Goose Creek Consolidated Independent School District

Student/Parent Handbook

2026-2027

HERE, WE GROW GIANTS

GOOSE CREEK CISD DEVELOPING THE WHOLE CHILD

DR. JOE RODRIGUEZ, Ed.D.
SUPERINTENDENT OF SCHOOLS

joe.rodriguez@gccisd.net@gccisd.net
Office: 281.707.3220 • Fax: 281.420.4815

Fall 2026

Dear Students and Parents/Guardians:

On behalf of our Board of Trustees, administrators, teachers, and staff, welcome to the 2026-2027 school year.

Goose Creek CISD is committed to working with you to ensure student success as well as a safe and orderly school culture which promotes an environment of excellence.

This Student/Parent Handbook includes the Student Code of Conduct, which outlines the District's Discipline Management Plan. Required by State law, the handbook outlines the basic rules and expectations for student behavior and consequences used when these expectations are not met. The information included in the handbook and the Student Code of Conduct is based on state law, local policies, and Goose Creek CISD Administrative Guidelines. The handbook is approved by the Board of Trustees annually.

Please refer to the Student/Parent Handbook whenever you have a question or concern and be aware of specific rules and regulations that apply to your child's school so that you may comply with campus-level policies and expectations.

If you have any questions, please contact your child's principal as we have found that most concerns may be resolved at the campus level. Other resources of relevant information may be found on our district and campus websites.

Best wishes for a Safe and productive school year!

Sincerely,

Joe Rodriguez, Ed.D.
Superintendent of Schools
Goose Creek Consolidated Independent School District

PREFACE

The 2026-2027 Goose Creek Consolidated Independent School District Student/Parent Handbook is designed to provide a resource for some of the basic information that you and your child will need during the school year. Each student and parent should be familiar with the policies and procedures outlined in this Student/Parent Handbook and will be required to sign a statement (the *Acknowledgement Form* located on the last page of the Code of Conduct). The signature indicates that each student and parent have reviewed and read the Student/Parent Handbook and the Student Code of Conduct. The Student/Parent Handbook and the Code of Conduct are located on the Goose Creek CISD web page at www.gccisd.net under the Parent section.

The Student/Parent Handbook is designed to be in harmony with Board policy and the Code of Conduct. Please be aware that the handbook is updated yearly, while policy adoption and revision may occur throughout the year. Changes in policy that affect student handbook provisions will be made available to students and parents through newsletters and other communications.

In case of conflict between Board policy or the Code of Conduct and any provisions of the Student/Parent Handbook, the provisions of Board policy or the Code of Conduct that were most recently adopted by the Board are to be followed.

We strongly recommend that parents review the entire handbook with their children and keep it as a reference during this school year. If you or your child has questions about any of the material in this handbook, please contact a teacher, the counselor, or the principal. Also, please complete and return the parental acknowledgement form located at the last page of this handbook.

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STUDENT CODE OF CONDUCT CC2-CC56

ACKNOWLEDGEMENT FORM CC57

Goose Creek Consolidated Independent School District
Our Administration

Superintendent of Schools	**Dr. Joe Rodriguez**
Chief of Human Resources	**Dr. Matthew Bolinger**
Chief of Operations	**Matthew Flodd**
Chief of Schools	**Sheryl Jacks**
Chief of Academics	**Dr. Nancy Montemayor**
Chief Financial Officer	**Brigitte Clark**
Chief of Community Engagement	**Kendall David**
Chief of Police	**Stewart Russell**
Deputy Chief of Innovation	**Dr. Josefa Davila**
Deputy Superintedent of Strategic Initiatives	**Dr. Susan Jackson**
Assistant Superintendent of School Leadership	**Dr. Sandy Conklin**
Assistant Superintendent of School Leadership	**Dr. Richard Fowler**
Assistant Superintendent of School Leadership	**Kevin Foxworth**
Director of Human Resources Elementary	**Monica Juarez**
Director of Human Resources Secondary	**Dr. Lisa Steele**
Director of Employee Relations and Compliance	**Dr. Precious Reimonenq**
Director of Health and Employee Wellness	**Dr. Ellen Akers**
Associate Director for Compensation	**Kevin Wrobleski**
Director of Technology	**Kevin Billings**
Director of Network Services	**Eric Culpepper**

Director of Educational Technology	**Monique Miles**
Director of Information Services	**TBD**
Director of Maintenance	**Mike Rasmussen**
Director of Grounds and Custodial	**Angela Putman**
Director of Transportation	**Patricia Ducote**
Director of Athletics	**Lee Martinez**
Assistant Director of Athletics	**Greg Smith**
Director of Fine Arts	**Dr. Rayfield Lavan**
Director of Elementary Curriculum and Instruction	**Adriana Arellano**
Director of Secondary Curriculum and Instruction	**Sarah Flusche**
Director of CTE	**Leia Miller**
Associate Director of ELA	**Mian Bryant**
Associate Director of Math	**Amy Henderson**
Associate Director of Science and High School Health	**Emilie Olivier**
Associate Director of Social Studies	**Amy Maddie**
Senior Director of Special Programs	**Holli Pharis**
Director of Special Education	**Christina Ritter**
Director of Intervention Programs	**Rachel Brady**
Director of Counseling	**Jennifer Fierro**
Director of Multilingual and Migrant Education	**Sam Torres-Banda**
Director of Assessment and Accountability	**James Husband**
Associate Director of Assessment	**Dr. Brittany Griffith**
Director of Federal Programs	**Ginger McKay**
Director of Finance	**LeAna Price**
Director of Purchasing and Warehouse Operations	**Sheila Cantu**
Director of Tax Services	**Jennifer Alaniz**
Director of Food Services	**Natalie Edwards**
Associate Director of Finance	**Pauline Cedeno**

Director of Communications	**Nancy Bonds**
Director of Student Services	**Carrie Smith**
Director of Education Foundation Partnership	**Dr. Anna Espinoza**
Assistant Director of Police	**Trae Morris**
Director of Safe and Secure Schools	**Dr. Tricia Times**

Our Board of Trustees

James “Jim” Campisi, President

Richard Clem, Vice President

Tiffany Guy, Secretary

Jessie Martinez, Assistant Secretary

Howard Sampson, Member

Mercedes Renteria III, Member

Helen Berrott-Tims, Member

Meetings of the Board of Trustees are open to the public. Regular meetings are held on the First Monday of each month at 6:00 p.m. in the Board Room of the Administration Building, 4544 Interstate 10 East, Baytown, Texas. For information, call **Goose Creek CISD at 281-420-4800.**

Goose Creek Consolidated Independent School District

High Schools

Impact Early College High School at Lee College **281-420-4802**
1906 Decker Drive
Laura Reyes, Principal

Robert E. Lee **281-420-4535**
1809 Market Street
Earnest Brooks, Principal

Goose Creek Memorial **281-421-4400**
6001 E. Wallisville Road
Kelly Start, Principal

Ross S. Sterling **281-420-4500**
300 W. Baker Road
Nathan Chaddick, Principal

Stuart Career Tech. **281-420-4550**
302 Wye Drive
Shonna Prentice, Principal

Junior Schools

Baytown Junior School. **281-420-4560**
7707 Bayway Drive
Judy Mackyeon, Principal

Cedar Bayou Junior School **281-420-4570**
2610 East Elvinta
Michelle Jackson Principal

Edward Franklin Green Junior School **281-421-4450**
5737 E. Wallisville Road
Dr. Alicia Babin Principal

Gentry Junior School **281-420-4590**
1919 E. Archer Road
Jonathan Kirksey, Principal

Highlands Junior School **281-420-4695**
1212 E. Wallisville Road
Luis Munoz, Principal

Horace Mann Junior School **281-420-4585**
310 South Highway 146
Daniel Blanson, Principal

Alternative Programs

Peter E. Hyland Empowered Academy **281-420-4555**
816 N. Pruett
Alicia Brooks, Principal

POINT Alternative Center **281-420-4630**
1906 Decker Drive
Dr. Tricia Times, Principal

Elementary Disciplinary Alternative Education Program **281-420-4620**
200 E. Wallisville Road
Lindsey Singla, Principal

Elementary Schools

Alamo…….....281-420-4595
6100 North Main
Celines Rivera Baeza, Principal

Dr. Antonio Bañuelos.....281-420-1230
7770 Eastpoint Boulevard
Erica Box, Principal

Stephen F. Austin 281-420-4620
3022 Massey Tompkins Rd.
Heather Alarcon, Principal

James Bowie 281-420-4605
2200 Clayton Dr.
Damon McLemore, Principal

Johnny Tee Clark, Jr. 281-420-7450
6033 N. Hwy 146
Kemberly Scheidt, Principal

G. W. Carver.....281-420-4600
600 South Pruett St.
Erica Smith, Principal

David Crockett.....281-420-4645
4500 Barkaloo Rd.
Tailis Oniwon, Principal

Liles Early Learning Academy 281-420-4645
203 W. Cedar Bayou Lynchburg Road
Marissa Phillips, Principal

Lorenzo De Zavala 281-420-4920
305 Tri-City Beach Rd.
Leah Abbate, Principal

Harlem.....281-420-4910
3333 Interstate 10
Beatrice Baca, Principal

Highlands 281-420-4900
200 E. Wallisville Road
Lindsey Singla, Principal

Bonnie P. Hopper 281-420-4685
405 E. Houston St.
Lalynda Clements, Principal

Jessie Lee Pumphrey 281-421-4460
9165 Garth Road
Carlaskio Smith, Principal

San Jacinto.....281-420-4670
2700 Market St.
Mark Gorena, Principal

Ashbel Smith.....281-420-4615
403 E. James St.
Lacee Gordon, Principal

William B. Travis **281-420-4660**
100 Robin Rd.
Dr. Scott Platt, Principal

Victoria Walker **281-421-1800**
4711 Seabird
Paige Burt, Principal

SAFE SCHOOLS

A RESOLUTION OF THE GCCISD BOARD OF TRUSTEES
ADOPTED NOVEMBER 11, 2013

It is the goal of the School Board and employees of Goose Creek Consolidated Independent School District to maintain a safe and secure learning environment for our students. In striving to do so, the District prohibits weapons, illegal drugs, or any violent or abusive behavior in any school environment, including all District facilities and school-related activities. Any person in violation of state law or district policies regarding safe schools will be subject to disciplinary and/or legal action, as determined by district administration and local law enforcement agencies.

The Goose Creek CISD also will not tolerate the unsafe misbehavior of any student including but not limited to improper use of controlled substances, disrespect for authority, fighting or assaults, gang related activity, hazing, discriminatory or harassing conduct, disruptive activities, and the use or possession of weapons or using, selling, possessing, giving, delivering, or dealing drugs on school campuses, district property, or at school activities.

Through this resolution, the GCCISD Board of Trustees commits to the following:

Goose Creek CISD pledges to continue to make every effort to provide a safe environment for District students and staff.

- Violence will not be accepted on any school property or at any school activity. Violations of this prohibition will be addressed as described in state law, district policy, and the Code of Conduct.

- Any student who directs profane, obscene, or abusive language toward a school employee or fellow student will be disciplined in accordance with the Code of Conduct.

- Under federal and state law, weapons are prohibited on district property, including buses, and at all school-related activities. Students who commit such an offense will be recommended for expulsion, and referred to law enforcement, to the extent permitted by law and policy.

- Drugs are prohibited on any district property and all school-related activities. A student who sells, gives, or delivers to another person or who possesses, uses or is under the influence of a controlled substance or dangerous drug will be placed in a disciplinary alternative education program, and referred to law enforcement, to the extent permitted by law and policy.

- Tobacco, tobacco products, and alcohol are prohibited on any district property and all school-related activities. Any student found selling, giving, delivering, or dealing tobacco or alcohol on school property, or while attending a school-sponsored or school-related activity, on or off school property, shall be removed from class and placed in a disciplinary alternative education program in accordance with the District's Code of Conduct.

- Bullying, harassing and discriminatory behavior by students is prohibited at all times. Any student who believes that he or she has experienced such conduct should report it to the principal of the campus he or she attends. The District will investigate all reports of bullying, discrimination and/or harassment. Students will be appropriately disciplined and/or other necessary corrective actions will be taken to address any findings of bullying and harassing or discriminatory conduct.

- Hazing and gang-related or other organized criminal activity are also prohibited on school district property and at all school-related activities. Such conduct will be addressed in accordance with state law, District policy and the District's Code of Conduct.

High School Bell Schedules 2026-2027

GCM, REL & RSS Bell Schedule		
Class Period		Time
1st		7:20-8:40
2nd		8:45-10:05
3rd		10:10-11:30
4th	A	Lunch 11:30-12:00 (30) Class 12:05-1:25
	B	Class 11:35-12:10 Lunch 12:10-12:40 (30) Class 12:45-1:25
	C	Class 11:35-12:55 Lunch 12:55-1:25 (30)
5th		1:30-2:50

PEH Empower Academy Bell Schedule	
Class Period	Time
1st	7:45 – 9:00
2nd	9:03 – 10:18
3rd	10:21 – 11:36
Warrior Hour	11:39 – 12:09
Lunch	12:09 – 12:39
4th	12:42 – 1:57
5th	2:00 – 3:15

POINT Alternative Center High School Schedule		
Class Period		Time
1st		7:20-8:40
2nd		8:45-10:05
3rd		10:10-11:30
4th	A	Lunch 11:30-12:00 (30) Class 12:05-1:25
	B	Class 11:35-12:10 Lunch 12:10-12:40 (30) Class 12:45-1:25
	C	Class 11:35-12:55 Lunch 12:55-1:25 (30)
5th		1:30-2:50

POINT Alternative Center Junior High Schedule		
Class Period		Time
1st		7:20-8:26
2nd		8:30-9:36
3rd		9:40-10:46
4th 5th	A	Lunch 10:50-11:20 (30) Class 11:24-12:30 Class 12:34-1:40
4th 5th	B	Class 10:50-11:56 Lunch 12:00-12:30 (30) Class 12:34-1:40
4th 5th	C	Class 10:50-11:56 Class 12:00-1:06 Lunch 1:10-1:40 (30)
6th		1:44-2:50

Stuart Career Tech Bell Schedule

Monday – Thursday Schedule		
Class Period		Time
1st / 5th		7:25-9:05 (100)
2nd / 6th		9:10-10:50 (100)
3rd / 7th	A	Lunch 10:55-11:25 (30) Class 11:30-1:10 (100)
	B	Class 10:55-11:45 (50) Lunch 11:45-12:15 (30) Class 12:20-1:10 (50)
	C	Class 10:55-12:35 (100) Lunch 12:40-1:10 (30)
4th / 8th		1:15-2:55 (100)

Friday Schedule		
Class Period		Time
1st		7:20-8:26
2nd		8:30-9:36
3rd		9:05-9:50 (45)
4th		9:55-10:44 (49)
5th	A	Lunch 10:49-11:19 (30) Class 11:22-12:25 (63)
	B	Class 10:49-11:22 (33) Lunch 11:22-11:52 (30) Class 11:55-12:25 (30)
	C	Class 10:49-11:55 (66) Lunch 11:55-12:25 (30)
6th		12:30-1:15 (45)
7th		1:20-2:05 (45)
8th		2:10-2:55 (45)

IMPACT ECHS Bell Schedule

Monday – Thursday Schedule	
Class Period	Time
Morning bell	7:55 am
1st / 5th *College bell at 7:45 am* *College bell at 9:15 am*	8:00 - 9:30 (90)
2nd / 6th *College bell at 10:45 am*	9:35 - 11:10* (95)
A Lunch / Study Hall AD 1	11:15 - 11:45 (30)
Student Hall AD2 / B Lunch *College bell at 12:15 pm*	11:50 - 12:20 (30)
3rd / 7th *College bell at 1:45pm*	12:25 - 1:55 (90)
4th / 8th	2:00 - 3:30 (90)

Friday Schedule	
Class Period	Time
Morning bell	7:55 am
1st	8:00 - 8:45 (45)
2nd	8:50 - 9:35 (45)
3rd	9:40 - 10:25* (45)
4th	10:30 - 11:15 (45)
5th A Lunch / Class / Study Hall *Bell to dismiss lunch 11:50 am*	11:20 - 11:50 Lunch (30) 11:55 - 12:40 Class (45) 12:45 - 1:00 Study Hall (15)
5th B Class / Lunch / Study Hall *Bell to dismiss lunch 12:40 pm*	11:20 – 12:05 Class (45) 12:10 – 12:40 Lunch (30) 12:45 – 1:00 Study Hall (15)
6th	1:05 - 1:50 (45)
7th	1:55 - 2:40 (45)
8th	2:45 - 3:30 (45)

Junior High School Bell Schedules 2026-2027

TIER 1 Bell Schedule

Baytown Junior

Highlands Junior

Horace Mann Junior

6th Grade

Time	Period	Length (Time)
1	7:20 – 8:26	66 Minutes
2	8:30 – 9:36	66 Minutes
3	9:40 – 10:46	66 Minutes
Lunch	10:50 – 11:20	**30 Minutes**
4	11:24 – 12:30	66 Minutes
5	12:34 – 1:40	66 Minutes
6	1:44 – 2:50	66 Minutes

7th Grade

Time	Period	Length (Time)
1	7:20 – 8:26	66 Minutes
2	8:30 – 9:36	66 Minutes
3	9:40 – 10:46	66 Minutes
4	10:50 – 11:56	66 Minutes
Lunch	12:00 – 12:30	**30 Minutes**
5	12:34 – 1:40	66 Minutes
6	1:44 – 2:50	66 Minutes

8th Grade

Time	Period	Length (Time)
1	7:20 – 8:26	66 Minutes
2	8:30 – 9:36	66 Minutes
3	9:40 – 10:46	66 Minutes
4	10:50 – 11:56	66 Minutes
5	12:00 – 1:06	66 Minutes
Lunch	1:10 – 1:40	**30 Minutes**
6	1:44 – 2:50	66 Minutes

TIER 3 Bell Schedule

Cedar Bayou Junior

E.F. Green Junior

Gentry Junior

6th Grade

Time	Period	Length (Time)
1	8:40 – 9:46	66 Minutes
2	9:50 – 10:56	66 Minutes
Lunch	**11:00 – 11:30**	**30 Minutes**
3	11:34 – 12:40	66 Minutes
4	12:44 – 1:50	66 Minutes
5	1:54 – 3:00	66 Minutes
6	3:04 – 4:10	66 Minutes

7th Grade

Time	Period	Length (Time)
1	8:40 – 9:46	66 Minutes
2	9:50 – 10:56	66 Minutes
3	11:00 – 12:06	66 Minutes
Lunch	**12:10 – 12:40**	**30 Minutes**
4	12:44 – 1:50	66 Minutes
5	1:54 – 3:00	66 Minutes
6	3:04 – 4:10	66 Minutes

8th Grade

Time	Period	Length (Time)
1	8:40 – 9:46	66 Minutes
2	9:50 – 10:56	66 Minutes
3	11:00 – 12:06	66 Minutes
4	12:10 – 1:16	66 Minutes
Lunch	**1:20 – 1:50**	**30 Minutes**
5	1:54 – 3:00	66 Minutes
6	3:04 – 4:10	66 Minutes

Elementary 2026-2027 School Hours

TIER 1	TIER 2	TIER 3
7:20 AM - 2:50 PM **Early Release 11:20 AM**	**8:00 AM - 3:30 PM** **Early Release 12:00 PM**	**8:40 AM - 4:10 PM** **Early Release 12:40 PM**
Clark Elementary Baytown Junior Highlands Junior Horace Mann Junior Goose Creek Memorial HS Robert E. Lee HS Ross S. Sterling HS POINT Alternative Center	Austin Elementary Bañuelos Elementary Bowie Elementary Carver Elementary Crockett Elementary Highlands Elementary Hopper Primary Liles Early Learning Academy Pumphrey Elementary San Jacinto Elementary Ashbel Smith Elementary	Alamo Elementary De Zavala Elementary Harlem Elementary Travis Elementary Victoria Walker Elementary Cedar Bayou Junior Gentry Junior E.F. Green Junior
Staff Hours: 7:00 AM – 3:30PM	***Staff Hours: 7:30 AM – 4:00 PM***	***Staff Hours: 8:10 AM – 4:40 PM***

SPECIALIZED CAMPUSES		
7:25 AM - 2:55 PM **Early Release 11:25 AM**	**7:45 AM - 3:15 PM** **Early Release 11:45 AM**	**8:00 AM - 3:30 PM** **Early Release 12:00 PM**
Stuart Career Tech HS	Peter E. Hyland Empower Academy	IMPACT Early College HS
Staff Hours: 7:10 AM – 3:30 PM	***Staff Hours: 7:30 AM – 4:00 PM***	***Staff Hours: 7:45 AM – 4:40 PM***

ECSE
Half Day **AM: 8:00 AM - 11:00 AM** **PM: 12:30 PM - 3:30 PM** **Early Release** **AM: 8:00 AM - 10:00 AM** **PM: 10:00 AM - 12:00 PM**
Hopper Primary Little Giants Academy

DISTRICT INFORMATION

The information contained in this section applies to students in all grade levels of Goose Creek Consolidated Independent School District. All students and parents should review the entire contents of this section of the Student / Parent Handbook.

ACCOMMODATIONS FOR CHILDREN OF MILITARY FAMILIES

Children of military families will be provided flexibility regarding certain District requirements, including:

- Immunization requirements.
- Grade level, course, or educational program placement.
- Enrollment in virtual or hybrid courses offered by the district or another district or school.
- Eligibility requirements for participation in extracurricular activities.
- Graduation requirements.

In addition, absences related to a student visiting with his or her parent or step-parent related to leave or deployment activities may be excused by the District. In addition, absences related to a student visiting with his or her parent, including a stepparent or legal guardian, who has been called to active duty for, is on leave from, or is returning from a deployment of at least four months, will be excused by the District. The District will permit no more than five excused absences per year for this purpose. For the absence to be excused, the absence must occur no earlier than the 60th day before deployment or no later than the 30th day after the parent's return from deployment.

Additional information may be found at http://www.tea.state.tx.us/index2.aspx?id=7995.

ATTENDANCE INFORMATION

Compulsory Attendance –Age 19 and Older

A student who voluntarily attends or enrolls after his or her 19th birthday is required to attend each school day until the end of the school year. If a student age 19 or older has more than five unexcused absences in a semester, the district may revoke the student's enrollment. The student's presence on school property thereafter would be unauthorized and may be considered trespassing. [see policy FEA.]

Compulsory Attendance-Between Ages 6 and 19

State law requires that students between the ages of 6 and 19 attend school, as well as any applicable accelerated instruction program, extended year program, or tutorial session, unless the student is otherwise excused from attendance or legally exempt.

State law requires attendance in an accelerated reading instruction program when kindergarten, first grade, or second grade students are assigned to such a program. Parents will be notified in writing if their child is assigned to an accelerated reading instruction program as a result of a diagnostic reading instrument.

A student will be required to attend any assigned accelerated instruction program, which may occur before or after school or during the summer, if the student does not meet the passing standards of the state assessment for his or her grade level and/or applicable subject area.

Compulsory Attendance-Pre-Kindergarten and Kindergarten

Students enrolled in prekindergarten or kindergarten are required to attend school and are subject to the compulsory attendance requirements as long as they are enrolled.

Failure to Comply with Compulsory Attendance

All Grade Levels

School employees must investigate and report violations of the state compulsory attendance law. A student absent without permission from school; from any class; from required special programs, such as additional special instruction, termed "accelerated instruction" by the state; or from required tutorials will be considered in violation of the compulsory attendance law and subject to a referral for Truant Conduct to District Attorney's Office.

Age 19 and older

After a student age 19 or older incurs a third unexcused absence, the district will send the student a letter as required by law explaining that the district may revoke the student's enrollment for the remainder of the school year if the student has more than five unexcused absences in a semester. As an alternative to revoking a student's enrollment, the district may implement a behavior improvement plan or Attendance Contract.

Between Ages 6 and 19

When a student between ages 6 and 19 incurs unexcused absences for three or more days or parts of days within a four-week period, the school will send a notice to the student's parent, as required by law, to remind the parent that it is the parent's duty to monitor his or her child's attendance and to require the student to come to school. The notice will also inform the parent that the district will initiate truancy prevention measures and request a conference between school administrators and the parent. These measures may include a behavior improvement plan, Attendance Contract, school-based community service, or referrals to either in-school or out-of-school counseling or other social services. Any other measures considered appropriate by the district will also be initiated.

If you have questions about your student and the effect of his or her absences from school, please contact a campus administrator.

A court of law may also impose penalties against a student's parent if a school-aged student is deliberately not attending school. A complaint against the parent may be filed in court if the student is absent without excuse from school on ten or more days or parts of the days within a six-month period in the same school year.

If a student ages 12 through 18 incurs unexcused absences on ten or more days or parts of days within a six-month period in the same school year, the district, in most circumstances, will refer the student to truancy court. [see policy FEA (LEGAL).]

Judicial Enforcement—Compulsory Attendance
Section 25.0951 (a) and (b) provide two options for compulsory attendance enforcement.

The judicial process for truant conduct is governed by Chapter 65, Texas Family Code. Under §65.003, Texas Family Code, truant conduct is conduct committed by a student who is 12 years of age or older and younger than 19 years of age.[18] A district may refer a student alleged to have engaged in truant conduct to a court designated as a truancy court under §65.004, Texas Family Code.

Under §25.0951(a), a referral for 10 or more unexcused absences within six months must be made within 10 school days from the date of the student's 10th absence. If a referral on which a petition for truant conduct is based is untimely, the court shall dismiss the petition unless the district has delayed the referral because the district determines that truancy prevention measures are succeeding, and the delay is in the student's best interest.

Section 25.093 is an offense for contributing to nonattendance, which is committed by a parent. A district may file an action under that section in any justice precinct in the county in which the school is located or in which the person filed against resides.

Attendance Accounting
There are two types of attendance accounting - daily attendance accounting for state purposes and daily attendance accounting for local classroom attendance requirements.

Attendance Accounting for State Purposes
Texas residents whose age requires them by state law to attend school must be enrolled and attend school. Public schools are then required to record and report those students' daily attendance to the state agency. For state attendance reporting purposes, all school sites record this attendance each day at 10:00 a.m. except for Ross S. Sterling High School, Robert E. Lee High School and Goose Creek Memorial High School, their recorded time is 10:15 a.m. A student is considered present if he/she: (1) is in the classroom at the roll check time; or (2) is with authorized school personnel; or (3) begins classes or returns to school on the same day as a health care appointment.

In the case of a health care appointment, a written note from the doctor must be given to the attendance clerk in order for the student to be counted present. If a student fails to meet one of these three requirements, the student is not considered present that day for state reporting purposes.

Attendance Accounting for Local Requirements

Regular attendance and punctuality are extremely important for your child's academic success and are required of every student. It is imperative that your child attend school regularly and be on time. The only acceptable excuses for absences and tardiness are:

- Personal illness.
- Sickness or death in the family.
- Quarantine.
- Weather or road conditions making travel dangerous as approved by the Superintendent of Schools.
- Participation in school activities with permission of the campus administrator. When a student is not in attendance because of school business, he/she should obtain assignments prior to the absence. Students shall be limited to seven (7) school-activity related absences in any course in a semester, not to exceed ten (10) in a year.
- Emergencies or unusual circumstances recognized by the campus administrator or person designated.
- Religious days as approved by the Superintendent of Schools. Requests for excused absences for religious days must be made in advance of the absence. An absence note must also be brought to the office upon return to school.
- Required court appearances.
- Appearing at a governmental office to obtain US Citizenship. Service as an election clerk.
- Health-care appointments for the student or a child of the student, including absences related to autism services and mental health.
- A junior or senior student's absence of up to two days related to visiting a college or university may be considered an exemption, provided the student receives approval from the campus principal, follows the campus procedures to verify such a visit, and makes up any work missed.
- For students in the conservatorship (custody) of the state,
- Absences for attendance in a released time course in religious instruction. Court-ordered family visitations or any other court-ordered activity, provided it is not practicable to schedule the student's participation in the activity outside of school hours.
- If a student is absent because of a serious or life-threatening illness or related treatment that makes a student's attendance infeasible, a parent must provide certification from a physician licensed to practice in Texas specifying the student's illness and the anticipated period of absence related to the illness or treatment on the district's form. A parent may access the required form by contacting Student Services at 281-420-4800.

Absence Procedures

Please call the school office if your child is absent, and upon the child's return to school, send a written note within three (3) days to explain the nature of the absence. If a note is not received within three (3) days, the absence will be unexcused. These notes are maintained by the school for attendance records. The excuse should conform to the following:

- Be written by parents or guardians - no other person is acceptable.
- Show dates and periods absent.
- Show reason for absence. If there is more than one absence and the reasons are different, state the reason for each day/period of absence.
- Parent or guardian signature. No other person is authorized to sign absence excuses. If the student is 18 or older or has been declared by a court to be an emancipated minor, the student may sign in place of a parent or guardian. The school district will continue its efforts to notify a parent or other party if a situation warrants (i.e., when a student leaves campus) even though such student is over age 18 or emancipated.

If the school is not contacted, a school official will call parents about repeated absences. The District attendance office contacts parents about excessive unexcused absences. A student may be required to provide a doctor's excuse for any absence that occurs after the student has accumulated 10 absences during the current school year.

Students participating in any activity which is not approved by the local School Board and/or is without certified District personnel supervision are counted absent. To qualify for funding purposes, the certified District staff member must be accompanying the students, as an official of the school District for the specific purpose of supervising the students and must be approved by the School Board to supervise the activity.

Parents and students are requested to check their report cards at the end of each six weeks to verify the accuracy of the attendance reported on the card. Students have one week after report cards are issued to contact the school to make any corrections or changes to their attendance. If errors are not reported by this deadline, it may be too late to make corrections.

Extenuating Circumstances for Excessive Absences

Any student who does not meet the minimum attendance requirement in a semester (high school) or school year (junior school and elementary) may apply for credit due to extenuating circumstances by completing a credit application form at the end of the semester/school year.

This application will be reviewed by a committee of professionals who will be responsible for deciding whether or not the absences were related to extenuating circumstances that would warrant an opportunity for a student to receive credit. The committee will review student attendance records to determine absence patterns (scattered vs. days grouped together which could indicate a serious illness); specific school days absent (Mondays and Fridays vs. other days of the week); and appropriate written documentation from doctors, attorneys, or dentists. The committee will have the following options after reviewing a student application and attendance record:

- Recommend that a student receive whatever grade he or she actually earned in a class because the absences were related to extenuating circumstances.
- Recommend that no credit be given because the committee feels that there were no mitigating extenuating circumstances that contributed to the student absences or there is no documentation that supports a student's claim of extenuating circumstances.
- Recommend that a student receive credit upon completing additional assignments, as specified by the committee or teacher.
- Recommend that a student receive credit upon satisfying time-on-task requirements before and/or after school.
- Recommend that a student receive credit upon attending tutorial sessions as scheduled.
- Recommend that a student receive credit upon attending Saturday class
- Recommend that a student receive credit upon maintaining the attendance standards for the rest of the semester.
- Recommend that a student receive credit upon passing an examination to earn credit.
- Recommend that a student receive credit upon attending summer school.

Perfect Attendance

Certificates of Perfect Attendance will be given to students who enroll in the Goose Creek School District on the first day of instruction and are present every day of the school year. The student's attendance and tardies are both reported on the report card each nine weeks. State Attendance Accounting records will be used to determine if a student will receive a perfect attendance certificate.

Tardies/Early Dismissals

Students who arrive after the start of the school day (tardy) or depart prior to the end of the school day (early dismissal) will be counted as tardy for local attendance purposes. The parents of students who accumulate a combination of 10 tardies and/or early dismissals during the school year will receive a Tardy Warning Letter from the campus indicating the student has excessive tardies/early dismissals. If the tardies/early dismissals continue after the Tardy Letter is issued to the parent/student, a conference will be required to discuss the reasons for excessive tardies/early dismissals and Truancy Prevention Measures may be implemented at that time, i.e. attendance contract, behavior improvement plan or counseling. If excessive tardies and early dismissals continue after the conference and the implementation of the Truancy Prevention Measures, the parent/student may be referred to the District Truancy office for further action.

Truancy Prevention Measures

Students who accumulate unexcused absences will be referred to the principal/assistant principal and/or counselor for a conference and possible implementation of Truancy Prevention Measures to address the student's unexcused absences. **A mandatory parent conference shall be held after the third unexcused absence with school administration to review Truancy Prevention Measures and sign an attendance/truancy contract.** Goose Creek CISD recognizes that parents play a critical role in their student's educational success and encourages the involvement of parents in all school activities. Parents are encouraged to contact the Principal if they receive a letter on their child regarding excessive tardies or unexcused days.

BACTERIAL MENINGITIS

What is Meningitis?
Meningitis is an inflammation of the covering of the brain and spinal cord. It can be caused by viruses, parasites, fungi, and bacteria. Viral meningitis is most common and the least serious. Bacterial meningitis is the most common form of serious bacterial infection with the potential for serious, long-term complications. It is an uncommon disease but requires urgent treatment with antibiotics to prevent permanent damage or death.

What are the symptoms?
Someone with meningitis will become very ill. The illness may develop over one or two days, but it can also rapidly progress in a matter of hours. Not everyone with meningitis will have the same symptoms.

Children (over 1 year old) and adults with meningitis may have a severe headache, high temperature, vomiting, sensitivity to bright lights, neck stiffness or joint pains, and drowsiness or confusion. In both children and adults, there may be a rash of tiny, red-purple spots. These can occur anywhere on the body.

How serious is Bacterial Meningitis?
The diagnosis of bacterial meningitis is based on a combination of symptoms and laboratory results. If it is diagnosed early and treated promptly, the majority of people make a complete recovery. In some cases, it can be fatal, or a person may be left with a permanent disability.

How is Bacterial Meningitis spread?
Fortunately, none of the bacteria that cause meningitis are as contagious as diseases like the common cold or the flu, and they are not spread by casual contact or by simply breathing the air where a person with meningitis has been. The germs live naturally in the back of our noses and throats, but they do not live for long outside the body. They are spread when people exchange saliva (such as by kissing, sharing drinking containers, utensils, or cigarettes.)

The germ does not cause meningitis in most people. Instead, most people become carriers of the germ for days, weeks or even months. The bacteria rarely overcome the body's immune system and cause meningitis or another serious illness.

How can Bacterial Meningitis be prevented?
Do not share food, drinks, utensils, toothbrushes, or cigarettes. Limit the number of persons you kiss. While there are vaccines for some other strains of bacterial meningitis, they are used only in special circumstances. These include when there is a disease outbreak in a community or for people traveling to a country where there is a high risk of getting the disease. Also, a vaccine is recommended by some groups for college students, particularly freshmen living in dorms or residence halls. The vaccine is safe and effective (85-90%). It can cause mild side effects, such as redness and pain at the injection site lasting up to two days. Immunity develops within 7 to 10 days after the vaccine is given and lasts for up to 5 years.

What should you do if you think you or a friend might have Bacterial Meningitis?
Seek prompt medical attention.

BULLYING

The district strives to prevent bullying, in accordance with the district's policies, by promoting a positive school culture; building healthy relationships between students and staff; encouraging reporting of bullying incidents, including anonymous reporting; and investigating and addressing reported bullying incidents.
Bullying is defined in state law as a single significant act or a pattern of acts by one or more students directed at another student that exploits an imbalance of power and involves engaging in written or verbal expression, expression through electronic means, or physical conduct that:

- Has the effect or will have the effect of physically harming a student, damaging a student's property, or placing a
- student in reasonable fear of harm to the student's person or of damage to the student's property
- Is sufficiently severe, persistent, or pervasive enough that the action or threat creates an intimidating, threatening, or
- abusive educational environment for a student
- Materially and substantially disrupts the educational process or the orderly operation of a classroom or school.
- Infringes on the rights of the victim at school.

Bullying includes cyberbullying. Cyberbullying is defined in state law as bullying that is done using any electronic communication device, including: A cellular or other type of telephone; A computer; A camera; Electronic mail; Instant messaging; Text messaging; A social media application; An internet website; Any other internet-based communication tool.

Bullying is prohibited by the district and could include: Hazing; Threats; Taunting; Teasing; Confinement; Assault Demands for money; Destruction of property; Theft of valued possessions; Name-calling; Rumor-spreading; Ostracism.

The district will integrate into instruction research-based content designed to reduce bullying that is appropriate for students' age groups.

Students in elementary grades will participate in:

- Instruction designed so that students can recognize bullying behaviors and how to report them.
- Age-appropriate discussions that encourage peers to intervene when they observe bullying occur.
- Instruction that characterizes bullying as a behavior that results from the student's need to acquire more mature social or coping skills, not an unchangeable trait.

Students in secondary grades will participate in:

- Instruction on the brain's ability to change and grow so the student recognizes bullying behavior can come from a developmental need to acquire more social skills, can change when the brain matures and learns better ways of coping, and is not an unchangeable trait.
- Discussions that portray bullying as undesirable behavior and a means for attaining or maintaining social status at school, and that discourage students from using bullying as a tool for social status.
- Instruction designed so that students recognize the role that reporting bullying behaviors plays in promoting a safe school community.

The district will use an age-appropriate survey regarding school culture that includes relevant questions on bullying to identify and address student concerns.

Each campus has a committee that addresses bullying by focusing on prevention efforts and health and wellness initiatives. The committee will include parents and students. For more information on this committee, including interest in serving on the committee, contact the campus principal.

