs whose sole function is to provide comfort or emotional support do not qualify as service animals under the ADA.

The animal should respond to voice or hand commands at all times, and be under the full control of the handler. The cost of care, arrangements, and the responsibility for the well-being of a service animal are the sole responsibility of the individual with a disability at all times. Cleaning up after the animal is the sole responsibility of the owner.

Service animals may be removed from campus if the dog is out of control, and the handler does not take effective action to control it, or if the dog is not housebroken. If the individual's use of the service animal poses a direct threat to the health and safety of others, or is a major distraction or disruption to the learning environment, Seacrest may direct the individual with a disability to remove the service animal.

ACADEMICS

An overview of the Seacrest Country Day School academic program, including graduation requirements and the course catalog can be found on the school's website.

ACADEMIC HONESTY

Seacrest students conduct themselves with academic honesty and integrity. Students may not plagiarize, copy or share homework, give or receive answers, misrepresent another's work as their own, or alter work without a teacher's permission or direction.

Policy on Algorithmic Drafting: Chatbots

The goal of Seacrest's college-preparatory education is to cultivate the ability of students to articulate their thoughts based on their own understanding. There is a distinction between algorithmic applications or sites that deliver the entire process of researching and drafting, and tools that check spelling or grammar, or organize bibliographies, for example. Therefore:

- The use of algorithmic drafting programs (chatbots) in school work is prohibited, and will be treated as plagiarism.
- Student work may be checked against anti-plagiarism and anti-chatbot software.
- Large chunks of auto-generated text inserted into an essay or class assignment may be treated exactly as if a student had copied large chunks of an encyclopedia into the assignment.
- Students should be prepared to demonstrate their understanding through various formative and summative assessments, i.e., in-class testing, project preparation, oral exercises, homework assignments, and projects.

GRADES & COMMUNICATION

Preschool 3 to Grade 1

Traditional parent/teacher conferences supported by the lead teacher are scheduled twice per school year, in the fall and in late spring. Conferences are scheduled by appointment for conference days designated on the Seacrest School Calendar. Additional conferences may be scheduled as requested by parents/guardians and/or teachers.

Grades 2-5

Student-led conferences are scheduled twice per school year, in the fall and in late spring. Conferences are scheduled by appointment for conference days designated on the Seacrest School Calendar. Additional conferences may be scheduled as requested by parents/guardians and/or teachers.

Grades 6-12

Middle School and Upper School students hold traditional parent/teacher conferences in fall and a student-led portfolio review in the spring.

STUDENT-LED CONFERENCES

Student-led conferences differ from the traditional parent/teacher conferences. Seacrest chooses this format as it aligns with the Seacrest Mission and includes the most important person in the conversation, the student.

Seacrest has several goals for holding student-led conferences:

- **For parents** – Student-led conferences provide direct insight into your student's progress, rather than simply reporting on it.
- **For students** – Student-led conferences reinforce ownership of the educational experience, increase accountability, and involve the student in the entire learning process.
- **For all** – Student-led conferences emphasize the school-home partnership as an integral component of student success.

Parents/guardians do not need to wait for conference days to meet or communicate with teachers. Keep communication lines open and request parent/guardian conferences as needed.

UPPER SCHOOL: GRADES 9-12

An email communication will be sent to parents/guardians of Upper School students who receive a grade below a C or demonstrate a significant grade drop.

Course Changes During the Academic Year

Academic schedules may need to be changed during the school year, and these changes may be initiated by a classroom teacher, an advisor, the Academic Dean, the College Counselor, or the student. All schedule changes must be processed through the Upper School Academic Dean and College Counselor. Specific add/drop dates will be shared at the start of each academic year.

Semester & Year-Long Classes:

- Can be added within the first 2 weeks of the semester.
- Can be dropped up until the midterm mark without transcript penalty.

GRADING SYSTEM AND PROGRESS REPORTS

Report cards are published within two weeks of each semester's closing. Progress reports are published with narratives at approximately each quarter of the year. Progress reports without narratives except for students who are below a minimum threshold are sent out midquarter.

Lower School Grades Preschool 3–Grade 5

Students will receive a semester report card reflecting their record of achievement.

Students in preschool – 2nd grade will receive a detailed narrative report including a checklist of skills. Students in 3rd - 5th grade will receive detailed, narrative reports, and individual subject grades and effort grades. The marking code for each achievement is:

CON: CONSISTENT	Uses and applies skills independently and proficiently
DEV: DEVELOPING	Working toward applying skills independently and proficiently
INC: INCONSISTENT	Requires additional instruction and support
NYI: NOT YET INTRODUCED	Concept not yet introduced

Grades 3–5

A (93%–100%) A- (90%–92%)

B+ (87%–89%) B (83%–86%) B- (80%–82%)

C+ (77%–79%) C (73%–76%) C- (70%–72%)

D+ (67%–69%) D (63%–66%) D- (60%–62%)

F (59% and below)

On rare occasions a teacher may assign an incomplete (Inc.). The teacher and the student will work together to devise a plan of completion.

Middle School: Grades 6–8

Students will receive a semester report card reflecting their record of achievement. The marking code for each achievement is:

A (93%–100%) A- (90%–92%)

B+ (87%–89%) B (83%–86%) B- (80%–82%)

C+ (77%–79%) C (73%–76%) C- (70%–72%)

D+ (67%–69%) D (63%–66%) D- (60%–62%)

F (59% and below)

In middle school, there is also a numerical marking code for effort. The effort a student puts forth in academic endeavors is an aspect of education that Seacrest nurtures and recognizes as an integral part of our learning environment. The faculty will use the following guidelines when evaluating the effort of the students in the middle school.

It is important to understand that all grading systems are subjective and requirements and interpretations may vary slightly depending upon the teacher, the course and the grade level.

- “1” in effort recognizes a student who is consistently well prepared, organized, and is a frequent, active, and positive contributor in all aspects of the course. The student has displayed effort toward his or her studies that is above expectations.

- “2” in effort denotes a student who has completed the majority of work in a timely and sufficient manner and has shown a true interest in the course. The student has displayed acceptable effort toward his or her studies.
- “3” in effort denotes a student who has been tardy with assignments and is consistently unprepared for class. The student has displayed a less than acceptable effort toward his or her studies.

Upper School: Grades 9–12

Students will receive a semester report card reflecting their record of achievement. The marking code for each achievement is:

A (93%–100%) A- (90%–92%)

B+ (87%–89%) B (83%–86%) B- (80%–82%)

C+ (77%–79%) C (73%–76%) C- (70%–72%)

D+ (67%–69%) D (63%–66%) D- (60%–62%)

F (59% and below)

Only final grades at the culmination of a semester course or a yearlong course will appear on a student’s Seacrest transcript. A Seacrest GPA is calculated on a 4.0 scale with additional weight applied for rigor in honors and Advanced Placement (AP) courses:

Grade	Regular	Honors	AP
A	4	4.5	5
A-	3.7	4.2	4.7
B+	3.3	3.8	4.3
B	3	3.5	4
B-	2.7	3.2	3.7
C+	2.3	2.8	3.3
C	2	2.5	3
C-	1.7	2.2	2.7
D+	1.3	1.8	2.3
D	1	1.5	2
D-	0.7	1.2	1.7

ACADEMIC PROBATION AND RETENTION

To ensure that all students have the necessary support for success at Seacrest, at the end of any semester or in the event of a sudden academic downturn, a student averaging below 70 in one or more academic classes may be placed on academic warning. A meeting involving parents, the student, and school representatives (e.g. advisor, counselor, administrators, and/or faculty) will be scheduled to determine the terms of the student's warning status and to collaborate in creating an Academic Plan of Action for grade improvement. The Academic Plan of Action will consist of specific short-term and long-term objectives with deadlines that the student must meet in order to return to favorable academic standing and avoid academic probation.

Students on academic probation may be removed from participation in extracurricular activities and/or sports until their academic status improves; suspension from these activities will be re-evaluated every four to five weeks (usually at the next progress report or published report card). At semester's end, the student's academic status will be re-evaluated, and a meeting with parents, the student, and the school will determine the student's future enrollment status for the student's and the school's best interests.

Second-semester students on academic warning are particularly at risk given the rigorous demands of each following school year. Therefore, the school takes supportive measures to ensure that students understand the seriousness of their academic status, respect their family's and the school's investment in their education, and consider the potential need for supplemental academic work either outside of school hours and/or during the summer. Ultimately, all parties involved seek to develop students of strong moral character willing to take responsibility for his/her actions while being held accountable for his developing work ethic.

LETTERS OF RECOMMENDATION

Requests for letters of recommendation from Seacrest faculty and/or administration are considered confidential and will be sent directly from the school to the organization requesting the recommendation.

Seacrest will not provide letters of recommendation for any student with a delinquent account at the time the request is received by the school.

HOMEWORK EXPECTATIONS & STUDY HABITS

Seacrest's homework expectations vary by each division and grade level. Throughout the curriculum, homework expectations must be clearly purposeful and suitable for a student's age and aptitude. Teachers strive to create assignments that reinforce classroom instruction, encourage academic enthusiasm, and foster independence.

Homework at Seacrest:

- Articulates a distinct purpose and clear instructions
- Enables students to practice skills, apply and refine knowledge, solve problems, or prepare for the next day's discussion or activity
- Engages students to review, connect, or strengthen concepts taught in the classroom

- Challenges students to delve further into material on their path toward mastery
- Encourages ownership of the academic experience
- Provides student choice and customization whenever possible
- Clarifies for students and teachers alike what students know and areas in which they need further study and practice
- Cultivates executive functioning skills such as self-discipline, organization, and time management
- Seacrest promotes academic integrity and expects students to use independent, critical thinking and creativity in their research and writing. Any use of outside sources or authors must be attributed to the original sources and authors using APA or MLA citations.

The Vital Role of Parents

Seacrest students advance academically through homework when they complete assignments independently, with minimal direct assistance. Parents/guardians are advised to provide the necessary supplies and uninterrupted time and space for homework, and to show an active interest in the content students learn. By asking students to express their knowledge and articulate ideas, parents/guardians help students deepen their understanding of concepts and curricular material. To encourage students to develop executive functioning skills and academic responsibility, parents/guardians' cooperation is essential. Students are responsible for bringing their homework to class. If assignments or projects are left at home, please do not email, fax, or deliver them to the school. This policy is intended to help students foster greater responsibility and academic success.

- If homework becomes frustrating and cannot be completed independently, the student should stop working on the assignment for the evening. Parents/guardians can discuss with their child how to communicate specific difficulties to the teacher. An email or phone call opens a discussion and reinforces the parent-teacher partnership for the student's benefit. The teacher will then follow up with the child.
- Seacrest respects the importance of a child's involvement in extracurricular activities and the significance of quality family time. In the rare case that excessive homework becomes a hindrance to either, then the student, advisor, parents, coach, and the teacher should work together to create solutions.

Lower School: Preschool 3-Grade 2

Seacrest provides a balanced kindergarten through 5th grade curriculum that includes both teacher-directed and student-initiated activities, active experiences, and the understanding that learning occurs in both formal and informal settings. Lower School students at Seacrest are assigned developmentally appropriate homework. Homework assignments provide students with choice and ample time to explore their interests, play outside, and engage with their families after school and in the evenings.