If a student believes that he or she has experienced bullying or witnesses the bullying of another student, the student or parent should notify a teacher, school counselor, principal, or another district employee as soon as possible. Any district employee aware of a report of a bullying incident will relay the report to an appropriate administrator. Procedures for reporting allegations of bullying may be found on the district's website.

A student may anonymously report an alleged incident of bullying by scanning the QR code posted throughout the school.

The administration will investigate any allegations of bullying and related misconduct. The district will also provide notice to the parents of the alleged victim and the parents of the student alleged to have engaged in bullying.

If an investigation determines that bullying occurred, the administration will take appropriate disciplinary action and may, in certain circumstances, notify law enforcement. Disciplinary or other action may be taken even if the conduct did not rise to the level of bullying.

The district will provide research-based interventions, which may include counseling options, for students who engage in bullying behaviors, students who are targeted by bullying behaviors, and any student who witnessed bullying behaviors.

Any action taken in response to bullying will comply with state and federal law regarding students with disabilities.

Any retaliation against a student who reports an incident of bullying is prohibited.

Upon recommendation of the administration, the board may transfer a student found to have engaged in bullying to another classroom at the campus. In consultation with the student's parent, the board may transfer the student to another campus in the district.

The parent of a student who has been determined to be a victim of bullying may request that the student be transferred to another classroom or campus within the district.

A copy of the district's bullying policy is available in the principal's office, superintendent's office, and on the district's website.

A student or parent who is dissatisfied with the outcome of an investigation may appeal through policy FNG(LOCAL).

PERSONAL COMMUNCIATION DEVICES

Possession of Personal Communication Devices
Students shall not use personal communication devices, including; but not limited to telephones, cell phones (smartphone or flip phone), smartwatch, tablet, laptop, radio device, paging device, smart glasses, earbuds/headphones (except for instructional use), or any other personal electronic device on school property during the school day and shall store the device in accordance with the method of storage established by the district.

- The district may authorize the use of a personal communication device for the following reasons:
- To implement an individualized education program (IEP) or for a plan created under Section 504, Rehabilitation Act of 1973 (29 U.S.C Section 794) or a similar program or plan;
- With documented need based on a directive from a qualified physician; or
- To comply with a health or safety requirement imposed by law or as part of the district's safety protocols.

The use of district-owned and/or issued communication devices, including but not limited to tablets, laptops, computers, headphones, or any other district-owned and/or issued electronic device, is approved for instructional purposes during the school day.
Inappropriate use of a personal communication device during the school day will result in disciplinary action in accordance with this Student Code of Conduct.

Disciplinary Actions:

- 1st Offense: Parent/Guardian must pick up item AND 1 Day ISS
- 2nd Offense: Parent/Guardian must pick up item AND 2 Days ISS
- 3rd Offense: Parent/Guardian must pick up item AND 3 Days ISS
- 4th and Subsequent Offenses: Parent/Guardian must pick up item AND 3 Days OSS + 15 Days DAEP

Neither the school nor school personnel will assume responsibility for confiscated items or items that may be lost or stolen.
[TEC §37.082, FNCE (LEGAL), FNCE (LOCAL), and Administrative Guideline 6.04]

CHECKS

Individual campuses will accept checks to the school or school-related organizations. Checks may be returned for non-sufficient funds, account closed, improper signature, etc. The district contracts with a third party for processing collections of returned checks who assesses a state-allowed fee. All checks must have a valid Texas driver's license number written on the check.

CHILD ABUSE PROCEDURES

WHAT THE LAW SAYS**:**

TEXAS FAMILY CODE - SECTION 261.101. PERSONS REQUIRED TO REPORT; TIME TO REPORT

§ 261.101. PERSONS REQUIRED TO REPORT; TIME TO REPORT.

(a) A person having cause to believe that a child's physical or mental health or welfare has been adversely affected by abuse or neglect by any person shall immediately make a report as provided by this subchapter.

(b) If a professional has cause to believe that a child has been abused or neglected or may be abused or neglected, or that a child is a victim of an offense under Section 21.11, Penal Code, and the professional has cause to believe that the child has been abused as defined by Section 261.001 or 261.401, the professional shall make a report not later than the 24th hour after the hour the professional first suspects that the child has been or may be abused or neglected or is a victim of an offense under Section 21.11, Penal Code. A professional may not delegate to or rely on another person to make the report. In this subsection, "professional" means an individual who is licensed or certified by the state or who is an employee of a facility licensed, certified, or operated by the state and who, in the normal course of official duties or duties for which a license or certification is required, has direct contact with children. The term includes teachers, nurses, doctors, day-care employees, employees of a clinic or health care facility that provides reproductive services, juvenile probation officers, and juvenile detention or correctional officers.

(c) The requirement to report under this section applies without exception to an individual whose personal communications may otherwise be privileged, including an attorney, a member of the clergy, a medical practitioner, a social worker, a mental health professional, and an employee of a clinic or health care facility that provides reproductive services

(d) Unless waived in writing by the person making the report, the identity of an individual making a report under this chapter is confidential and may be disclosed only:

(1) as provided by Section 261.201; or
(2) to a law enforcement officer for the purposes of conducting a criminal investigation of the report.

PROCEDURES
Teachers, principals, certified teachers' aides, bus drivers (and anyone else certified by the state who comes into regular contact with children) have an affirmative duty to report suspected child abuse or neglect not later than the 24th hour the professional first suspects that the child has been or may be abused or neglected.

PENALTIES
Failure to report is a Class B Misdemeanor, punishable by up to 6 months in jail, and up to $2000 fine. Make a report by calling 1-800-252-5400 (Tex .Dept. of Fam. and Protective Services), or go to https://www.txabusehotline.org/PublicMain.asp and report online. You will receive a confirming email or reference number. Anyone who suspects that a child has been or may be abused or neglected has a legal responsibility, under state law, for reporting the suspected abuse or neglect to law enforcement or to Child Protective Services (CPS).

A teacher, licensed teacher aide, bus driver or other professional may ***not*** delegate to or rely on another person (including a supervisor) to make the report. "Professional" means an individual who is licensed or certified by the state…and who, in the normal course of official duties or duties for which a license or certification is required, has direct contact with children. The District has established a plan for addressing child sexual abuse in the District Improvement Plan, which may be accessed through the District website at http://www.gccisd.net. Anyone who suspects that a child has been or may be abused or neglected has a legal responsibility, under state law, for reporting the suspected abuse or neglect to law enforcement or to Child Protective Services (CPS).

CONFIDENTIALITY
The identity of an individual making a report under this chapter is confidential and may be disclosed only on the order of a court rendered under §261.201 or to a law enforcement officer for the purposes of conducting a criminal investigation of the report.

MATTERS TO BE REPORTED
A report should reflect the reporter's belief that a child has been or may be abused or neglected or has died of abuse or neglect.

IMMUNITIES
A person acting in good faith who reports or assists in the investigation of a report of alleged child abuse or neglect or who testifies or otherwise participates in a judicial proceeding arising from a report, petition, or investigation of alleged child abuse or neglect is immune from civil or criminal liability that might otherwise be incurred or imposed.

DEFINITIONS
"ABUSE" includes the following acts or omissions by a person:

(A) mental or emotional injury to a child that results in an observable and material impairment in the child's growth, development, or psychological functioning,

(B) causing or permitting the child to be in a situation in which the child sustains a mental or emotional injury that results in an observable and material impairment in the child's growth, development, or psychological functioning.

(C) physical injury that results in substantial harm to the child, or the genuine threat of substantial harm from physical injury to the child, including an injury that is at variance with the history or explanation given and excluding an accident or reasonable discipline by a parent, guardian, or managing or possessory conservator that does not expose the child to a substantial risk of harm;

(D) failure to make a reasonable effort to prevent an action by another person that results in physical injury that results in substantial harm to the child;

(E) sexual conduct harmful to a child's mental, emotional, or physical welfare;

(F) failure to make a reasonable effort to prevent sexual conduct harmful to a child;

(G) compelling or encouraging the child to engage in sexual conduct as defined by Section 43.01, Penal Code;

(H) causing, permitting, encouraging, engaging in, or allowing the photographing, filming, or depicting of the child if the person knew or should have known that the resulting photograph, film, or depiction of the child is obscene as defined by Section 43.21, Penal Code, or pornographic;

(I) the current use by a person of a controlled substance as defined by Chapter 481, Health and Safety Code, in a manner or to the extent that the use results in physical, mental, or emotional injury to a child; or

(J) causing, expressly permitting, or encouraging a child to use a controlled substance as defined by Chapter 481, Health and Safety Code.

"NEGLECT" includes:
(A) the leaving of a child in a situation where the child would be exposed to a substantial risk of physical or mental harm, without arranging for necessary care for the child, and the demonstration of an intent not to return by a parent, guardian, or managing or possessory conservator of the child;

(B) the following acts or omissions by a person:

(i) placing a child in or failing to remove a child from a situation that a reasonable person would realize requires judgment or actions beyond the child's level of maturity, physical condition, or mental abilities and that results in bodily injury or a substantial risk of immediate harm to the child;

(ii) failing to seek, obtain, or follow through with medical care for a child, with the failure resulting in or presenting a substantial risk of death, disfigurement, or bodily injury or with the failure resulting in an observable and material impairment to the growth, development, or functioning of the child;

(iii) the failure to provide a child with food, clothing, or shelter necessary to sustain the life or health of the child, excluding failure caused primarily by financial inability unless relief services had been offered and refused;

(iv) placing a child in or failing to remove the child from a situation in which the child would be exposed to a substantial risk of sexual conduct harmful to the child;

(C) the failure by the person responsible for a child's care, custody, or welfare to permit the child to return to the child's home without arranging for the necessary care for the child after the child has been absent from the home for any reason, including having been in residential placement or having run away.

CHILD SEXUAL ABUSE

The District has established a plan for addressing child sexual abuse in the District Improvement Plan, which may be accessed through the District website at http://www.gccisd.net. As a parent, it is important for you to be aware of warning signs that could indicate a child may have been or is being sexually abused. Sexual abuse in the Texas Family Code is defined as any sexual conduct harmful to a child's mental, emotional, or physical welfare as well as a failure to make a reasonable effort to prevent sexual conduct with a child. Anyone who suspects that a child has been or may be abused or neglected has a legal responsibility, under state law, for reporting the suspected abuse or neglect to law enforcement or to Child Protective Services (CPS).
Sexual harassment and sex-based harassment of a student by an employee, volunteer, or another student are prohibited.

Examples of sexual harassment may include, but are not limited to:

- Touching private body parts or coercing physical contact that is sexual in nature
- Sexual advances
- Jokes or conversations of a sexual nature
- Other sexually motivated conduct, communications, or contact

Sexual harassment of a student by an employee or volunteer does not include necessary or permissible physical contact that reasonable person would not construe as sexual in nature, such as comforting a child with a hug or taking the child's hand. However, romantic, sexual, and other inappropriate social relationships between students and district employees are prohibited, even if consensual.

As a parent, if your child is a victim of sexual abuse, the campus counselor or principal will provide information regarding counseling options for you and your child available in your area. The Texas Department of Family and Protective Services (TDFPS) also manages early intervention counseling programs. To find out what services may be available in your county, see http://www.dfps.state.tx.us/Prevention and Early Intervention/Programs Available in Your County/default.asp.

The following web sites might help you become more aware of child sexual abuse:
http://www.oag.state.tx.us/AG Publications/txts/childabuse1.shtml
http://www.oag.state.tx.us/AG Publications/txts/childabuse2.shtml
Reports may be made to: The Child Protective Services (CPS) division of the Texas Department of Family and Protective Services (1-800-252-5400) or on the web at http://www.txabusehotline.org

GCCISD Memorial Policy & Procedures

To ensure that deceased students and staff members are recognized appropriately, the following memorial policy and procedures will be followed:

- With the family's approval, a News of the Day announcement will be posted regarding the death of a current, former, or retired employee.
- With the family's permission, the campus may purchase a book or card using PTO or campus social funds.
- If a student passes away while enrolled in high school, the student's high school diploma will be awarded during the graduation ceremony with the student's graduating class or cohort.
- The family may establish a local memorial scholarship.
- Memorials are limited to existing structures and plaques already available on district campuses.
- The Student Memorial Policy and Procedures will be included in the Student/Parent Handbook, Crisis Emergency Plan documents, and applicable policy manuals.

The District will not permit:

- Funerals on school property;
- Memorial services that alter the regular routine of the instructional day;
- Memorials that require alterations to school property;
- Memorials that require changes to school activities or activity schedules;
- Memorials that infringe upon the separation of church and state;
- Memorials that require the use of public funds for their purchase, development, or maintenance;
- Memorial plaques attached to objects on school property;
- Memorials that draw attention to or have the potential to glamorize the death;
- Memorial monuments on school property; or
- Memorials attached to a wall or displayed in a trophy case.

The following activities must be privately supported and may not be sponsored or promoted by the District or district employees:

- Local scholarships established by the family in the student's name;
- Personal or individual donations to a charity or program dedicated to helping students; and
- Collections or fundraisers benefiting the deceased individual's family or a charity selected by the family.

Additional Administrative Support and Procedures

- The District Emergency Response Counseling Team will be contacted immediately and deployed to the campus to assist students and staff members in coping with grief resulting from the loss of a student or staff member.
- After permission has been granted by the family, administrators are encouraged to attend the viewing and funeral.
- Administrators will oversee the safe and respectful return of personal belongings from school lockers, classrooms, and other district locations.

COMMUNICABLE DISEASE GUIDELINES

Parents of students with a communicable or contagious disease. Students with certain diseases are not allowed to come to school when their disease is contagious. Please see the following **partial** list of common communicable diseases and the appropriate time for returning to school. Clearance to return to school should be channeled through the school nurse.
Additional information can be found at http://www.dshs.texas.gov

CONDITION	EARLY SYMPTOMS	RETURN TO SCHOOL
Conjunctivitis bacterial or viral (Pink eye) 1-3 days – bacterial 12 hours – 12 days – viral	Red eye, usually some discharge from eyes; lids stick together leaving dry crust on lids; itching.	When symptoms have subsided or been released by a physician.
Fever	A temperature of 100° Fahrenheit (37.8° Celsius) or higher. Measure when no fever suppressing medications are given.	When fever free for 24 hours without taking medication.
Impetigo 4-10 days	Sores on face, nose, corner of mouth, ears, legs, maybe elsewhere. Lesion contains pus, and becomes heavily crusted.	When sores are healed or adequately covered; or released by a physician.
Influenza (flu) **1 – 3 days**	Rapid onset of fever, chills, headache, sore throat, dry cough, lack of energy and muscle aching.	When fever-free for 24 hours.
Mononucleosis 30-50 days	Fever, sore throat, enlarged lymph nodes, malaise.	Written release by physician.
Ringworm (scalp)	Localized scaly patches, usually red-rimmed on scalp; hair is short, broken; circular bald spot seen.	May attend school provided the child is under treatment by a physician.
Ringworm (body)	Flat, scaly ring-shaped lesion on skin. Margins may be reddish and slightly raised.	May attend school as long as the lesion is covered. Treatment is recommended.
Scabies	Linear burrows under skin usually in webs of fingers, on wrists, and/or abdomen. Severe itching.	May attend school provided the child is under treatment by a physician. All in the household should be treated.

COMMUNICABLE DISEASE NOTES

Exclusion and Readmission
Children excluded from a school or child-care facility for a communicable disease may be readmitted by a written note from a Health Care Worker. A school or child-care facility administration may require a note from a parent or Health Care Worker for readmission regardless of the reason for the absence.

When to Keep Your Child Home from School
The American Academy of Pediatrics recommends that your child be kept from a child-care facility or school if any of the following conditions exist:

- Signs of severe illness, including fever, irritability, difficulty breathing, crying that doesn't stop with the usual comforting, or extreme sleepiness.
- Diarrhea or stools that contain blood or mucus.
- Vomiting two or more times in 24 hours, unless a physician feels the cause of vomiting is not an infectious disease and the child is in no danger of becoming dehydrated.
- Mouth sores and drooling until a physician of the health authority does not feel the condition is infectious.

- Fever, rash, or a change in behavior until a physician has determined that the problem is not caused by an infectious disease.
- Students should remain at home for twenty-four hours fever-free without the use of fever-reducing medication before returning to school.

Nuisance Diseases
So-called "nuisance" diseases, such as scabies, head lice (pediculosis), ringworm of the body or scalp, and pinworms are highly contagious and can cause problems in a group-care setting.

Pediculosis or Head lice are a nuisance that transmit no disease. In 2013, the Texas Department of State Health Services removed Pediculosis from its list of conditions requiring exclusion from school. Students found to be symptomatic of live lice infestation will be assessed by a school nurse. Students found to have evidence of live lice will be excluded from school.

Senate Bill 1566 requires Elementary schools to notify parents of a classroom occurrence of lice within 5 days. Head lice, although not an illness or a disease, is very common among children and is spread through head-to-head contact during play, sports and when children share items like combs, hats, brushes, and headphones.

The Centers for Disease Control and Prevention can be utilized as a resource for treatment and prevention of lice. Treatment options can be found at https://www.cdc.gov/parasites/lice/head/treatment.html and prevention tips at https://www.cdc.gov/parasites/lice/head/prevent.html

Vaccine Preventable Diseases
Many diseases are preventable by vaccination. Child-care facilities and schools are required to have an immunization record on file for each child enrolled to ensure that each child has received age-appropriate immunizations. Required vaccines include: DTaP (diphtheria, tetanus and pertussis); Hib (Hemophilus influenza type b); polio; MMR (measles, mumps, rubella); hepatitis B; chickenpox (varicella), and hepatitis A (refer to phase-in chart at www.immunizetexas.com). Vaccines are also available for flu (influenza) and pneumococcal disease. For immunization information, contact your local health department or call (800) 252-9152.

Diarrheal Disease
Many different viral and bacterial agents may cause diarrhea. Students shall remain home until diarrhea has resolved or until cleared by the child's physician or health department. Antibiotic treatment may be recommended in some cases when outbreaks occur.

Antibiotic Use
Antibiotics are used to treat bacterial infections. Since most colds, coughs, runny noses, and sore throats are caused by viruses, not bacteria, treatment with antibiotics is not indicated. Unnecessary antibiotics use can lead to the developments of drug-resistant strains of bacteria. Diseases caused by resistant bacteria are often difficult to treat and can be especially severe and prolonged.

HCW
Health Care Worker (physician, local health authority, advance practice nurse, physician's assistant).

COMPLAINTS / CONCERNS

Individuals who encounter problems or want to voice a complaint or concern about GCCISD are encouraged to talk with the appropriate person at the level closest to the situation. For example, if a student has a problem with a bus driver, teacher, or school staff member, parents are urged to first discuss the situation with that individual. If the problem is not resolved or if the concern is not addressed to satisfaction at that level, parents are advised to discuss the issue with individuals at the following levels until the situation has been resolved.

Step 1 – Contact the school staff member involved.
Step 2 – Contact the principal or
Step 3 – Contact Student Services and or appropriate central office supervisor.
Step 4 – Contact the Superintendent.
Step 5 – Contact the School Board.

For complete details of the District's complaint policy, please refer to Board Policy FNG (Local) in the District's policy manual. The policy manual is available on the District's web site at www.gccisd.net.

COMPLIANCE WITH ASBESTOS REGULATIONS

Goose Creek CISD is in compliance with all federal and state regulations concerning asbestos and is working hard to stay that way. Should you desire to review the Asbestos Management Plan for your child's school, a copy of the plan is available in the principal's office as well as in the District's Maintenance Office.

COURSE AND GRADUATION REQUIREMENTS

All students are required to pass the appropriate state assessments in addition to completing required credits in order to receive a diploma and to participate in graduation ceremonies. All high school students are awarded the same type of diploma. However, transcripts will reflect the differing levels of academic achievement.

Additionally, the following guidelines will be observed.

1. All freshman, sophomore, junior, and senior students must be scheduled for seven (7) classes. The Superintendent of Schools or designee may grant exceptions to this regulation. Students must be enrolled in the ADA **period** class for accounting purposes.
2. Enrollment in eight (8) semesters (4 years) shall normally be required after entering the ninth grade.
3. Students transferring into the Goose Creek Consolidated Independent School District shall normally be expected to meet the same graduation requirements as local students. Under unusual hardship circumstances, exceptions may be approved.
4. Each student shall meet with his/her counselor at least once per year to review graduation requirements and course requests aligned to job skills and/or college readiness.
5. Texas Education Code (TEC) § 28.0256 requires a student to complete financial aid application, either FAFSA or the TAFSA, in order to graduate.

CRIMINAL HISTORY CHECK

A criminal history check is made on all District employees, school volunteers, and chaperones.
DC (Local), GKG (Local), Administrative Guidelines 4:13.

DELIVERIES

The delivery of flowers, balloons, gifts, cookies, etc. to school during the school day is not allowed. Furthermore, outside food deliveries such as DoorDash, Uber Eats, GrubHub, etc. are not allowed. These items will not be sent to students, and the school will not accept responsibility for any item left on school property by a delivery company or individual.

DRESS AND GROOMING STANDARDS

Philosophy

One of the goals of Goose Creek CISD is for all students to succeed academically and socially while preparing for future opportunities after graduation. Appropriate dress and grooming contribute to a positive learning environment, personal responsibility, safety, hygiene, and respect for others. Students are expected to follow standards that reflect good taste, modesty, dignity, and pride in themselves, their school, and the District.
Students and parents may determine personal dress and grooming standards provided that student appearance:

- Does not disrupt, interfere with, or detract from the educational environment;
- Does not create a health or safety hazard; and
- Complies with the District dress code and Student Code of Conduct.

Violation of the dress code is considered a Level II offense under the Student Code of Conduct.

General Standards

- Clothing must be neat, clean, appropriately fitted, and worn as designed.
- Clothing that is tight, revealing, sagging, excessively loose, see-through, or immodest is prohibited.
- Appropriate underclothing must be worn and covered at all times.
- Pajamas, house shoes, and slippers are not permitted.
- Clothing may not display visual, written, or implied messages related to drugs, alcohol, tobacco, weapons, violence, vulgarity, gangs, or insults toward race, religion, gender, or ethnicity.
- The Confederate battle flag and similar offensive symbols are prohibited.

- Trench coats, duster coats, and similar garments are prohibited.
- In accordance with Texas Education Code Section 11.401: Clothing and/or grooming (including accessories) that manifest a student's intent to socially transition from the student's biological sex at birth to the opposite biological sex is prohibited.
- Students participating in extracurricular activities or school-sponsored events may be required to follow additional dress standards.
- Students must remain compliant with the dress code while on campus and during school-related activities.
- Students participating in certain programs or activities may be subject to exceptions.

Shirts and Tops

- Tank tops, spaghetti straps, strapless tops, halter tops, tube tops, muscle shirts, backless apparel, and revealing sleeveless tops are prohibited.
- Shirt straps must be three fingers wide, and on shoulders at all times.
- Bare shoulders, backs, chests, and midriffs are not permitted.
- Shirts and tops must fully cover undergarments.
- See-through, sheer clothing, and lace are prohibited unless worn over compliant clothing.
- Oversized shirts and tops extending past fingertips in a normal standing position are prohibited.
- Shirts must be long enough to preserve modesty during normal school activities such as bending, stretching, or raising arms.
- Students may not wear open-arm shirts or cut-off shirts.

Pants, Shorts, Skirts, and Dresses

- Pants, shorts, skirts, skorts, and dresses must be worn at the waistline.
- Sagging clothing and exposed undergarments are prohibited.
- Shorts, skirts, skorts, and dresses must extend to at least fingertip length when arms are at the side in a normal standing position.
- Slits or openings in skirts and dresses may not extend above fingertip length when arms are at the side in a normal standing position.
- Shorts must have a finished hem, may not be rolled, and must extend to at least fingertip length when arms are at the side in a normal standing position.
- Cut-offs, boxer shorts, biker shorts, and spandex shorts are prohibited.
- Pants may not be see-through.
- Holes, tears, or rips in clothing must be below the knee.
- Leggings, jeggings, yoga pants, tights, and other form-fitting pants must be covered by a skirt, dress, or shorts that are at least fingertip length.
- Overalls and suspenders must be worn over both shoulders and fastened as designed.

Footwear

- Footwear must be worn at all times.
- House shoes, slippers, flip-flops, and similar footwear are prohibited.
- Shoes must be appropriate and safe for school activities.
- Steel-toe boots are not permitted unless approved for a specific academic need/class.

Hair and Grooming

- Hair must be neat, clean, and well-groomed.
- Unnatural colors or color variation in hair (i.e., scarlet, purple, blue, green, orange, etc.) will not be permitted.
- Geometric designs or unusual patterns (including Mohawks), symbols, excessive shaved patterns, and shaved eyebrow lines are prohibited.
- Sideburns must be neat and well-groomed and may not extend below the earlobe or flare at the bottom.
- Hair must not cover any part of the face below the eyebrows.
- Facial hair of any kind is prohibited.
- A student will not be discriminated against based on hair texture or protective hairstyle commonly or historically associated with race (protective hairstyles include braids, locs, twists).

Head / Face Coverings

- Hats, caps, bandanas, and other head coverings are prohibited inside the building unless approved in writing by the principal.
- Hoods attached to jackets, sweatshirts, or shirts may not be worn inside the building.
- Face coverings that obscure the identity of a person are prohibited unless approved in writing by the campus principal.

Jewelry, Piercings, and Tattoos

- Jewelry or accessories that are distracting, noisy, unsafe, or potentially used as weapons are prohibited. Dog collars, spiked accessories, and chains are prohibited.
- No student shall be permitted to wear visible piercings on body parts other than the ear. (i.e., nose, eyelids, lips, tongue, etc.). No student will be allowed to wear gauge earrings or plugs and/or other objects in the ear.
- Covering body piercings with bandages, tape, or any other temporary covering is not allowed; however, clear retainers will be permitted.
- Grills and unnecessary orthodontic devices are prohibited.
- Tattoos and/or drawings on the skin must be covered.

Sunglasses and Contacts

- Sunglasses, glasses with colored lenses, and distracting contact lenses may not be worn inside the building unless medically required and approved in writing by the campus principal.

Medical/Religious Exceptions

- The district/principal may grant an exception to the district's dress and grooming requirements if:
- A documented medical or physical condition (a note from a licensed healthcare provider) makes compliance detrimental to the student's health, or
- There is documented (in writing) religious evidence that the student's sincerely held religious beliefs prevent them from complying with the policy.

Interpretation and Enforcement

Campus administrators have the authority to determine whether a student’s appearance violates the dress code or disrupts the educational environment.

Students in violation of the dress code will be given an opportunity to correct the issue. If the violation is not corrected, the student may:

- Be assigned to In-School Suspension (ISS) for the remainder of the day;
- Remain in ISS until the issue is corrected;
- Be required to change clothing; and/or
- Receive additional disciplinary consequences consistent with the Student Code of Conduct.

DISTRICT EARLY RELEASE DATES AND TIMES
FIRST/SECOND SEMESTERS

ALL GRADE LEVELS
December 18, 2026
May 25, 2027

SPECIALIZED CAMPUSES

Stuart Career Tech High School

Early Release 11:25am

Peter E. Hyland Center

Early Release 11:45am

IMPACT Early College High School

Early Release 12:00pm

POINT Alternative Center 7:20am – 2:50pm

Early Release 11:20am

TIER 1 Early Release 11:20am	TIER 2 Early Release 12:00pm	TIER 3 Early Release 12:40pm
Clark Elementary Baytown Junior Highlands Junior Horace Mann Junior Goose Creek Memorial HS Robert E. Lee HS Ross S. Sterling HS POINT Alternative Center	Austin Elementary Banuelos Elementary Bowie Elementary Carver Elementary Crockett Elementary Highlands Elementary Hopper Elementary Liles Early Learning Academy Pumphrey Elementary San Jacinto Elementary Ashbel Smith Elementary	Alamo Elementary De Zavala Elementary Harlem Elementary Travis Elementary Victoria Walker Elementary Cedar Bayou Junior E.F. Green Junior Gentry Junior

ECSE

Half Day
AM: 8:00 AM - 11:00 AM
PM: 12:30 PM - 3:30 PM

Early Release
AM: 8:00 AM - 10:00 AM
PM: 10:00 AM - 12:00 PM

Hopper Primary
Little Giants Academy

GOOSE CREEK CISD U.I.L. ELIGIBILITY CALENDAR
2026-2027

DATE	EVENT	EFFECT ON ELIGIBILITY
August 12	1st day of school	Students who have successfully completed the previous grade level are eligible (junior high students must have been promoted; high school students must have earned a sufficient number of credits during previous 12 months).
August 28	NO 3-week grade check	No student may regain eligibility during the first six weeks grading period
September 18	End of 1st six weeks (PR)	
September 25	7-day wait period ends	Students GAIN or LOSE eligibility as determined by grades of Sept 18
October 9	End of 1st nine weeks	
October 9	School Closes for Fall Break	ALL STUDENTS ACADEMICALLY ELIGIBLE AT END OF DAY (thru the end of the break)
October 19	Students Return from Break	Students return to eligibility status of October 9
October 26	7-day wait period ends	Students GAIN OR LOSE eligibility as determined by grades of October 9
November 6	3-Week Grade Check	
November 13	7-day wait period ends	Students re-establish eligibility if passing ALL classes on November 6th grade check
November 20	School closes for Thanksgiving Break	ALL STUDENTS ACADEMICALLY ELIGIBLE AT END OF DAY (thru end of the break)
November 30	Students return from Thanksgiving Break	Students return to eligibility status of November 20
December 4	3-week grade check	
December 11	7-day wait period ends	Students re-establish eligibility if passing ALL classes on December 4
December 18th	School Closes for Winter Break	ALL STUDENTS ACADEMICALLY ELIGIBLE AT END OF DAY (thru the end of winter break)
January 6th	Students return from Winter Break	Students return to eligibility status of December 18th
January 12th	End of 2nd nine weeks	
January 19th	7-day wait period ends	Students GAIN or LOSE eligibility as determined by grades on January 12th
February 5th	3-week grade check	
February 12th	7-day wait period ends	Students re-establish eligibility if passing ALL classes on February 5th
March 5th	3-week grade check	
March 12th	7-day wait period ends	Students re-establish eligibility if passing ALL classes on March 5th
March 12	End of 3rd nine weeks	
March 12	School closes for Spring Break	ALL STUDENTS ACADEMICALLY ELIGIBLE AT END OF DAY (thru end of Spring Break)
March 22	Students return from Spring Break	Students return to eligibility status of March 12
March 29	7-day wait period ends	Students GAIN or LOSE eligibility as determined by grades on March 12
April 9	3-week grade check	
April 16	7-day wait period ends	Students re-establish eligibility if passing ALL classes on April 9
April 30	3-week grade check	
May 7	7-day wait period ends	Students re-establish eligibility if passing ALL classes on April 30
May 25	End of 4th nine weeks	End of School

EMERGENCY MEDICAL TREATMENT

Parents will be asked to provide written consent for school officials to obtain emergency medical treatment for the student, as provided by law. This consent agreement is included as part of the online registration process. Parents will also be asked to supply other information that could be required in case of an emergency; parents should update this information as often as necessary.

The District is not responsible for medical costs associated with a student's injury. The District does make available, however, an optional, low-cost student accident insurance program to assist parents in meeting medical expenses. A parent who desires coverage of his or her child will be responsible for paying insurance premiums and for submitting claims.

EMERGENCY SITUATIONS

Goose Creek CISD has a tiered approach in response to emergency situations, each supported by Campus/Facilities Emergency plans, the District Emergency Response Guide, and the District's Multi-Hazard Emergency Operations Plan and Crisis Communication. Students/Parents should be familiar with the Standard Response Protocol (SRP) definitions as follows.

Emergency Situations
Evacuate: A safety procedure used by schools to swiftly relocate students, staff, and visitors from one area to another. The main goal is to ensure everyone can quickly distance themselves from potential dangers, such as a threat or an internal gas leak.

Fire Evacuation Drill: A practice exercise designed to simulate how a building should be safely evacuated during a fire. The goal is to ensure everyone is familiar with the exit procedures and can leave the building quickly and safely.

Hold: In certain situations, students may be required to stay in their classrooms or designated areas to keep other parts of the building clear. For instance, a hallway altercation might necessitate keeping students out of the corridors until the situation is under control. Students who are not already in a classroom may be directed to a supervised area to ensure their safety.

Lockdown: A safety response used by schools to secure the interior of buildings and school grounds when there is an immediate threat of violence within the school. The main goal is to swiftly protect students, staff, and visitors by keeping them safely isolated from the danger.

Secure: A protective response schools implement to safeguard the perimeter of buildings and grounds when there is a potential threat or hazard outside the school. This action relies on the physical security of the facility to prevent unauthorized entry and keep everyone inside safe.

Shelter-in-Place for Hazmat: A protective response used by schools to quickly bring students, staff, and visitors indoors—potentially for an extended time—when remaining inside is safer than being outdoors. Individuals may be directed to windowless rooms or areas that can be sealed to prevent exposure. Situations that may require this response include a chemical release from a train derailment or smoke from a nearby fire.

Video for Standard Response Protocol can be found at https://www.youtube.com/watch?v=hMV8f0-j7AQ
In the event of an emergency, students will be relocated to an alternate site if it is deemed unsafe for them to remain at their school. When such a relocation is necessary, the district will initiate a communication process across multiple platforms. Notifications will be shared through news media, social media, and ParentSquare, which will send emails and text messages to individuals listed on the student contact list. Additional updates and information will be posted on the district website (www.gccisd.net), Parent Square, and other social media channels.

The Standard Reunification Method (SRM) will be implemented to safely reunite students with their parents or guardians.
Reunification process example: https://www.youtube.com/watch?v=jJ6EDZCxrNo
In the event of an emergency that results in a school closure, alerts will be sent to parents and guardians via ParentSquare, the district's two-way communication platform. Parents are automatically enrolled to receive notifications through ParentSquare, which serves as the district's primary tool for school-related communication.

Even if a ParentSquare account is not activated, recipients will still receive a daily email digest containing any communications sent to them. During emergencies, additional notifications—such as phone calls and text messages—will be sent with important information regarding school or district closures.
The Community Engagement Department will also notify the media when closures are necessary due to weather or other hazardous conditions. This information will also be available on the district's website (www.gccisd.net) and shared across the district's social media platforms.

ENROLLMENTS

To enroll students in GCCISD, the following documents are needed:

- Withdrawal form with grades from previous school
- Proof of residence (electric bill, apartment lease, settlement statement indicating the service address);
- Birth certificate (child);
- Social Security Card (child) if available;
- Immunization record (must be current for PK);
- Latest report card and state test scores;
- Parent Identification (TDL, ID, or Passport);

Guidelines for Students Entering Grades 1-12

Note: For any decisions that will utilize Edgenuity Exam Only as a source used to verify mastery of TEKS, contact with Director of Assessment & Accountability will be required. Director of Assessment & Accountability will make the necessary arrangements with the Director of Secondary Curriculum and Instruction and Director of Educational Technology to link the student to the applicable courses in Edgenuity. The Director of Assessment & Accountability will also be involved in the Test Proctor selection process.

Entering from accredited public school or TEA charter school with records

- Students are enrolled.
- Students are placed in the appropriate grade based on records.
- If a student enrolls with high school credits, grades will be placed on transcript per school records.

Entering from any private school, non-TEA charter school, or homeschool

Students *WILL NOT* be automatically placed in the grade level based on information from documents provided

- Students are enrolled.
- Grades 1-2: Administer a diagnostic assessment
- Grades 3-8: Released STAAR Test (ELA and Math ONLY)
- Grades 9-12: Released EOC STAAR Test (ELA and Algebra ONLY)
- Contact the Director of Assessment and Accountability with testing plan of action and/or action taken on placement.
- Grades placed on transcript per school records (if applicable).
- Follow EOC testing eligibility rules, per Texas Administrative Code (TAC), §101.3022 to determine if the student will be required to take applicable EOC assessments. Contact Director of Assessment & Accountability for guidance.
- Campus of record should complete the GCCISD Student End of Course completion form.

The following guidelines apply to the enrollment of over-age students in public schools:

- No child ***twelve years of age or more as of September 1*** will be enrolled in elementary school except by special permission of the Student Services Office.
- No child ***sixteen years of age or more as of September 1*** will be enrolled in junior school except by special permission of the Student Services Office.

HS ONLY – Returning 5th year Senior Non-Grad

- Automatic enrollment into Peter Hyland. If a disciplinary placement has not been fulfilled, please contact the Director of Student Services for guidance.

HS ONLY- Foreign Exchange student (Must be approved by Student Service Department)

- Texas Education Code §42.003 (a) states that "students may attend Texas schools if they are 5 years of age or older and under 21 years of age on September 1 of the school year and have not graduated from high school." If the student has graduated from high school in his home country, the student is not eligible to attend school in Texas. Please contact the Director of Student Services for guidance prior to enrollment.

Late Arrival (with no prior schooling) Protocols

Students enrolling during a semester will be evaluated based on the amount of instruction remaining in the semester-length course, the student's ability to satisfy Texas Education Code §25.092 attendance requirements, and the student's opportunity to demonstrate mastery of the Texas Essential Knowledge and Skills (TEKS).

Because GCCISD high schools operate on a 5×5 schedule, students complete an entire high school course during one semester. Late enrollment significantly reduces the instructional time available for students to master course standards and earn credit. Placement decisions shall consider both state attendance requirements and the student's ability to successfully complete the course within the remaining instructional time.