Lower School: Grades 3–5

- All homework assignments are recorded clearly and consistently in the student's daily planner.
- Students are responsible for completing assignments.

- Students are expected to turn in homework on the assigned due date.
- Students are responsible for all work and assignments, whether or not they attend.
- Students who miss class unexpectedly and whose absences are excused should meet with their teachers to arrange a reasonable make-up plan for assignments, quizzes, or tests in each class.

Middle School: Grades 6–8

The Seacrest Middle School provides a challenging, academic program that builds a strong foundation, curiosity, critical thinking skills, and engaged learning.

Seacrest maintains a safe, nurturing environment that supports students through the transitional phase of early adolescence by providing positive role models who emphasize learning, organization, and responsibility. Students are encouraged to express themselves by honoring and respecting differing perspectives. Students are supported as they try new experiences and get involved in extracurricular activities, such as athletics, clubs, and service projects, to enhance the social and emotional needs of these diverse learners. Seacrest aims to produce intelligent, curious, and motivated students who are prepared and confident as they move through middle school into Seacrest's Upper School.

- Students are expected to exemplify honesty in all academic endeavors.
- All homework assignments are recorded clearly and consistently in the student's daily planner.
- Students are responsible for completing assignments.
- Students are expected to turn in homework on the assigned due date.
- Students are responsible for all work and assignments, whether or not they attend.
- Students who miss class unexpectedly and whose absences are determined to be excused should meet with their teachers to arrange a reasonable make-up plan for the assignments, quizzes, or tests in each class.
- Students are expected to communicate with each teacher by phone, email, or Google Classroom when absent from class.
- Students participating in extracurricular or interscholastic art, athletic, or academic performances and competitions are responsible for fulfilling all academic obligations (i.e., tests, papers, etc.).
- Students must submit all assigned work before planned absences unless otherwise noted and agreed upon by the teacher.
- Students completing a high school credit-bearing course (i.e., Algebra I or Algebra I Honors) are bound by high school attendance policy, homework and missing work policy, and procedures.

Upper School: Grades 9–12

Seacrest's Upper School believes learning takes place in nurturing environments designed to stimulate thinking, develop language, encourage exploration, problem-solve, and apply critical thinking. Students are encouraged to function independently and productively, as well as collaborate appropriately with others, to foster satisfying relationships with peers and adults, develop a positive self-image, and make choices that lead to experimentation, discovery, and self-expression.

Classroom instruction includes high standards and accountability for students' learning. These learning strategies are grounded in instructional objectives, provide clear feedback, and enable students to grow socially, emotionally, and cognitively.

Middle & Upper School Homework and Missed Work Policy

Students are responsible for communicating with their teachers and making arrangements for late or missed work, including homework:

- Grades can be assessed a 10% per-day penalty for assignments turned in after the due date; faculty are not required to accept late assignments.
- The length of time an assignment will be accepted late depends on the individual teacher (department) and is based on the assignment purpose and weight, with a maximum limit of 1 week.
- Students who miss class due to an excused absence should meet with their teachers to arrange a reasonable make-up plan for assignments, quizzes, or major tests in each class, generally allowing a one-class extension for each class missed.

Note: Teachers have the discretion to assign missing work a grade of 50% or a zero.

Long Term Absence and Special Circumstances:

In extenuating circumstances (e.g., illness, family complications, emotional needs), administration, faculty, parents, and the student will develop a plan to return the student to appropriate academic progress. Assignments missed due to absence must be fully made up in accordance with the plan established by the teacher of the unattended class.

ADVISORY PROGRAM

Every student in the Seacrest Middle and Upper School has an advisor who follows their progress and supports the student experience. The advisor is a faculty or staff member who regularly interacts with students and listens to any questions or concerns they may have. Advisors also communicate with parents/guardians through verbal and written correspondence and are available to meet throughout the school year.

Middle School: Grades 6–8

The Advisory Group is the cornerstone of the Seacrest Middle School experience, and students are thoughtfully placed in their group. The Middle School & Upper School Heads and Dean of Students plan weekly events and themes to support students in finding academic, social, and emotional success during these formative years.

The Executive Functioning skills of adaptable thinking, planning, self-monitoring, self-control, working memory, time management, and organization play a key role in Advisory Group plans. Following the Seacrest Core Values is also vital for Advisory Groups.

Upper School: Grades 9–12

Each Upper School student is assigned an advisor for support throughout the Upper School years. The Advisory Program is an essential part of the daily schedule, and students will meet with their advisor throughout the week. As an integral part of each student's support, advisors should be the first point of contact for students and parents/guardians. Additionally, all Upper School students are assigned to Advisory Groups of 10-12 students, and each group shares a faculty advisor.

EXAMS

Middle School students take end-of-year exams. Eighth grade students earn their history and English final exam grades through their Keystone Projects and presentations at the end of the spring semester.

Upper School students take mid-term and end-of-the-year exams. Students in semester-long courses take only final exams at the end of the semester. Students taking Upper School credit-bearing exams are subject to Upper School exam policies. Seniors who have maintained quarter grades of 90% or above for the entire course are eligible for exam exemptions.

SYMPOSIUM

The goal of Symposium is to reinforce the Seacrest Core Values and to help students connect important life themes to their everyday lives, while enhancing their expertise in writing for the Academy. In a word: Relevance. The Symposium helps students see how school is relevant in both small, everyday ways and in larger philosophical ways. Through the study of the Humanities, students seek to understand who we are; in essence, what it means to be human. Where do we come from? How do we know right from wrong, good from evil? Where are we going? Symposium participants reflect on the great questions of the ages not only for their own betterment, but for society's.

LEARNING LAB

The Learning Lab works primarily with students with language-based and executive functioning learning differences. The Learning Lab program is divided into three divisions: Lower School, Middle School, and Upper School. The Seacrest Lower School Learning Lab uses Orton-Gillingham-based instruction, a structured, cumulative, multisensory phonics program.

The Seacrest Middle School and Upper School program is based on a coaching and mentoring model. Learning Lab teachers work closely with classroom teachers to ensure that accommodations are being met. To be eligible for Learning Lab services, a student must have an up-to-date psychoeducational evaluation. This program has an additional fee.

Referral to Learning Lab:

- Parent-Initiated Referral: The parent provides information, followed by a meeting with the Division Head and Learning Lab faculty.

- Teacher-Initiated Referral: The teacher connects with the Learning Lab faculty.
- Learning Lab-Initiated Referral: The Division Head and Learning Lab faculty connect with parents.
- Administration-Initiated Referral: A Division Head connects with Learning Lab faculty.

COMMUNITY SERVICE

Seacrest Upper School students must complete 120 hours of community service to graduate from Seacrest. Students document their community service hours using Track It Forward once they enter 9th grade. Students who transfer to the Seacrest Upper School must complete 30 hours of community service per year of enrollment.

COLLEGE COUNSELING

College Counseling at Seacrest Country Day School is a customized, student-centered journey that begins freshman year and beyond graduation. From help with course and activity planning to completing the application itself, every step gives students an opportunity for self-reflection, motivation, and growth. The college counseling staff supports students with personalized attention at every stage of the college search and application process, including specialized assistance for student-athletes and creative arts students.

STANDARDIZED TESTING & PREP

Grades 3–8 - MAP Suite Fall & Spring

MAP Suite allows Seacrest to test multiple times a year in a format that is less disruptive to the daily schedule and is administered in a way that helps students avoid the stress and pressure of a high-stakes assessment. The frequency of this test provides data to use benchmarks to understand how each individual student learns. Additionally, because MAP Suite provides immediate, accurate information about student learning, teachers can easily identify students with similar scores who are generally ready for instruction in similar skills and topics, and plan instruction accordingly. MAP Suite reports also provide typical growth data for students in the same grade and subject with the same starting performance level.

Upper School: Grades 9–12

Standardized test prep is an integral part of the Seacrest curriculum. Upper School students create an individualized testing plan with the guidance of the College Counselor. Standardized tests are administered at Seacrest multiple times per year at the following grade levels:

Grade 9: PSAT 8/9 in October

Grade 10: PSAT in October and practice ACT in the Spring

Grade 11: PSAT/NMSQT in October and SAT/ACT in the Spring

Grade 12: SAT/ACT in October

COMMUNITY EXPECTATIONS

HONOR PLEDGE AND ACADEMIC INTEGRITY

The Seacrest Honor Pledge: I agree to be personally and academically honest and to treat others with respect and courtesy.

The Honor Pledge guides student behavior at Seacrest and addresses both academic and personal behavior, in the classroom and outside of it, on and off campus. Honesty and honor in all personal and academic endeavors are essential to Seacrest Country Day School's culture. Strong relationships, built on mutual respect and trust, are supported by the integrity of everyone in the Seacrest Community. Seacrest thoughtfully educates even the youngest learners about the importance of academic honesty and how to guard against plagiarism in all forms. Seacrest takes great pride in the individual and collective efforts students put forth to preserve both their and Seacrest Country Day School's academic integrity.

While each Seacrest Division establishes developmentally appropriate guidelines for academic integrity, it is important to note that any time a student submits work that is not their own - if borrowed from a classmate, copied from a book or the internet or another source, or created on an Artificial Intelligence platform - they have violated the Honor Pledge. The response to a first infraction, depending on the circumstances, could result in a disciplinary consequence but will always include instruction on how to avoid academic dishonesty in the future. The goal for a first infraction is to give students an opportunity to grow. Second infractions will include a developmentally appropriate disciplinary consequence. This includes reporting the student to institutions the student attends in the future. Because each situation will be addressed individually, second and any additional infractions will include disciplinary consequences and may result in dismissal from Seacrest.

CLASSROOM EXPECTATIONS

To ensure no disruption to the learning process, the following classroom rules are standards for all grades and are expected to be followed and supported by all faculty, students, and parents/guardians. Seacrest students are expected to adhere to the following guidelines:

- Be on time and prepared for all classes, activities, and events.
- Be attentive and focused in class and do not distract others.
- Be courteous to teachers, staff, and fellow students.
- Complete all assigned work in a timely manner.
- Use appropriate verbal and body language at all times while at school. Student conversations and dialogue should be respectful and free from profanity or disrespectful comments.
- Adhere to the school's dress code and appearance requirements.
- Be honest in all academic work and with others.
- Respect others' property and person. Littering and graffiti are unacceptable.
- Abide by the school's Internet Use Policy.
- Respect all campus rules.

While Seacrest Country Day School is committed to high standards of academic performance, service, leadership, fine arts endeavors, and athletics, the Seacrest Community holds a strong sense of honor and integrity. A Seacrest education is characterized by a rigorous curriculum, a robust and respectful exchange of ideas, and supportive teaching, underscored by an adherence to the principles of personal responsibility and integrity.

TECHNOLOGY IN THE CLASSROOM

Cell Phone Policy

Lower School students may not use cell phones at any time. Smartwatches must remain in school mode during school hours.

Cell phones are not necessary for Middle School or Upper School classes. Middle School and Upper School students may not use cell phones or other electronic equipment on campus without faculty or staff permission. Smartwatches must remain in school mode during school hours. Cell phones must be kept in school bags or backpacks, and any cell phone use on campus during school hours/or any use that disturbs class will be collected and retained for retrieval from the Division Head at the end of the school day. Seacrest may view a violation of this cell phone policy as a disciplinary matter.