Texas Education Code §25.092, minimal attendance must be satisfied:

- Except as provided by this section, a student in any grade level from kindergarten through grade 12 may not be given credit or a final grade for a class unless the student is in attendance for at least **90 percent** of the days the class is offered.
- A student who is in attendance for at least **75 percent but less than 90 percent** of the days a class is offered may be given credit or a final grade if the student completes a plan approved by the principal that provides for the student to meet the instructional requirements of the class. A student under the jurisdiction of a court in a criminal or juvenile justice proceeding may not receive credit or a final grade without the consent of the judge presiding over the student's case.

Enrolling After: 90% Attendance	
Semester 1:	August 21, 2026
Semester 2:	January 25, 2027
Students enrolled after the listed above should be considered for a **Principal Plan**.	

Enrolling After: 75% Attendance	
Semester 1:	September 10, 2026
Semester 2:	February 16, 2027
Student **not eligible for Principal Plan** if attendance exceeds the listed above.	

- When a student enrolls after the district determines that the minimum attendance requirements for credit cannot reasonably be met, the student shall be scheduled in a regular instructional program for continued academic engagement during the remainder of the semester. During this time, the student's enrollment will be considered "Audit Only," and course credit will not be awarded for audited courses.
- Upon completion of the semester, the campus will work with the student to develop an appropriate credit acquisition plan, which may include Edgenuity Original Credit for eligible non-EOC courses or other district-approved instructional options.
- The student will be enrolled in Edgenuity for Original Credit for non-tested EOC courses only.

Students requiring placement beyond these guidelines shall be referred to the District Placement Committee (Curriculum & Instruction, Student Services, and Counseling) for review and determination of an appropriate educational plan.

Any student requesting to skip a grade will need to follow the district timeline for Credit by Examination (CBE). All Credit by Examination without prior instruction guidelines and timelines will be followed. Please contact the Department of Assessment & Accountability for guidance.

EQUAL EDUCATIONAL OPPORTUNITIES

No employee of the District shall, when acting or purporting to act in an official capacity, refuse to permit any student to participate in any school program because of the student's race, religion, color, sex, or national origin. *Civ. Prac. & Rem. Code 106.001*

FIELD TRIPS

Field trips will be planned during the school year. These trips will provide learning experiences and enhance the school program. Students must abide by the District rules of conduct in order to participate safely on field trips. Parents may be asked to help chaperone and care for the children. Criminal history checks on chaperones are required to be conducted and on file prior to field trips. Only school children will be allowed on the field trips. Siblings or visiting children will not be allowed to go on field trips.

SAFETY DRILLS AND OTHER EMERGENCY PROCEDURES

Mandatory Drills are fire and emergency drills which are in accordance with Education Code 37.114 and CKB (LEGAL), CKB (LOCAL) and are conducted for two purposes:

1. To train students to leave the room quickly and in an orderly manner in case of an emergency alarm, and
2. To cultivate self-control and make sound decisions during emergencies later in life, students, teachers, and all district employees will participate in monthly emergency procedure drills to ensure preparedness, confidence, and coordinated response.

When the alarm is sounded, students must follow the direction of teachers, administrators and first responders quickly, quietly, and in an orderly manner.

Understanding the Standard Response Protocol (SRP) which is described in the Emergency Situations section is vital in response on any district property.

Emergency procedures follow the five phases of Emergency Management: Prevention, Preparedness, Response, Recovery and Mitigation. These are outlined in the District Emergency Response Guide and the districts multi-hazard emergency operations plan.

FOOD ALLERGIES

The District has developed and annually reviews a food allergy management plan, which addresses employee training, dealing with common food allergens, and specific strategies for dealing with students diagnosed with severe food allergies. When the District receives information that a student has a food allergy that puts the student at risk for anaphylaxis, individual care plans will be developed to assist the student in safely accessing the school environment. The District's food allergy management plan can be accessed at www.gccisd.net.

FUND RAISING

Fund raising is permitted on school property only with the approval of the principal and the Business Office. Student clubs, classes, outside organizations, and/or parent groups may be permitted to conduct fundraising for approved school purposes and approved not-for-profit and/or charitable organizations. An application for permission to conduct a fundraiser must be made to the principal and Business Office, by the organization requesting the fund raiser. PTO/Booster Club fundraising does not require Business Office approval, only principal.

GANG-FREE ZONES

Certain criminal offenses, including those involving organized criminal activity such as gang-related crimes, will be enhanced to the next highest category of offense if they are committed in a gang-free zone. For purposes of the District, a gang-free zone includes a school bus and a location in, on, or within 1,000 feet of any District-owned or leased property or campus playground.

GRADING GUIDELINES

The Goose Creek CISD Grading Guidelines, which outlines the District's philosophy of student grading and grade reporting, was developed and is reviewed annually by the Instructional Leadership Committee, which is comprised of professional representatives from each campus.

Redo Assignments/Retaking Tests
A student shall be permitted a reasonable opportunity to redo an assignment or retake a test for which the student received a failing grade. Reasonable opportunity is defined as one chance to redo an assignment or retake a test for which a student received a failing grade. In the event of a failing grade, students will have, from the date they receive the grade, three school days to redo daily assignments and five school days to retake tests. A student shall not receive a grade higher than a 70 upon redoing a class assignment or retaking a test for which the student had received a failing grade. Teachers may exercise the following options: a) reteach and retest, b) retest, c) offer tutorials, d) assign an alternative assignment over the same content. Semester and final exams are exempt from these retake guidelines.

Parents interested in obtaining a copy of the GCCISD Instructional Grading and Reporting Procedures should contact the office of the office of Curriculum and Instruction**, at 281-420-4800.** The most recent grading policy can be accessed on the GCCISD website (www.gccisd.net).

Grading Guidelines (All Grade Levels)

Approved grading guidelines for each grade level or course will be communicated to students and their parents by the classroom teacher. These guidelines are available on the GCCISD website and establish:

- The minimum number of assignments, projects, and examinations required for each grading period;
- How the student's mastery of concepts and achievement will be communicated (i.e., letter grades, numerical averages, checklist of required skills, etc.).
- Circumstances under which a student will be allowed to redo an assignment or retake an examination the student originally failed; and
- Procedures for a student to follow after an absence.

IMMUNIZATION REQUIREMENTS

Students in the Goose Creek School District must be immunized against certain diseases. Proof of immunization may be personal records from a licensed physician or public health clinic with a signature or rubber-stamp validation.

Chapter §97.62 of the Texas Administrative Code (TAC) describes the conditions under which individuals can seek exemptions from Texas immunization requirements. Exclusions from compliance are allowable on an individual basis for medical contraindications, reasons of conscience, including a religious belief, and active duty with the armed forces of the United States.

If a student should not be immunized for medical reasons, the student or parent must present a letter signed by a U.S. licensed physician that states that, in the doctor's opinion, the immunization required would be harmful to the health and well-being of the student or any member of the student's family or household. This letter must be renewed yearly unless the physician specifies a lifelong contraindication.

The charts are published by the State of Texas and identify all required immunizations for school age children: To view minimum immunization requirements for 2026-2027 please see link below:
https://www.dshs.texas.gov/immunize/school/school-requirements.aspx

Exemptions

The law allows (a) physicians to write a statement stating that the vaccine(s) required would be medically harmful or injurious to the health and well-being of the child, and (b) parents/guardians choose an exemption from immunization requirements for reasons of conscience, including a religious belief. The law does not allow parents/guardians to elect an exemption simply because of inconvenience (for example, a record is lost or incomplete and it is too much trouble to go to a physician or clinic to correct the problem). Schools and child-care facilities should maintain an up-to-date list of students with exemptions, so they can be excluded in times of emergency or epidemic declared by the commissioner of public health.

Instructions for requesting the official exemption affidavit that must be signed by parents/guardians choosing the exemption for reasons of conscience, including a religious belief, can be found at www.lmmunizeTexas.com. **Original Exemption Affidavit must be completed and submitted to the school or child-care facility.**

For children needing medical exemptions, a written statement by the physician must be submitted to the school or child-care facility.

Provisional Enrollment

All immunizations should be completed by the first date of attendance. The law requires that students be fully vaccinated against the specified diseases. A student may be enrolled provisionally if the student has an immunization record that indicates the student has received at least one dose of each specified age-appropriate vaccine required by this rule. To remain enrolled, the student must complete the required subsequent doses in each vaccine series on schedule and as rapidly as is medically feasible and provide acceptable evidence of vaccination to the school. A school nurse or school administrator shall review the immunization status of a provisionally enrolled student every 30 days to ensure continued compliance in completing the required doses of vaccination. If, at the end of the 30-day period, a student has not received a subsequent dose of vaccine, the student is not in compliance, and the school shall exclude the student from school attendance until the required dose is administered.

News and Releases

UPDATE: 2026-2027 Texas Minimum State Vaccine Requirements for Students in Grades K—12

No new vaccine requirements have been proposed. However, please note that proposed changes to meningococcal requirements for students entering grades 7 – 12 will require students in these grades to show proof of one dose of quadrivalent meningococcal conjugate vaccine (MCV4 or MenACWY) on or after the student's 11th birthday. Additionally, the graded implementation of the hepatitis A requirement will extend to grades K – 9, as currently prescribed in the 25 TAC §97.63 For additional information, please contact the Immunization Branch at 1-800-252-9152. Any other information: www.dshs.texas.gov/immunize/school.

Documentation
Since many types of personal immunization records are in use, any document will be acceptable provided by the physician or public health personnel has validated it. The month, day, and year that the vaccination was received must be recorded on all school immunization records created or updated after September 1, 1991.

INAPPROPRIATE ITEMS

Students are not permitted to bring to school inappropriate items that could disrupt the educational environment. These items include but are not limited to Non-Tobacco/Nicotine Products, toys, laser lights, laser pointers, water guns, pepper spray, live animals (pets), items that campus principals' direct students not to bring on campus, and illegal items such as knives or other weapons. In rare instances, prior permission may be obtained from the principal for possession of certain items for special occasions. Campus administration reserves the right to ban other items from the campus if they become disruptive to the educational environment. **Inappropriate items must be picked up from the principal's office by the last instructional day of each school year or said items will be donated to charity or discarded.**

Appropriate disciplinary action will be taken against any student who is in possession of inappropriate/illegal items on campus, and the item(s) may be confiscated. A confiscated item may or may not be returned, as outlined below. Confiscated items that are inappropriate for school, but not illegal, will be dealt with in the following manner:

Confiscated item(s) will be returned to the parent or guardian after a 48-hour waiting period and, and a parent/student administrative conference. **In grades 9-12, upon administrative approval, the confiscated device may be released to the student after consultation with parent/guardian.**

Neither the school nor school personnel will assume responsibility for confiscated items or items that may be lost or stolen.
TEC§37.082; FNCE(LEGAL), FNCE(LOCAL), and Administrative Guidelines 6.04

LIBRARY

Library books, except reference books, are checked out for a maximum period of two weeks. Students must display their ID badge when checking out a book.
Fines may be assessed as follows:

1. Lost books - full purchase price.
2. Damaged books - to be assessed not to exceed the purchase price.
3. Overdue books - daily fines may be charged for overdue materials, with the total not to exceed the price of the book.

Library fines must be paid before students are eligible to check out another book. Failure to comply with campus and library policies could result in removal from the library.

LOCKERS

Lockers remain under the jurisdiction of the school, even when assigned to individual students. The school reserves the right to inspect all lockers. Searches of lockers may be conducted at any time by school officials. Locker searches may be conducted without the student being present.

NUTRITION SERVICES - STUDENT MEAL PROGRAM

A healthy school nutrition environment provides students with nutritious and appealing foods and beverages, consistent and accurate messages about good nutrition, and ways to learn about and practice healthy eating throughout the time children spend on school grounds, including before- and after-school.

The U.S. Department of Agriculture's (USDA) child nutrition programs help ensure that children receive nutritious meals and snacks that promote health and educational readiness. The child nutrition programs are administered by USDA's Food and Nutrition Service (FNS) and the Texas Department of Agriculture (TDA) Food and Nutrition Administration.

Goose Creek Consolidated Independent School District offers healthy meals every day in accordance with TDA guidelines. Breakfast, Lunch, After School Meals and Ala Carte Snacks are available at all schools every school day. Breakfast and after school meals are offered to all students at no cost.
As a participant in the National School Lunch Program and the School Breakfast Program, Goose Creek CISD is required to follow TDA Food and Nutrition Standards. To learn more about these programs, nutrition requirements for participation, and more, visit www.SquareMeals.org. Information is also available on the district website under Nutrition Services. If you do not see the information you are seeking, please call 281-420-4640.

Student Food Allergies
Goose Creek CISD adheres to the Texas Department of Agriculture guidelines for accommodating children with special dietary needs; however, documentation from a physician must be provided. More detailed information is available on the district website under Nutrition Services. If you do not see the information you are seeking, please call 281-420-4640.
With the increasing prevalence of food allergies in the past two decades, care of students with life-threatening allergies has become a major issue for school personnel. We strongly discourage parents from bringing food from outside of the school to students that are not their students.

Free and Reduced Priced Meals
Students may be eligible for free or reduced-priced meals. To learn if your family qualifies for free or reduced priced meals, a meal application must be completed. A new application must be completed each school year. Meal applications are available online through the GCCISD website by visiting the Nutrition Service Department section and clicking on “Free and Reduced Lunch Application” or by going to www.schoollunchapp.com. Each campus also has meal applications in the school cafeteria and/or at the front office. If you do not see the information you are seeking, please call 281-420-4640.

Online Payment System
Goose Creek CISD offers an online payment system. If your student wants to buy snacks or pay for meals, our online payment service can be used. This payment service provides a quick and easy way to add money to your student’s meal account using a credit/debit card or electric check. You can also view recent purchases, check balances, and set up low balance alerts for FREE!

The App can be found by visiting the GCCISD website under the Nutrition Services Department or by visiting www.MySchoolBucks .com

Menus
All menus must conform to TDA and USDA standards. TDA and USDA set and regulate the nutrition standards and guidelines. The GCCISD Nutrition Services Department is committed to helping promote the well-being of students today and tomorrow. Printed menus are sent home with all elementary school students each month. Menus for all levels are posted on the district website under the Nutrition Service Department. Menus are also available on the mobile application – Nutrislice – gccisd.nutrislice.com. More detailed information is available on the district website under Nutrition Services. If you do not see the information you are seeking, please call 281-420-4640.

MEDICATION AT SCHOOL

Goose Creek CISD Board Policy FFAC (LOCAL)
HEALTH REQUIREMENTS AND SERVICES: MEDICAL TREATMENT

SCHOOL NURSE – A school nurse has the right not to administer a medication if he or she feels it is not in the best interest of the student. If this decision is made, the nurse shall contact the parents or legal guardian and explain the rationale for the decision. If possible, speak to the physician as well.

When administering the prescription medication, the medication must appear to be in the original container and to be properly labeled. If the parents cannot be contacted in a reasonable length of time, the nurse shall contact the doctor directly and administer the medication as instructed in writing by the doctor, if applicable.

Parents may arrange to come to the school and give medication to the child or to have it taken on an alternate schedule where it is not administered at school.

Goose Creek School District Board Policy requires a written request from a parent before school personnel may administer medication to a student. In order to administer prescription medication to a student at school, the school office must have written permission from the parent or guardian and have the original label on the prescription bottle. The label shall include the student's name, the doctor's name, proper dosage to be given, name of medication, and the latest date the prescription was ordered. In some instances, written clarification from the physician may also be required.

Parents requesting medication dosage that is different from the label on the prescription bottle must submit accompanying verification from the doctor. Non-prescription medicine must also be in the original container accompanied by a written permission slip from the parent or guardian.

All medication will be stored in the office area. No medication, including cough drops and other non-prescription drugs, will be kept in the classroom or by the child. Aspirin will not be given to students. Parents are responsible for picking up all medications at the end of the school year. The nurse has the right to dispose of all medications left on campus.

A student with asthma or severe allergic reaction (anaphylaxis) may be permitted to possess and use prescribed asthma or anaphylaxis medication at school or school-related events only if he or she has written authorization from his or her parent and a physician or other licensed health-care provider. The student must also demonstrate to his or her physician or health-care provider and to the school nurse the ability to use the prescribed medication, including any device required to administer the medication. If the student has been prescribed asthma or anaphylaxis medication for use during the school day the student and parents should discuss this with the school nurse or principal.

In accordance with a student's individual health plan for management of diabetes, a student with diabetes will be permitted to possess and use monitoring and treatment supplies and equipment while at school or at a school-related activity. See the school nurse or principal for information.

Unassigned Opioid Antagonists
In accordance with Chapter 38, Subchapter E of the Education Code, the board has adopted a policy to allow authorized and trained school personnel at each campus to administer an opioid antagonist, such as Narcan or Naloxone, to an individual who is reasonably believed to be experiencing an opioid-related drug overdose.

One or more authorized and trained individuals will be present on each campus subject to this policy during regular school hours.

NONDISCRIMINATION STATEMENT

In its efforts to promote nondiscrimination Goose Creek Consolidated Independent School District does not discriminate on the basis of race, religion, color, national origin, gender, or disability in providing education services, activities, and programs, including CTE programs, in accordance with Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Educational Amendments of 1972; and Title II of the Americans with Disabilities Act of 1990 (ADA), as amended, which incorporates and expands upon the requirements of Section 504 of the Rehabilitation Act of 1973, as amended.
The following district representatives have been designated to coordinate compliance with these legal requirements:

- Title IX Coordinator, for concerns regarding discrimination on the basis of gender:
  Dr. Matthew Bolinger, Chief of Human Resources, 281-420-4800.

- ADA/Section 504 Coordinator, for concerns regarding discrimination on the basis of disability: Rachel Brady, Director of Intervention Programs, 281-707-3327.

- All other concerns regarding discrimination: Dr. Joe Rodriguez, Superintendent,
  281-420-4800.

PARENT-INITIATED COMMUNICATION WITH STAFF MEMBERS

The District recognizes the traditional face-to-face conference or person-to-person phone call as the most effective method of communication between parents and staff members. The District believes that nothing is more effective than direct verbal communication between two parties. Therefore, the District encourages parents to limit communication with teachers and other staff members to assigned conference times (please contact the school for these times) and scheduled appointments, either before or after school hours (please contact the staff member to make these appointments).

The district will provide at least two opportunities for in-person conferences during each school year for each parent of a child enrolled in the district with the child's teachers. To schedule a telephone or in-person conference with a teacher, school counselor, or principal, please call the school office for an appointment. The teacher will usually return your call or meet with you during their conference period or before or after school.

E-mail communication, while convenient to all parties, is not appropriate for detailed discussions or conversations between a parent and a staff member. E-mail communications should be limited to brief exchanges such as confirming appointments and conferences or simple inquiries about a student's grade, academic progress, or behavior that requires a short, written response. Often, the intended tone, intention, and content of emails can be misinterpreted and misunderstood. Therefore, if a staff member feels an e-mail request requires a detailed response, the staff member will ask the parent to schedule a conference or phone call.

MASSCOMMUNICATIONS

The district, your school, and teachers use ParentSquare to communicate with parents and guardians. This includes emergency messages as well as information closely related to the school's educational mission. You will receive notifications via e-mail, text, voice call, and posts from ParentSquare mobile app and ParentSquare portal, depending on the contact information you have in the Student Information System. Parents are automatically registered to receive notifications when they enroll their student. Note that standard text messaging rates may apply for all text messages.

To Opt-out:

- Emails: Click the Unsubscribe link in any email you receive.
- Text Messages: Click the Opt-Out link in the first text message you receive from ParentSquare. You can also reply STOP to any subsequent text you receive or send STOP to '66458'.
- *Note that even if you opt-out of receiving communication, you will still receive notifications for emergencies and other school information deemed necessary.

To Opt-back in:

- On a desktop/laptop, click your name and "Your Account" located in the upper right corner of the screen. Click "Notification Settings" to update your preferences.
- On the app, click "Account" located in the menu found in the upper left corner of the screen. Click "Notifications" to update your preferences.
- Text Messages: If you sent STOP, you can reply START to any text you had received or send START to '66458'.

PARENTS "RIGHT TO KNOW"

Under federal legislation Every Student Success Act (ESSA), all parents may request information on the professional qualifications of their child's teacher(s). Information that may be requested includes:

- Professional qualifications of a student's classroom teacher.
- Whether the teacher has met State qualification and licensing criteria.
- Whether the teacher is teaching under emergency or other provisional status.
- The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher.
- Whether the child is provided services by a paraprofessional and if so, their qualifications.
- State law provides that a parent has the right to direct the moral and religious training of the parent's child, make decisions concerning the child's education, and consent to medical, psychiatric, and psychological treatment of the child without obstruction or interference from a governmental entity of Texas, including a school district.
- In addition to referring to the rights of parents, including the right to withhold consent for or exempt the parent's child from certain activities and instruction specified throughout this handbook.

Parents seeking this information should make their written requests to Dr. Matthew Bolinger, Chief of Human Resources**, P.O. Box 30, Baytown, TX, 77522.**

PEST CONTROL INFORMATION

GCCISD utilizes an Integrated Pest Management ecosystem-based process that focuses on long-term prevention of pests or their damage to campuses and all district facilities. All pest control products and/or materials are selected and applied in a manner that minimizes risks to students, staff, and the environment. Applied pesticides are used mostly on the exteriors of district property but periodically applied inside of campuses and facilities on an as needed basis. Information regarding the application of pesticide products may be obtained from GCCISD Grounds Department Pest Management Coordinator at 281-425-3600.

PROMOTION AND RETENTION

A student will be promoted only on the basis of academic achievement or demonstrated proficiency in the subject matter of the course or grade level, the recommendation of the student's teacher, the score received on any criterion-referenced or state-mandated assessment, and any other necessary academic information as determined by the district. To earn credit in a course, a student must receive a grade of at least 70 based on course-level or grade-level standards.

Promotion/Retention is based on standards for respective grade levels.

Grades 1 – 5
In grades 1-5, promotion to the next grade level shall be based on course- level, grade-level standards (essential knowledge and skills) for all subject areas and a grade of 70 or above in language arts and mathematics

Grades 6-8
In grades 6-8, promotion to the next grade level shall be based on course-level, grade level standards (essential knowledge and skills) in language arts, mathematics, science, and social studies and a grade of 70 or above in language arts and mathematics.

Grades 9-12
Grade level advancement for students in grades 9-12 shall be earned by course credits (See EI)

PROPERTY

Personal—Students are responsible for their personal property. They should not be careless in leaving purses, billfolds, uniforms, gym clothes, and clothing lying around. Teachers cannot be responsible for items left in classrooms.

School—The building and all its contents are school property. Destruction and/or defacing school property is a violation of District policy and state law.

PROTECTION OF STUDENT RIGHTS

Parents have the right to inspect all instructional materials, including teachers' manuals, films, tapes, or other supplementary material, that will be used in connection with any survey, analysis, or evaluation as part of any program funded in whole or in part by the U.S. Department of Education. Please contact your child's principal if you desire an appointment to review such materials.

If your children are under the age of 18, they will not be required to participate in a survey, analysis, or evaluation as part of any program funded in whole or in part by the U.S. Department of Education that reveals information concerning the following topics without your prior written consent:

1. Political affiliations or beliefs of the student or student's parents;
2. Unless required under state or federal law, a district employee or contractor of the district will not conduct a psychological or psychiatric examination, test, or treatment without obtaining prior written parental consent. Note: An evaluation may be legally required under special education rules or by the Texas Education Agency for child abuse investigations and reports.
3. Sexual behavior or attitudes;
4. Illegal, antisocial, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom the student has a close family relationship;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Religious practices, affiliations, or beliefs of the student or parents; or
8. Income, other than as required by law to determine program eligibility or to receive financial assistance under such a program.

RELIGIOUS CONFLICTS

No student shall be penalized for failure to participate in a school activity scheduled on a day or night where there is a conflict with religious beliefs. Students wishing to be exempt shall advise the sponsors well in advance so as not to interfere with the normal presentation of an activity. A statement from the parent or guardian may be required by the sponsor or director.

RESIDENCY REQUIREMENTS

The parent(s) or legal guardian must accompany the student for initial registration. Verification of residence in Goose Creek Consolidated ISD must be furnished to the building principal or designee PRIOR to enrollment/scheduling of teacher/classes. Board Policy FD(LEGAL) states: "The District may require evidence that a person is eligible to attend the public free schools of the District at the time it considers an application for admission of the person. The Board or its designee shall establish minimum proof of residency acceptable to the District."

Following are the minimum requirements for proof of residency in Goose Creek CISD:

- For students residing in a house or on rental property, a utility bill (i.e., water, gas, electricity) showing the parent's name and address. If a utility bill is not available, a lease agreement (with both parent's and student's names listed) or rental contract will be accepted.
- If both parent(s) and student are temporarily living with a relative or friend in the Goose Creek CISD, the parent must provide a notarized statement/letter signed by the person with whom they reside stating that the parent and student are residing with them. In addition, campus and/or District personnel may request a utility bill from the relative or friend as well as a copy of the parent's driver's license with address listed.
- If warranted, the campus principal can ask the parent(s) or guardian for additional information regarding custody and/or residency issues.

Students should also have a report card and/or withdrawal card from the previous school, where applicable, as well as a birth certificate and immunization record when registering.

Under Local Policy FDA, non-resident students of GCCISD must apply annually, and transfers are granted one year at a time. Approval depends on campus space, campus staffing, and the student's discipline, academic, and attendance records. Transfer students must follow all district rules, and violations may affect current and future approval. The district does not provide transportation; families are responsible for getting students to and from school. Any questions regarding residency or Open Enrollment can be addressed to the building principal or to **Carrie Smith**, **Director of Student Services at 281-707-3251.**

SCHOOL HEALTH ADVISORY COUNCIL

As per the Texas Education Code Section 28.004 the district has established a School Health Advisory Council (SHAC) composed of community members, parents and district employees representing nurses, counselors, physical education, food services and health. The SHAC meets four times each school year. Additional information regarding the district's SHAC is available on the district website at: https://www.gccisd.net/page/gcunited.wellness.SHAC

[**See Human Sexuality Instruction** and policies BDF and EHAA for more information.]

STUDENT WELLNESS POLICY/WELLNESS PLAN (ALL GRADE LEVELS)

To encourage healthy habits in our students, the district has developed a board-adopted wellness policy at FFA(LOCAL) and corresponding plans and procedures to implement it. You are encouraged to contact Amanda Kennington with questions about the content or implementation of the district's wellness policy and plan.

Annual Notification:

As a part of the district's curriculum, students receive instruction related to human sexuality. The School Health Advisory Council (SHAC) makes recommendations for course materials, and the school board adopts the materials and determines the specific content of the instruction. Below is a summary of the district's curriculum regarding human sexuality instruction.

Puberty and Human Sexuality		
Level	**Adopted Curriculum Resources** ***available on campus for parental review***	**Instructional Window**
5th Grade	***Always Changing Puberty Video*** ***Just Say Yes - Next Up: "Puberty and Adolescent Development" (as needed)***	***4th 9 Weeks***
6th Grade	***Choosing the Best - Way*** ***Just Say Yes - Aim for Success: "Sexual Health and Equipping Students to Make Healthy Choices" (as needed)***	***4th 9 Weeks***
7th Grade	***Choosing the Best - Path*** ***Just Say Yes - Aim for Success: "Sexual Health and Equipping Students to Make Healthy Choices" (as needed)***	***4th 9 Weeks***
8th Grade	***Choosing the Best - Life*** ***Just Say Yes - Aim for Success: "Sexual Health and Equipping Students to Make Healthy Choices" (as needed)***	***4th 9 Weeks***
High School Health	***Human Sexuality/Parenting and Paternity Awareness (P.A.P.A.)***	***2nd & 4th 9 weeks***
	Choosing the Best - Journey (as needed) ***Just Say Yes - Aim for Success: "Sexual Health and Equipping Students to Make Healthy Choices" (as needed)***	***4th 9 Weeks***

State law requires that instruction related to human sexuality, sexually transmitted diseases, or human immunodeficiency virus (HIV) or acquired immune deficiency syndrome (AIDS):

- Present abstinence from sexual activity as the preferred choice in relationship to all sexual activity for unmarried persons of school age;
- Devote more attention to abstinence from sexual activity than to any other behavior;
- Emphasize that abstinence, if used consistently and correctly, is the only method that is 100 percent effective in preventing pregnancy, sexually transmitted infections and the emotional trauma associated with adolescent sexual activity;
- Direct adolescents to abstain from sexual activity before marriage as the most effective way to prevent pregnancy and sexually transmitted diseases; and
- If included in the content of the curriculum, teach contraception and condom use in terms of human use reality rates instead of theoretical laboratory rates.

Before a student receives human sexuality instruction, the district must obtain written consent from the student's parent. Parents will be sent a request for consent at least 14 days before the instruction will begin.

A parent is entitled to review the curriculum materials. In addition, a parent may remove his or her child from any part of the human sexuality instruction without academic, disciplinary, or other penalties If we do not receive parent consent on or before instruction is scheduled to begin, or you indicate that you do not consent, your child will not receive human sexuality instruction. Instead, your child will participate in an alternative instructional activity. A parent may also choose to become more involved with the development of this curriculum by becoming a member of the district's SHAC. (See the campus principal for details.)

PARENTAL RIGHTS: Removing a Student from Instruction or Excusing a Student from a Required Component of Instruction Consent to Human Sexuality Instruction

SCHOOL NURSE

The school nurse gives first aid. She does not diagnose illnesses but takes note of symptoms and notifies parents of her observations if necessary. **Children must be kept at home when ill**. This is important for the health of your child and all the children at school. A child may visit the nurse with permission from the classroom teacher. The teacher will complete a nurse's referral form which the student will take to the nurse.

In no case will a child be sent home until the parent, guardian, or designated emergency contact person has been contacted. If you cannot pick up your child, arrangements must be made by you for care. In extreme emergencies, emergency medical service will be sought as indicated.

When your child has been absent from school--due to illness or for any other reason--**please send a note within three (3) days**, signed by the parent, stating the type of illness or reason for absence.

Emergency numbers and change in home or work telephone numbers are extremely important when your child is ill or injured. Please keep these accurate and current. Unlisted numbers will be kept confidential at your request.

If your child complains of not feeling well in the morning, it will help us and save you a trip to the school if you will take his/her temperature before the child leaves home. If a child has a temperature of 100 or more, he/she should be kept home. A child should be free of fever for 24 hours before returning to school. This will also assist in decreasing communicable diseases.

The school should be made aware of specific chronic illnesses (i.e., epilepsy, asthma, allergies, diabetes, etc.). Please supply us with this information so that the proper teachers may be alerted. You may do this upon registration. This information should be kept up-to-date by calling the school each school year.

If your child needs modifications in academics, physical education, and/or activities of daily living (i.e., eating, catheterizations, suctioning, etc.), a letter from the doctor is required.
Students being sent home through the clinic will be an excused absence that day but will still require a parent note upon returning. When at all possible, students will not be sent home unnecessarily. In the event that a student or teacher calls from a classroom that may not be an automatic excuse without a nurse and or campus administrator involvement.

***Vision and Hearing Screenings**

In accordance with Texas state law, screenings are required for the following grades:

Pre-K, kindergarten, first, third, fifth and seventh grades and for newly enrolled students.
Regular Vision and Hearing screenings are vital for identifying and addressing issues that could impact a student's learning

Members of the Service league of Baytown volunteer in helping with V/H screenings.

Acanthosis Nigricans (screening for Type 2 diabetes)

Students in first, third, fifth and 7th grades

***Spinal Screening: Conducted annually**

In compliance with Health and Safety Code, Chapter 37, all children shall undergo screening for abnormal spinal curvature in accordance with the following schedule:

- Girls will be screened two times, once at age 10 (or fall semester of grade 5) and again at age 12 (or fall semester of grade 7).
- Boys will be screened one time at age13 or 14 (or fall semester of grade 8).
- Early detection and intervention can prevent the progression and reduce the need for more extensive treatments later.
- The screening involves a simple examination where campus nurses will look at your child's back while he or she stands and bends forward.
- Boys and girls will be screened separately.
- Process is quick and conducted in a respectful, private manner
- This screening is not a medical exam. Your child still needs to see a doctor for checkups.
- If you do not wish to have your child screened, you must submit an exemption to the school.

For all grade levels and screenings, parents are notified of screening results only if follow-up is required. Parents should follow up in a timely manner and return appropriate forms to the campus nurse. For more information contact the clinic at your child's school.

TUBERCULOSIS SCREENING

A universal questionnaire to identify children at high risk for TB infection has been developed by experts working with the Texas Department of Health. This questionnaire will be used to determine a *new enrolling* student's risk for TB infection.

In accordance with DSHS, a child who does not have signs or symptoms of TB disease should not be excluded from school. If deemed necessary for a test, students will be allowed a grace period.

Students for Whom testing is indicated:

- Contacts of persons with confirmed or suspected contagious tuberculosis
- Students with clinical findings suggesting tuberculosis disease
- Students coming directly from other countries with high prevalence of TB
- Students with travel histories within the past year, for 3 weeks or more to high prevalence countries
- Incarcerated adolescents that did not have an initial test before entering the facility. (https:// www.dshs.texas.gov/ idcu/ disease/tb/fags/#students)

SERVICES FOR SPECIAL POPULATIONS

The following District staff members have been designated to coordinate compliance with certain federal and state requirements:

- Title IX coordinator, for concerns regarding discrimination on the basis of gender, **Dr. Matthew Bolinger, Chief of Human Resources, at 281-420-4800.**
- Section 504 Director, for concerns regarding discrimination on the basis of disability: **Rachel Brady, Director of Intervention Programs, at 281-707-3327.**
- Liaison for Homeless Children and Youths, who coordinates services for homeless students: **Truancy Department, at 281-420-5193**.
- Curriculum and Instruction is the department to contact for parents of students participating in Title I programs:**, at 281-420-4800.**
- The Director of Special Education programs who works with parents of students with learning difficulties or who may need special education services: **Christina Ritter, Director of Special Education, at 281-420-4520.**

SMOKING / TOBACCO VIOLATIONS

Students are prohibited from possessing or using any type of tobacco product, electronic cigarette (e-cigarette), or any other electronic vaporizing device while on school property or while attending an off-campus school-related activity. The district and its staff strictly enforce prohibitions against the use of all tobacco products, e-cigarettes, or any other electronic vaporizing device by students and all others on school property and at school-sponsored and school-related activities.
Additional supportive measures will be used through the ASPIRE (A Smoking Prevention Interactive Experience) program. ASPIRE is an educational resource from The University of Texas MD Anderson Cancer Center. ASPIRE delivers tobacco prevention education to teens and adolescents at a self-directed pace. The program is evidenced-based and tackles the full range of traditional and emerging products such as e-cigarettes, hookah, JUUL and synthetic marijuana. The number of assigned ASPIRE modules will be increased based on the number of infractions.

SPECIAL PROGRAMS

The District provides special programs for gifted and talented students, homeless students, migrant students, students with limited English proficiency, and students with disabilities. Students or parents with questions about these programs should contact the school office. The campus principal or school counselor can provide assistance and/or answer questions about eligibility requirements and programs and services offered in the District or by other organizations.

For those students who are having difficulty in the regular classroom, all school districts and open enrollment charter schools must consider tutorial, compensatory, and other academic or behavior support services that are available to all students, including a process based on Response to Intervention (RtI). The implementation of RtI has the potential to have a positive impact on the ability of districts and charter schools to meet the needs of all struggling students.

If a student is experiencing learning difficulties, his or her parent may contact the individual(s) listed below to learn about the school's overall general education referral or screening system for support services. This system links students to a variety of support options, including making a referral for a special education evaluation or for a Section 504 evaluation to determine if the student needs specific aids, accommodations, or services. A parent may request an evaluation for special education or Section 504 services at any time.

Special Education Referrals:

If a parent makes a written request for an initial evaluation for special education services to the director of special education services or an administrative employee of the school district or open enrollment charter school, the district or charter school must respond no later than 15 school days after receiving the request. At that time, the district or charter school must give the parent a prior written notice of whether it agrees to or refuses to evaluate the student, along with a copy of the Notice of Procedural Safeguards. If the school district or charter school agrees to evaluate the student, it must also give the parent the opportunity to give written consent for the evaluation.

Please note that a request for a special education evaluation may be made verbally and does not need to be in writing. Districts and charter schools must still comply with all federal prior written notice and procedural safeguard requirements and the requirements for identifying, locating, and evaluating children who are suspected of being a child with a disability and in need of special education. However, a verbal request does not require the district or charter school to respond within the 15-school-day timeline.

If the district or charter school decides to evaluate the student, it must complete the student's initial evaluation and evaluation report no later than 45 school days from the day it receives a parent's written consent to evaluate the student. However, if the student is absent from school during the evaluation period for three or more school days, the evaluation period will be extended by the number of school days equal to the number of school days that the student is absent.

There is an exception to the 45-school-day timeline. If a district or charter school receives a parent's consent for the initial evaluation at least 35 but less than 45 school days before the last instructional day of the school year, it must complete the written report and provide a copy of the report to the parent by June 30 of that year. However, if the student is absent from school for three or more days during the evaluation period, the June 30th due date no longer applies. Instead, the general timeline of 45 school days plus extensions for absences of three or more days will apply.

Upon completing the evaluation, the district or charter school must give the parent a copy of the evaluation report at no cost. Additional information regarding special education is available from the district or charter school in a companion document titled Parent's Guide to the Admission, Review, and Dismissal Process.

Contact Person for Special Education Referrals:

The designated person to contact regarding options for a student experiencing learning difficulties or regarding a referral for evaluation for special education services is:
Contact Person: Christina Ritter, Director of Special Education
Phone Number: (281) 707-3531
Section 504 Referrals: Rachel Brady, Director of Intervention Programs(281) 707-3327

Each school district or charter school must have standards and procedures in place for the evaluation and placement of students in the district's or charter school's Section 504 program. Districts and charter schools must also implement a system of procedural safeguards that includes notice, an opportunity for a parent or guardian to examine relevant records, an impartial hearing with an opportunity for participation by the parent or guardian and representation by counsel, and a review procedure.