AirPods and Headphones

AirPods, headphones, and other listening devices are not necessary for class and may not be worn by students during class or school activities.

ATTENDANCE, ABSENCES & TARDINESS

Seacrest expects punctual, daily attendance.

Students who are absent more than ten times per semester, whether excused or unexcused, will jeopardize their grade(s) and/or credit in a class or classes. Parents/guardians are strongly urged to consider these policies when planning medical appointments, extended vacations, participation in non-Seacrest athletic events/tournaments, etc. No distinction will be made between excused and unexcused absences when calculating absences for earning of credit.

A. Attendance

Parents are responsible for contacting Seacrest as soon as possible about their child's absence from school due to illness, religious holiday observance, or college/university visit.

Participation in either extracurricular or interscholastic art, athletic, or academic performances and competitions requires attendance on the day of the event (minimum of a half-day participation—either 8:00 A.M. to 11:30 A.M. or 11:30 A.M. to 3:30 P.M.) and fulfillment of academic obligations (i.e., tests, papers, etc.), as well as having no unexcused absences during that day.

If a student is absent for more than half the day, that student may NOT participate in after-school activities (sports, theater, arts, clubs, or any extracurricular, etc.) that day.

Parents/guardians must contact Seacrest as soon as possible about their student's medical status requiring absence from school. Seacrest will handle extended or chronic medical absences on a case-by-case basis.

B. Excused Absences

Excused absences are defined as:

- An illness of the student up to two (2) consecutive days, for a total of six (6) days over the course of the school year.
- An absence due to illness longer than two (2) consecutive days with documentation from a medical provider or medical facility and submitted to the Front Office.
- An observance of an established religious holiday or pre-arranged religious instruction.
- A college/university visit with documentation that shows proof of visit to campus by the Admissions Office.

C. Unexcused Absences:

Absences that do not meet one of the conditions to be considered an excused absence will be recorded as unexcused absences. The school considers ten (10) or more unexcused absences per year per class to be excessive. Students with excessive unexcused absences could be assessed disciplinary action or other intervention as necessary.

D. Tardiness:

Punctuality to school is expected. Please note that every tenth tardy (excused or unexcused) to a class will be treated as an unexcused absence.

E. Class Skips:

If a student skips a class, it will be reported immediately to the Division Head and treated as a disciplinary infraction.

SIGNING IN AND OUT

All students leaving during the day must have permission from a parent/guardian via phone call or email. Signing out and/or leaving campus without permission from a parent/guardian and the Division Head is considered a major school rule violation and will result in disciplinary consequences.

Lower School: Preschool-Grade 5

Lower School students must be signed in and out through the Front Office when arriving late (after 8:30 A.M.) or leaving early (before 3:15 P.M.). If a Lower School student leaves school but returns before the end of the school day, they must also exit and enter through the Front Office.

Middle School: Grades 6–8

Middle School students must sign in and out through the Front Office when arriving late (after 8:30 A.M.) or leaving early (before 3:30 P.M.).

If a Middle School student leaves school but returns before the end of the school day, they must also exit and enter through the Front Office.

Upper School: Grades 9–12

Upper School students must sign in and out on a log sheet located at the Upper School Front Office whenever they arrive late (after 8:30 A.M.) or leave early (before 3:30 P.M.) for any reason. Students sign out using the log at the entrance after receiving permission from a parent/guardian. Students who drive themselves to/from school must obtain permission from their parents/guardians to arrive late/depart early and must also be verified by a Seacrest faculty member.

SOCIAL MEDIA & REPUTATION POLICY

As members of the Seacrest Community, students are expected to maintain the reputation and good name of Seacrest in their representation of the school to the wider public. Students may complain to their parents/guardians, school administration, and lawful authorities if needed. However, bringing the school into disrepute is a school offense for students who have elected to be members of the Seacrest independent school community. This includes misappropriating the school's media and social media profile.

Social Media is defined as any form of online publication or presence that allows interactive communication, including, but not limited to, social networks, blogs, Internet websites, Internet forums, and wikis (including but not limited to Facebook, Twitter, YouTube, Google, TikTok, etc.). Read this policy alongside the school's acceptable computer use policy.

Students may not create any social media accounts that use the Seacrest name or logo without the express written authorization of the Head of School and/or Director of Communications.

If social media is used for school assignments or projects, it is treated as an extension of the physical campus, and the same rules, values, and standards apply.

Any personal social media use that disrupts the life of Seacrest may be subject to disciplinary action.

PHOTOGRAPHY ON CAMPUS

Families are welcome to photograph or film their children for personal enjoyment on campus and at Seacrest events. Do not use images captured on the Seacrest campus or at Seacrest school events for commercial or public purposes without permission. As a courtesy to other families and for safety reasons, do not publish images of another student or students online, on social media, blogs, or other media without permission from the student's parents/guardians.

CELEBRATIONS

Seacrest recognizes student birthdays according to divisional guidelines. Do not distribute party invitations through the classroom unless every student is invited. Please check with the classroom teacher before sending any items or treats to school. **We ask that food options be healthy, balanced, and that sweet treats be limited.**

Teachers often plan other celebrations and events. Details are provided in monthly newsletters or special notices from the lead teachers. Parents may be asked to help organize the acquisition of supplies, and planning should follow the lead teacher's guidelines. Please meet with the corresponding teacher before making any arrangements for birthdays or other celebrations.

Latex balloons represent one of the greatest choking hazards. DO NOT send latex balloons to school under any circumstances. Mylar balloons are permitted.

The Middle School celebrates a monthly Birthday Breakfast with Advisory Groups, and each student may contribute a breakfast item to share during their birthday month. Summer birthdays are collectively celebrated in May. As a reminder, please try to keep breakfast food items as healthy as possible, to help us support healthy eating habits. It is imperative to send a consistent message to our students that their health and well-being are valued at Seacrest. Eating a healthy diet helps children stay alert during class, fight off illness, and grow strong and healthy bodies.

GIFT POLICY

Gifts to Seacrest classrooms from parents and friends are greatly appreciated, and Seacrest can provide an appropriate letter for tax purposes. Please note that gifts to classrooms (such as books, technology, and appliances) remain the property of Seacrest for the benefit of children at that grade level in subsequent years. Make all gifts in consultation with the Division Head.

DRESS CODE AND APPEARANCE

Detailed information on the dress code can be found [here](#). Seacrest students must arrive on campus each day wearing a Seacrest approved shirt, ordered either through Lands End or BSN, accompanied with a pair of chinos or shorts (of an appropriate length) or a skort or tennis skirt (of an appropriate length), in an approved color. Students must wear closed-toe shoes.

On special occasions students will be asked to wear the Seacrest “Dress Uniform,” which consists of navy blue chinos, shorts, or skorts and a white polo shirt for students in the Lower School, and navy blue chinos, shorts, or skorts and a white or blue dress shirt for students in the Middle and Upper Schools.

SEACREST STORE

Uniforms may be purchased here through the Seacrest [Land's End store](#). Please use the preferred School Number 9000025685 when ordering. Although options may vary online at this website, please adhere to the above guidelines to comply with our approved dress code.

P. E. Uniforms are ordered through Wildwoods Embroidery & Screen Printing- [click HERE!](#)

Spirit Wear may be purchased here through [BSN Sideline store](#).

BULLYING, HARASSMENT, DISCRIMINATION, ETC.

Disciplinary procedures are developed in light of the Seacrest Mission and designed to reinforce self-discipline, the acceptance of personal responsibility, and respect for self and others. Seacrest recognizes that children are indeed “works in progress” and provides a nurturing and supportive environment for their personal, social, and emotional growth and development. If a Seacrest student’s negative behavior is detrimental to the learning environment and/or opportunity for others to learn, the student will most likely be permanently separated from Seacrest.

ALCOHOL, DRUGS, TOBACCO, AND E-CIGARETTES

Seacrest is committed to preventing the illicit use of drugs and alcohol by students. It is the school’s responsibility to consider the welfare and safety of the entire student body. However, it is the sole responsibility of each student to abstain from the improper use of drugs and alcohol.

Any student found to have used, consumed, or been in possession of drugs and/or alcohol and/or tobacco products (including vapes) while under the authority of Seacrest will be subject to a strong disciplinary response, including suspension and/or expulsion. Similarly, any student found to have engaged in the selling or distribution of drugs, at any time or place, is also subject to a strong disciplinary response, including suspension and/or expulsion.

MANDATORY REPORTING

Legislation requires individuals who suspect that a child has been abused, neglected, or abandoned by any person to report it to the Florida Abuse Hotline. All Seacrest faculty and staff are mandated reporters for abuse, neglect, and abandonment of minors. Any report of suspected abuse, neglect, or abandonment requires immediate notification by the reporter to the Director of Counseling, the appropriate Division Head, and the Head of School.

STUDENT SUPPORT SERVICES

Seacrest Country Day School believes each child should benefit from the strongest support not just with their academic learning, but equally important, their physical, emotional, social, and mental well-being. These areas are supported by all employees at Seacrest, but the primary responsibility comes from the Director of Counseling, the Counselor, the school Nurse, the Learning Specialists, the Division Heads, and Advisors. The involvement of the members of the Student Care Committee (and the possible addition of others) is determined by the circumstances of the particular situation and what best serves the student and family in need.

REPORTING PROCEDURES: THREAT OF HARM TO SELF OR OTHERS

If it is reported that a student is experiencing emotional pain and considering harming themselves or others, Seacrest is committed to a supportive course of action. This can include requiring a student to be examined by a mental health professional before returning to school, continuing with a course of treatment to maintain enrollment, or dismissal should it be determined that the student requires more support than can be offered. These decisions are not made lightly, and include the perspective of the school counselor, Division Heads and other administrators, external mental health providers, the student of concern, and their family.

HEALTH & MEDICAL POLICIES

Clear communication between parents/guardians and Seacrest supports appropriate student care and treatment. Please direct specific medical information about your student to the school nurse, the student's teacher, and the Division Head. This will eliminate any confusion regarding your child's care.

Parents/guardians are encouraged to administer their student(s) medications outside of school hours. If there is an exceptional reason to administer medication at school, the school nurse will do so. If the school nurse is not on campus when medication is needed, authorized office personnel will administer it.

If your child has any specific health care needs such as an allergy to foods or the environment, asthma-related problems, or any other health care needs, please contact

Rae Young, RN, BSN, School Nurse at 239-793-1986 x 2919 or email at ryoung@seacrest.org

ILLNESS

If your child wakes up sick on a school day:

- Contact Seacrest prior to 8:30 a.m. to notify the school of your child's absence. If parents/guardians of Upper School students do not contact Seacrest to notify the school of a student's absence, the school will call to verify.
- Do not send your child to school with a bad cold or the flu (i.e., excessive nasal secretions, sneezing, coughing, congestion, etc.) or within 24 hours of having had a fever or vomiting.

If your child has a contagious illness:

- Call the school and notify the school nurse immediately if your child has been diagnosed with conjunctivitis (pink eye), strep throat, head lice, chicken pox, fifth's disease, the flu, COVID-19, or any other infectious type illness.
- An absence due to illness longer than two (2) consecutive days with documentation from a medical provider or medical facility and submitted to the Front Office.