STEROIDS

Parents and students should be aware that state law prohibits students from possessing, dispensing, delivering, or administering an anabolic steroid. Anabolic steroids are for medical use only, and only a physician can prescribe use.

Under state law, body building, muscle enhancement, or the increase of muscle bulk or strength through the use of an anabolic steroid or human growth hormone by a healthy student is not a valid medical use and is a criminal offense.

CODE OF CONDUCT

This handbook contains the Goose Creek CISD Code of Conduct. *The Code of Conduct* contains five levels of misconduct and five levels of appropriate disciplinary responses.

STUDENTS IN PROTECTIVE CUSTODY OF THE STATE

In an effort to provide educational stability, the district strives to assist any student who is currently placed or newly placed in either temporary or permanent conservatorship (custody) of the state of Texas with the enrollment and registration process, as well as other educational services throughout the student's enrollment in the district.

A student who is placed in the custody of the state and who is moved outside the District's attendance boundaries is entitled to continue in enrollment at the school he or she was attending prior to the placement until the student reaches the highest grade level at the particular school.

In addition, if a student in grade 11 or 12 is transferred to another District and does not meet the graduation requirements of the transferring District, the student can request to receive a diploma from the previous district if he or she meets the criteria to graduate from the previous District.

STUDENT RANDOM DRUG TESTING PROGRAM

Goose Creek CISD has determined that the use of illegal drugs and alcohol is a concern with high school age students within the Goose Creek community. As an integral part of the community, the District has taken a leadership role and has implemented a Board-approved Goose Creek CISD Random Drug-Testing Program. This program is for students in grades 9-12 as a condition for their participation in school-sponsored extracurricular activities and as a condition of obtaining and maintaining a permit to drive/park on a Goose Creek CISD campus.

Both the parent and student must sign the consent form authorizing the student's participation in the District's drug-testing program. Information regarding details of the Goose Creek CISD's Student Random Drug Testing Program can be obtained through the principal's office. See Board Policy FNF (LOCAL)

SUBSTANCE ABUSE PREVENTION AND INTERVENTION

If you are worried that your child may be using or is in danger of experimenting, using, or abusing illegal drugs or other prohibited substances, please contact the school counselor. The school counselor can provide you with a list of community resources that may be of assistance to you. The TDSHS maintains information regarding children's mental health and substance abuse intervention services on its website: http//www.dshs.state.tx.us/mhsa-child-adolescent-services/.

STUDENT RECORDS

A student's school records are confidential and protected from unauthorized inspection or use. A cumulative record is maintained for each student from the time the student enters the District until the student withdraws or graduates. This record moves with the student from school to school.

By law, both parents--whether married, separated, or divorced--have access to the records of a student who is a minor or a dependent for tax purposes, as do students who are 18 years of age or older. A parent whose rights have been legally terminated will be denied access to the records if the school is given a copy of the court order terminating these rights.

The principal is custodian of all records for currently enrolled students at the assigned school. The superintendent is the custodian of all records for students who have withdrawn or graduated. Records may be reviewed during regular school hours.

Parents of a minor and school officials with legitimate educational interests are the only persons who have general access to a student's records. "School officials with legitimate educational interests" include employees, agents, or trustees of the District, cooperatives of which the District is a member, or facilities, with which the District contracts for the placement of handicapped students, as well as their attorneys and consultants, who are:

1. working with the student;
2. considering disciplinary or academic actions, the student's case, an Individual Education Plan (IEP) for a student with disabilities under IDEA, or an individually designed program for a student with disabilities under Section 504;
3. compiling statistical data; and/or
4. investigating or evaluating programs.

Certain information about district students is considered directory information and will be released to anyone, who follows procedures for requesting it, unless the parent or guardian objects to the release of the directory information about this student. If you do not want Goose Creek CISD to disclose directory information from your child's education records without your prior written consent, you must notify the district in writing within ten days of your child's first day of instruction for the current school year. Goose Creek CISD has designated the following information as directory information: student name; address; telephone listing; electronic mail address; photograph; date and place of birth; major field of study; degrees, honors, and awards received; dates of attendance; grade level; most recent educational institution attended; participation in officially recognized activities and sports; and weight and height of members of athletic teams. The objection to the release of your child's directory information form is available and must be completed during online student registration.

STUDENT SEARCHES / USE OF MONITORING EQUIPMENT

The use of video/audio equipment shall be used for safety purposes to monitor student behavior on buses and in common areas on District property. Video will be reviewed by District personnel on a routine basis and during investigations of possible Code of Conduct infractions.

Desks, lockers, and similar items are the property of the District and are provided for student use as a matter of convenience. Lockers and desks are subject to blanket searches or inspections by District administrators at any time and without notice. Students shall be held responsible for any prohibited items found in their desks or lockers.

Students shall be fully responsible for the security and contents of vehicles driven or parked on school property. Students shall not place or keep in a vehicle on school property any article or material prohibited by law, District policy, or the Code of Conduct. If there is reasonable suspicion to believe that a vehicle on school property contains contraband, it may be searched by school officials or by personnel whose services have been engaged by the District to conduct such searches.

All students are subject to metal detector searches on a random basis at all District facilities.

SUICIDE AWARENESS

The District is committed to partnering with parents to support the healthy mental, emotional, and behavioral development of its students. If you are concerned about your child, please access http://www.texassuicideprevention.org or contact the school student school wellness interventionist counselor for more information related to suicide prevention services available in your area.

TEXTBOOKS

State approved instructional materials are provided at no cost to students for each subject or class. In some cases, this may include the use of a textbook assigned to a teacher as a class set, or an online version of a textbook. Textbooks may be checked out to students upon request.

In the event a student loses or damages a textbook checked out to them, they must pay for that book before other textbooks will be issued. Students will continue to have access to textbooks at school, but will not be able to check them out for use outside of class.

Students are responsible for their textbooks and the condition of the textbooks.

- A student must:
- Cover the textbook.
- Put no additional marks in the textbook.
- Report a lost book immediately to the teacher or textbook coordinator and make arrangements to pay for the lost book.

After a student pays for the lost textbook, the teacher or textbook coordinator will issue another book to the student. The student may receive a refund for the lost book once it is located, provided the student can produce a receipt that he/she paid for the textbook. At the end of the school year, the student must return the books issued or pay for each lost book and/or pay for damages to the book. Textbooks will not be loaned for the summer.

Each student, or his/her parent/guardian, shall be responsible to the teacher or textbook coordinator for all books not returned by the student, and any student failing to return all books shall forfeit his/her right to free textbooks until the books previously issued but not returned are paid for by the parent/guardian; however, the student will be provided textbooks for use at school during the school day.

Students who fail to clear all indebtedness to a campus may be prohibited from participation in extracurricular/class activities.

Textbooks, Electronic Textbooks, Technological Equipment, and Other Instructional Materials (All Grade Levels)

Instructional materials are any resources used in classroom instruction as part of the required curriculum, such as textbooks, workbooks, computer software, or online services.

The district selects instructional materials in accordance with state law.

The district provides approved instructional materials to students free of charge for each subject or class. Students must treat instructional materials with care, as directed by the teacher.

If a student needs a graphing calculator for a course and the district does not provide one, the student may use a calculator application with graphing capabilities on a phone, laptop, tablet, or other computing device.

A student who is issued a damaged item should report the damage to the teacher.

Any student who does not return an item or returns an item in an unacceptable condition loses the right to free textbooks and technological equipment until the item is returned or the damage is paid for by the parent. However, the student will be provided the necessary instructional resources and equipment for use at school during the school day.

TRANSPORTATION

Seat Belts

In accordance with state law (TEC §34.013), all students who ride school buses equipped with seat belts must wear them at all times. Texas Education Code, Section §34.013 states that "a school district shall require a student riding a bus operated by or contracted for operation by the district to wear a seat belt if the bus is equipped with seat belts for all passengers on the bus.
A school district may implement a disciplinary policy to enforce the use of seat belts by students." Any student who refuses or is in noncompliance will be issued a School Bus Safety Report which will be forwarded to a campus administrator for appropriate disciplinary action.

School-Sponsored Trips

Students who participate in school-sponsored trips are required to use transportation provided by the school to and from the event. The principal, however, may make an exception if the parent makes a written request that the student be released to the parent or to another adult designated by the parent.

Bus Video Cameras

For safety purposes, video/audio equipment may be used to monitor student behavior on buses and in common loading/unloading areas on campus. Campus administrators, along with transportation supervisors, may review video/audio recordings as needed to assist with bus safety violations/investigations.

Bus Expectations

School bus rules defining student conduct are designed to protect the passengers and shall be observed at all times. Bus safety rules shall include, but not be limited to the following:

1. The bus driver is in charge of the students on the bus. Students shall follow the driver's directions at all times.
2. Only authorized personnel and eligible bus students assigned to a specific bus are permitted to ride the bus.
3. Buses will stop at established stops only. Students will not be permitted to leave the bus until the bus arrives at an established bus stop or the appropriate school. Students shall load and unload at their designated bus stop only.
4. Students shall wait for a bus by remaining on the sidewalk. If there is no sidewalk, students will wait next to (but not in) the street. Students must wait until the bus comes to a full stop before boarding or leaving the bus.
5. Students will remain properly seated at all times in their assigned seats and not block the center aisle.
6. Students must keep their hands, head, feet, and personal objects inside the bus at all times.
7. Scuffling, shoving, or fighting is prohibited on the bus and at established bus stops.
8. Littering or throwing items inside or from the bus is prohibited.
9. Students are not allowed to consume food or drinks on the bus.
10. Students shall not deface or vandalize the bus or related equipment. Students that violate this rule will be subject to discipline action and required to pay for damages.
11. Students are not to engage in loud talking, yelling, or using profanity while on the bus.
12. Students are not allowed to bring animals or harmful objects (i.e., weapons, drugs, alcohol, tobacco, fireworks, etc.) on the bus.

Students are required to comply with all bus safety rules. Students may be warned, directed to change seat assignments, and issued bus safety referrals for failing to comply with the above bus safety rules. These students will be subject to consequences in line with the GCCISD Student Code of Conduct.

Transportation Criteria

The district makes school bus transportation available for all qualified students. This service is provided at no cost to students. Bus routes and any subsequent changes are posted at the school. For additional information please contact:

Bus drivers shall load and unload passengers only at authorized stops. School bus stops are designated at the beginning of each school year. Extenuating circumstances requiring bus stop changes will be reviewed when necessary.

In accordance with the Texas Education Agency Transportation Guidelines transfers to a location other than a student's home are not permitted except that a parent may designate a child-care facility or grandparent's residence as the regular pickup and drop-off location for the student. This change must be effective for the entire school year and may not be adjusted. The designated facility or residence must be on an approved stop on an approved route within the school's attendance zone.

Removal from the School Bus

The district's primary responsibility in transporting students in district vehicles is to do so as safely as possible, the operator of the vehicle must focus on driving and not have his or her attention distracted by student misbehavior. Therefore, when appropriate disciplinary management techniques fail to improve student behavior or when specific misconduct warrants immediate removal, the principal, campus behavior coordinator or transportation Director or designee may restrict or revoke a student's transportation privileges, in accordance with law.

District policy requires a responsible person (parent/guardian or designee) be present at the bus stop to receive their Pre-Kindergarten student. Should no one be present at the bus stop, the student will be returned to his/her campus, where it will be the parent's responsibility to pick them up. After a student has been returned to campus three times, bus riding privileges will be suspended on the take home service only for the remainder of the year.

VALUABLES AT SCHOOL

Students should not bring valuables to school. Students should not bring inappropriate items or unnecessary money to school. At no time are students to borrow money, buy anything, or sell anything to another student. **Neither the school nor school personnel will assume responsibility for confiscated items or items that may be lost or stolen.**

VISITORS

Parents and other adult relatives are welcome to visit Distict schools. For the safety and security of all students and staff, all visitors must report to the main office upon arrival and obtain a Visitor Identification Pass.

Goose Creek CISD utilizes the Raptor Visitor Management System to screen individuals entering campuses, including identification of registered sex offenders. All adul visitors must present a valid Texas driver's licese or other government-issued photo identification (such as passport or visa), which will be scanned through the Rapor system before access is granted to any area where students are present.

District employees are required to present their official GCCSD identification badge. Mobile or digital photo identification will not be accepted.

Parents are invited to visit schools for conferences with teachers, the counselor, or administrators at any time the need arises. Each teacher has one period set aside each day for conferences and will be available after school for conferences. It is required that parents call the school and schedule a conference with teachers prior to their visit. Parents are encouraged to make an appointment to visit administrators and counselors.

Visits to individual classrooms during instructional time shall be permitted only with the principal's approval, and such visits shall not be permitted if their duration or frequency interferes with the delivery of instruction or disrupts the normal school environment. Classroom visitations by non-school students are strictly prohibited.

Students not enrolled on a campus are prohibited from visiting a school at any time during the day. Parents, relatives, siblings and students from other schools are to attend school functions, extracurricular activities, and special events that occur outside of the normal school day. Non-school students, other children, siblings, or family houseguests may not attend classes, school parties, field trips, or visit in the classroom.

Parents/guardians may only provide meals for their own child.

Texas Education Code § 37.105. UNAUTHORIZED PERSONS: REFUSAL OF ENTRY, EJECTION, IDENTIFICATION.

A school administrator, school resource officer, or school district peace officer of a school district may refuse to allow a person to enter on or may eject a person from property under the district's control if the person refuses to leave peaceably on request and:

1) the person poses a substantial risk of harm to any person; or
2) the person behaves in a manner that is inappropriate for a school setting and:

(A) A school administrator, school resource officer, or school district peace officer of a school district may refuse to allow a person to enter on or may eject a person from property under the district's control if the person refuses to leave peaceably on request and:

(B) the person persists in that behavior.

VISITOR-REGISTERED SEX OFFENDER

Procedures are established at the Campus that must be read to the visitor which will describe the following per GKC (LEGAL) and GKC (LOCAL)

1. Parental rights;
2. Escort by District personnel;
3. Access to common areas of the campus;
4. Access to classrooms;
5. Drop off and release of students;
6. Eligibility to serve as volunteers; and
7. Any other relevant issues.

WEAPONS ON CAMPUS

Students must not bring weapons on campus. Students who are found in possession of a weapon such as a gun or an illegal knife as defined in the Texas Penal Code will be expelled from school. For a complete listing of expectations and consequences refer to the Goose Creek CISD Code of Conduct.

HELPFUL INFORMATION

The information contained in this section applies to students in all high school grade levels of Goose Creek Consolidated Independent School District. All students and parents of high school students should review the entire contents of this section of the Student / Parent Handbook.

ROUTINE PROCEDURES

WHAT TO DO IN CASE . . . You are hurt or ill . . . Please contact the school nurse. All students must have passes from their teachers to see the school nurse. Emergency names and numbers other than parents should be placed on the principal's card when enrolling. On days the nurse is not on campus, see your grade level principal.

Secondary

Accident Reports

Injuries on campus must be reported to the school nurse within 24 hours. An accident report is required of all accidents that require the attention of a medical doctor. The nurse will document all injuries regardless how minor they appear to be.

An injury that occurs in class, physical education or otherwise, should be reported to the student's instructor, and an accident report initiated by the instructor and turned in to the nurse.

An injury in the hall, on the stairs, etc., should be reported by the nearest teacher on duty, the principal, an assistant principal, or the school nurse, and an accident report initiated and turned in to the nurse.

You have a lost book . . . Check the Textbook Lost and Found in the textbook office. If the book is lost, pay for the book in the Textbook Office to receive a new book.

You want to leave the classroom . . . Get a permit/hall pass completely filled out by the teacher. You must have your teacher's approval. Leaving a classroom without a written pass signed by the teacher may be considered truancy.

You come to school after first period has started…Bring a written excuse from your parent or guardian explaining why you are tardy and sign in the office.

You want a transcript of your credits . . . Go to the main registrar's office.

You have an accident or a theft in the parking lot . . . Report to a security person or the designated administrator.

You need to ride a different bus…Bring a note from your parents and give it to a grade level assistant principal before the end of first period for his/her signature and approval. You must have the note signed by a grade level assistant principal before the end of your lunch period. Bus notes will not be approved after the lunch periods have ended.

You need minimum attendance verification of enrollment for driver's license (VOE) . . . Report to the Main Office and complete a request form. The form will not be available until the following school day. Students who will need forms during holidays are encouraged to request the form well in advance of the holiday.

Elementary

Please begin each day by seeing that your child will have a good day - check for lunch money, homework, books, and school communications. Be sure your child knows about any change in routine, such as **different transportation or destination after school**. We encourage you to contact the office no later than 2:00 p.m. Students are not permitted to ride a different bus home without **written permission** from parents. Please do not call the school to give your child messages except in an emergency. This interrupts classroom instruction.

Pre-kindergarten students who ride the bus home from school must be met at their bus stop, by a parent or a parent designee. Pre-k students who are not met at their bus stop will be returned to their campus.

A positive attitude of students toward school is essential to happiness and success in school. Parents play an important role in modeling positive attitudes toward school. Any time you have a concern about your child, please share this with the classroom teacher or principal. Communication between teachers and parents ensures a beneficial learning environment for your child.

ASSEMBLIES

Students are required to conduct themselves in assemblies as they do in class. Students who do not abide by District rules of conduct during an assembly shall be subject to disciplinary action.

BICYCLE SAFETY

Bicycles may be ridden to school and parked in the proper locations. Bicycles must be walked **onto** and **off** the school grounds. It is best to have a lock for the bicycle.

CLUSTERED SCHOOLS

In order to meet the 1:22 requirements of the Texas Education Code, elementary schools are paired or clustered for enrollment purposes. Each campus is designated as the primary campus to receive students from that campus zone until enrollment is at a maximum for the grade level. When the maximum enrollment is reached, new students may be assigned to a nearby school unless that school is also at capacity for the grade level.

TELEPHONE USE

The school telephone is a business telephone. The lines should be kept open for use by parents who need to reach the school. Students may use the school telephone in emergency situations. The situation should first be explained to the teacher who may give the child permission to see the secretary. Making plans to go home with a friend is not an emergency situation. Plans of this kind should be discussed at home before school. A note signed by the parent and principal must be given to the bus driver before the child will be allowed to ride a different bus home.

ACADEMIC CLASS RANK

The ACR shall be used to award class rank based on the District's weighted grade point scale.

The ACR shall be determined by dividing accumulated grade points earned by the total number of eligible state-approved foundation courses, Advanced Placement (AP) courses, and dual credit courses taken. Eligible courses shall be identified annually in the Educational Planning Guide.

Final class rank for graduating Seniors shall be assessed after the third nine weeks of the school year.

YEARBOOKS, RINGS, INVITATIONS, CAPS AND GOWNS

The following will be made available to students during the year:

- Yearbook – The school's yearbook can be ordered during the designated sales period. Late orders are available at an additional cost.
- Rings - The initial order for the official school senior ring is placed in the spring during a student's sophomore year. These rings are delivered in the fall of his/her junior year. Additional orders are accepted in the fall when rings are delivered. Prices vary depending on student desires.
- Invitations – A committee of seniors selects the invitations.
  Caps and gowns - Caps and gowns are sold to seniors and are usually delivered a week before graduation.

CAFETERIA PROCEDURES

- ID Badges, Meal Cards, or Student Identification Number must be presented by or entered by ALL students to get meals and buy ala carte snacks in the cafeteria.
- Students should display good conduct and table manners.
- Cutting in line is prohibited; Do not save places.
- Deposit all trash in the proper receptacles.
- Failure to comply with cafeteria rules and regulations may result in disciplinary action.

CHEERLEADERS

For the most updated cheerleading information and guidelines, please see the Cheer guidelines posted on the Fine Arts Department website.

CLASS TARDIES

To be counted present to class, a child must check in no later than the designated class roll check time, which is fifteen (15) minutes after the bell signifying the beginning of that specific class. It is important to note that a tardy is defined locally as a partial absence. Students with excessive tardies shall be referred to the campus discipline person and/or the District Attendance Officer.

CLASSIFICATION POLICY

Grade 9	First Year in High School
Grade 10	Second Year in High School
Grade 11	Third Year in High School
Grade 12	Fourth Year in High School

Transfer Students
A transfer student shall be assigned a grade classification, upon receipt of an official transcript from the sending school, in accordance with the policies of the Goose Creek Consolidated Independent School District.

CLOSED CAMPUS

Permission will not be given for students to leave campus during the lunch period unless it is for a doctor or dental appointment. Medical documentation will be required when the student returns to campus. At lunch, students should remain in the cafeteria, commons, or patio. Students are not allowed in the hall, parking lots, and areas outside the building during lunch.

CLUBS AND ORGANIZATIONS

Students are afforded the opportunity of expressing their particular interests through membership and active participation in various clubs and organizations.

State law requires the district to obtain written parental consent before a student may participate in a student club that is authorized or sponsored by the district. A parent may obtain consent forms for student clubs from the campus.

EXTRACURRICULAR ACTIVITIES

Student activities for a variety of interests are provided both within and outside the regular curriculum. Students are encouraged to become involved in activities, can benefit in a variety of ways, and can feel more a part of their school. Eligibility is based upon students passing the previous six weeks.

The following are examples of extracurricular activities offered in the junior school:

Athletic Teams	Math Competitions	Spelling Competitions
Band Competitions	Science Fairs	Orchestra Competitions
Choir Competitions	Speech Contests	UIL Competitions
History Fair	Student Government	

DANCES

At various times throughout the school year, individual junior school campuses may choose to sponsor or allow dances for students. Participation in school dances shall be limited to students currently enrolled at the campus sponsoring the dance. (Example: A student from one junior school may **not** invite a student from another junior school as a guest to a school-sponsored dance.) The traditional Eighth Grade Dance will be held in district boundaries.

COMMUNITY SERVICE PROJECTS / FUND RAISING

Service clubs and other organizations on campuses participate in numerous service activities throughout the school year. These activities include volunteerism, fund raising for charitable organizations, and participation in voluntary school wide blood drives. The District feels these service activities allow students to build pride in self and community and create a life-long commitment to volunteerism.

These activities include, but are not limited to, PTO festivals and charitable fundraising activities for non-profit groups such as the American Heart Association (Jump Rope for Heart) and the American Cancer Association (Relay for Life). Participation by students in these activities is encouraged, but not required. However, participation in these fundraising activities may allow the students to participate in a campus reward approved by the principal.

BLOOD DRIVES

District high schools sponsor voluntary student blood drives on campus throughout the school year in an effort to build student awareness of the critical need of maintaining a community blood supply for medical purposes and needs. These blood drives are conducted by state-certified blood centers affiliated with M.D. Anderson Cancer Center, St. Luke's Hospital, and the Gulf Coast Regional Blood Center.

State law allows persons 17 years of age and older and in good health to donate blood without parental consent. State law also allows persons 16 years of age and in good health to donate blood with written parental consent. GCCISD follows state law regarding student participation in voluntary blood drives.

The District encourages parents to discuss with their child(ren) early in the school year the appropriateness of student participation in the voluntary blood drives as well as other service projects sponsored by school organizations.

Dates of the student blood drives will be communicated through the District website, the individual school websites, and campus newsletters.

PARTIES

Three elementary parties may be planned each year. You will be notified by the school regarding these parties. **Other children, siblings, or visitors may not attend school parties.**

Birthday parties are not allowed at school and party invitations may not be distributed at school. Parents or guardians may bring cupcakes, brownies, or cookies (pre-packaged, store bought) to be shared with the class on their student's birthday. The treat will be distributed at the end of the lunch period or during the last ten minutes of the school day at the discretion of the campus principal.

CORRESPONDENCE COURSES

All high school students shall be eligible to take correspondence courses and earn credit toward graduation. *Prior to* enrollment in correspondence courses, students *shall make a written request to the principal or designee* for approval to enroll in the course. *Students shall NOT be awarded credit toward graduation if approval was not granted prior to enrollment*. Students may be enrolled in only one correspondence course at a time.

Seniors who are enrolled in correspondence courses to earn units required for graduation shall complete the course and submit the grade for recording at least thirty days prior to the graduation date in order to be eligible for graduation at the end of the term. Resident students may earn a maximum of two of the total units required by the state through correspondence courses.

Credit toward state graduation requirements may be granted for correspondence courses only under the following conditions:

- The institution offering the course is Texas Tech University, or other public institution of higher education approved by the Commissioner of Education.
- The correspondence course includes the state-required Texas Essential Knowledge and Skills for such a course.

CREDIT BY EXAMINATION WITH PRIOR INSTRUCTION

Students may earn credit by examination with prior instruction in any academic course required for graduation. Tests shall be administered according to procedures approved by the Superintendent or designee.

To be eligible to earn credit by examination, a student shall have had prior instruction in the subject or course, as determined by the District on the basis of a review of the student's educational records. A student must have received a failing grade in the course in order to gain credit by such an examination.

On the recommendation of the attendance committee, a student who has excessive absences may be permitted to earn or regain course credit through credit by examination. (See Board Policy EHDB for further information.)

To receive credit, students shall score a grade of 70% or above on the examination. Unless specifically authorized by the attendance committee, students in the junior school shall earn no more than two credits and the student in the high school shall earn no more than four credits through credit by examination.

When a student requests to take an examination, the District shall charge a fee to cover the cost of the test. When the District requests a student to take an examination, no fee shall be charged.

One Unit (1) = 2 semester
One-half Unit (1/2) = 1 semester

Junior Schools: Two (2) units = two (2) years or four (4) semester units
High Schools: Four (4) units = four (4) years or eight (8) semester units

CREDIT BY EXAMINIATION WITHOUT PRIOR INSTRUCTION

A student will be permitted to take an exam to earn credit for a course for which the student has had not prior instruction. These tests are administered once per quarter and require prior registration through the school counselor.

These tests allow Goose Creek students who ALREADY HAVE the academic proficiency and understanding of the subject areas or course content to accelerate when the District's required score is attained or exceeded on the District-provided tests. The tests are not designed for the student who requires tutoring or study in order to take the test. If all conditions are met and the student's test score meets or exceeds the District passing standard, the student will be accelerated to receive credit for the subject.

Secondary Grade Levels:
Secondary students must meet or exceed a passing standard of 80%.

Elementary Grade Levels:
The passing standard for grade levels 1-5 is 80% on all required tests.

DROPPING A COURSE/SCHEDULE CHANGES

Students are able to review courses during the registration period. Once a class begins, student/parent requests for a schedule change may be submitted the week of the first progress report. See the Advanced Academics section below for more information regarding Honors/AP/Dual Credit courses. A final decision regarding the requested schedule change will be based on the following criteria:

- There is an appropriate space in the class for the transfer.
- The student is a senior not scheduled in a course needed for graduation.
- The student has already earned credit for a course currently scheduled.
- The student does not meet the prerequisite requirements for a course.
- The student has previously failed this class under the same teacher.
- The student was dismissed from a program where approval must be granted.
- The students do not have a full schedule.
- Other as approved by the building principal.
- Dropping a dual credit course will be in accordance with the college guidelines.
- Any student may move from a regular level course to an advanced level course in the same content area no later than the first progress reporting period. Students and parents should be aware that moving into an advanced level course after the first week of school may require additional work or participation in tutorials.

Requests for dropping courses after the first progress reporting period should be requests that contain extenuating circumstances. These requests will be reviewed by the principal's designee for consideration.

Course level changes will be considered at the first progress report and at the end of the first nine-week grading period of the semester for each course that offers a different level of the same course. To be considered for a transfer from an Advanced Academic, Honors, or AP course, the student must have made a sincere effort to succeed by attending tutorials, completing his/her work, and by conferencing with his/her teacher. The parents must conference with the teacher before a course level change will be considered. If these conditions are met and the student is earning less than a grade of 75 on the first progress report or at the end of the first nine-week grading period, that student will be considered for a change. Space availability in the receiving course will be a consideration for a course level change.

Students approved for a level change at the first progress report into a non-weighted course (e.g., Honors to on level): The teacher of the new non weighted course will insert the grade average recorded by the previous teacher, plus ten points, into all open assignments taken in the new course prior to the date of transfer.

Students approved for a level change at the end of the nine-week grading period into a non-weighted course (e.g., Honors to on level): The teacher of the new non weighted course will submit a grade change form adding 10 points to the first nine-week grading period of the semester. Ineligibility will be determined using the nine-week grade prior to the level change. (i.e., the nine-week average prior to adding the 10 points)

Students approved for a level change into a weighted course (e.g., AP to Honors, on level to Honors): The teacher of the new weighted course will insert the grade average recorded by the previous teacher into all open assignments taken in the new course prior to the date of transfer. A level up will only be allowed until the first progress report.

DUAL CREDIT

Dual credit is the process by which a high school student enrolls in a college course and receives simultaneous credit for the course from both the college and the high school. A list of approved academic and technical dual credit courses is available through your high school counselor.

In order to enroll in a dual credit course, the student must complete a series of steps that are involved in the registration process. One of these steps includes parental permission to enroll in a dual credit course through Goose Creek CISD. In order to be eligible to receive high school credit for a dual credit course, a GCCISD student must have first met with his/her high school campus counselor and received written approval through the counselor to take the course and written approval from the parent/guardian for the student to register for the course.

This process requires the completion of the GCCISD Dual Credit Registration Process with all required signatures. A student will not be eligible for high school credit if a GCCISD Dual Credit Registration was not completed, with all required signatures, in advance of enrolling in the college course. This includes dual credit courses taken during the summer months and outside school bell schedule .

Dual credit courses taken outside of regular high school bell schedule hours (evening, summer school, etc.) will not count towards academic class rank.

Each semester certain classes are offered for dual credit. - Students must be eligible to take the course through the college entrance exam scores and must have completed the Apply Texas online college application. Students and parents must sign a copy of the student's degree plan before enrolling in dual credit courses. Degree plans will be provided by the school counselor. Please refer to the student's degree plan regarding Dual Credit courses at ECHS.

DROPPING A DUAL CREDIT COURSE

When considering dropping a dual credit/college course, the following things should be considered:

- dropped courses will remain on the student's College transcript indefinitely.
- after a student accrues enough dropped courses future financial aid eligibility will be impacted; and
- the student's ability to register for future classes could be affected.

Students who feel that they need to drop a course will need to speak with their high school counselor for permission. Students will not be allowed to drop courses without the high school counselor's permission. Parent permission will also be necessary in order to drop a class.

The last day each semester and summer term on which students may drop courses without penalty is listed in the appropriate institution of higher education catalog.

DEGREE PLANS

The goal of IMPACT ECHS is for the student to either earn an Associate's Degree or 60 college hours along with their Distinguished Level of Achievement High School diploma. The expectation is that our students will then transfer to a 4-year university to complete a bachelor's degree.

The goal of SCTHS is for the student to either earn an Associate's Degree and or level 1 or 2 certificates along with their Distinguished Level of Achievement High School diploma.

DROPPING A HIGH SCHOOL COURSE

After the fourth week of a semester, no students will be allowed to drop a high school course without

1) losing credit for the semester and
2) receiving a failing grade for each grading period as well as the semester

This policy does not prohibit students from moving from one level of a course to another level without penalty. [Example #1: a student can move at the end of the first Progress report - from an AP (Advanced Placement) course to a regular class without penalty as long as it is the same course, but different level.] [Example #2: a student would not be allowed to move from a physics class to any other courses (office aide, electives, etc.) other than a physics class after the fourth week of the semester.]

EMERGENCY MEAL POLICY

Goose Creek CISD knows that sometimes families forget lunch money. We have a plan to ensure that students can receive a meal during times when a child's meal account is low or negative. The Emergency Meal Policy applies to all Grade Levels. The emergency meal policy applies to lunch meals only (not Ala Carte Snacks). All GCCISD Students can eat breakfast and after school meals without charge, regardless of free, reduced or paid meal status.

The Nutrition Services Department wants to:

- Feed all students.
- Make sure that every student has completed the meal application on file.
- Ensure it is common knowledge that parents are responsible to pay for all lunches eaten until their student is approved for free, and /or reduces price meals.
- Notify families whose students have unpaid meal charges via phone calls and/or letters from the school staff and/or school nutrition services campus staff.

Meal Charge Policy

Students may charge up to **10 emergency meals** for a total of $22.50

- Parents/guardians will be notified through ParentSquare if a student fails to bring lunch money for 3 days.
- Snack items may not be charged if a student has a negative meal account balance.
- Once a student has reached the limit of **10 charges meals,** the student may continue to keep the selected on their tray; however, the entrée will be replaced with a **sandwich.**

SEMESTER/FINAL EXAM EXEMPTIONS

Exam Exemption (High Schools)
Semester exams are administered in all high school credit courses at the end of the fall and spring semester.
1. Semester exams must be representative of the work of the entire semester.
2. Exams for courses in which students are required to take a STAAR EOC exam will administer final exams.
3. Any exceptions to this policy for the administration of semester exams must be made at the department level with principal approval.

Grade	Fall Semester	Spring Semester
9th – 12th	Courses Eligible for Exemption: Non-EOC Courses	All Classes except courses in the Credit Recovery setting

- Core courses are defined as courses within the English Language Arts (not including Language Arts elective), Mathematics, Science, Social Studies, and World languages and Cultures content areas—unless identified as an elective in the course description of the Educational Planning Guide (EPG).
- Electives are defined as any/all CTE, Health/Physical education, innovative course/s, and other courses identified as an elective in the course description as outlined in the EPG. Any other course would be considered a core course (excludingAP).

Example: If the course is listed as both core and CTE in the EPG, it is considered an elective and not core for the purposes of exemption.

Criteria/Guidelines for Exemption Qualification

Unpaid fees/fines exemption denied for ALL exams.

1. Course Semester Average and Attendance Requirements per course
   a) A grade of 80 or above and no more than 3 state reported absences.
      Note: If an AP student does not meet criterion 2 above, they MUST meet criterion 2 below:
2. AP Course Semester Average and Attendance Requirements per course
   a) Must take the AP exam aligned with the course (Fall semester AP courses must be registered for the AP exam)
   b) A grade of 80 or above and no more than 3 state reported absences.

All absences count against exam exemption qualifications except for school related business (such as UIL, field trips, etc.)

3.Discipline
   a) ISS/ OSS the semester of the exam exemption denied for ALL exams.
   b) DAEP placement or continuation of prior placement exemption denied for ALL exams for the Fall and Spring semesters.
   c) Honor Code violation exemption denied for ALL exams for the Fall and Spring semesters.
   d) Discipline referral in a class during the semester exemption denied for THAT class.
   e) For the purpose of final exam exemptions only, 5 tardies equals one absence.

Any student eligible for exemption may elect to take semester exams to improve his/her grade. With this choice, a student's semester average may only be increased by the examination grade and may not be reduced by the examination grade.

Appeals regarding the loss of exemption eligibility must be submitted in writing to the campus administrator for consideration for a waiver to these criteria, prior to semester exams. Decisions regarding waivers and exam exemptions may not be appealed beyond the campus principal.
Exemption eligibility only excuses a student from taking a semester exam. It does NOT excuse a student from class attendance.

GRADE AVERAGING

A student receives credit in any class for any semester with a 70 or above average.

In a year-long course, a student receives credit for both semesters if he/she passes the first or second semester and the average of the two semesters equals or exceeds 70.

NOTE — The NCAA Clearinghouse does not recognize credit for any semester in which the grade is not 70 or above. Therefore, implementation of this averaging method to award credit for both semesters when one semester grade is below 70 could have a negative impact on future admission or scholarship opportunities to NCAA schools. It is recommended that students consult with their grade level counselor and/or coach to determine if it would be in their best interest to retake a semester in which the grade is less than 70 rather than average the semester grades to receive one full credit.

GRADING SYSTEM

Numeric grades will be used in recording student's grades in first – twelfth grades. Grades will be reported based on a scale of 0 – 100. A passing grade will be 70 or above.

A checklist based on skills is used to record Pre-K and kindergarten student's progress in class. Each checklist is based on information provided through instruction during each nine-week grading period.

SCHOOL COUNSELING & STUDENT WELLNESS

Goose Creek CISD school counselors are committed to supporting the academic success, college and career readiness, mental wellness, and personal growth of every student. Through a comprehensive school counseling program, counselors partner with students, families, teachers, and administrators to ensure all students are equipped with the knowledge, skills, and support needed to succeed in school and beyond.
Counseling services are available to all students and are designed to promote academic achievement, positive mental wellness, career exploration, and responsible decision making. School counselors provide classroom guidance lessons, individual student planning, short-term individual counseling, small group counseling, crisis response, and referrals to community resources when additional support is needed.

Elementary School Counseling

At the elementary level, school counselors help students build the foundational academic, social, and emotional skills necessary for lifelong success. Through classroom guidance and individual student support, counselors assist students in developing positive relationships, problem-solving skills, self-management, and healthy decision-making while promoting a safe and supportive school environment.

- Developing academic, social, and emotional skills that contribute to school success
- Teaching classroom guidance lessons aligned with student developmental needs
- Helping students develop self-awareness, self-management, and responsible decision making skills
- Supporting positive peer relationships and conflict resolution
- Collaborating with families and school staff to remove barriers to learning
- Providing short-term counseling and connecting families with community resources when additional support is needed

Secondary School Counseling

At the junior school and high school levels, school counselors continue to support students' academic achievement while providing comprehensive academic advising and postsecondary planning. Counselors work closely with students to ensure they are prepared for graduation and future college, career, military, and workforce opportunities.

- Academic advising and graduation planning
- Course selection and endorsement planning
- Four-year graduation plans
- Reviewing grades, assessment results, and academic progress
- College, career, and military readiness planning
- Advanced academic opportunities, including Dual Credit, Advanced Placement (AP), OnRamps, and Career and Technical Education pathways
- College admissions, financial aid, scholarships, and entrance testing information
- Goal setting, problem-solving, and decision-making
- Personal concerns that may impact academic success or school engagement

Supporting Student Mental Wellness

School counselors promote positive mental wellness by helping students develop resilience, healthy coping strategies, and positive relationships. Counselors provide short-term support for students experiencing academic, social, emotional, or behavioral concerns and collaborate with families and community agencies to connect students with additional mental health resources when appropriate.

- Managing stress, anxiety, and life transitions
- Building healthy relationships and communication skills
- Developing self-confidence and resilience
- Identifying and overcoming barriers to academic success
- Accessing school and community resources that support student well-being

Beginning in junior school, students work collaboratively with their school counselor to develop and annually review an individualized graduation plan aligned with their interests, strengths, and future goals. Throughout high school, counselors continue to monitor student progress and provide guidance to ensure students remain on track for graduation and are prepared for postsecondary success.
Parents and guardians are encouraged to actively participate in the academic advising process and maintain regular communication with their child's school counselor. By working together, families and schools create a strong support system that promotes student achievement, mental wellness, and future success.
Goose Creek CISD school counselors are dedicated to ensuring every student is known, supported, and prepared to achieve their highest potential.

SCHOOL COUNSELING

Guidance and Counseling services are provided for all students. The counselors conduct classroom guidance with all students on a variety of topics. Students may also participate in counseling sessions individually or in small groups. Students are scheduled so that they do not miss valuable instructional time in the classroom.

Parents are encouraged to contact your child's counselor if you have information to help us provide a supportive atmosphere for your child. The counselor also works very closely with the entire school staff to help make school a positive experience for all children. The elementary school counselors are looking forward to working with your child.

HONOR ROLL

Each nine weeks, two honor rolls will be prepared at the Elementary level - A and A/B Honor Roll. To achieve recognition on the A Honor Roll, a student must receive no grade below 90 in any subject for the nine weeks. To achieve A/B Honor Roll a student must receive at least one grade of 90 or above and no grade below 80 in any subject for the nine weeks.

To achieve recognition on the Distinguished Honor Roll a student must receive no grade below 90 in any subject for the six weeks period. To achieve recognition on the Regular Honor Roll a student must receive no more than one grade below 90 in any subject for the six weeks period and that grade may not be below 80. To achieve recognition on the A/B Honor Roll a student must receive at least one grade of 90 or above and no grade below 80 in any subject for the six weeks period.

EARLY DISMISSAL

Children must have **written permission** from their parents to leave the school campus during school hours. The child is to show the note to the teacher upon arrival to class, and the teacher will send the note to the office. Parents must come to the office to pick up their child. Anyone picking up a student must be an authorized person. If the authorized person is unknown to school personnel, a picture identification will be required. The office then calls the child from class since the teacher is not permitted to dismiss the child unless she receives a call from the office. After arriving on campus, students are not to leave the school campus. Students can be released only to the custody of their parents, legal guardian, or individuals designated by the parent or legal guardian. Students consistently not picked up after school will be referred to legal authority. Students who become ill during the school day should, with the teacher's permission, report to the school nurse. The nurse or office personnel will decide whether the student should be sent home and will notify the student's parents.

LOSS OF CREDIT - EXCESSIVE ABSENCES

State law and Board policy provide that students' grades will be adversely affected by excessive absences, especially unexcused absences.

To obtain credit for a class, a high school student must be in attendance a minimum of 90 percent of the days the class is offered each semester. For example, if the fall semester contains ninety (85) days, a student must be present at least seventy-seven (77) of those days (90%) in order to receive credit for a respective course. If a student is absent more than 10%, or eight days, then the student will not receive credit for the course.

To be promoted to the next grade, elementary and junior school students must attend school at least 90 percent of the day's classes are offered for the entire school year unless there are extenuating circumstances approved by the campus attendance committee. For example, if a school year has 170 days of instruction a student must be present at least 153 days (90%) in order to be eligible for promotion.

DOCTORS' EXCUSES MUST BE SUBMITTED TO THE APPROPRIATE GRADE-LEVEL OFFICE WITHIN THREE DAYS OF THE VISIT TO THE DOCTOR. IF THESE EXCUSES ARE NOT SUBMITTED WITHIN THREE DAYS AFTER AN OFFICE VISIT, THEY WILL NOT BE CONSIDERED DURING THE ATTENDANCE REQUEST FOR CREDIT HEARINGS.

Any student who does not meet the minimum attendance requirement in a semester (high school) or school year (junior school and elementary) may apply for credit due to extenuating circumstances by completing a credit application form at the end of the semester or school year.

This application will be reviewed by a committee of professionals who will be responsible for deciding whether or not the absences were related to extenuating circumstances that would warrant an opportunity for a student to receive credit. The committee will review student attendance records to determine absence patterns (scattered vs. days grouped together which could indicate a serious illness); specific school days absent (Mondays and Fridays vs. other days of the week); and appropriate written documentation from doctors, attorneys, or dentists. The committee will have the following options after reviewing a student application and attendance record:

- Recommend that a student receive whatever grade he or she actually earned in a class because the absences were related to extenuating circumstances.
- Recommend that no credit be given because the committee feels that there were no mitigating extenuating circumstances that contributed to the student absences or there is no documentation that supports a student's claim of extenuating circumstances.
- Recommend that a student receive credit upon completing additional assignments, as specified by the committee or teacher.
- Recommend that a student receive credit upon satisfying time-on-task requirements before and/or after school.
- Recommend that a student receive credit upon attending tutorial sessions as scheduled.
- Recommend that a student receive credit upon attending Saturday special assignment class (SAC).
- Recommend that a student receive credit upon maintaining the attendance standards for the rest of the semester.
- Recommend that a student receive credit upon passing an examination to earn credit.
- Recommend that a student receive credit upon attending summer school.

TARDIES / PARTIAL ABSENCES

An elementary student who arrives after his/her school starting time and before the 10:00 a.m. official roll check is considered tardy. Parents must escort their child to the school office when they are tardy. It is important to note that a tardy is defined as a partial absence. Students with excessive tardies shall be referred to the campus administrator and/or the District Truancy Office Excessive tardies may result in a court warning or court referral (see the Attendance Information Section in the District Information section of this Handbook).

Students who are released to a parent prior to his/her school ending time will be assessed a partial absence for that day. A partial absence is treated in the same manner as a tardy.

HONORS

The GPA of National Honor Society members must be 4.25 (on a 6.0 scale) or above at the end of the tenth-grade year and must be maintained until graduation.

Valedictorian and Salutatorian

The valedictorian and salutatorian shall be the eligible students with the highest and second highest rank as determined by the ACR and the criteria above.

In the event of a tie among honor graduates, all students with the same ACR shall be awarded the place, and the next place or places shall be skipped.

Should more than one student qualify for valedictorian, all students tying shall be recognized as covaledictorians, and the honor of salutatorian shall be skipped. Should more than one student qualify for salutatorian, all students tying shall be recognized as salutatorians, and the next place or places shall be skipped.

Cum Laude Degrees

a. Top 2% of the class—Summa Cum Laude
b. Next 3% of the class—Magna Cum Laude
c. Next 5% of the class—Cum Laude

Class rank and grade point average for senior local honors recognition shall be computed at the end of the 3rd nine weeks grading period of the senior year. Grade point average is determined by dividing the number of courses taken into the total grade points earned on the District's grade point scale.

IDENTIFICATION BADGES

The Goose Creek Consolidated ISD wants its students, staff, and parents to know the priority we place on safety and security. **ALL** students (Pre-K – 12th), faculty, and staff are required to wear an ID badge. Since everyone is required to wear a badge, school personnel will be able to ensure a safe environment by recognizing and taking immediate action on anyone who is not identified as being associated with the school. The identification badge will be used for transportation, cafeteria, library, and other security identification purposes. The following guidelines have been implemented to ensure the success of the District ID Badge Program.

Pre-K – 12TH Grade Students

Each new GCCISD student will receive a photo ID Badge and lanyard at the beginning of the school year at no cost. The badge and its unique student number will be used to account for transportation, checking out library books, textbooks, and purchasing food items from the cafeteria. The ID Badge will provide a means for easy identification of students in common areas of the school and for other uses as determined by campus administration. Students must wear their ID Badge each day and follow campus procedures related to wearing the ID Badge. Students are not allowed to deface the ID Badge in any way including adding stickers, words, symbols, etc. If a student loses the ID badge, a replacement must be promptly purchased from the designated school office/location. Existing elementary students are expected to reuse their elementary identification badges from one school year to the next. Secondary identification badges are unique to each school. Secondary Students attending a new campus will receive a new badge at no cost. Existing secondary students are expected to reuse their secondary identification badge from one school year to the next while they attend that secondary school.

INFORMATION

1. Students in Pre-K – 12th grade will be issued a school ID Badge and lanyard that must be always worn. The current year badge must be worn in plain sight around the neck with Name and Picture visible.

2. Students will be issued the first ID Badge, cover, and lanyard at no cost to them.

3. The ID Badge will be required to purchase school breakfast and lunches, all library transactions, transportation, and at campus discretion.

4. The ID Badge may be needed to attend extracurricular activities (football games, etc.). Failure to present this identification when requested by school officials at any extracurricular activity may result in removal from the activity.

5. The ID Badge is not to be drawn on, covered with stickers, or defaced in any way that hides the photo, grade level, name, or damages the bar code. Student ID Badges are the property of GCCISD and may be taken up at any time for improper use or defacement and replaced at the student's expense.

6. If a student forgets the ID Badge, they will be REQUIRED to purchase a temporary wristband for $1.00.

7. If a student loses the ID Badge or defaces the ID Badge, it must be replaced at the cost of $6.00 for the ID Badge, $1.00 for the Lanyard, and $1.00 for the Case.

8. Lost or broken lanyards will be replaced for $1.00.

9. Lost, broken, or defaced cases will be replaced for $1.00.

10. Students are expected to maintain the student ID badge from year to year.

11. Failure to comply with regulations may result in disciplinary action.

Failure to follow the requirements above may be considered a violation of the Code of Conduct

CONSEQUENCES are as follows:

- 1st Offense: Warning
- 2nd Offense: Warning / Parent Notification
- 3rd Offense: Detention / Parent Notification
- 4th and Above Offense: Administrative Referral / Administrative Discretion

INCOMPLETE GRADES ("I")

University Interscholastic League (UIL) Guidelines state, "A student with an "Incomplete" grade is ineligible at the end of the seven-day grace period unless the "Incomplete" was replaced with a passing grade prior to the end of the seven-day grace period. Students with an "Incomplete" grade either within or beyond the end of the seven-day grace period may regain eligibility if the work is made up within two weeks of the end of the nine weeks reporting period when the student received an "Incomplete." However, during the final seven days of the two-week allowance for make up work, the student is still ineligible to compete in any UIL-sanctioned activity.

PARENT CONFERENCES

Parents are invited to make an appointment with the appropriate grade level counselor to discuss any matters of concern. Counselors are eager to assist in deciding upon the best possible course of study for each student. Students in conjunction with their school counselors are making six-year graduation plans beginning in junior high. Parents are encouraged to review these plans with their students.

PARKING PERMITS

Parking permits are required for students parking on campus. Parking permits are reserved for sophomores, juniors, and seniors. Freshmen who have five or more credits may qualify for a parking permit with the approval of the principal. Students must have a valid Texas drivers' license and insurance prior to obtaining a parking permit as well as a signed drug testing permission form on file in the assistant principal's office. Each high school campus has individual rules that are issued with the parking permit due to the space confines of the individual parking areas. The following are the uniform consequences if the policies are violated:

Student with license/no permit

- 1st Violation – office referral/warning.
- 2nd Violation – Loss of permit for the remainder of the semester.
- 3rd Violation – Parking privilege revoked for the remainder of the year,
- 4th Violation – Vehicle will be towed
- Student with no driver's license or permit
- 1st Violation – Student/Parent Warning by Assistant Principal and Goose Creek Police
- 2nd Violation – In School Suspension (ISS) (3) days/Citation issued to parent
- 3rd Violation – Student ineligible for a permit for the remainder of the school year
- 4th Violation – Vehicle will be towed

PASSING TO CLASS

When the first bell rings, students should go directly to the class to which they are assigned. They are not to go by any other classroom or any office. Because of congestion in our halls, students are asked not to congregate in the halls or outside of classrooms. Teachers will ask students to move on in the halls and to have a seat in the classroom.

PERMITS FOR EARLY DISMISSAL FROM SCHOOL

No student is permitted to leave school during school hours without an excuse, in writing or by telephone, from the parent or guardian. Excuses must be approved by the campus administrator or designee.

PERMITS TO LEAVE CLASS

- It is the student's responsibility to acquire a pass from the teacher to leave class. The student should be prepared to present it upon request by school personnel.
- Students are discouraged from leaving class unless it is an absolute necessity.
- When a student leaves class on a permit, he/she must return to that class before the end of that period.
- A permit must have the student's name, time of departure, designated place, and the teacher's signature.
- The teacher will allow only one student at a time to leave on a pass. That student must return before another may leave. This does not include passes from an office. Teachers may permit more than one student to go to the library.
- Students should not request passes to the cafeteria or student commons as teachers are asked not to allow students to these areas during any class or activity period.
- Hall passes should not be issued during the first and last 15 minutes of a class period unless it is an emergency.
- Remember that a pass is issued for a request, not a demand. It is a privilege that the teacher may grant or deny.

PHYSICAL EDUCATION

Students are required to fulfill the state required course unless a physician's release is filed with the principal. Students in Grades 6 through 8 will participate in at least 30 minutes of daily physical education for four semesters during those grade levels.

HOUSE BILL 1416 ACCELERATED INSTUCTION

- Removing the requirement for Accelerated Learning Committees while requiring an Accelerated Education Plan after the student fails to achieve approaches or higher on two consecutive assessments in the same subject area
- Limiting tutoring to 2 subjects and no longer including optional assessment administrations
- Increasing student-to-tutor ratio from 3:1 to 4:1 ratio for tutoring group size
- Clarifying that students who take STAAR-Alt 2, are retained, or take substitute high school assessments are not subject to requirements
- Reducing minimum hour requirement from 30 to 15 for some students*
- Adding Local Education Agencies (LEAs) receiving compensatory education funding as criteria for included LEAs (previously LEAs receiving funding from Strong Foundations Grant Program, CRRSAA or ARP) o Providing student-to-teacher ratio waivers for use of approved online curriculum (approvals available spring 2024)
- Clarifying that parents may modify or remove supplemental instruction requirements with a letter to campus administrator
- Clarifying that parents must be notified of student failure to perform on applicable tests
- Requiring TEA to monitor implementation of accelerated instruction

*HB 1416 requires TEA to define requirements for students requiring 30 hours of supplemental instruction through the rulemaking process. TEA will propose rules that will provide that students who fall into the "Low Does Not Meet" category of STAAR performance receive no less than 30 hours of supplemental instruction. The rules will also provide that students in third grade who do not approach grade level or higher will be required to receive 30 hours of supplemental instruction.

PROMOTION/RETENTION

In the event a student is not promoted to the next grade level, the District shall assign the student nevertheless to an age-appropriate campus, based on recommendations from the school's teachers and observed social and emotional development of the student. **Elementary children must attend school 90 percent of the day's classes are offered in order to be promoted to the next grade unless there are extenuating circumstances.**

REPORT CARDS

Report cards will be viewable in Parent Portal the week following the end of the nine-week grading period. Parents may request a copy of their child's report card at the campus of enrollment. Please allow for a 24-hour notice for all report card requests. High school report cards will be mailed to the permanent address of the student at the end of each fall and spring semester. The district encourages parents to schedule conferences to discuss student academic and behavior progress.

REQUIRED CREDITS

Since there are a number of graduation programs available to students, specific details of each graduation plan are included in the Goose Creek CISD Course Description Guide, which is updated and printed every spring and distributed to parents and students to assist in registration and planning for the coming year(s). Please refer to the Course Description Guide or your counselor for specific information about graduation requirements. The Course Description Guide can be found on the GCCISD website.

(see gccisd.net for more information) FAFSA/TAFSA

Beginning with the class of 2024 to meet high school graduation requirements, all students must comply with the following:

For a student in the class of 2024 to meet high school graduation requirements, they must comply with the following:
Before graduating from high school, each student must complete and submit a free application for federal student aid (FAFSA) or a Texas application for state financial aid (TASFA) – For all undocumented students.

1. There are some exceptions to meeting this graduation requirement:
   The student's parent or other person standing in parental relation submits a signed form indicating that they authorize the student to decline to complete and submit the financial aid application; or
2. The student signs and submits the FAFSA Opt-Out form on the student's own behalf, if the student is 18 years of age or older or the student's disabilities of minority (student emancipation) have been removed for general purposes under Chapter 31, Family Code, or
3. A school counselor authorizes the student to decline to complete and submit the financial aid application for good cause, as determined by the school counselor.

SCHOLARSHIPS

Students are encouraged to explore scholarship opportunities at the national, state, and institutional levels throughout their high school career.
Information regarding Goose Creek CISD's Local Scholarship Program will be provided to seniors during the spring semester of their senior year. The program will be introduced during a senior meeting, and applications will be available through the student portal and accessible on senior pads.

Questions regarding scholarships opportunities may be directed to the College and Career Center on each campus

POLICE/SECURITY SERVICES

Police officers and/or Security Officers are provided by the District to assist with school safety and security services. The school district Police Chief in collaboration with school administrators, issues their responsibilities in these areas. They are entitled to your cooperation and respect in fulfilling these responsibilities and remain committed to building positive relationships with students, staff and community.

SENIOR PROM EARLY RELEASE

Only seniors will be released at the end of fourth period or no earlier than 4 hours from the start of school, on the day of the prom to prepare for the prom.

STATE TESTING REQUIREMENTS FOR GRADUATION

All students entering ninth grade on or before September 1, 2010, are required to take the Exit Level state exam (TAKS) and pass all sections in order to participate in commencement exercises. The Exit Level (TAKS) test is a criterion-referenced test over the essential skills and knowledge of the state's curriculum.

Beginning with 9th graders in the 2011-2012 school year, high school students began taking the State of Texas Assessments of Academic Readiness (STAAR) End-of-Course (EOC) tests. Students will take an EOC exam after completing the following courses, as modified by House Bill 5.

English I, English II, Algebra I, Biology, U.S. History

There are three testing windows during the year in which a student may take an EOC assessment, which will occur during the fall, spring, and summer months. **If a student does not meet satisfactory performance, the student will have additional opportunities to retake the assessment.**

STAAR Alternate, for students receiving special education services, will be available for eligible students, as determined by the student's ARD committee. This particular EOC assessment may have different testing windows than the general assessments, and the ARD committee will determine whether successful performance on the assessments will be required for graduation.

Requirements for a Diploma
A student must meet the following requirements to receive a high school diploma from the district:

- Achieve passing scores on certain end-of-course (EOC) assessments or approved substitute assessments, unless specifically waived as permitted by state law;
- Complete the required number of credits established by the state and any additional credits required by the district;
- Complete any locally required courses in addition to the courses mandated by the state;
- Demonstrate proficiency, as determined by the district, in the specific communication skills required by the State Board of Education (SBOE);
- Complete and submit a free application for federal student aid (FAFSA) or a Texas application for state financial aid (TASFA);
- Receive instruction on proper interaction with a peace officer; and
- Receive instruction in Cardiopulmonary Resuscitation (CPR).

Commencement Exercises
A student shall:

- Have satisfactorily completed all coursework credit requirements for graduation;
- Have complied with the Code of Conduct and be in good standing in that respect;
- Have met all financial commitments to the school;
- Comply with the grooming code for students as well as any additional dress requirements established by the principal for the graduation ceremony;
- Have resolved any appeal related to loss of credit if that credit is required for graduation;
- Have passed all sections of the exit level EOC exams. [See Board Policy FMH(LOCAL) for details.]
- Students shall have satisfactorily completed all requirements as outlined above and shall meet all state and local graduation requirements, including all applicable exit-level testing.

Testing Requirements for Graduation
Students are required, with limited exceptions and regardless of graduation program, to perform satisfactorily on EOC assessments in:

- English I,
- English II,
- Algebra I,
- Biology, and
- U.S. History.

A student who does not achieve a sufficient score will have opportunities to retake an assessment.
State law allows a student to meet EOC requirements by substituting satisfactory performance on approved national standardized assessments or on the state-developed assessment used.

Graduation Expenses
Because students and parents will incur expenses to participate in the traditions of graduation— such as the purchase of invitations, senior ring, cap and gown, and senior picture—both the student and parent should monitor progress toward completion of all requirements for graduation. The expenses often are incurred in the junior year or first semester of the senior year.

Standardized Testing

Secondary Grade Levels

SAT/ACT (Scholastic Aptitude Test and American College Test)

Many colleges require either the American College Test (ACT) or the Scholastic Aptitude Test (SAT) for admission. These assessments are usually taken at the end of the junior year.
Students are encouraged to talk with the school counselor early during their junior year to learn about these assessments and determine the appropriate examination to take. The Preliminary SAT (PSAT) and ACT-Aspire are the corresponding preparatory and readiness assessments for the SAT and ACT.

Note: These assessments may qualify a student to receive a performance acknowledgment on the student's transcript under the foundation graduation program and may qualify as a substitute for an end-of-course testing requirement in certain circumstances. A student's performance at a certain level on the SAT or ACT also makes the student eligible for automatic admission to a Texas public institution of higher education.

TSIA (Texas Success Initiative) Assessment

Prior to enrollment in a Texas public college or university, most students must take a standardized test called the Texas Success Initiative (TSI) assessment. The TSI assesses the reading, mathematics, and writing skills that first-year students need to perform effectively as undergraduates in Texas public colleges and universities. This assessment may also be required before a student enrolls in a dual credit course offered through the district. Achieving certain benchmark scores on this assessment may also waive certain end-of-course assessment requirements in limited circumstances.

STAAR (State of Texas Assessments of Academic Readiness)

Grades 3–8

In addition to routine tests and other measures of achievement, students at certain grade levels are required to take the state assessment, called STAAR, in the following subjects:

- Mathematics, annually in grades 3–8
- Reading, annually in grades 3–8
- Science in grades 5 and middle school Science
- Social Studies in grade 8

STAAR Alternate 2 is available for eligible students receiving special education services who meet certain state-established criteria as determined by the student's ARD committee.

STAAR Spanish is available for eligible students for whom a Spanish version of STAAR is the most appropriate measure of their academic progress.

Early High School Graduates
An early high school graduate is defined as a student who completes their high school requirements in less than four years, usually three and a half years. Graduating early means that you have earned all the required credits to obtain a recognized high school diploma. All high school students must earn a specific number of credits in mandatory subjects.
Ceremonial participation in senior activities such as prom and graduation ceremonies are allowed in the spring semester when the student is no longer attending classes.

To be recognized at graduation for class rank, a student must successfully complete 4 consecutive semesters to include fall/Spring of their senior year.
Local scholarship considerations are allowed. The donors of each scholarship can create certain requirements for students to be eligible, but the district does not restrict local scholarships.

STUDENT AIDES

All student aides will be approved by the campus administration. A student may not be a student aide if his/her conduct record is determined to be unsatisfactory. *This is a regular assigned class, and all school rules will apply regarding conduct, truancy, etc.*

STUDENT ORGANIZATIONS

Student leadership is essential if our schools are to function well. Leadership can be expressed both on an individual level and through opportunities within student government. Each student is challenged to exhibit a pattern of behavior and involvement that will ensure a healthy social and academic climate in our school.
Standards for election and holding office in school organizations are set forth for a number of offices and leadership functions. Contact the individual school office for additional information regarding these standards. Standards for other positions of responsibility may be established within each respective organization with the approval of the principal and sponsors. Newly formed organizations may establish standards on the same basis.

STUDENT COUNCIL MEMBERSHIP

Members will be elected by classmates from their respective groups. Standards for Student Council members are:

1. Maintain a combined academic average of 70 or above during tenure. If the academic average of a member falls below the standard during a reporting period, the member will be required to go before a committee of the sponsor and administrative staff which can result in dismissal from participation for the remainder of the year.

2. Earn "S" or "E" in conduct. The earning of an "N" or a "U" in conduct will place a member on probation for a reporting period. The reporting of a second "N" or "U" will require a hearing before a committee made up of the sponsor and administrative staff which may result in dismissal from participation for the remainder of the school year.

STUDENT COUNCIL OFFICERS

Student Council officers are the key representatives of our school. As such, they should possess distinct leadership qualities and must meet and maintain the following high standards:

1. Possess an average grade of 80 or above and maintain the average during the tenure in office. Failure to maintain the grade average for a second reporting period will disqualify an officer from holding offices for the remainder of the year; and

2. Maintain a satisfactory conduct report. Earning an "N" or a "U" in conduct will require a hearing before a committee of the sponsor and the administrative staff which may result in dismissal from office.

SUBJECT AREA AWARD (Junior High and Elementary)

This end-of-year award will be based on teacher recommendations in subject areas and will not be based on grade alone. It is for students who have consistently put forth superior effort in class work, service, and citizenship.

SUMMER SCHOOL

While the District is not required to offer summer school, a limited summer school curriculum for high school is usually offered for the benefit of our students. STAAR remediation courses that are offered to identified students and credit recovery are offered for no charge. The summer school schedule are determined during the spring semester and made available to students and parents through the guidance office. Students are encouraged to contact their counselor for further information. Parents may direct questions either to their child's grade level counselor or to the District summer school administrator's office at **(281) 420-4800.**

TESTING INFORMATION/DATES
2026-2027 STATE ASSESSMENT DATES

December EOC (Highschool Only)		
GCCISD Dates	Assessment	TEA Testing Window
Tuesday, December 1	Biology	Nov 30 - Dec 11
Wednesday, December 2	English II	
Thursday, December 3	Algebra I	
Tuesday, December 8	English I	
Wednesday, December 9	US History	
TELPAS/TELPAS ALT		
GCCISD Dates	Assessment	TEA Testing Window
Feb 15 - Mar 10	TELPAS/TELPAS Alt	Feb 15 - Mar 26
STAAR ALT 2		
GCCISD Dates	Assessment	TEA Testing Window
Mar 22 - Apr 9	STAAR Alt 2	Mar 15 - Apr 16
SPRING STAAR/STAAR EOC		
GCCISD Dates	Assessment	TEA Testing Window
Tuesday, April 13	STAAR 3-8 RLA, English I EOC	Apr 5 - Apr 16
Wednesday, April 14	English II EOC	Apr 5 - Apr 16
Thursday, April 15	STAAR 5, 8 Science, Biology EOC	Apr 12 - Apr 23
Tuesday, April 20	STAAR 8 Social Studies, US History EOC	Apr 12 - Apr 23
Tuesday, April 27	STAAR 3-8 Math, Algebra I EOC	Apr 19 - Apr 30
SUMMER STAAR EOC (Highschool Only)		
GCCISD Dates	Assessment	TEA Testing Window
Tuesday, June 15	Algebra I, US History EOC	Jun 14 - Jun 25
Wednesday, June 16	English I	
Thursday, June 17	Biology	

PSAT/SAT/ACT TEST
2026-2027 TEST SCHEDULE

SAT Test Date*	Registration Deadline	Deadline for Changes, Regular Cancellation, and Late Registration**
Aug. 22, 2026	**Aug. 7, 2026**	**Aug. 11, 2022**
Sept. 12, 2026	**Aug. 28, 2026**	**Sept. 1, 2026**
Oct. 3, 2026	**Sept. 18, 2026**	**Sept. 22, 2026**
Nov. 7, 2026	**Oct. 23, 2026**	**Oct. 27, 2026**
Dec. 5, 2026	**Nov. 20, 2026**	**Nov. 24, 2026**
March 6, 2027	**Feb. 19, 2027**	**February 23, 2027**
May 1, 2027	**Apr. 16, 2027**	**April 20, 2027**
June 5, 2027	**May 21, 2027**	**May 25, 2027**

Junior High STATE TESTING – State of Texas Assessments of Academic Readiness (STAAR)

The state requires students to take certain tests. Junior school students will take STAAR in grades 6, 7, and 8. At the Junior school level, these specific tests are as follows:

Mathematics: Grades 6-8
Reading Language Arts: Grades 6-8
Science: Grade 8 middle school science
Social Studies: Grade 8

DUAL CREDIT

The Texas Higher Education Coordinating Board determined that students must score at the college readiness level on the Texas Success Initiative Assessment. Interventions for students, including freshmen and upperclassmen, who did not meet one or more of these readiness standards will be incorporated into their daily schedules. These interventions will include writing and/or math lab.

MATH LAB
The Lee College Math Lab provides tutoring services to all students taking mathematics courses. We provide walk-in tutoring services, as well as private tutoring sessions (virtual or face-to-face). You will also find a variety of computer workstations, private study spaces, and limited free printing to all students. The Math Lab also provides textbooks, and calculator check-out-services. https://www.lee.edu/learning/dev-ed/math-pathways/lab/

WRITING CENTER
The Writing Center supports all writers at Lee College, including students, faculty, and staff. Our writing assistants are available during any stage of the writing process, whether brainstorming or a second set of eyes before turning in an assignment. The Writing Center is located at the back of the Lee College Library, first floor of the ATC building.www.lee.edu/writing

Students interested in a dual credit will follow the guidelines set in the dual credit registration packet of the appropriate community college partner.

CLASS RANK

Academic class rank will be used to award class rank based on the District's weighted grade point scale published in the District Course Description Guide (EIC Local). Freshmen, sophomore, and junior students will receive a current transcript and class rank at the end of June. See the Honors section for information on senior class rank.

2026-2027ADVANCED PLACEMENT EXAM SCHEDULE

Week 1	Morning 8 a.m. Local Time	Afternoon 12 p.m. Local Time
Monday, May 3, 2027	• Human Geography • Physics C: Mechanics	• Biology • Italian Language and Culture
Tuesday, May 4, 2027	• Business with Personal Finance • Unites Staes Government and Politics	• European History • Microeconomics
Wednesday, May 5, 2027	• Cybersecurity • English Literature and Composition	• Physics 1: Algebra-Based • Physics C: Electricity and Magnetism
Thursday, May 6, 2027	• French Language and Culture • Physics 2: Algebra-Based • World History: Modern	• African American Studies • Chemistry
Friday, May 7, 2027	• German Language and Culture • United States History	• Macroeconomics • Networking (2026-2027 pilot schools only)

Week 2	Morning 8 a.m. Local Time	Afternoon 12 p.m. Local Time
Monday, May 10, 2027	• Calculus AB • Calculus BC	• Music Theory • Seminar
Tuesday, May 11, 2027	• Japanese Language and Culture • Precalculus	• Statistics
Wednesday, May 12, 2027	• English Literature and Composition	• Art History • Computer Science A
Thursday, May 13, 2027	• Spanish Language Culture	• Chinese Language and Culture • Environmental Science
Friday, May 14, 2027	• Comparative Government and Politics • Computer Science Principals • Spanish Literature and Culture	• Latin • Psychology

- AP Art and Design: May 7, 2027 (11:59 p.m. ET), is the deadline for students to submit their 3 portfolio components as final.
- AP Computer Science Principles: April 30, 2027 (11:59 p.m. ET), is the deadline for students to submit their Create performance task as final.
- AP Seminar and AP Research: April 30, 2027 (11:59 p.m. ET), is the deadline for students to submit performance tasks as final.
- New: AP World Languages and Cultures: April 30, 2027 (11:59 p.m. ET), is the deadline for students to submit their Personalized Project Reference (PPR) as final.

Occasionally, circumstances make it necessary for students to test late. To preserve the security of AP Exams, alternate versions of the exams are used for late testing. All students who participate in late testing at a given school must take these alternate exams on the scheduled late-testing dates at the scheduled times.

TEXAS GRANT PROGRAM

Program Purpose:
Provide grant aid to students with financial need who are attending a Texas public university or health-related institution. (http://www.collegeforalltexans.com/apps/inst.cfm)

Note: Funding is limited. Each year institutions try to award funds to as many eligible students as possible. However, all eligible students may not receive funding.

Eligibility Requirements
To be eligible for a TEXAS Grant Award, a student must:

- Be classified by the institution as a Texas resident
- Be registered with Selective Service, or be exempt
- Have financial need, as determined by the institution
- Be enrolled at least 3/4 time
- Not have earned a baccalaureate degree
- Not have been convicted of a felony or crime involving a controlled substance

Additional Information
When should students apply?
Deadlines vary by institution but fall and spring grants are generally awarded in the spring prior to enrollment.

How much can a student receive through the program?
The award amount (including state and institutional funds) is equal to the student's tuition and required fees.

Is this a one-time award?
Students entering the program from high school who continue in college and who meet program academic standards can receive awards for up to 150 semester credit hours, until they receive a bachelor's degree, or for five years if enrolled in a four-year degree plan or four years if enrolled in a five-year degree plan, whichever comes first.

How do students apply?
Apply for the TEXAS Grant when submitting the Free Application for Federal Student Aid (FAFSA) or other application as required by the college's financial aid office. Funding is limited, so the application needs to be submitted as soon as possible after January 1 of a student's senior year. The financial aid office at each college and university will determine if TEXAS Grant is part of the aid package that is offered to a student.
Contact your Texas public university or health-related institution if you have questions.

Texas First Early High School Completion Program allows public high school students who demonstrated early readiness for college to graduate early from high school and earn a scholarship for one or two semesters at certain Texas universities.

Information regarding the Texas First Early High School Completion Program may be accessed at Texas First Early High School Completion Program Page.

TUTORIAL SERVICES

Students may be assigned to tutorials. Tutorial services in academic courses are offered to students who are having difficulties in these courses. Please contact the school to inquire about days and times that tutorial services are offered.

Tutorial for IMPACT at Lee College include:

MATH LAB
Services Include: Tutoring, video tapes, computer tutorials and Calculators. Bonner Hall Room #113
Tuesday - Wednesday 3:30 p.m. - 4:30 p.m. Call 281.425.6891 for hours. The college provides a math lab staffed by peer tutors and paraprofessionals for students enrolled in math classes, both developmental and college credit. Students are encouraged to visit the lab to obtain help with their course assignments. Students enrolled in developmental math classes may work independently at the computer work stations by utilizing the computer software and video lessons which accompany their textbook.

THE WRITING CENTER
The Writing Center in BH 225 offers help with reading and writing. Call (281) 425-6534 Call 281.425.6534 for hours. The college provides a writing lab staffed by paraprofessionals and peer tutors for students enrolled in all Lee College courses. Students are encouraged to visit the lab to obtain help with reading and writing assignments.

UNIVERSITY INTERSCHOLASTIC LEAGUE (UIL) ACADEMIC

All students interested in representing the high school in UIL Academic Contest should contact the sponsor of the following events (your current teacher can help determine whom to contact):

- Accounting
- Calculator Applications
- Computer Applications
- Computer Science
- Copy Editing
- Cross-Examination & Debate
- Current Issues and Events
- Editorial Writing
- Feature Writing
- Headline Writing
- Informative Speaking
- Lincoln-Douglas Debate
- Literary Criticism
- Mathematics
- News Writing
- Number Sense
- One-Act Play
- Persuasive Speaking
- Poetry Interpretation
- Prose Interpretation
- Ready Writing
- Science
- Social Studies
- Spelling & Vocabulary

UIL Academic participants can letter and qualify for letterman jackets. To receive a letterman jacket for Academic UIL, a student must actively participate in UIL competition and remain in good standing for the entire year. In addition, a student must fulfill the following requirement:

Participate in competition within the UIL district and earn a minimum of four points that count toward the sweepstakes.

WAIVERS FOR UIL PARTICIPATION

Students in honors and advanced courses shall be ineligible for participation in extracurricular activities when their average in any advanced or honors course is lower than 60 at the end of the first 6 weeks of the school year. The next grade check will occur at the end of the first 9-week grading period, and each 9-week grading period after that.

Students who fail any advanced course with a grade of 60 or above shall appeal to the principal (or designee) to have the no-pass, no-play suspension waived.

WEIGHTED GRADES

In order to give a more accurate reflection of a student's achievement, a student's rank in class is determined by the grade point value of a numerical grade earned in regular or advanced classes. For further information about weighted grades, please see the *Goose Creek CISD Course Description Guide*.

Goose Creek Consolidated Independent School District

Code of Conduct

2026-2027

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CODE OF CONDUCT
GOOSE CREEK CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

INTRODUCTION

Pursuant to the Texas Education Code (TEC) and applicable rules, the Goose Creek CISD Board of Trustees adopted the following Code of Conduct as required under TEC§37.001 at a meeting held on August 4, 2025. If you have difficulty accessing the information in the document because of a disability, please contact Carrie Smith, Director of Student Services at 281-420-4800.
At the beginning of each school year, the Code of Conduct outlines student expectations and shall be made available to all students, parents, teachers, and administrators, by hard copy or through internet access at www.gccisd.net. Each parent and student also should be familiar with policies and procedures outlined in campus student handbooks/folders and campus discipline procedures. Annually each student and parent shall sign a statement (*Parent / Student Acknowledgement Form*) that they have received and read the Goose Creek Code of Conduct and acknowledges the responsibilities outlined therein.

PURPOSE

Education in this community represents a significant commitment of financial and human resources. The benefits of Education depend very much upon the student's attitude toward learning and the student's adherence to high standards of behavior.