If your child should become ill during the school day:

- Parents/guardians will be contacted to pick up the ill student.
- If parents/guardians cannot be reached, instructions in the Magnus Health portal will be followed.

MEDICAL LEAVE

Seacrest Country Day School strives to provide the fullest possible support to its students and families.

A student may encounter a medical issue that is physical and/or emotional in nature and interferes with his or her ability to function in the school setting. In such cases, the student's parents/guardians or the school administration may initiate a student medical leave, and the school will coordinate the specifics with the family.

Seacrest reserves the right to determine the legitimacy of the issue after consultation with the health professionals involved and the appropriate school officials. The Head of School will approve both the student's leave and return to school.

In all cases, Seacrest reserves the right to determine whether a student can be supported in returning to school from a medical leave. In addition, a note from a medical professional clearing the student to return to school activity is required.

MANDATORY IMMUNIZATIONS

The Florida Certification of Immunization, Form 680, is required for entry and attendance in all Florida schools. This form is only available from and must be completed by a Florida physician, health care provider, or Florida county health department. All non-Florida immunization records must be transferred to Form 680.

This can be done at the Collier County Health Department, free of charge, by appointment only, Monday–Friday, 8:00 a.m.–3:00 p.m. Clinics are closed at 12:00 p.m. on the last working day of the month.

Florida State Law requires that all kindergarten students must have received the second Measles, Mumps, Rubella, and Chickenpox vaccination prior to the start of kindergarten. Seventh grade students must receive the Tetanus, Diphtheria, and Pertussis booster before the start of seventh grade.

EXPOSURE NOTICE

If a student is diagnosed with one of several contagious diseases, Seacrest will email an **Exposure Notice**. These contagious diseases include, but are not limited to, Chickenpox, Hand, Foot, and Mouth Disease, Impetigo, Head Lice, Ringworm, Scabies, Pink Eye, Scarlet Fever, Strep Throat, Influenza, and COVID-19.

If lice or nits are discovered on any student, the parents/guardians will be contacted to pick up the student. The student should be treated before they return to school. If the student is treated at home, he/she will be re-checked in the office before returning to class. If a professional treats the student, the student must bring in a certificate of treatment when returning to school.

PHYSICAL EXAMINATION REQUIREMENTS

At the time of enrollment, students entering a Florida school for the first time must provide a record of a physical examination completed within the past 12 months. Although not required, it is recommended that Florida School Entry Exam form DOH 3040 be completed to fulfill this requirement. For students transferring to a Florida school, a comparable form from another state is acceptable if completed within the prior 12 months. A healthcare provider licensed to practice in the United States must complete and sign the physical examination. You may obtain the physical examination from your physician, health care provider, or a walk-in clinic.

SPORTS PHYSICAL REQUIREMENTS

In accordance with the rules of the Florida High School Athletic Association (FHSAA), the student-athlete must undergo a pre-participation physical evaluation and be certified as physically fit to participate in interscholastic athletics (Form EL2). The physical is valid for 365 calendar days from the date it was administered; after that, the student must successfully complete another physical evaluation to continue participation. Parents and students must also submit a completed EL3 Consent and Release from Liability Certificate (4 pages). (FHSAA Bylaw 9.7)

FOOD ALLERGY POLICY

Seacrest Country Day School recognizes that food allergies, in some instances, may be severe and may even be life-threatening. The foods most likely to cause allergic reactions are peanuts, tree nuts, dairy products, eggs, soy, wheat, fish, and shellfish.

Although most food allergies produce symptoms that are uncomfortable, persons with severe allergies to the above-listed foods can suffer more serious consequences.

Seacrest does not declare itself a nut/peanut-free school. Parents/guardians are responsible for notifying the school of the student's severe allergies and protocols. The school nurse will work with parents to implement reasonable protocols in the form of a Food Allergy Action Plan (FAAP).

MEDICATION

Medications (prescription or over-the-counter) must be stored in the school nurse's office and dispensed only by the Seacrest faculty/staff. Teachers may not dispense any medications, including over-the-counter items such as cough drops and vitamins. **Students may not keep any medications (this includes over-the-counter and vitamins) in bookbags or backpacks and may not self-medicate under any circumstances.**

Parents/guardians must bring all prescription medications to Seacrest in the original, current prescription bottle or packaging. Medications in any other containers will be disposed of.

Parents/guardians must complete and sign the **Authorization for Medication**, including the medication type, dosage, and frequency, directly in the Magnus Health portal. Print the prescription medication form from Magnus, complete it, and upload it to Magnus or turn it in to the Seacrest nurse.

INJURY

If your child sustains an injury outside of school:

Please contact the school nurse regarding injuries that require medical treatment during the school day. Medical treatment required once the student returns to school may include ice and elevation, medication, bandage change, use of crutches, or the use of a wheelchair.

Concussion/Head Trauma

According to the CDC, a concussion is described as a "type of traumatic brain injury that changes the way the brain normally works." Signs and symptoms of a concussion do not always appear immediately following a bump, blow, or jolt to the head. It may be days or weeks before signs and symptoms appear. If a student/athlete reports one or more concussion symptoms, the parent/guardian will be notified, and a health care provider must perform an evaluation before the student/athlete may return to school/sports.

AED

Cardiopulmonary Resuscitation/Automated External Defibrillator

Many staff and faculty members are certified in CPR and AED usage. The school nurse, all P.E. teachers and athletic coaches are required to be CPR certified.

Seacrest School has six AEDs on campus:

1. Health Clinic (outside - mounted on wall in cabinet)
2. Stingray Center (across from the athletic office)
3. Softball and soccer fields (located in softball visitors' dugout)
4. Baseball field house
5. Upper School Common Area
6. Lobby of Upper School Gymnasium/Science Center

Each AED is encased in a red storage case. A separate bag with gloves, a disposable shaving razor, and a CPR mask is located on the shelf with the AED.

EXTRACURRICULAR ACTIVITIES

AFTER SCHOOL ACTIVITIES

Seacrest provides several opportunities after the regular school day. Teachers and office staff must know when a student will attend the After School Program (ASP), the Seacrest Enrichment Activities (SEA), or tutoring. The athletic department will notify front office staff of rosters and schedule changes.

Please see arrival and dismissal procedures regarding Aftercare.

Lower School & Middle School Aftercare: Preschool-Grade 8

The After School Program (ASP) provides supervision daily until 5:00 P.M. There is a fee for this service. Parents/guardians must notify their student's teacher and Front Office if ASP is needed unexpectedly. All students in the ASP must be picked up promptly by 5:00 P.M. If a student is not picked up by 5:00 P.M., a staff member will contact the student's emergency contact list.

Middle School students who must remain on campus and do not have an athletic or extracurricular commitment must report to the STEAM Center West Lab at dismissal for a supervised study hall.

There is no ASP on early dismissal days.

Seacrest Enrichment Activities (SEA) Lower School

Seacrest Enrichment Activities (SEA) is an after-school program focusing primarily on Lower School students. Enrichment activities of all varieties – including sports, music, art, and dance – will be offered on campus Monday - Thursday from 3:30 P.M. until 5:00 P.M. Enrichment activities will be taught by Seacrest faculty as well as other experienced professionals, and

provide students with engaging and meaningful experiences as they begin to explore their interests and develop their abilities.

Tutoring

Seacrest recognizes that after-school tutoring can provide valuable support for students; however, a teacher's primary responsibility is to the students and duties assigned during the regular school day.

Teachers may not allow tutoring commitments to interfere with their instructional responsibilities, preparation time, faculty meetings, student supervision, parent communication, collaboration, or other assigned duties. Teachers who provide after-school, on-campus tutoring must submit a list of their tutoring commitments and schedules to their Division Head for approval. Tutoring may only begin after the teacher has fulfilled all end-of-day responsibilities, including student dismissal, supervision, and any assigned duties.

Students receiving tutoring must be signed out through the Front Office and escorted by the tutor to the designated tutoring location. At the end of the session, the tutor is responsible for ensuring an authorized adult picks up the student. Tutoring commences at 4:00 pm. No tutoring will be offered during the school day.

Students are expected to observe the Seacrest Mission, Core Values, and Honor Pledge during after-school activities.

STUDENT ACTIVITIES, CLUBS AND ORGANIZATIONS

Student activities at Seacrest Country Day School that are outside the athletic, arts, and academic programs are organized into clubs and organizations that carry out projects of interest to their members.

Meeting times will be established during the school year. The Student Government grants charters to any student groups that can demonstrate sufficient interest in the formation of a club, that can articulate a reasonably serious purpose for existence, and that can secure a faculty advisor who will participate in club activities. The Student Government monitors club activities through quarterly reports filed by the club and signed by the faculty advisor. The Division Head reserves the right to revoke the charter of any club that does not comply with the expectations and guidelines set forth.

FIELD TRIPS

At Seacrest, field trips are an integral part of the school curriculum, and students should participate. Students may go on school-sponsored trips only after their parents/guardians have signed the written permission slip supplied by the school.

A student without the required permission forms signed will initially be retained at school (and possibly sent home with a parent/guardian) and will forfeit any money paid for the trip. Verbal permission via telephone is not acceptable, nor are handwritten notes from a parent/guardian.

All students are to be positive, well-behaved representatives of Seacrest during school-sponsored or related events, and when representing Seacrest by modeling the Seacrest Mission and Core Values. Infractions will be reported immediately to the Division Head, and disciplinary responses will be decided and delivered upon return to campus.

As representatives of Seacrest, students must follow these guidelines:

- Wear the proper Seacrest field trip attire, as designated by the teacher(s) and the nature of the activity
- On aquatic and beach field trips, girls must wear one-piece bathing suits with a rash guard T-shirt over their swimsuit. Boys must wear a rash guard T-shirt with their swimsuit
- Respect the rights of others
- Sit quietly in the motor vehicle seat with seat belt securely buckled
- Stay with an adult supervisor at all times
- Respect adult supervisors, docents, and other guides.

Parents/guardians transporting their own students in their vehicles must sign in at the office, obtain a visitor badge, and complete a Driver Agreement form and the student Travel Authorization form.

Additionally, parents/guardians must sign the Field Trip Plan, agreeing to follow the designated route, with no unscheduled stops.

ATHLETICS

[View the Seacrest Country Day School Athletic Department Manual](#)

SEACREST COUNTRY DAY SCHOOL SONG

Seacrest School Song

Written in 1991 by Mary Jane Alm, daughter of Dr. Jane Kern.

You can sail the deep blue ocean in a ship made out of dreams,
You can climb to the top of the mountain no matter how high it seems,
You can write a song so beautiful for everyone to sing,
Just use your imagination and you can do anything.

If you be the best that you can be, shine your light for the world to see,
Oh Seacrest, is a magical journey, just be the best that you, be
The best that you can be.

You can make a difference if you just believe you can,
You can set a good example for every woman, child and man,
You can help to save our planet, save the water and the trees,
You're a person strong and loving, full of possibilities.

If you be the best that you can be, shine your light for the world to see,
Oh Seacrest is a magical journey, just be the best that you, be
The best that you can be.