The document that follows is the District's specific response to requirements of Chapter 37 of the Texas Education Code (TEC). The school district utilizes a Code of Conduct that contains progressive rules and consequences for misconduct. The law requires the District to define misconduct that may or must result in a range of specific disciplinary consequences. *The Code of Conduct*, adopted by the Board of Trustees, provides information and direction to students and parents regarding standards of behavior and consequences of misconduct.

CAMPUS BEHAVIOR COORDINATORS

As required by law, a single person at each campus must be designated to serve as the campus behavior coordinator (CBC). The designated person may be the principal, or any other campus administrator selected by the principal. Additional staff members may assist the CBC in the performance of the CBC's duties, provided that the CBC personally verifies that all aspects of Chapter 37, Subchapter A are appropriately implemented. The CBC is primarily responsible for maintaining student discipline. The CBC shall monitor disciplinary referrals and report the following behavior to the campus's threat assessment and safe and supportive school team:

- Conduct that contains the elements of the offense of terroristic threat under Penal Code 22.07;
- Conduct that contains the elements of the offense of unlawfully carrying weapons under Penal Code 46.02;
- Conduct that contains the elements of the offense of exhibiting, using, or threatening to exhibit or use a firearm under Education Code 37.125; and
- Any concerning student behaviors or behavioral trends that may pose a serious risk of violence to the student or others.

The district shall post on its website and in the Student Handbook, for each campus, the email address and telephone number of the person serving as CBC. Contact information may be found at gccisd.net.

DISCIPLINE MANAGEMENT TRAINING

Each principal or designee shall be responsible for providing discipline management in-service training for campus staff. The training must include a review of the District's Code of Conduct, any campus-based discipline strategies or techniques, and. research-based interventions.

PARENTAL RIGHTS AND RESPONSIBILITIES

Parents are partners with educators, administrators, and the District's Board of Trustees in their children's education. Parents shall be encouraged to actively participate in creating and implementing educational programs for their children.

A parent is entitled to reasonable access to the school principal or designee with the authority to reassign a student or to request a change in the class or teacher to which the parent's child has been assigned, if the reassignment or change would not affect the assignment or reassignment of another student.

The principal, campus behavior coordinator, or other appropriate administrator shall notify the parent of or person standing in parental relation to a student who has been placed in a disciplinary alternative education program (DAEP) or expelled of the parent's or person's right to request a behavioral agreement that specifies the responsibilities of the parent or person and student.

The behavioral agreement must specify the responsibilities of the student and parent/guardian. If followed, the agreement may result in a reduced disciplinary placement period, as outlined in the agreement. Reduction in the disciplinary placement period does not entitle the student to different disciplinary placement. The decision to reduce, revoke, or amend the disciplinary placement period is at the sole discretion of the school administration. Compliance with the agreement is required for the reduction to remain valid.

By law, both parents, whether married, separated, or divorced, have access to the records of a student who is under the age of 18 or a dependent for tax purposes. A parent whose rights have been legally terminated will be denied access to the records if the school is given a copy of the court order terminating these rights. State law also provides that the parents are entitled access to all written records of the school district concerning the parent's child, including:

- Applications for admission;
- Attendance records;
- Counseling records;
- Disciplinary records;
- Grades;
- Health and immunization information;
- Psychological records;
- Reports of behavioral patterns;
- Teacher and counselor evaluations; and
- Test scores.

A parent is entitled to:

- Review all teaching materials, textbooks, and other teaching aids used in the classroom of the parent's child and review each test administered to the parent's child after the test is administered;
- Complete access to any meeting of the Board of Trustees of the school district other than a closed meeting;
- Full information regarding the school activities of a parent's child except as provided by TEC §38.004;
- Remove the parent's child temporarily from a class or other school activity that conflicts with the parent's religious or moral beliefs if the parent presents or delivers to the teacher of the parent's child a written statement authorizing the removal of the child from the class or other school activity. A parent is not entitled to remove the parent's child from a class or other school activity to avoid a test or to prevent the child from taking a subject for an entire semester; and
- Grant or deny via a written request for school personnel to make a videotape or voice recording if to be used for school safety, relates to classroom instruction or a co-curricular or extracurricular activity, or relates to media coverage of the school as permitted by law.

STUDENT EXPECTATIONS AND STANDARDS FOR CONDUCT

Each student is expected to:

- Attend all classes, regularly and on time;
- Follow all rules and regulations of *the Code of Conduct*;
- Demonstrate courtesy and respect for others even when others do not;
- Follow District and/or campus standards of grooming and dress;
- Behave in a responsible manner at school, on school buses, and at all school functions on or off campus, always exercising self-discipline;
- Cooperate with or assist the school staff in maintaining safety, order, and discipline;
- Obey all federal, state, district, campus, and classroom rules;
- Prepare for each class; bring appropriate materials and assignments to class;
- Respect the rights and privileges of other students, teachers, and other District staff;
- Respect the property of others, including District property and facilities; and
- Maintain honesty and integrity in all issues regarding schoolwork and interaction with school personnel.

The District may impose campus, classroom, and/or club/organization rules in addition to those found in *the Code of Conduct*. These rules may be listed in the student/campus handbooks; posted in classrooms; given to the student; or published in extracurricular handbooks, state or national organization by-laws, and/or constitutions, and may or may not constitute violations of *the Code of Conduct*.

Sponsors and coaches of extracurricular activities may develop and enforce standards of conduct that are higher than the District's general standards and may condition membership or participation in the activity on adherence to those standards. Extracurricular standards of behavior may take into consideration conduct that occurs at any time, on or off school property.

[FNC(LOCAL)]

Organized standards of behavior of an extracurricular activity are independent of *the Code of Conduct*. Violations of these standards of behavior that are also violations of *the Code of Conduct)* may result in independent disciplinary action(s). A student may be removed from participation in extracurricular activities or may be excluded from school honors for violation of organized standards of behavior of an extracurricular activity or for violation of *the Code of Conduct.*

The entire staff of the school has the responsibility to enforce the standards and policies. Full cooperation of students and parent(s)/guardian(s) is expected. Students are expected to always conduct themselves in an appropriate manner.

DISCIPLINARY AUTHORITY OF THE SCHOOL DISTRICT

School rules and the authority of the District to administer discipline apply whenever the interest of the District is involved on or off school grounds, in conjunction with or independent of classes and school-sponsored activities.

The District has disciplinary authority and jurisdiction over a student:

1. During the regular school day and while the student is going to and from school on District transportation;
2. During lunch periods in which a student is allowed to leave campus.
3. When a student engages in cyberbullying, as provided by Education Code 37.0832
4. Within 300 feet of school property, as measured from any point on the school's real property boundary line;
5. For any school-related misconduct, regardless of time or location;
6. While the student is in attendance or participation at any school-related activity, regardless of time or location;
7. When retaliation against another student, a school employee, board member or a volunteer occurs or is threatened, regardless of time or location**;**
8. When the student commits a felony, as provided by Texas Education Code §37.006 or 37.0081, on or off school property
9. When criminal mischief is committed on or off school property or at a school-related event.
10. When the student is required to register as a sex offender.

GENERAL GUIDELINES FOR ASSESSING DISCIPLINE PENALTIES

Administering Discipline

Discipline is designed to correct misconduct and to encourage all students to adhere to their responsibilities as citizens of the school community. Disciplinary action will draw on the professional judgment of both teachers and administrators and on a range of discipline management techniques.

When deciding to order a student to in-school suspension, out-of-school suspension, DAEP placement, expulsion, or placement in JJAEP the District will consider:

1. **Self-defense,**
2. **The student's intent or lack of intent at the time of the misconduct,**
3. **The student's disciplinary history, and**
4. **A disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct to the extent required by state and federal law. These factors will be taken into consideration regardless of whether it is a discretionary or mandatory disciplinary consequence.**
5. **A student's status in the conservatorship of the Department of Family and Protective Services (foster care)**
6. **A student's status as homeless**

A student who, upon investigation, is found to be subject to bullying will not be disciplined based on using reasonable self-defense in response to the bullying, as determined by the campus administration.

Office Referrals

An office referral may be issued for habitual or flagrant disciplinary violations, depending on the level and severity of the offense. An office referral may be authorized only by a principal or designee. An office referral applies only to the school year in which it is given, except when the violation occurs in the last nine weeks of the school year.

Office Referral - Elected Student Officers

Students who seek or hold any school office, either appointed or elected position, and who receive a first office referral will be placed on warned status for the remainder of the school year. Any student who receives a second office referral during the school year will not be eligible to run for or hold any school office, either appointive or elective.

If the first office referrals are received during the last nine weeks of the school year, it may carry over through the following fall semester. If the second office referral is received during the last nine weeks of the school year, loss of honors may carry over through the following fall semester.

For more serious offenses, loss of honors will occur immediately without regard to the provisions described in the preceding two paragraphs. Offenses in this category include but are not limited to; those listed in *the Code of Conduct* as Level III Acts of Misconduct. If loss of honors occurs during the last nine weeks of the school year, it may carry over through the fall semester.

Discipline Management Techniques

A student who violates campus or classroom rules and violations of *the Code of Conduct* may be disciplined by one or more of the discipline management techniques listed below. This policy specifically recognizes all discipline management techniques allowed under Texas law including restorative practices. The following discipline management techniques may be used alone or in a progressive manner to manage student behavior, prevent or intervene in discipline problems, or address violations of the Code of Conduct or campus or classroom rules:

- Verbal correction or reprimand;
- Cooling-off time or a brief "time-out" period, in accordance with law
- Seating changes within the classroom;
- Counseling by campus behavior coordinator, teachers, counselors, and/or administrative personnel;
- Parent-teacher conferences;

- Intervention strategies such as peer mediation, peer mentoring, or conflict resolution;
- Office referral;
- Temporary/permanent confiscation of items that disrupt the educational process;
- Rewards or demerits;
- Behavioral contracts;
- Detention, before school, at lunch, after school, or on Saturday, when appropriate;
- Sending the student to the office or other assigned areas;
- Extended cooling-off time
- In-School Suspension (ISS);
- Out of school suspension (OSS); for students in grades PK to 12th .
- Withdrawal of privileges, such as participation in extracurricular activities and eligibility for seeking and holding honorary
- offices, and/or membership in school-sponsored clubs or organizations;
- Techniques or penalties identified in student organizations' extracurricular standards of behavior;
- Revocation of transportation privilege
- Referral to outside agency and/or legal authority for criminal prosecution in addition to disciplinary measures imposed by the
- District;
- Community Service Projects
- Placement in an in-district Disciplinary Alternative Education Program (DAEP) – Elementary DAEP, POINT Alternative
- Center, or out-of-district DAEP – Highpoint –;
- Expulsion to Juvenile Justice Alternative Education Program (JJAEP)**;**
- Additional methods used by the District;
- Other strategies and consequences as specified within *the Code of Conduct.*

Students with disabilities are subject to applicable state and federal law in addition to *the Code of Conduct*. To the extent any conflict exists, state and/or federal law will prevail. Each disabled student's Individual Education Plan (IEP) will address his/her specialized needs in discipline. Appropriate discipline management techniques may be included within the IEP. To the extent any conflict exists, the district shall comply with federal law. For more information regarding discipline of students with disabilities, see policy FOF(LEGAL)

Prohibited Aversive Techniques
Aversive techniques are prohibited for use with students and are defined as techniques or interventions intended to reduce the recurrence of a behavior by intentionally inflicting significant physical or emotional discomfort or pain. Aversive techniques include:

- Using techniques designed or likely to cause physical pain, other than corporal punishment as permitted by district policy. [See policy FO(LOCAL).]
- Using techniques designed or likely to cause physical pain by electric shock or any procedure involving pressure points or joint locks.
- Directed release of noxious, toxic, or unpleasant spray, mist, or substance near a student's face.
- Denying adequate sleep, air, food, water, shelter, bedding, physical comfort, supervision, or access to a restroom facility.
- Ridiculing or demeaning a student in a manner that adversely affects or endangers the learning or mental health of the student or constitutes verbal abuse.
- Employing a device, material, or object that immobilizes all four of a student's extremities, including prone or supine floor restraint.
- Impairing the student's breathing, including applying pressure to the student's torso or neck or placing something in, on, or over the student's mouth or nose or covering the student's face.
- Restricting the student's circulation.
- Securing the student to a stationary object while the student is standing or sitting.
- Inhibiting, reducing, or hindering the student's ability to communicate.
- Using chemical restraints.

- Using time-out in a manner that prevents the student from being able to be involved in and progress appropriately in the required curriculum or any applicable individualized education program (IEP) goals, including isolating the student using physical barriers.
- Depriving the student of one or more of the student's senses, unless the technique does not cause the student discomfort or complies with the student's IEP or behavior intervention plan (BIP).

General Procedure for Resolving School Problems

School problems can best be resolved at the campus level. To resolve problems, students and their parent or guardian are to conference or contact teachers to discuss existing problems or concerns. If additional resolution is needed, the student or parent then may meet with the appropriate campus administrator or designee. If dissatisfied with the campus administrator's decision, the concern can be referred to the appropriate District-level administrator. [FNG (LOCAL)] describes this procedure.

Appeals

The district shall not delay a disciplinary consequence while a student or parent pursues a grievance.

Coursework During Suspension
The district shall ensure a student receives access to coursework for foundation curriculum courses while the student is placed in in-school or out-of-school suspension, including at least one method of receiving this coursework that doesn't require the use of the internet. A student removed from the regular classroom to In-School Suspension or another setting, other than a DAEP, will have an opportunity to complete before the beginning of the next school year each course the student was enrolled in at the time of removal from the regular classroom. The district may provide the opportunity by any method available, including a correspondence course, another distance learning option, or summer school. The district will not charge the students for any method of completion provided by the district.

Possession of Personal Communication Devices
Students shall not use personal communication devices, including; but not limited to telephones, cell phones (smartphone or flip phone), smartwatch, tablet, laptop, radio device, paging device, smart glasses, earbuds/headphones (except for instructional use), or any other personal electronic device on school property during the school day and shall store the device in accordance with the method of storage established by the district.

- The district may authorize the use of a personal communication device for the following reasons:
- To implement an individualized education program (IEP) or for a plan created under Section 504, Rehabilitation Act of 1973 (29 U.S.C Section 794) or a similar program or plan;
- With documented need based on a directive from a qualified physician; or
- To comply with a health or safety requirement imposed by law or as part of the district's safety protocols.

The use of district-owned and/or issued communication devices, including but not limited to tablets, laptops, computers, headphones, or any other district-owned and/or issued electronic device, is approved for instructional purposes during the school day.

Inappropriate use of a personal communication device during the school day will result in disciplinary action in accordance with this Student Code of Conduct.

<u>Disciplinary Actions:</u>
1st Offense: Parent/Guardian must pick up item AND 1 Day ISS
2nd Offense: Parent/Guardian must pick up item AND 2 Days ISS
3rd Offense: Parent/Guardian must pick up item AND 3 Days ISS
4th and Subsequent Offenses: Parent/Guardian must pick up item AND 3 Days OSS + 15 Days DAEP

LEVELS OF BEHAVIOR

Disciplinary offenses in *the Code of Conduct* are classified into five levels of behavior that identify sample offenses and disciplinary options available to the teacher or administrator. In general, discipline should be progressively administered so that each level has an increasing degree of intervention designed to promote student self-discipline. The administrator or designee responsible for the discipline of students in each situation may use discretion in determining the action(s) most appropriate to the setting and the infraction. Some disciplinary infractions will automatically place a student at a higher level of consequence(s).

If a school official suspects that criminal acts have occurred in school, on District property, or at a school-sponsored or a school-related event, a local law enforcement authority will be notified.

LEVEL I – MINOR INFRACTIONS

Level I Violations

Level I violations include infractions of classroom management procedures or campus rules that disrupt the educational process**.** Many behaviors can be successfully managed by the classroom teacher. There should be immediate and consistent intervention of any behavior which impedes orderly classroom procedures or interferes with the orderly operation of the school. Teachers and other staff members may keep a written record of the violation. For Level I violations, teachers may use their judgment and discretion in determining whether such minor infractions constitute a violation of *the Code of Conduct* for purposes of the reporting requirement in TEC§37.001(b). If the teacher determines that such infractions are a violation of *the Code of Conduct*, then the teacher shall file with the principal or designee a report, not to exceed one page, documenting the violation. Communication, cooperation, and encouragement of positive behavior are the key ingredients at this level of intervention.

Level I violations include such behaviors as:

- Tardies;
- Eating or drinking outside of designated areas;
- Failure to follow classroom rules;
- Failure to bring required classroom materials and/or assigned work to class;
- Horseplay (not fighting);
- Possession of a lighter
- Cutting in lines; pushing or shoving;
- Possessing and/or using nuisance items (items that can disrupt the educational environment)
- Running and/or making excessive noise in the car rider line, bus line, halls, classroom, and/or building.
- Any other act that impedes the orderly classroom procedure or interrupts the orderly operation of the classroom.

Level I - Disciplinary Options

One or more discipline management techniques may be used:

- Teacher/student conference;
- In-class disciplinary action (verbal correction, time-out, etc.);
- Parent contact: note or call;
- Counselor/student conference;
- Withdrawal of various student privileges;
- Temporary removal of student from class;
- Detention;
- Administrator/student conference;
- Supervised campus service assignment;
- Extended cooling-off time;
- Office Referral
- Other appropriate disciplinary options.
- Repeated Level I violations may be treated as Level II violations.

LEVEL II – INTERFERENCE WITH THE ORDERLY OPERATION OF CAMPUS

Level II Violations
Level II violations include those infractions that are more serious in nature and interfere with the orderly operation of the classroom and/or school. Some of these infractions will result in a referral to an administrator or designee. The disciplinary actions taken will depend on the offense, previous actions, and the seriousness of the violation. More than one disciplinary option may be assigned.

Level II violations include such behaviors as:

- Any repeated violation cited in the previous level**;**
- Lunchroom (i.e., misuse of food, etc.) or restroom misconduct;
- Leaving the classroom, building, school grounds, or school-sponsored events without permission;
- Truancy;
- Exhibiting any unacceptable physical contact that could result in injury;
- Violating the medication guidelines;
- Violating the District or campus dress and grooming standards;
- Violating District bus regulations;
- Altering school records or signing another person's name on school documents;
- Public display of affection;
- Unwanted touching by others; including "Slap boxing"
- Selling or soliciting for sale any merchandise on the school campus without the authorization of the building principal or designee;
- Loitering in unauthorized areas;
- Possession of fireworks or "poppers"
- Throwing objects that can cause bodily injury or property damage;
- Any other acts that interfere with the orderly educational process of the classroom and/or school;

Level II - Disciplinary Options
One or more may be used:

- Office Referral
- Detention;
- Administrator/counselor/teacher/student conferences;
- Grade penalty for copying and/or cheating;
- Parent conference;
- Exclusion from extracurricular activities (i.e., field trips, assemblies, etc.);
- Restoration and/or restitution, as applicable;
- Saturday detention –;
- Withdrawal of various student privileges;
- Involvement of law enforcement/security department;
- Extended cooling-off time;
- In-School Suspension (ISS);
- Other appropriate disciplinary options.
- District Service

A teacher with knowledge that a student has violated *the Code of Conduct* at **Level II** or higher will file with the school principal or designee a written report, not to exceed one page, documenting the violation. The principal or designee will send a copy of the report to the student's parent(s) or guardian(s). All consequences will be recorded and kept on file by the teacher/administrator for future action. Repeated Level II violations may be treated as Level III violations.

LEVEL III – SERIOUS OR DISRUPTIVE BEHAVIOR

Level III Violations

Level III acts include violations that may result in a student being suspended or placed in In-School Suspension (ISS) or a Disciplinary Alternative Education Program (DAEP). After reasonable discipline management techniques have been imposed and the campus administrator or designee determines that the student's presence in the regular classroom is disruptive to other students, or the student repeatedly violates the previously communicated standards of student conduct, the principal or designee will make the determination regarding the disciplinary option used. If a student is suspended, the student's absences shall be considered excused.

Level III violations that seriously disrupt the orderly process in the school include:

- Any repeated violations cited in the previous levels;
- A person commits an offense if the person, alone or in concert with others, intentionally and knowingly engages in disruptive activity on the campus; (TEC§37.123)
- Bullying, including intimidation by name calling, using ethnic or racial slurs, derogatory statements that could disrupt the school program or incite violence; encourages a student to die by suicide
- Fighting, which is defined as a physical conflict between two or more individuals. (A student under attack should detach himself/herself from the situation and get an adult to help; this action may constitute "self-defense" on the attacked student's part.);
- Stealing, burglary, robbery, extortion, gambling, or theft from students, staff, other persons, or the school;
- Possession of stolen property;
- Acts of disobedience or disorderly behavior that may prove detrimental to the school, harmful to health and safety, and inhibit to the rights of others;
- Blatantly disrespectful toward school personnel or school visitors;
- Refusing to comply with reasonable requests of school personnel;
- Failure to surrender electronic devices or inappropriate items to an administrator;
- Failure to comply with assigned disciplinary consequences;
- Using profane, obscene, or indecent remarks, or racially or ethnically offensive language and/or gestures directed toward others and adults;
- Wearing clothing that is profane, obscene, or racially/ethnically offensive;
- Failure to report to a teacher or administrator the knowledge of an event, device, object, or substance that could cause harm to property or persons;
- Possessing a device, object, or substance that could cause harm to property or persons in a school building;
- Possession of any knife while on school property or at any school-sponsored activity on or off campus;
- Possession of ammunition; maze, pepper spray, stunt gun or taser
- Posting or distributing unauthorized communicative materials on the school grounds;
- Sexual misconduct; engaging in inappropriate verbal, physical, or sexual contact directed toward another student or district employee. Sexual harassment; engaging in inappropriate verbal, physical, or sexual contact directed toward another student or district employee;
- "Sexting" or using a cell phone or other personal communication device to send text or e-mail messages or possessing text or e-mail messages containing images reasonably interpreted as indecent or sexually suggestive while at school or at a school-related function is prohibited. In addition to any disciplinary action, phones will be confiscated, and students should be aware that any image suspected to violate criminal laws will be referred to law enforcement authorities;
- Engaging in harassment (see glossary) directed toward another student or district employee;
- Engage in any behavior that violates the Student Code of Conduct and is motivated by antisemitism. [see Glossary]
- Hazing; behavior or activity such as defined by (TEC §37.151);
- Gang-related behavior or activity or gang membership (TEC §37.121); including graffiti or "tagging"
- Possession of drug paraphernalia;
- Threats (oral or written) to do harm to another (including hit lists) or to the property of another;
- Making false accusations or hoaxes regarding school safety; Burglary of a Goose Creek CISD facility; Vandalism and/or damaging District or personal property;
- Possession, use, or distribution of any substance represented to be a drug or alcohol (TEC §37.122)**;**
- Posting, filming, shaming, or distributing any violation of the Code of Conduct on any social media platforms
- Abusing the student's own prescription drug, giving a prescription drug to another student, or being under the influence of another person's prescription drug on school property or at a school-related event;
- Possession or distribution of pornographic materials, including accessing pornographic materials on the Internet;
- Possessing published or electronic material that is designed to promote or encourage illegal behavior or could threaten school safety, using e-mail or websites at school to encourage illegal behavior, or threatening school safety;
- Violating the Internet Acceptable Use Policy;

- Cyber bullying is defined as the use of the internet, cell phones, or other devices to send, post, or text message images and material intended to hurt or embarrass another person. This may include, but is not limited to, continuing to send e-mail to someone who has said he or she wants no further contact with the sender; sending or posting threats, sexual remarks, or pejorative labels (i.e., hate speech); ganging up on victims by making them the subject of ridicule in forums and posting false statements as fact intended to humiliate the victim; disclosure of personal data such as the victim's real name, address, or school on web sites or forums; posing as the victim for the purpose of publishing material in his or her name that defames or ridicules him or her; sending threatening and harassing text, instant messages, or e-mails to the victim; and posting or sending rumors or gossip to instigate others to dislike and gang up on the target, which is determined to have a material and substantial interference with school activities or with the rights of students and teachers;
- Misuse of District technology, including, but not limited to, the Internet, the District Network, or District-owned equipment or software;
- Engaging in verbal or written exchange that threatens the safety of another student, a school employee, or school property using e-mail or websites at school to encourage illegal behavior, or threatening school safety;
- Taking and distributing images that display whole or partial nudity;
- Exhibiting any unacceptable physical contact that results in injury; or
- Any other act(s) that seriously disrupt(s) the orderly process of the school.

Level III - Disciplinary Options
One or more may be used:

- Administrator/teacher/parent/student conferences;
- Exclusion from extracurricular activities;
- Office Referral;
- Suspension (at home) for up to three (3) days per occurrence of misconduct;
- In-School Suspension (ISS);
- Withdrawal of various student privileges;
- Involvement of law enforcement/security department/citations;
- Restitution and/or restoration, as applicable;
- Removal to a Disciplinary Alternative Education Program (DAEP);
- Reassignment of classes; or
- Other appropriate disciplinary options.
- District Service
- Bootcamp

A teacher with knowledge that a student has violated *the Code of Conduct* at **Level III** or higher will file with the school principal or designee a written report, not to exceed one page, documenting the violation. The principal or designee will send a copy of the report to the student's parent(s) or guardian(s). All consequences will be recorded and kept on file by the teacher/administrator for future action. Persistent misbehavior at **Level III** may lead to assignment to a Disciplinary Alternative Education Program (DAEP). **A student who commits a Level III offense and is suspended or placed in a DAEP, including In-School Suspension, is prohibited from attending or participating in school-sponsored or school-related activities.**

LEVEL IV – DAEP OFFENSES

Discretionary DAEP Placement:

A student **may** be placed in DAEP for any of the following misconduct if committed while **on school property, within 300 feet of school property as measured from any point on the school's real property boundary line, or while attending a school-sponsored or school-related activity on or off school property.**

- Repeated violations of the offenses outlined in the previous levels:
- Abusing the student's own prescription drug or using it in any way other than prescribed; giving, buying, or selling a prescription drug; possessing, using, or being under the influence of another person's prescription drug.
- Preparing a hit list (*see Glossary*).
- Engaging in assault classified as a Class C Misdemeanor under the Texas Penal Code;
- Engages in conduct that contains the elements of the offense of disruption of classes under Education Code 37.124
- Engaging in threatening behavior toward another student or district employee on or off school property;
- Possesses or uses a knife with a blade of less than 5 ½" in a location restricted area.

A student **may** be placed in DAEP for engaging in the following misconduct while **off-campus and not in attendance at a school-sponsored or school-related activity:**

- The administrator reasonably believes the student engaged in conduct punishable as a felony (other than aggravated robbery or a Title 5 Felony), and the student's continued presence in the regular classroom is a threat to the safety of others or is detrimental to the educational process.
- Off campus conduct for which DAEP placement is required by state law when the administrator does not learn of the conduct until more than a year passes after the conduct occurred.

A student **may** be placed in DAEP if the student engages in the following misconduct, regardless of whether the conduct occurred **on or off campus**;

- A student may be placed in DAEP if the student is a registered sex offender (*see Glossary*) who is not under any form of court supervision.
- Engages in criminal mischief.

Mandatory DAEP Placement:

A student **must** be placed in DAEP for any of the following misconduct if committed **while on school property**, **within 300 feet of school property as measured from any point on the school's real property boundary line, or while attending a school-sponsored or school-related activity on or off school property.**

- Engages in conduct punishable as a felony;
- Engaging in assault that is defined as intentionally, knowingly, recklessly causing bodily injury to another (*See Glossary*);
- Sells, gives, or delivers to another person or possesses, uses, or is under the influence of a controlled substance or dangerous drug in an amount not constituting a felony offense. (See glossary for "under the influence", "controlled substance", and "dangerous drug.")
- Sells, gives, or delivers to another person of possesses, uses, or is under the influence of marijuana or THC.
- An appropriate administrator may place a student in a disciplinary alternative education program for the first-time offense of possession or use of a nicotine delivery product or e-cigarette, as defined by Section 161.081, Health and Safety Code.
- Sells, gives, or delivers to another person or possesses or uses an e-cigarette.
- Sells, gives, or delivers to another person an alcoholic beverage; commits a serious act or offense while under the influence of alcohol; or possesses, uses, or is under the influence of alcohol.
- Behaves in a manner that contains the elements of an offense relating to abusable volatile chemicals.
- Engages in conduct relating to a false alarm or report (including a bomb threat) at public school.
- Engaging in terroristic threat, defined as, but not limited to, threatening to commit violence or harm to any person or property with intent to cause an emergency response or that places any person in fear of imminent serious bodily injury; or interrupting the occupation or use of a building, room, place of assembly, place that the public has access by threats of violence or other means; or causing impairment or interruption of public communications, public transportation, public water, gas, or power supply other public service (Sec. 22.07, Penal Code);
- Engaging in conduct that contains the elements of an offense relating to volatile chemicals, including, but limited to, possession or use, delivery of abusable volatile chemicals to a minor or possession of inhalant paraphernalia (Chapter 484, Health and Safety Code);
- Engaging in conduct that contains elements of the offense of public lewdness or indecent exposure under which are defined to include offenses against chastity, common decency, morals, and the like (Sec. 21.07 and 21.08, Penal Code);
- Possesses or uses a knife with a blade 5 ½" or more in a location restricted area. (46.01, Penal Code);
- Engages in expellable conduct if the student is between six and nine years of age;
- A hand instrument designed to cut or stab another by being thrown;
- Assault (no bodily injury) with threat of imminent bodily injury.
- Assault by offensive or provocative physical contact.
- Any criminal mischief, including a felony
- Engages in conduct that contains the elements of the offense of retaliation under Penal Code 36.06 against any school employee or volunteer on or off school property.
- Engages in conduct that contains the elements of harassment under Penal Code 42.07 against any school employee or volunteer on or off of school property.
- Engages in a federal firearm offense if the student is six years of age or younger.

A student **must** be placed in DAEP for engaging in a Title V (*See Glossary*) felony offense or aggravated robbery **while off-campus and not in attendance at a school-sponsored or school-related activity** if:

The student receives deferred prosecution [see Glossary], or a court or jury finds that the student has engaged in delinquent conduct [see Glossary], or the superintendent or designee has a reasonable belief [see Glossary] under Section 53.03, Family Code, for conduct defined as any of the following offenses under the Penal Code:

A felony offense under Title 5;

1. The offense of deadly conduct under Section 22.05;
2. The felony offense of aggravated robbery under Section 29.03;
3. The offense of disorderly conduct involving a firearm under Section 42.01(a)(7) or (8); or
4. The offense of unlawfully carrying weapons under Section 46.02, except for an offense punishable as a Class misdemeanor under that section.

5. A court or jury finds the student engaged in delinquent conduct; or The administrator reasonably believes that the student engaged in misconduct.

A student **must** be placed in DAEP if the student engages in the following misconduct, **regardless of whether the conduct occurred on or off campus**:

- Engaging in conduct relating to a false alarm or report (including bomb threat) or a terroristic threat (*See Glossary*) involving a public school (TEC Sec. 37.007);
- Retaliates (*See Glossary*) against any school employee;
- Is involved with a public-school fraternity, sorority, secret society, or gang (*See Glossary*), including participating as a member or pledge, or soliciting another person to become a member or pledge;
- Is involved with a criminal street gang (*See Glossary*) or encourages, solicits, recruits, enables, or causes another to become a member of a criminal street gang;
- Engages in criminal mischief;
- Is a registered sex offender under court supervision, probation, community supervision, or parole.*

*Students who are: (1) convicted of continuous sexual abuse of a young child or children; or (2) convicted, receive deferred adjudication or deferred prosecution, been found to have engaged in delinquent conduct or conduct in need of supervision, or been placed on probation for either sexual assault or aggravated sexual assault against another student assigned to the same campus at the time the offense occurred will be placed in DAEP (or JJAEP as appropriate) on the request of the victim's parents if the victim student does not wish to transfer, and there is only one campus serving that grade level. Placement in this circumstance may be for any length of time considered necessary.

For purposes of DAEP, elementary classification shall be kindergarten–grade 5 and secondary classification shall be grades 6–12. Summer programs provided by the district shall serve students assigned to a DAEP in conjunction with other students.

Emergency DAEP Placement

An administrator may order an emergency DAEP placement if the student has been so unruly, disruptive, or abusive that it seriously interferes with the teacher's ability to teach the class, the learning of other students, or the operation of a school-related or a school-sponsored activity. The reason for emergency placement must also be a reason for which DAEP placement could be ordered on a non-emergency basis. At the time of the emergency placement, the student will be told the reason for the action. No later than the tenth day after the date of emergency DAEP placement, the student will be given a conference as required for regular placement in DAEP.

Procedure for DAEP Placement

1. No later than three school days after the student is removed from class, a campus administrator will schedule a conference with the campus behavior coordinator or other appropriate administrator, the student's parent/guardian, and the student. At the conference, the administrator will explain the allegations against the student, inform the student of the basis for the proposed DAEP placement, and give the student an opportunity to explain his or her version of the incident. The District may conduct the conference and make a discipline decision regardless of whether the student or the student's parent/guardian attends if the District made reasonable attempts to have them attend. If during the term of DAEP placement the student engages in additional misconduct, additional conferences may be conducted, and additional discipline may be imposed

2. A copy of the DAEP placement order and information regarding the process for requesting a full individual and initial evaluation of the student for purposes of special education services will be provided to the student and student's parent/guardian. A copy of the DAEP placement order will be included with any records sent to a school where the student seeks to enroll. The enrolling school district has discretion to enforce the DAEP placement order.

3. If the DAEP placement extends beyond sixty (60) days or the end of the next grading period, whichever is sooner, the student or the student's parent/guardian may participate in a proceeding before the Board or Board's designee as provided in policy FNG (LOCAL). Any decision of the Board is final and may not be appealed.

4. The length of a student's placement in DAEP will be determined by the campus behavior coordinator on a case-by-case basis using the criteria identified in the "Discipline Considerations" of the Code of Conduct and the severity of the offense. The DAEP placement can be for a maximum period of one calendar year depending on the nature and type of offense committed. The length of DAEP placement may not exceed one year unless, after review, the District determines that (1) the student is a safety threat to other students of District employees, or if (2) extended placement is in the best interest of the student.

5. Students placed in DAEP at the end of one school year may be required to complete the assigned term at the beginning of the next school year. For DAEP placement to extend beyond the end of the school year, the administrator must determine that: (1) the student's presence in the regular classroom or campus presents a danger of physical harm to the student or others; or (2) the student has engaged in serious or persistent misbehavior that violates the Code of Conduct.

   For purposes of this paragraph only, "serious or persistent misbehavior" means any misconduct identified as being punishable with placement in DAEP or expulsion or three or more violations of the Code of Conduct or repeated occurrences of the same violation.

6. If during the term of DAEP placement the student engages in additional misconduct, additional conferences may be conducted, and additional discipline may be imposed.

7. Students in DAEP during summer programs may be served alongside other students not assigned to DAEP if DAEP cannot provide the necessary programming required for meeting the student's graduation requirements.

8. Discipline placements for off-campus misconduct, that did not occur on any school property or within 300 feet of school property, or at any school-sponsored or at any school-related activity, or for a false alarm or report, or terroristic threat involving a public school, may be vacated if the District receives notice that prosecution of a student's case was refused and no formal proceedings, deferred adjudication, or deferred prosecution will be initiated or a court or jury found the student not guilty or did not engage in delinquent conduct or conduct indicating a need for supervision and dismissed the student's case with prejudice. The District will review the student's DAEP placement and will schedule a review with the student's parent/guardian no later than the third day after receiving notice. The student will not be returned to the regular classroom before the review. After reviewing the notice and receiving information form the student's parent/guardian, the administrator may only continue the student's DAEP placement if the administration has reason to believe the student's presence in the regular classroom threatens the safety of others.

9. Until a placement conference can be held, the student may be placed in in-school suspension, or out-of-school suspension. The student may not be returned to the regular classroom pending the placement conference.

10. DAEP at Capacity
    If a DAEP is at capacity at the time the CBC is deciding placement for conduct related to marijuana, THC, an e-cigarette, alcohol, or an abusable volatile chemical, the student shall be placed in ISS then transferred to a DAEP for the remainder of the period if space becomes available before the expiration of the period of the placement.

    If a DAEP is at capacity at the time the CBC is deciding placement for a student who engaged in violent conduct, a student placed in a DAEP for conduct related to marijuana, THC, an e-cigarette, alcohol, or an abusable volatile chemical may be placed in ISS to make a position in the DAEP available for the student who engaged in violent conduct. If a position becomes available in a DAEP before the expiration of the period of the placement for the student removed, the student shall be returned to a DAEP for the remainder of the period.

Restrictions During Placement

The district does not permit a student who is placed in a DAEP to participate in any school-sponsored or school-related extracurricular or cocurricular activity, including seeking or holding honorary positions and/or membership in school-sponsored clubs and organizations. The district shall provide transportation to students in DAEP. For seniors who are eligible to graduate and are assigned to a DAEP at the time of graduation, the placement in the program shall continue through graduation, and the student shall not be allowed to participate in the graduation ceremony and related graduation activities.

The district shall continue the DAEP placement of a student who enrolls in the district and was assigned to a DAEP in an open-enrollment charter school or another district.

Transition Services
In accordance with law and district procedures, campus staff shall provide transition services to a student returning to the regular classroom from an alternative education program, including a DAEP. See policy FOCA(LEGAL) for more information.

DAEP PLACEMENTS

Elementary Disciplinary Alternative Education Program (DAEP)
Principal: Lindsey Singla
Highlands Elementary School
200 E Wallisville
Highlands, Texas 77562
Ph: 281/420-4900

POINT Alternative Center
Principal: Dr. Tricia Times
1906 Decker Dr
Baytown, Texas 77520
Ph: 281/420-4630

Highpoint School East Alternative Education Program
8003 E. Sam Houston Parkway North [Out-of-District]
Houston, Texas 77049
Ph: 713/696-2160

Particular Rules for Registered Sex Offenders

The general Code of Conduct rules for DAEP placement apply to registered student sex offenders (See Glossary) except as modified in this section.

Registered sex offenders will be placed in a Juvenile Justice Alternative Education Program (JJAEP) in lieu of DAEP if: (1) ordered to attend JJAEP by a court, or (2) if permitted by agreement between the District and the JJAEP. Registered sex offenders under court supervision will be placed in DAEP for a minimum placement of thirty (30) days up to one school year. Registered sex offenders who are not under any form of court supervision but are assigned to DAEP must serve a minimum of thirty (30) and up to eighty (80) days, which is the equivalency of one semester.

Registered sex offenders under court supervision that transfer into the District will be required to complete an additional eighty (80) school days which is the equivalent of one semester in DAEP in addition to the assignment assessed by the previous school district.

Registered sex offenders who are not under court supervision that transfer into the District will be required to complete the DAEP assignment assessed by the previous school district but will receive credit for any time already spent in DAEP.

After eighty (80) school days in DAEP, a review committee or Superintendent's designee will make a recommendation to the Director of Student Services whether the student should remain in DAEP or be returned to the regular classroom.

DAEP placement may be appealed as described in District policy FNG or FOC. However, the appeal is limited to the factual question of whether the student is required to register as a sex offender under the law. The decision of the District's Board of Trustees is final and may not be appealed.

Other DAEP Provisions

Elementary students in kindergarten through grade 5 will not be placed in DAEP with secondary students in grades 6-12.

Students placed in DAEP for any mandatory or discretionary reasons are not allowed to attend or participate in school-sponsored or school-related extracurricular or co-curricular activities during the period of DAEP placement. This restriction applies until the student fulfills the DAEP assignment at this or another school district.

The District will provide transportation to and from DAEP. This transportation privilege may be revoked if the student does not follow the transportation rules, refuses to cooperate with the driver or other District personnel involved in providing transportation or violates any provision of the Code of Conduct during transport.

The District will review a student's DAEP placement and academic status every 120 calendar days. In the case of a high school student, the student's progress toward graduation will be reviewed and a graduation plan will be established. At the review, the student or the parent/guardian will have an opportunity to present reasons for the student's return to the regular classroom or campus. The student may not be returned to the classroom of a teacher who removed the student without the teacher's consent.

Students placed in DAEP will have an opportunity to complete the coursework required for graduation, at no cost to the student, before the beginning of the next school year.

When a student withdraws from school before a DAEP placement order is completed, the District may complete the proceedings and issue a DAEP placement order. If the student re-enrolls in the District during the same or subsequent school year, the District may enforce the DAEP placement order at that time, minus any portion of the placement that was served by the student during enrollment in another district. If the administrator does not issue a DAEP placement order after the student withdraws, the next district in which the student enrolls may complete the proceedings and issue a DAEP placement order. Students assigned to DAEP in another Texas district, a Texas open-enrollment charter school, or an out-of-state school district at the time of enrollment into the District will be placed into the District's DAEP to complete the term of their DAEP placement.

Students in DAEP during summer programs will be served in DAEP separate from other students unless the necessary program required for graduation or state testing remediation is only offered at the student's regular campus.
If the District receives notice that prosecution of a student's case, involving an outside criminal offense, was refused and no formal proceedings, deferred adjudication, or deferred prosecution will be initiated or a court or jury found the student not guilty or did not engage in delinquent conduct or conduct indicating a need for supervision and dismissed the student's case with prejudice, the District will review the student's DAEP placement and will schedule a review with the student's parent/guardian no later than the third day after receiving notice. The student will not be returned to the regular classroom before the review. After reviewing the notice and receiving information from the student's parent/guardian, the administrator may only continue the student's DAEP placement if the administration has reason to believe the student's presence in the regular classroom threatens the safety of others. The administrator's decision may be appealed to the Board. In the event of an appeal, at the next scheduled meeting the Board will: (1) review the notice, (2) hear statements from the student, the student's parent/guardian, and the administrator, and (3) confirm or reverse the decision of the administrator. If the Board confirms the decision of the administrator, the student and the student's parent/guardian have the right to appeal to the Commissioner of Education. The student may not be returned to the regular classroom while the appeal is pending.

DAEP PLACEMENT LENGTH

Students who are assigned to a Disciplinary Alternative Education Program (DAEP) because of any violation of *the Code of Conduct* will be subject to the following lengths of placement:

The student is subject to the placement until:

1. The student graduates from high school,
2. The charges are dismissed or reduced to a misdemeanor offense, or
3. The student completes the term of the placement or is assigned to another program.

Placement Review
A student placed in a DAEP or JJAEP under these circumstances is entitled to a review of his or her status, including academic status, by the campus behavior coordinator or board's designee at intervals not to exceed 120 days. In the case of a high school student, the student's progress toward graduation and the student's graduation plan shall also be reviewed. At the review, the student or the student's parent shall have the opportunity to present arguments for the student's return to the regular classroom or campus.

Elementary DAEP

The term of placement at Elementary DAEP shall be a maximum of fifteen (15) days and a minimum of ten (10) days for discretionary placements. Mandatory DAEP placements shall be a minimum of fifteen (15) days on the first mandatory offense, thirty (30) days on the second mandatory offense, and forty-five (45) days on the third mandatory offense.

POINT Alternative Center

All Code of Conduct violations, discretionary or mandatory, for placement at POINT Alternative Center will be determined based on the following guidelines:

a) self-defense;
b) intent or lack of intent at the time the student engaged in the conduct;
c) a student's disciplinary history;
d) a disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct;
e) a student's status in the conservatorship of the Department of Family and Protective Services; or
f) a student's status as a student who is homeless;

If a student younger than ten (10) years of age on the date of expulsion engages in expellable conduct, the student must be placed in an in-district DAEP except as provided under federal law. Students under six (6) years of age shall not be placed in a DAEP.

Highpoint Alternative Education Program

The term of a placement at Highpoint shall be until the end of the nine weeks' grading period in which the 45th day of assignment to Highpoint occurs (with the conditions that the student must achieve 90% attendance during the expulsion period and have satisfactory behaviors while assigned to Highpoint). If the conditions are not met, the student shall remain at Highpoint for an additional nine weeks' grading period. Students scheduled for release from Highpoint at the end of the third nine weeks grading period will be required to remain at Highpoint until Monday of the week of May 1.

LEVEL V – EXPULSION FOR SERIOUS OFFENSES

Mandatory Expulsion to Juvenile Justice Alternative Education Program (JJAEP)

A student **must** be expelled for any of the following misconduct that **occurs on or off school property:**

- Brings to school a firearm, as defined by federal law (*See Glossary*).
- Possesses or uses a handgun, illegal knife, or club on or about his or her person (*see Glossary*)*Firearm note: So long as the firearm is not brought on school property, a student will not be expelled solely for using, exhibiting, or possessing a firearm at an off-campus approved target range facility while participating in or preparing for a school-sponsored shooting sports competition or while participating in or preparing for a shooting sports educational activity sponsored or supported by the Texas Parks and Wildlife Department or an organization working with the Department.
- Possesses, manufactures, transports, repairs, or sells one of the following prohibited weapons: explosive weapon, machine gun, firearm silencer, knuckles, armor-piercing ammunition, chemical dispensing device, zip gun, or tire deflation device (see definitions).
- Engages in the following misconduct, as defined in the Texas Penal Code: (1) aggravated assault, (2) sexual assault, (3) aggravated sexual assault, (4) arson, (5) murder, (6) capital murder, (7) criminal attempt to commit murder or capital murder, (8) indecency with a child, (9) kidnapping, (10) aggravated kidnapping, (11) burglary, (12) robbery, (13) aggravated robbery, (14) manslaughter, (15) criminally negligent homicide, or (16) continuous sexual abuse of a young child or children.
- Behavior punishable as a felony that involves selling, giving, or delivering to another person or possessing, using, or being under the influence of a controlled substance or a dangerous drug.
- Commits a serious act or offense while under the influence of an alcoholic beverage <u>if the behavior is punishable as a felony.</u>
- Retaliates against a school employee or volunteer by committing a state mandated expellable offense. *Engaging in conduct that contains elements of assault against a school employee or volunteer.
- Engages in breach of computer security by accessing a computer, computer network or computer system owned by or operated on behalf of a school district without consent and knowingly alters, damages, or deletes school district property or information or breaches any other computer, computer network, or computer system.
- Commits a state-mandated expellable offense on the school property of another Texas school district or while attending a school-sponsored or school-related activity of another Texas school district.

Discretionary Expulsion to JJAEP or Discretionary Removal to Out-of-District DAEP (Highpoint)

A student **may** be expelled to JJAEP or removed to Highpoint for engaging in documented serious misbehavior (*See Glossary*) while the **student is placed in DAEP and on the DAEP site/campus despite documented behavioral interventions.**

Regardless of whether DAEP placement or expulsion is required or permitted by one of the reasons in the DAEP Placement or Expulsion sections, in accordance with Education Code 37.0081, a student may be expelled and placed in either DAEP or JJAEP if the board or CBC makes certain findings and the following circumstances exist in relation to aggravated robbery or a felony offense under Title 5 [see Glossary] of the Penal Code.
The student must have:

- Received deferred prosecution for conduct defined as aggravated robbery or a Title 5 felony offense;
- Been found by a court or jury to have engaged in delinquent conduct for conduct defined as aggravated robbery or a Title 5 felony offense;
- Been charged with engaging in conduct defined as aggravated robbery or a Title 5 felony offense.
- Been referred to a juvenile court for allegedly engaging in delinquent conduct for conduct defined as aggravated robbery or a Title 5 felony offense; or
- Received probation or deferred adjudication or have been arrested for, charged with, or convicted of aggravated robbery or a Title 5 felony offense.

The district may expel the student and order placement under these circumstances regardless of:

1. The date on which the students' conduct occurred;
2. The location at which the conduct occurred;
3. Whether the conduct occurred while the student was enrolled in the district; or
4. Whether the student has successfully completed any court disposition requirements imposed in connection with the conduct.

and the administrator determines the student's presence in the regular classroom either threatens the safety of other students or teachers, is detrimental to the educational process, or is not in the best interests of the District's students. In this circumstance, expulsion or removal to an alternative setting may be ordered regardless of: (1) the date on which the conduct occurred, (2) the location at which the conduct occurred, (3) whether the student was enrolled in the District at the time the conduct occurred, or (4) whether the student successfully completed any court disposition requirements regarding the conduct.

A student **may** be subject to an expulsion or removal under this circumstance until:(1) the student graduates from high school, (2) the charges are dismissed or reduced to a misdemeanor, (3) the student completes the terms of the placement, or (4) the District assigns the student to another program. The student will be entitled to the same periodic review afforded to other students in alternative settings. An expulsion in this case is final and may not be appealed beyond the Board of Trustees.

Emergency Expulsion

An administrator **may** order the immediate expulsion of a student if the administrator reasonably believes the emergency expulsion is necessary to protect persons or property from imminent harm. Emergency expulsion may be ordered based on a single incident of behavior by the student. The reason for the emergency expulsion must also be a reason for which expulsion could be ordered on a non-emergency basis. At the time of the emergency expulsion, the student will be told the reason for the action. No later than the tenth day after the date of the emergency expulsion, the student will be given a hearing as required for a regular expulsion; see below.

In deciding whether to order expulsion, regardless of whether the action is mandatory or discretionary, the campus behavior coordinator shall take into consideration:

- Self-defense (see glossary),
- Intent or lack of intent at the time the student engaged in the conduct,
- The student's disciplinary history, or
- A disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct.
- A student's status in the conservatorship of the Department of Family and Protective Services (foster care), or
- A student's status as homeless.

Procedure for Expulsion

Students alleged to have committed an expellable offense will receive a hearing before a District Committee within a reasonable time following the alleged misconduct. The student's parent/guardian will be informed of the basis for the proposed expulsion or removal and will be invited in writing to attend the hearing.

Expulsion Hearings

1. A hearing must be held within seven (7) school days of the date that the campus administrators make the expulsion recommendation, unless there are extenuating circumstances, or an extension is mutually agreed upon by the District's representative and the student's parent(s) or guardian(s). After making an effort to inform the student and parent/guardian of the hearing, the District may hold the hearing regardless of whether the student or the student's parent/guardian attends.

2. At the hearing, the student is entitled to:
    - Representation by an adult, including the student's parent/guardian, who can provide guidance to the student and who is not an employee of the District;
    - An opportunity to question the District's witnesses; and
    - An opportunity to testify and to review and present evidence and witnesses in the student's defense.

3. Courtroom rules of evidence will not apply, but all evidence and testimony must be relevant to the proceeding. A record of the hearing will be made by tape recorder.

4. Additional proceedings may be conducted, and additional discipline may be imposed if the student engages in additional misconduct while the student is already expelled or removed from the District. Until an expulsion hearing can be held, the student may be placed in out-of-school suspension or DAEP. If the outcome of the expulsion hearing is that the student will be expelled, the appropriate administrator will issue an expulsion order and provide a copy to the student and the student's parent/guardian. If the duration of the expulsion differs from the guidelines in the Code of Conduct, the expulsion order will give notice of the inconsistency.

5. The District will send a copy of the expulsion order to the juvenile court no later than the second business day after the expulsion hearing. A copy of the expulsion order will be included with any records sent to a school where the student seeks to enroll. The enrolling school district has discretion to enforce the expulsion order.

6. An expelled student may appeal the expulsion decision to the Board of Trustees as provided by policy. The student or student's parent/guardian must submit a written appeal to the Superintendent within ten (10) days after receipt of the expulsion order or decision. The superintendent will give the student or the student's parent/guardian written notice of the date, time, and location of the meeting at which the Board will review the decision. Consequences will not be delayed pending the outcome of the appeal.

Other Expulsion Provisions

Students will not receive academic credit for work missed during the period of expulsion unless the student is enrolled in a JJAEP or other District approved program or as required by IDEA or Section 504.

Expelled students are prohibited from being on school grounds or attending or participating in school-sponsored or school-related activities while expelled.

Students under the age of ten that engage in expellable behavior will not be expelled but will be placed in DAEP.

If a student withdraws from the District before the expulsion hearing is conducted, the District may proceed with conducting the hearing after sending written notice to the parent/guardian and student. If the student re-enrolls during the same or subsequent school year the District may enforce the expulsion order at that time; students will be credited for any expulsion period that was served by the student while enrolled in another district. If the administrator does not issue an expulsion order after the student withdraws, the next district in which the student enrolls may complete the proceedings and issue an expulsion order.

The District will continue the expulsion of students expelled from either another Texas school district or from an out-of-state school district for behavior that is also a reason for expulsion in the enrolling district, until the term of expulsion has been served. If the out-of-state expulsion exceeds one year, the District will reduce the period of the expulsion so that the total expulsion does not exceed one year unless the District determines that the student is a threat to the safety of others or extended placement is in the best interest of the student.

Expulsion Hearing
A student facing expulsion shall be given a hearing with appropriate due process. The student is entitled to:

1. Representation by the student's parent or another adult who can provide guidance to the student and who is not an employee of the district,
2. An opportunity to testify and to present evidence and witnesses in the student's defense, and
3. An opportunity to question the witnesses called by the district at the hearing. After providing notice to the student and parent of the hearing, the district may hold the hearing regardless of whether the student or the student's parent attends. The board of trustees' delegates to the Director of Student Services the authority to conduct hearings and expel students.

Board Review of Expulsion
After the due process hearing, the expelled student may request that the board review the expulsion decisions. The student or parent must submit a written request to the superintendent within seven days after receipt of the written decision. The superintendent must provide the student or parent with written notice of the date, time, and place of the meeting at which the board will review the decision. The board shall review the record of the expulsion hearing in a closed meeting unless the parent requests in writing that the matter be held in an open meeting. The board may also hear a statement from the student or parent and from the board's designee. The board shall hear statements made by the parties at the review and shall base its decision on evidence reflected in the record and any statements made by the parties at the review. The board shall make and communicate its decision orally at the conclusion of the presentation. Consequences shall not be deferred pending the outcome of the hearing.

JJAEP PLACEMENT

Juvenile Justice Alternative Education Program (JJAEP)
2525 Murworth
Houston, Texas 77054[Out-of-District]
Ph: 713/669-0799

Juvenile Justice Alternative Education Program

The term of expulsion to JJAEP shall be for a period of sixty (60) or more seat days and the student must achieve 90% attendance during the expulsion period and have satisfactory behaviors while assigned to JJAEP. Students who bring a firearm (as defined by federal law) to school will be expelled from the regular classroom for at least one calendar year except as modified by the administrator on a case-by-case basis.

An expulsion will not exceed one calendar year unless, after review, the District determines that: (1) the student is a threat to the safety of other students or to District employees; or (2) extended expulsion is in the best interest of the student. Students expelled at the end of one school year may be required to complete the term of their expulsion at the beginning of the next school year.

PROCEDURES FOR TEACHER REMOVAL OF A STUDENT

Routine Referral: A routine referral occurs when a teacher sends a student to the CBC's office as a discipline management technique. The CBC shall employ alternative discipline management techniques, including progressive interventions. A teacher or administrator may remove a student from class for behavior that violates this Code of Conduct to maintain effective discipline in the classroom.

Formal Teacher Removal
A teacher may initiate a formal removal from class if:

1. A student's behavior repeatedly interferes with the teacher's ability to teach the class or with other students' ability to learn.
2. The student demonstrates behavior that is unruly, disruptive, or abusive toward the teacher, another adult, or another student in the classroom.
3. A student engages in conduct that constitutes bullying, as defined by Education Code 37.0832.

A teacher, CBC, or other appropriate administrator must notify a parent or person standing in parental relation to the student of the formal removal. A teacher may remove a student from class based on a single incident of behavior.

Within three school days of the formal removal, the CBC or appropriate administrator shall schedule a conference with the student's parent, the student, the teacher who removed the student from class, and any other appropriate administrator.

At the conference, the CBC or appropriate administrator shall inform the student of the alleged misconduct and the proposed consequences. The student shall have an opportunity to respond to the allegations.

When a student is removed from the regular classroom by a teacher and a conference is pending, the CBC or other administrator may place the student in:

- Another appropriate classroom.
- ISS.
- Out-of-school suspension.
- DAEP.

A teacher or administrator must remove a student from class if the student engages in behavior that under the Education Code requires or permits the student to be placed in a DAEP or expelled. When removing for those reasons, the procedures in the subsequent sections on DAEP or expulsion shall be followed.

Returning a Student to the Classroom
A student who has been formally removed from class by a teacher for conduct against the teacher containing the elements of assault, aggravated assault, sexual assault, or aggravated sexual assault may not be returned to the teacher's class without the teacher's written consent.

A student who has been formally removed by a teacher for any other conduct may not be returned to the teacher's class without the teacher's written consent unless the placement review committee determines that the teacher's class is the best or only alternative, and not later than the third class day after the day the student was removed from class, a conference in which the teacher was provided an opportunity to participate has been held. The student may not be returned to the teacher's class unless the teacher provides written consent for the student's return or a return to class plan has been prepared for that student.

Appeals of Formal Teacher Removals
A student may appeal the teacher's removal of the student from class to the school's placement review committee or the campus's threat assessment and safe and supportive school team, in accordance with a district policy providing for such an appeal to be made to this team.

Teacher Removal of Students for Level IV and Level V Conduct Violations

A teacher is required to remove from class and send to the principal or designee for appropriate disciplinary action or for expulsion any student who engages in Level IV or Level V misconduct that requires or permits DAEP placement or expulsion under the Texas Education Code.

Readmission of Expelled Students

Upon recommendation of the Placement Review Committee or on its own initiative, the District may readmit an expelled student while the student is still fulfilling court-imposed sanctions. After a student completes the sanctions, the District must readmit the student; however, the District may place the student in a Disciplinary Alternative Education Program (DAEP). The student may not be returned to the classroom of the teacher under whose supervision the offense occurred without that teacher's consent. The teacher may not be coerced to consent.

In-School Suspension

An in-school suspension is not subject to any time limit.

A school's principal or other appropriate administrator shall review the in-school suspension of a student at least once every 10 school days after the date of the suspension begins to evaluate the educational progress of the student and to determine if continued in-school suspension is appropriate.

During in-school suspension, a student shall receive appropriate behavioral support services and comparable educational services as the student would receive in the classroom. If the student receives special education services, the student must continue to receive special education and related services specified in the student's individualized education program (IEP) and continue to have an opportunity to progress in the general curriculum.

Before being suspended, a student shall have an informal conference with the CBC or appropriate administrator, who shall inform the student of the alleged misconduct and give the student an opportunity to respond to the allegation before the administrator makes a decision.

The CBC shall determine the number of days of a student's suspension.

In deciding whether to order in-school suspension, the CBC shall take into consideration:

1. Self-defense [see Glossary];
2. Intent or lack of intent at the time the student engaged in the conduct;
3. The student's disciplinary history;
4. A disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct;
5. A student's status in the conservatorship of the Department of Family and Protective Services (foster care); or
6. A student's status as homeless.

The appropriate administrator shall determine any restrictions on participation in school-sponsored or school-related extracurricular and cocurricular activities.

Out-of-School Suspension

Students may be suspended for behavior listed in the Code of Conduct as a general conduct violation, DAEP offense, or expellable offense.

The district shall not use out-of-school suspension for students below grade 3 unless the conduct meets the requirements established in law.

A student below grade 3 or a student who is homeless shall not be placed in out-of-school suspension unless, while on school property or while attending a school-sponsored or school-related activity on or off school property, the student engages in:

- Conduct that contains the elements of a weapons offense, as provided in Penal Code sections 46.02 or 46.05;
- Conduct that threatens the immediate health and safety of other students in the classroom.
- Documented conduct that results in repeated or significant disruption to the classroom; or
- Selling, giving, or delivering to another person or possessing, using, or being under the influence of any amount of marijuana, an alcoholic beverage, or a controlled substance or dangerous drug as defined by federal or state law.

The district shall use a positive behavior program as a disciplinary alternative for students below grade 3 who commit general conduct violations instead of suspension or placement in a DAEP. The program shall meet the requirements of law.

Process

State law allows a student to be assigned out-of-school suspension for no more than three school days per behavior violation, with no limit on the number of times a student may be suspended in a semester or school year.

Before being suspended a student shall have an informal conference with the CBC or appropriate administrator, who shall inform the student of the alleged misconduct and give the student an opportunity to respond to the allegation before the administrator makes a decision.

The CBC shall determine the number of days of a student's suspension, not to exceed three school days.

In deciding whether to order out-of-school suspension, the CBC shall take into consideration:

1. Self-defense [see Glossary];
2. Intent or lack of intent at the time the student engaged in the conduct;
3. The student's disciplinary history;
4. A disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct;
5. A student's status in the conservatorship of the Department of Family and Protective Services (foster care); or
6. A student's status as homeless.

The appropriate administrator shall determine any restrictions on participation in school-sponsored or school-related extracurricular and cocurricular activities.

Alternative Assignment

A parent or person standing in parental relation to the student may submit a written request to the principal or other appropriate administrator to reassign a student placed in out-of-school suspension. The parent or person standing in parental relation to the student must provide information and documentation that they are unable to provide suitable supervision for the student during school hours during the period of the suspension. It is the sole discretion of the principal or other appropriate administrator to reassign the student placed in out-of-school suspension.

DISCIPLINE OF SPECIAL EDUCATION STUDENTS UNDER THE INDIVIDUALS WITH DISABILITIES EDUCATION ACT (IDEA) AND §504 OF THE REHABILITATION ACT

The discipline of students with disabilities is subject to applicable state and federal law in addition to the Code of Conduct. In the event of any conflict, the district shall comply with federal law. For more information regarding discipline of students with disabilities, see policy FOF(LEGAL).

In accordance with the Education Code, a student who receives special education services may not be disciplined in a manner that results in a change to the student's educational placement for conduct meeting the definition of bullying, cyberbullying, harassment, or making hit lists [see Glossary] until an Admission, Review, and Dismissal (ARD) committee meeting has been held to review the conduct.

In deciding whether to order suspension, DAEP placement, or expulsion, regardless of whether the action is mandatory or discretionary, the district shall take into consideration a disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct.

Definition of a Student with a Disability Under IDEA

For purposes of this section, a student with a disability is a student who has been evaluated in accordance with *34 Code of Federal Regulations* relating to comprehensive individual assessment and determined by an Admission, Review, and Dismissal (ARD) committee as meeting the eligibility criteria for Autism, Deaf-Blindness, Auditory Impairment, Emotional Disturbance, Intellectual Disability, Multiple Disabilities, Orthopedic Impairment, Other Health Impairment, Specific Learning Disability, Speech Impairment, Traumatic Brain Injury, Visual Impairment, and/or Non-Categorical Early Childhood and who because of these impairments needs special education and related services in order to access a Fair and Appropriate Public Education (FAPE).

In addition to statutory requirements that an ARD committee must convene to conduct a manifestation determination before a student is removed for more than ten (10) days, the law states that an ARD committee must be convened specifically to review a special education student's conduct prior to assessing a disciplinary consequence for bullying, harassment, or making hit lists.

Definition of a Student with a Disability Under §504

A student is considered to have a disability under §504 of the Rehabilitation Act of 1973 if the student:

- Has a physical or mental impairment which substantially limits one or more of life's major activities,
- Has a record of such impairment, or
- Is regarded as having such impairment.

34 CFR Section 104.3(j)

Students served under §504 are also entitled to a manifestation determination meeting prior to removal for more than ten (10) days. The committee shall consist of two (2) or more people knowledgeable about the student and the evaluation data.

PROCEDURES RELATED TO STUDENT CONDUCT AND SAFE SCHOOLS

Academic Dishonesty

Teachers may not impose scholastic penalties for disciplinary infractions other than for cheating or copying another's work. Cheating shall be defined as giving or receiving information or help on a test, possession of any unauthorized material during a test, copying another student's assignment or knowingly allowing another unauthorized student to copy from his/her assignment, submitting duplicate work, or having someone else complete an assignment on behalf of the student. Plagiarism, the use of another's ideas or products as one's own, can also be defined as cheating.

Students engaged in academic dishonesty, which includes cheating or copying the work of another student, unauthorized use of artificial intelligence, plagiarism, and unauthorized communication between students during an examination shall be subject to disciplinary penalties as well as academic penalties. Where number grades are given, a zero will be recorded on any assignment where cheating occurs as defined in EIA (LOCAL). The determination that a student has engaged in academic dishonesty shall be based on the judgment of the classroom teacher or other supervising professional employee, taking into consideration written materials, observation, or information from students.

This includes the use of Artificial Intelligence (AI) generative tools for written or other work and claiming as one's own.

Arrested Students

If a student at school is subject to arrest or apprehension by law enforcement officer(s), the principal or designee must confirm the officer's identity and authority. After this is confirmed, the campus administrator will deliver the student into the officer's custody. The principal or designee shall immediately make reasonable efforts to notify the student's parents and the appropriate district administrator. A written record of the occurrence will be made by the campus administrator or designee. [See "Questioning of Students"]

Bus Conduct

All students are required to comply with bus safety rules on school buses and while loading/unloading at authorized bus stops. Students who misbehave or violate the GCCISD student code of conduct while on the bus or at designated bus stop(s) will be issued a bus safety referral and disciplined accordingly by their respective campus behavior coordinator. Such consequences will follow the GCCISD Student Code of Conduct which may include suspension from the school bus. Students suspended from bus transportation will not be eligible for transportation services until the duration of the suspension is fulfilled.

A bus driver may refer a student to the principal's office to maintain effective discipline on the bus. The principal must employ additional discipline management techniques, as appropriate, which can include restricting or revoking a student's bus riding privileges. Additionally, the transportation director or designee reserves the right to administer bus suspensions as disciplinary consequences and/or make recommendations for disciplinary actions to campus administration as deemed necessary.
Students receiving bus safety referrals for instances of vandalism will be suspended from bus transportation services until the cost of the damage is paid to the transportation department. Video cameras may be used to assist GCCISD in assuring safe transportation for all students. Further information may be obtained by calling the Transportation Office at 281-420-4665 or at www.gccisd.net.

Closed Campus Policy

All Goose Creek schools have closed campuses. Once students arrive on campus, they may not leave without following the appropriate procedure established by the school administration.

Complaints by Students/Parents

A student or parent should first discuss the problem with the appropriate teacher. If the teacher's decision is not satisfactory, the complainant may request, within ten (10) calendar days of learning about the event or problem, a conference with the principal or designee. If the principal's or designee's decision is not
satisfactory, the complainant may request, within ten (10) calendar days, a conference with the Superintendent or designee. If the Superintendent's or designee's decision is not satisfactory, the student and/or parent may appear before the Board of Trustees in accordance with Board Policy FNG (LOCAL).

Cooperation with Law Enforcement Agencies

The District and District personnel will cooperate with law enforcement agencies and other legal authorities. Administrators shall have the responsibility and authority to determine when law enforcement officers' assistance is needed within their respective jurisdictions. Law enforcement officials may be summoned to keep or restore order at school or school-related activities or to conduct an investigation of alleged criminal conduct on school premises or at school-sponsored activities. District administrators shall always act in a manner that protects and guarantees the rights of students, parents, and District employees. [See "Questioning of Students"]

Court Involvement

Not later than the second business day after the date a hearing is held in which a student is expelled or placed in a Disciplinary Alternative Educational Program (DAEP), the Board of Trustees of a school district or the Board's designee shall deliver a copy of the order placing a student in a DAEP under TEC §37.006 or expelling the student under TEC §37.007, along with any information required by §52.04, Family Code, to the authorized officer of the juvenile court of Harris County.

Dating Violence

Dating violence occurs when a person in a current or past dating relationship uses physical, sexual, verbal, or emotional abuse to harm, threaten, intimidate, or control the other person in the relationship. Dating violence also occurs when a person commits these acts against a person in a marriage or dating relationship with the individual who is or was once in a marriage or dating relationship with the person committing the offense.

For purposes of this policy, dating violence is considered prohibited harassment if the conduct is so severe, persistent, or pervasive that the conduct:

1. Affects a student's ability to participate in or benefit from an educational program or activity, or creates an intimidating, threatening, hostile, or offensive educational environment;

2. Has the purpose or effect of substantially or unreasonably interfering with the student's academic performance; or

3. Otherwise adversely affects the student's educational opportunities.

Examples of dating violence against a student may include physical or sexual assaults; name-calling; put-downs; or threats directed at the student, the student's family members, or members of the student's household. Additional examples may include destroying property belonging to the student, threatening to commit suicide or homicide if the student ends the relationship, attempting to isolate the student from friends and family, stalking, threatening a student's spouse or current dating partner, or encouraging others to engage in these behaviors.

An expelled student shall to the extent provided by law or Memorandum of Understanding immediately attend the educational program from the date of expulsion. The officer of the juvenile court may determine whether a petition should be filed alleging that the student is in need of supervision or has engaged in delinquent conduct or the student should be referred to an appropriate state agency.

Family Educational Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools and school districts that receive funds under an applicable program of the U.S. Department of Education.

FERPA gives parents and students over 18 years of age (“eligible students”) certain rights with respect to their children's education records. These rights are:

- The right to inspect and review the student's education records within 45 days of the day the school or school district receives a request for access. Parents or eligible students should submit to an appropriate school official a written request that identifies the record(s) they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the record(s) may be inspected.

- The right to request the amendment of the student’s education records that the parent or eligible student believes to be inaccurate, misleading, or otherwise in violation of the student’s privacy rights under FERPA. Parents or eligible students who wish to ask the school to amend a record should write the appropriate school official, clearly identify the part of the record they want changed and specify why it should be changed. If the school or school district decides not to amend the record as requested, the parent or eligible student will be notified of the decision and advised of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

- The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the school has contracted as its agent to provide a service instead of using its own employees or officials (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to enroll, as required by federal statute.

The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school district to comply with the requirement of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5920

The Family Educational Rights and Privacy Act, or FERPA, permits the district to disclose appropriately designated "directory information" from a student's education records without written consent.

"Directory information" is information that, if released, is generally not considered harmful or an invasion of privacy.

Examples include:

- A student's photograph (for publication in the school yearbook);
- A student's name and grade level (for communicating class and teacher assignments);
- The name, weight, and height of an athlete (for publication in a school athletic program);
- A list of student birthdays (for generating school-wide or classroom recognition);
- A student's name and photograph (posted on a district-approved and managed social media platform);
- The names and grade levels of students submitted by the district to a local newspaper or other community publication (to recognize the A/B honor roll for a specific grading period.)

Directory information will be released to anyone who follows the procedures for requesting it. However, a parent or eligible student may object to the release of this information. Any objection must be made during online registration.

The district requests that families living in a shelter for survivors of family violence or trafficking notify district personnel that the student currently resides in such a shelter. Families may want to opt out of the release of directory information so that the district does not release any information that might reveal the location of such a shelter.

The district has identified the following as directory information: student name; address; telephone listing; electronic mail address; photograph; date and place of birth; major field of study; degrees; honor and awards received; dates of attendance; grade level; most recent educational institution attended; participation in officially recognized activities and sports; and weight and height of members of athletic teams.

If a parent or guardian objects to the release of the student's information for district use of directory information, this objection applies to the use of that information for district-related purposes, including but not limited to graduation announcements, honor rolls, school-related art displays, online documentation, and media releases (including photographs and videotapes) of my child's participation in school events and competitions, parent-teacher newsletters, programs for school performances, and extracurricular events.

Gang / Gang Activity

"Gangs or Gang Activity" will not be tolerated in Goose Creek Consolidated ISD schools. A gang is a group of individuals, juveniles, and/or adults who associate on a continuous basis and/or are involved in delinquent or criminal activity.

Parents should be aware that gangs generally will adopt some common dress or identifier that identifies them as a group. This gives the gang the public recognition that it strives for and needs. Identifiers can, but do not always, mean gang-related membership or activity. Some identifiers used by gangs are caps, hats, shirts, pants, jackets/coats, shoes, bandanas, jewelry, graffiti or drawings of gang symbols on notebooks or clothing, haircuts, or tattoos.

Students are prohibited from any behaviors that are associated with gang-related affiliation including, but not limited to, violation of established dress code, possession of paraphernalia, intimidation of students or staff members, graffiti or symbols, tattoos, and identifying language or hand signals. Campus administrators may ban such dress or behaviors from school that are gang related. [TEC §37.121]

Appropriate discipline will be assigned students refusing to comply with this policy or administrative directives related to it.

General Authority of the School District

The Texas Legislature has delegated the authority of managing independent school districts and disciplining of those students attending school within the District to the Board and those persons employed by the Board. *[Texarkana ISD v. Lewis, 470 S.W.2d 727 (Tex. Civ. App. - Texarkana, 1971, no writ)]*

If a particular type of conduct has the effect of disrupting the learning atmosphere, it should be subject to regulations. The Board possesses considerable leeway in promulgating regulations for the proper conduct of students. [*Passel v. Ft. Worth ISD, S.W.2d 888 (Tex. Civ. App. Ft. Worth, 1970, Wrt refd n.r.e.)]*

Hazing

Hazing is defined by Education Code 37.151 as an intentional, knowing, or reckless act, on or off campus, by one person alone or acting with others, directed against a student for the purpose of pledging, initiation into, affiliation with, holding office in, or maintaining membership in a student organization if the act meets the elements in Education Code 37.151, including:

1. Any type of physical brutality;
2. An activity that subjects the student to an unreasonable risk of harm or that adversely affects the student's mental or physical health, such as sleep deprivation, exposure to the elements, confinement to small spaces, calisthenics, or consumption of food, liquids, drugs, or other substances;
3. An activity that induces, causes, or requires the student to perform a duty or task that violates the Penal Code; or
4. Coercing a student to consume a drug or alcoholic beverage in an amount that would lead a reasonable person to believe the student is intoxicated.

Internet Acceptable Use Guidelines

Network Guidelines

The guidelines are provided here so that students and parents are aware of the responsibilities students accept when they use district-owned computer hardware, operating system software, applications software, stored text, data files, local databases, CD-ROMs, digitized information, and Internet access. In general, this requires efficient, ethical, and legal utilization of all technology resources.

Expectations:

- Student use of computers, other technology hardware, software, and computer networks including the Internet, is only allowed when permission is granted by a staff member.
- All users are expected to follow existing copyright laws. Copyright guidelines are posted on the district website.
- Although GCCISD has an Internet safety plan in place, students are expected to notify a staff member whenever they come across information or messages that are inappropriate, dangerous, threatening, or anything that makes them feel uncomfortable.
- Students who identify or know about security problems are expected to convey the details to a teacher or administrator without discussing it with other students.
- Student will keep his/her accounts and passwords secure and will not share this information with any other students or adults, other than his/her parent or guardian.
- Student will change their password and notify campus administrative staff if they suspect their account has been compromised.

District Liability

Although computers are provided for use with the district curriculum, GCCISD assumes no liability for any inappropriate material accessed on the device.

Unacceptable Conduct

Includes, but is not limited to the following:

- Using the network for illegal activities including copyright, license, or contract violations, downloading inappropriate materials, viruses, and/or software, such as (but not limited to) hacking and host file sharing software.
- Seeking to gain unauthorized access to Goose Creek CISD's facilities, services, or resources or to the facilities, services, or resources of connected networks (i.e.: hacking or using another user's account and password)
- Using the network for financial or commercial gain, advertising, or political lobbying.
- Accessing or exploring on-line locations or materials that do not support the curriculum and/or inappropriate for school assignments such as (but not limited to) pornographic sites.
- Vandalizing and/or tampering with equipment, programs, files, software, system performance, or other components of the network. Use or possession of hacking software is strictly prohibited.
- Engaging in activities that cause or are liable to cause disruption or denial of service to other users (i.e.: introducing or attempting to introduce a virus, worm, Trojan, or spyware onto the network)
- Causing congestion on the network or interfering with the work of others, e.g., chain letters or broadcasting messages or digital photos to lists or individuals.
- Intentionally wasting finite resources, i.e., on-line time, real-time music.
- Gaining unauthorized access anywhere on the network.
- Revealing the home address or phone number of oneself or another person.
- Invading the privacy of other individuals.
- Using another user's account, password, or allowing another user to access your account or password.
- Coaching, helping, observing, or joining any unauthorized activity on the network.
- Posting anonymous messages or unlawful information on the system.
- Engaging in sexual harassment, bullying, or using objectionable language in public or private messages, e.g., racist, terrorist, abusive, sexually explicit, threatening, stalking, demeaning, or slanderous.
- Bypassing or attempting to bypass the Goose Creek CISD content filtering system (i.e.: proxy sites, with broadband cards, cell phones or any other personal data devices)
- Falsifying permission, authorization, or identification documents.

- Obtain copies of, or modify files, data, or passwords belonging to other users on the network.
- Knowingly placing a computer virus on a computer or network.

Noncompliance with applicable network guidelines may result in suspension or termination of privileges and other disciplinary action consistent with district policies. Students violating the Administrative Guidelines, Board Policies CQ (Local), DH, FNC, FNCJ, FO, and/or the Student Code of Conduct will face disciplinary action and/or restitution to the district. Violations of the law may result in criminal prosecution as well as disciplinary action by the district.

Network Student Drives

All students have a network folder set up for their work. Students should save important work in this folder allowing them to access the materials needed from any computer on the network.

Transmitting Confidential Information

Students may not redistribute or forward confidential information without proper authorization. This includes Google Takeout which GCCISD uses to allow students to transfer data from their district Google account to a personal account. Confidential information should never be transmitted, redistributed, or forwarded to outside individuals who are not expressly authorized to receive the information. Revealing personal information about oneself such as, but not limited to, home addresses, phone numbers, email addresses, birthdates or of others is prohibited.

Network Etiquette

- Be polite; messages typed in capital letters on the computer are equivalent to shouting and are considered rude.
- Use appropriate language; swearing, vulgarity, ethnic or racial slurs, and any other inflammatory language are prohibited.
- Pretending to be someone else when sending/receiving messages is considered inappropriate.
- Transmitting obscene messages or pictures is prohibited.
- Revealing personal addresses or phone numbers of the user or others is prohibited.
- Using the network in such a way that would disrupt the use of the network by other users is prohibited.

Internet Guidelines

The purpose of this guideline is to establish a uniform district security policy for personal computing and electronic communications.

Access to the district's electronic communications system should be made available to students and employees exclusively for instructional and administrative purposes and in accordance with administrative regulations.

Access to the district's electronic communications system is a privilege, not a right. All users (including students) shall be required to acknowledge receipt and understanding of all administrative regulations governing the use of the system and shall agree in writing to comply with such regulations and guidelines.

All students should use software only in accordance with the applicable license agreement. Unless otherwise noted in the license, or in the event that software arrived without a license agreement, any duplication of copyrighted software—except for backup and archival purchases—is a violation of federal law. Students should recognize that the district will not allow the use of any unauthorized or inappropriate electronic information on school district computers.

Noncompliance with applicable internet guidelines may result in suspension or termination of privileges and other disciplinary action consistent with district policies. Students violating the Administrative Guidelines, Board Policies CQ (Local), DH, FNC, FNCJ, FO, and/or the Student Code of Conduct will face disciplinary action and/or restitution to the district. Violations of law may result in criminal prosecution as well as disciplinary action by the district.

Internet Guidelines for Responsible Use

Internet access is available to students, teachers, and staff in Goose Creek CISD. The Internet is a network connecting millions of computer users all over the world. The Internet enables worldwide connections to electronic mail, discussion groups, databases, software, and other information sources, such as libraries and museums. Goose Creek CISD provides Internet access to promote educational excellence in the district by facilitating resource sharing, innovation, and communication. Goose Creek CISD firmly believes that the valuable information and interaction available on the Internet outweighs the negatives that are not consistent with the educational goals of the district.

Risk: Sites accessible via the Internet may contain material that is illegal, defamatory, inaccurate, or controversial. With global access to computers and people, a risk exists that staff, teachers and students may access material that may not be of educational value in the school setting.

Monitored Use: Electronic mail transmissions or other use of the electronic communications system by students and employees shall not be considered confidential and will be monitored by designated district staff to ensure appropriate use for educational or administrative purposes. This monitoring may include activity logging, virus scanning, and content scanning.

User Responsibility: Internet users are responsible for their actions in accessing available resources. The following guidelines will apply to all users of the Internet:

- The individual in whose name a system account is issued will always be responsible for its proper use.
- The system may not be used for illegal purposes or activities, or any other activity prohibited by district policy.
- A user must immediately back out of an area on the Internet that contains objectionable material.
- If a user identifies or has knowledge of a security problem on the Internet, the user is required to immediately notify a campus principal or the Technology Helpdesk. The security problem is not to be shared with others.

Access: Access to the Internet via Goose Creek CISD is a privilege, not a right. Internet accounts will only be issued by approved Goose Creek teachers, staff, and students.

Usage: Be conservative with all Internet related resources. Internet users should conserve printing graphics and large documents so that printing and paper costs do not increase.

Internet/Email Etiquette: Internet users are expected to observe the following etiquette.

- Be polite.
- Do not type messages in capital letters; this is called shouting which is considered rude.
- Use appropriate language; swearing, vulgarity, ethnic or racial slurs, and any other inflammatory language are prohibited.
- Viewing or transmitting obscene messages or pictures is prohibited.
- Revealing personal addresses or phone numbers of students or others is prohibited.
- Using the internet in such a way that would disrupt the use of the network by other users is prohibited.

Inappropriate Use: Inappropriate use includes, but is not limited to, uses that violate the law, that are specifically named as violations below, that violate the rules of network etiquette, or that hamper the integrity or security of this, or any networks connected to the Internet.

- **Commercial Use**: Use for commercial, income-generating or "for-profit" activities, product advertisement, threats, or political lobbying is prohibited. Sending junk mail (internal or external) or chain letters are prohibited.
- **Vandalism/Mischief**: Any malicious attempt to harm or destroy district equipment or materials or other networks that are connected to the Internet is prohibited.
- **Electronic Mail Violations**: Forgery of electronic mail messages is prohibited. Reading, deleting, copying, or modifying the electronic mail of other users without their permission is prohibited.
- **System Interference/Alteration**: Deliberate attempts to exceed, evade or exchange resource quotas are prohibited. The deliberate causing of Internet congestion through the mass consumption of system resources is prohibited.
- **Reporting Security Problems**: If a user identifies or has knowledge of a security problem on the Internet, the user is required to immediately notify a campus principal or the Technology Helpdesk. The security problem is not to be shared with others.

- **Impersonation**: Attempts to log on to the Internet impersonating a system administrator or Goose Creek CISD employee is strictly prohibited.
- **Other Security Risks**: Any user identified as having had access privileges revoked or denied on another computer system may be denied access to the Goose Creek CISD Internet.
- **Violations of Law**: Transmission of any material in violation of any U.S. or state law is prohibited. This includes, but is not limited to copyrighted material, threatening, harassing, or obscene material; or material protected by trade secrets. Any attempt to break the law through the use of any Goose Creek CISD Internet account may result in litigation against the offender by the proper authorities. If such an event occurs, Goose Creek CISD will fully comply with the authorities to provide any information necessary for the litigation process.
- **Consequences of Violation**: Any attempt to violate the provisions of these guidelines may result in revocation of the user's access to the Internet, regardless of the success or failure of the attempt. In addition, school disciplinary action consistent with the district discipline policy and/or appropriate legal action may be taken. The principal/supervisor will make the final determinations to what constitutes inappropriate use.
- **Illegal Activity**: It is illegal to access via the Internet any material that violates state or federal laws. For example, 18 U.S.C. 2252 forbids the sexual exploitation of children, including child pornography. Each person using the Internet computers of Goose Creek CISD is liable for any infringement and is subject to criminal prosecution for illegal use. Goose Creek CISD monitors individual access on the Internet. All transactions are logged. The network knows who you are. Any illegal use will be reported. Please be prepared to show your ID upon request.

Reference: Board Policy CQ (Local) & CQB (Local)

Data Incident Reporting (Privacy or Security)
Any user that becomes aware of a possible data breach/disclosure, indicators of data or technology resource(s) compromise, or any other cybersecurity concerns must notify the Technology Helpdesk so the issues can be documented and investigated according to the Technology Incident Response Plan.
Upon discovering or receiving notification of a breach of system security, the District cybersecurity coordinator shall disclose the breach to affected persons or entities in accordance with the timeframes established by law.

The District shall give notice by using one or more of the following methods:

- Written notice.
- Electronic mail- if the District has electronic mail addresses for the affected persons.
- Conspicuous posting on the District's website.
- Publication through broadcast media.

GCCISD believes that families are partners in online safety and cybersecurity. GCCISD provides various resources to empower families in protection of their students. More information can be found on the Cybersecurity website. https://schools.gccisd.net/page/tms.cybersecurity

GCCISD believes in the protection of our students' data. GCCISD has received the TLE seal of distinction for its student data privacy practices. GCCISD adheres to standards outlined in Texas Education Code Chapter §32 and will minimize data collected on students through all means available.

Children's Internet Protection Act (CIPA)

The Children's Internet Protection Act (CIPA) is a federal law enacted by Congress to address concerns about access to offensive content over the Internet on school and library computers. GCCISD Internet safety policy includes technology protection measures that block or filter Internet access to pictures that are (a) obscene, (b) child pornography, or (c) harmful to minors. All online activities are monitored.

GCCISD is required to adopt and implement an Internet safety policy addressing: (a) access by minors to inappropriate matter on the Internet; (b) the safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications; (c) unauthorized access, including so-called "hacking," and other unlawful activities by minors online; (d) unauthorized disclosure, use, and dissemination of personal information regarding minors; (e) measures restricting minors' access to materials harmful to them; and (f) provides for the education of students regarding appropriate online behavior including interacting with other individuals on social networking websites and it chat rooms regarding cyber bullying awareness and response.

Electronic Communication Between Employees, Students, and Parents

ParentSquare is the official communication tool that is permitted for staff when communicating with students and parents. ParentSquare should be utilized over other social media tools. Student interactions should be on ParentSquare instead of Facebook, Instagram, X, etc. Social Media tools should be used for broad communication to the public as a whole and not for student educational purposes.

General Internet Guidelines

- Students will have access to all available forms of electronic media and communication which are in support of education and research in support of the educational goals and objectives of GCCISD.
- Students are responsible for their ethical and educational use of the online computer services at GCCISD.
- All policies and restrictions of online computer services must be followed.
- Transmission of any material which is in violation of any federal or state law is prohibited. This includes (but is not limited to): confidential information, copyrighted material, threatening or obscene material, and computer viruses.
- Any attempt to alter data, the configuration of a computer, or the files of another user, without the consent of the individual, campus administrator, or technology administrator, will be considered an act of vandalism and subject to disciplinary action in accordance with the GCCISD Student Code of Conduct.

Notice to Parents Regarding Use of Online Technology Resources

Your child has access to a variety of technology resources through the District, including online applications for use on or off campus. Resources such as online instructional material and videos, interactive tutorials, and many other web applications offer teachers, students, and families an unprecedented variety of tools to enhance effective teaching and learning.

All websites, digital subscriptions, and technology tools made available to students through the District have been vetted by the District's technology team for quality, appropriateness, online security, and data privacy. The specific resources available to your child will depend on your child's age and grade level.

Additionally, the District contracts with certain providers of online educational services to provide District services and functions, including essential instructional and logistical programs such as the District's online grade book and the online lunch account management system. Where personally identifiable student information is implicated, service providers act as District officials and access only the information needed to perform the contracted service. These outside parties are under the District's direct control with respect to the use and maintenance of student data.

By accepting the Goose Creek CISD handbook, you provide consent for your child's use of software applications and technology resources.

Artificial Intelligence

Artificial intelligence (AI) refers to computer applications or programs that are capable of reasoning, decision-making, and solving problems. These applications or programs mimic the way the human brain learns by processing massive amounts of training data and then using what it "learns" to generate an output that best answers the prompt that it is given.

Goose Creek CISD commits to embracing the transformative potential of AI in education, aligning our approach with our vision and core values of integrity, inclusivity, innovation, and individuality. We are committed to empowering every student with the knowledge and skills they need to succeed in a global community, including the use of advanced and evolving technology, such as AI.

Responsible Use: Students are expected to use AI tools in a manner that supports their learning and adheres to the principles of academic integrity. AI should be used as a tool for learning, not to avoid the learning process or assigned work. The use of AI generative tools for written or other work and claiming as one's own is considered plagiarism. Students must check with their teacher for approval before using AI on any student work. If approved, students must appropriately cite the AI as a source and/or provide the prompts and output used when requested.
Students are expected to use all AI tools in a manner consistent with the Goose Creek CISD Student Handbook, district technology policies, and campus expectations. The use of AI to harm, disrupt, or attempt to compromise the district network, bypass security systems, access unauthorized information, or violate any district policy is strictly prohibited. Any misuse of AI technology that interferes with the safety, security, or educational environment of the district may result in disciplinary action and loss of technology privileges, in accordance with district policies.

Encouraging Curiosity and Critical Thinking: Students are encouraged to explore approved, age-appropriate AI technologies, ask questions, and critically assess how these tools can be used to support their educational journey. Our goal is to foster a learning community where technology complements critical thinking and creativity.

Data Privacy: Students should be aware of their digital footprint when interacting with AI technologies. It is crucial to understand how personal data may be used and to engage with AI platforms that respect user privacy. When using any AI language model (ChatGPT, Grammarly, etc.) and the following personal information (PI) should NOT be entered/uploaded:

- Name
- Address
- Email address
- Phone number
- Social Security number
- Date of birth
- ID Number
- Photos, videos, or audio recordings
- Any other information that could be used to identify yourself or others
- Student work (classwork/assignments/projects/scholarships, etc.) that you do not want publicly released

GCCISD Student Device Guidelines

Student Responsibilities

- The student's iPad is intended for educational purposes only and the student is willing to accept the following responsibilities:
- The student will bring the iPad to school every day with a fully charged battery.
- The student will keep the iPad protected by using the case provided by GCCISD at all times.
- The student is responsible for their iPad and will not leave it in unsupervised areas.
- The student will honor their family's values while using the iPad.
- The student will treat the iPad appropriately and will report any mechanical or technical issues to the school in a in a timely manner.
- The student will back up all data before turning in the iPad for repair or upon the student's graduation, withdrawal, or expulsion from school.
- The student will ensure that the iPad is not damaged, lost, or stolen while it is issued to the student.
- The student will not remove or modify the identification and inventory labels that have been placed on the iPad.
- The student will not add permanent markings to the iPad or iPad case. Stickers, labels, and tags may be added, but must be removed prior to the iPad being returned to GCCISD.
- The student agrees to use the iPad only for appropriate, legitimate, and responsible communications.
- The student will keep his/her accounts and passwords secure and will not share this information with any other students or adults, other than his/her parent or guardian.
- The student will change their password and notify campus administrative staff if they suspect their account has been compromised.
- The student understands that the GCCISD Student Handbook and the GCCISD Acceptable Use Policy is incorporated into this Agreement and that his/her use of the equipment must comply with the Student Handbook. To the extent there is a conflict between the Student Handbook and this Agreement, the iPad Loan Agreement will control.
- The student understands District-owned iPads are considered an extension of District property. Any student misconduct committed on a GCCISD iPad shall be deemed to have been committed at school for purposes of discipline under the Student Code of Conduct.
- The student will not attempt to add, delete, access, or modify other user accounts on the iPad.
- The student will not reset the iPad back to factory settings or "Jailbreak" the iPad.
- The student will not remove or alter any profiles on the iPad set by GCCISD.

- GCCISD utilizes Virtual Private Network (VPN) services for remote filtering of the iPad. The student will take no action that could interfere with the GCCISD's network and VPN, including the installation/use of unauthorized VPN services. The student will take no action that could interfere with the GCCISD's network, including the installation of unauthorized VPN apps.

- The student will return the iPad and case in good working order when requested or upon graduation, withdrawal, or expulsion from school. The equipment must be returned at the date, time and location as specified by GCCISD.
- The student will update the iPad Operating System and Apps when they become available.
- The student understands that by performing regular backups of the iPad, it will help protect against the loss of data.

Parent/Guardian Responsibilities:

Your son/daughter may be issued an electronic device as part of a program to improve and personalize his/her education this year. It is essential that the following guidelines be followed to ensure the safe, efficient, and ethical operation of this device:

- I will supervise my son/daughter's use of the iPad while not at school.
- GCCISD provides Jamf Parent for monitoring and controlling the iPad while outside of school hours.
- Instructions for Jamf Parent can be found at https://www.smore.com/n/rn0saj.
- I will discuss our family's values and expectations regarding the use of the Internet, online collaboration/communication, email, apps, and photos.
- I will ensure that my son/daughter reports any mechanical or technical issues to the school in a timely manner.
- I will ensure that my son/daughter understands the Student Responsibilities outlined in this Loan Agreement.
- I agree that the iPad and case will be returned to the school when requested or upon my son/daughter's graduation, withdrawal, or expulsion from school.
- I am responsible for any damages to the iPad or the case.
- I acknowledge and agree to contact my son/daughter's campus administrative staff with any concerns.
- I will contact my campus Principal with any questions or concerns over the appropriate use of technology in the classroom.

Note: Goose Creek CISD recommends that students or parents/guardians enable the “Find My iPad” application within their iPad settings. This application may aid in locating a lost or stolen iPad.

Network and/or Internet Use Offenses and Consequences

The following are examples of Level I, II and III offenses and consequences. The list is not intended to be all-inclusive.

Level I Offenses

- Accessing the Internet or e-mail without requesting permission from an instructor at each instance
- Using chat or other communication software
- Changing system or network settings (i.e. screen saver, background).
- Accessing storage devices without prior permission from the instructor.

Consequences – A student, parent, teacher, and administrator conference will be required to assess and correct the problem. The student will be assigned to detention, in-school suspension, or other discipline measures at the administrator’s discretion. Further, the student/parent will be held financially responsible for any necessary repairs.

Level II Offenses

- Sending, displaying, or accessing offensive messages, sexually explicit pictures, or web sites
- Using obscene language.
- Downloading, installing, or attempting to install software or files (i.e. installing games, streaming music or video).
- Accessing or attempting to gain access to another user’s password or account
- Giving a password or account to another user.
- Violating copyright laws, or engaging in plagiarism

Consequences – A student, parent, teacher, and administrator conference will be required to assess and correct the problem. The student will be assigned to detention, in-school suspension, or other discipline measures at the administrator’s discretion. Further, the student/parent will be held financially responsible for any necessary repairs.

Level III Offenses

- Harassing, threatening, or attacking others through the use of the network (Example: cyber bullying)
- Damaging computers, computer systems or other computer networks. This includes attempting to access systems to which the student has no authorization (e.g. hacking, spying, and attempting to access proxies).
- Sending, displaying, or accessing offensive messages, sexually explicit pictures, or web sites (e.g. pornography or 'hate' sites).
- Employing the network for commercial use (i.e. selling video/music CDs, auction sites).

Consequences – A student, parent, teacher, and administrator conference will be required. Additionally, the student will be disciplined by revoking computer access privileges for the remainder of the school year, and the student/parent will be held financially responsible for any necessary repairs. Loss of computer access privileges includes removal from all computer lab courses.

Repeated violations of Level I and/or Level II Offenses can result in a Level III Offense consequence. Administrative action can include disciplinary or legal action including, but not limited to, criminal prosecution and/or penalty under appropriate state and federal laws.

Acceptable Use Policy for Using Personal Electronic Devices in Goose Creek CISD

GCCISD teachers and administrators believe that providing network access for personal electronic devices will enhance the educational experience for GCCISD teachers and students by expanding access to the resources provided by the Internet and electronic resources. For this reason, GCCISD will allow personal devices with these considerations:

Personal Electronic Devices may only be used during the instructional day if approved in accordance with HB 1481, found in Education Code Section 38.0232, and Possession of Personal Communication Devices Section in this Code of Conduct.

1. Acceptable Devices Students may access the GCCISD network with a mobile personal device such as a laptop or tablet. Smartphones will not be considered an acceptable device to be used on the GCCISD Visitor network. Policies and procedures for cell phones must still be followed.

2. Students must log in to the network on their personal device with the GCCISD student assigned ID to assure filtered access to the Internet.

3. Personal electronic devices are brought to school at your own risk. The district assumes no responsibility for the loss of, theft of or damage to any personal device that a student connects to the wireless network or any information on that device.

4. Personal devices shall not impair the security of the GCCISD network. This expectation includes but is not limited to:
    - Students are expected to maintain up-to-date antivirus and antispyware protection on all devices that are connected to the GCCISD wireless network. Devices without up-to-date security programs may be denied access to the network.
    - Students are expected to safeguard all network passwords. Students shall not share network passwords with others and should change passwords frequently. Students will notify an administrator immediately if they believe their student account has been compromised.
    - Students shall log onto the network using their personal account only. Allowing others to use their account or using the accounts of others, with or without the account owner's authorization, is strictly prohibited.
    - Students shall use only the GC Visitor network while on campus and accessing the internet with their devices utilizing their own cellular data plan or broadband service is strictly prohibited.
    - District-owned devices and personal devices that allow access to District email or potentially sensitive student or employee records must be password-protected.
    - Students will not download or sign up for any online resource or application without prior approval from their teacher or other District administrator.

- Students age 13 or younger will not sign up for individual accounts but will use a District or classroom account as applicable.

5. Students are responsible for setting up and maintaining the devices that they connect to the network. The district will not provide technology support for personal devices.

6. District technology resources are primarily for instructional and educational purposes. Limited personal use is allowed only if the rules in this agreement are followed and the use does not interfere with schoolwork.

7. Inappropriate Use GCCISD network is a shared and limited resource, and all users have an obligation to use that resource responsibly. Students are provided with access to the GCCISD Visitor network primarily for educational purposes. Limited personal use of the network is acceptable, but students should not use the network for personal activities that consume significant network bandwidth or for activities that violate school policy or local law.

These include but are not limited to:

- Online gaming (e.g., Halo).
- Peer-to-peer networking. A peer-to-peer network is created when two or more PCs are connected and share resources without going through a server. They can expose computers to worms and viruses.
- Downloading software, music, movies, or other content in violation of licensing requirements, copyright or other intellectual property rights; or if the software, music, or movies are not being used for educational purposes.
- Downloading, viewing, or sharing inappropriate content, including pornographic, defamatory or otherwise offensive material.
- Conducting any activity that is in violation of school policy or local, state, or federal law, including using the system to bully others.
- Conducting for-profit business.
- Using hacking tools on the network or intentionally introducing malicious code into the district's network.
- Using any software or proxy service to obscure either the teacher or student's IP address or the sites that the student visits.
- Disabling, bypassing, or attempting to disable or bypass any system monitoring, filtering, or other security measures.
- Accessing or attempting to access material or systems on the network that the student is not authorized to access.
- Pretending to be someone else when posting, transmitting, or receiving messages.
- Making appointments to meet in person people met online; if a request for such a meeting is received, it should be immediately reported to a teacher or administrator.

8. **No** Expectation of Privacy The district can and does monitor internet access and activity on the district's network, including but not limited to sites visited, content viewed, and e-mail sent and received. The district may examine a student's personal device and search its contents if there is a reason to believe that school policies, regulations, or guidelines regarding access to the network or use of the device have been violated.

9. **Disruptive** Activity Students should not intentionally interfere with the performance of the wireless network and/or the district's overall network.

10. Unauthorized Networks Students may not create unauthorized wireless networks to access GCCISD's wireless network. This includes establishing wireless access points, wireless routers, and open networks on personal devices.

11. Consequences of Inappropriate Use Students who misuse GCCISD's network will be subject to discipline which may include loss of access to the network or all Internet access and/or other appropriate disciplinary or legal action in accordance with the Student Code of Conduct and applicable laws.

12. Student Expectations for Personal Devices

- Connecting a personal device to the GCCISD Visitor network provides filtered Internet and access to the student portal which allows access to web-based resources. Access to the Internet will be filtered according to district policy.
- Internet access will continue to be filtered on personal devices by GCCISD in the same manner as school owned devices.
- The preferred personal device is a laptop as they provide the best viewing of instructional content.
- Students can connect to the GCCISD Visitor network using laptops, netbooks, or tablets. Students are not allowed to bring a personal desktop computer to school.
- Each student is responsible for his/her own device: set-up, maintenance, charging and security. Teachers will not store student devices at any time, nor will any GCCISD staff member repair or work on a personal device.
- The teacher establishes the device use policy for their classroom, and the teacher will monitor the students' access if used in the classroom.
- Students are expected to abide by guidelines set forth in the GCCISD Student Handbook and the Personal Device Agreement. If a student uses a personal device in an inappropriate manner, consequences may be imposed based on the Acceptable Use Policy and the Student Code of Conduct.
- Students should not connect a district provided computer to the GCCISD visitor wireless network. The GCCISD visitor wireless network is only for personal devices and will not provide print services or district instructional software that is not web-based.
- Students will not be allowed to charge personal devices at school.

13. Teacher Expectations for Use of Technology in the Classroom

- Request that the students close the screen while the teacher is talking.
- If the teacher allows device use in the classroom – the teacher must monitor the student access.
- Devices can be searched by administrators. Report any inappropriate use (office referral).
- Teachers are expected to circulate around the room and monitor often! The teacher is responsible for monitoring students if the teacher allows them to use devices in the classroom.
- Teachers are expected to do research before planning an online activity. All handheld devices are not created equal.
- Personal devices used will fall under the same policies as school owned devices.
- Teachers shall not store devices. Devices are the owner's responsibility at all times.
- Teachers should consider necessary adjustments, by age level, to the use of electronic devices in the classroom to foster development of students' abilities regarding spending school time and completing assignments without the use of an electronic device

Juvenile Justice Alternative Education Program (JJAEP)

County Juvenile Boards in counties with populations of over 125,000, such as Harris County, must have developed JJAEPs by September 1, 1996. The Board of Trustees of Goose Creek CISD has entered into an agreement with the Harris County Juvenile Board outlining the Juvenile Board's responsibilities concerning the establishment and operation of the Juvenile Justice Alternative Education Program (JJAEP). This Memorandum of Understanding specifies the conditions under which students will be recommended to the JJAEP, conditions of payments from the District to the Juvenile Board, the transitioning of students between the District and the JJAEP, the transfer of academic credit, and other specifics.

The Harris County JJAEP also may provide educational services to adjudicated youths who have committed off-campus felonies that are non-school related. In most cases, the student's placement at JJAEP will be for a minimum of a semester, completion of a school-ordered placement or expulsion period, or completion of a court-imposed probationary period. Details of the relationship are defined in agreements available to the public upon request to the Office of the Director of Student Services.

Protection of Pupil Rights Amendment (PPRA)

The Protection of Pupil Rights Amendment (PPRA) (20 U.S.C. § 1232h; 34 CFR Part 98) affords parents certain rights regarding the District's conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

- *Consent* before students are required to submit to a survey that concerns one of more of the following protected areas ("protected information survey") if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED) -
- Political affiliations or beliefs of the student or student's parent;
- Mental or psychological problems of the student student's family;
- Sex, behavior or attitudes;
- Illegal, anti-social, self-incriminating, or demeaning behavior;
- Critical appraisals of others with whom respondents have close family relationships;
- Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
- Religious practices, affiliations, or beliefs of the student or parents; or
- Income, other than that required by law to determine program eligibility.
- *Receive notice and an opportunity to opt a student out of:*
- Any other protected information survey, regardless of funding;
- Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
- Activities involving collection, disclosure, or use of personal information obtained from student for marketing or to sell or otherwise distribute the information to others.
- *Inspect*, upon request and before administration or use:
- Protected information surveys of students;
- Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
- Instructional material used as part of the educational curriculum.

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law. Parents or students who believe their rights under PPRA may have been violated may file a complaint with:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5920

Questioning Students

In order to maintain a safe and orderly environment, school personnel have the authority and responsibility to question students regarding their conduct and the conduct of others. When a non-District employed peace officer wishes to question a student at school, the following guidelines will apply:

1. The officer shall provide his/her name and title for District records;

2. The officer shall state the necessity for questioning the student during school hours;

3. Effort shall be made for questioning to be out of the view of other students and in the presence of an administrator or designee, and

4. The administrator or designee shall make reasonable efforts to contact the student's parent(s) and the appropriate District administrator or designee, unless otherwise instructed by the law enforcement officer who provides proper documentation (i.e., Children's Protective Services referral, warrant, etc.). [See "Cooperation with Law Enforcement Agencies"]

Reports to Local Law Enforcement

The (CBC) has an obligation under the law to notify legal authorities if the administrator or designee has reasonable grounds to believe that any student has engaged in any of the following offenses in school, on school property, or at a school-sponsored or school-related activity on or off school property:

- Arson;
- Aggravated assault;
- Aggravated kidnapping;
- Aggravated robbery;
- Aggravated sexual assault;
- Burglary;
- Capital murder;
- Deadly conduct, as described by §22.05, Penal Code, which includes, but is not limited to, recklessly engaging in conduct that places another in imminent danger of serious bodily injury or knowingly discharging a firearm in the direction of an individual, home, or occupied vehicle;
- Injury to a child or an elderly individual;
- Manufacture or delivery of a controlled substance; manufacture, delivery, or possession of a miscellaneous illegal substance; or delivery of marijuana within 1,000 feet of a school or playground;
- Murder;
- Organized criminal activity, which includes, but is not limited to, commission of murder, capital murder, arson, aggravated sexual assault, sexual assault, forgery, deadly conduct, burglary of a motor vehicle or unauthorized use of a motor vehicle, a gambling offense or other criminal activity if it is done with the intent to establish or maintain or participate in a collaboration of three or more persons or participate in the profits of such a combination in carrying on criminal activity as further defined under §71.02 of the Penal Code;
- Possession of a club, explosive weapon, firearm, firearm silencer, handgun, illegal knife, knuckles, machine gun, short-barrel firearm, switchblade knife, armor-piercing ammunition, hoax bomb, chemical dispensing device, or zip gun as listed in §46.01 (1)-(14) or §46.01 (16) of the Penal Code;
- Robbery;
- Sexual assault;
- Terroristic threat, as described by §22.07, Penal Code; and
- Use, sale, or possession of a controlled substance, drug paraphernalia, or marijuana, as defined by Chapter 481, Health and Safety Code.

The principal or designee who notifies local law enforcement authorities of these offenses shall inform each instructional or support staff member who has regular contact with the student whose conduct is the subject of notice to law enforcement.

Security Personnel

To ensure sufficient security and protection of students, staff, and property, the board employs police officers, school resource officers (SROs), and/or security personnel. In accordance with law, the board has coordinated with the (CBC) and other district employees to ensure appropriate law enforcement duties are assigned to security staff. The law enforcement duties of district peace officers and school resource officers are listed below and can also be found in policy CKE(LOCAL).

Security Resource Officer

- Maintain high visibility presence to greet visitors, students, and faculty; check for proper identification or authorized clearance.
- Contribute to the security and safety of all students and staff members as a priority.
- Assist and safeguard students crossing at designated public crosswalks.
- Escort students to designated locations per campus administrative directives.
- Assist and direct visitors to Administration Office.
- Assist in restraining students when in danger of self or hurting others.
- Monitor activities in parking lots, outside buildings, and athletic fields.
- Report suspicious activities to school officials and/or campus police officers.
- Monitor radio and security phone to respond to calls for service.
- Assist with bus transportation and vehicular traffic flow on campus and at public street crossings.
- Be alert for possession of tobacco, drugs, alcohol or weapons on campus.
- Ensure that students move to and from classes promptly

- Monitoring common areas, cafeteria and restrooms.
- Monitor school surveillance cameras for suspicious activity.
- Work with School Administrators and First-Line Supervisors.
- Patrol buildings and property of district, examine doors, windows and gates.
- Respond to calls for service via 24-hour emergency phone or Security dispatch.
- Inspect district premises for signs of intrusion and interruption of utility services.
- Inspect burglar alarms and fire alarm systems to ascertain they are set to operate.
- Respond to alarm locations and investigate disturbances.
- Identify, document and report unauthorized persons.
- Maintain a daily security patrol log of all activities.
- Submit a Security Incident report of significant events that occur while on duty.
- Provide security support services at extracurricular events as needed.
- Provide security services and assistance to the administration and other officers.
- Write incident reports that are neat and legible.
- Subject to emergency call out and/or overtime assignments as needed.
- Establish and maintain a positive image for students, department and community.
- Able to work different shifts that may include holidays, nights and weekends.
- Other duties and responsibilities as assigned by the Chief of Police.

Police Officer

- Enforce applicable Board policy.
- Establish a positive working relationship among students, staff, and community
- Investigate assigned criminal complaints.
- Assist in the protection of students, staff, and District property.
- Serve as a law enforcement resource to students and District personnel.
- Provide a general and consistent adult and law enforcement presence at critical locations on District facilities.
- Provide a roving patrol of District assets when not assigned to a specific task.
- Respond to calls for service during and after regular school hours.
- Respond to civil disasters such as hurricanes, tornadoes, fire, etc. (where District personnel are required).
- Inform the Chief of Police or his designee of all conditions that affect the safety and security of students, staff and District property.
- Patrol assigned campus (es) and respond to all calls from local school principals or designees, regarding crisis situations.
- Assist staff with after-hour functions upon request.
- Enforce all laws of felony and misdemeanor degree of federal, state or local origin.
- Investigate motor vehicle accidents and stop and identify suspicious persons and/or vehicles.
- Assist the Transportation Department with problem bus stop areas and/or chronic disruptions on school buses upon request.
- Write effective legal incident reports, collect evidence as necessary for supporting criminal investigations and apprehend offenders.
- Work cooperatively with other police agencies to share information and provide other assistance.
- Provide police services at district sponsored events on or off campus.
- Perform other duties as assigned

Searches Conducted by School Authorities Refer to policy CKE (Legal) for Law Enforcement and duties prohibited duties

- Students shall be free from unreasonable search and seizure by school officials. School officials may search a student's outer clothing, pockets, or property by establishing reasonable suspicion or securing the student's voluntary consent. The official may ask the student to remove objects being stored or hidden in clothing.

- Areas such as lockers, which are owned and jointly controlled by the District, may be searched if reasonable suspicion exists to believe that contraband is inside the locker.

- Searches of the student's person shall be conducted only if reasonable suspicion exists to believe that the student possesses contraband (i.e., weapons, drugs, etc.). Strip searches and body cavity searches are prohibited.

- If law enforcement authorities are involved in a search, the search shall be conducted under criminal law standards rather than under the provisions of this policy.

- School personnel are not to use physical restraint to conduct searches. If a student refuses to cooperate, where there is reasonable suspicion, the student's parents are to be notified, and the student becomes subject to disciplinary sanctions and possible further legal action if necessary.

- If a student leaves the scene of a search without permission, this action may be considered an admission of guilt. The student will become subject to disciplinary action and/or possible further legal action if necessary and may be held responsible for reimbursement or restitution.

- District property is subject to search or inspection at any time without notice.

Self-Defense

Consideration shall be given to self-defense as a factor in a decision to order suspension, removal to a disciplinary education program, or expulsion.

Sexual Harassment

It is the policy of the District to maintain a learning environment that is free of sexual harassment. Sexual harassment is defined as unwanted sexual advances, requests for sexual favors, sexually motivated physical conduct, or other verbal or physical conduct of an unwanted nature.

Students concerned about possible harassment issues are encouraged to speak with their counselors or other school officials with whom they feel comfortable. A student or parent who has a specific complaint alleging sexual harassment or offensive and hostile conduct of a sexual nature may request a conference with the principal or designee. The principal or designee shall schedule and hold a conference with the student and/or parent within a reasonable time and shall be responsible for coordinating an appropriate investigation of the complaint, if necessary.

If the outcome of the investigation is not to the students' satisfaction, an appeal may be made to the Superintendent or designee and then to the Board of Trustees. This procedure shall not require the student alleging sexual harassment or offensive conduct of a sexual nature to present the matter to a person who is the subject of the complaint.

Smoking/Tobacco Violations

Smoking, using, or possessing tobacco, including e-cigarettes, vaporizers and their related components, in any form by students is prohibited anywhere on the property of Goose Creek CISD, in school vehicles, or on school-related activities/trips. *Violation of this policy will result in a mandatory DAEP placement.*

Use of Metal Detectors

The Goose Creek Consolidated Independent School District has a compelling interest in supporting a safe and secure learning environment for all faculty, staff, and students. All students who attend an in-district DAEP may be required to pass through a metal detector prior to admittance to class.

If the District finds that incidents involving weapon usage or the presence of weapons and/or the transportation of contraband have occurred on school property and at school-related activities, the District is authorized to use metal detectors to screen for weapons and other contraband.

The student's parent(s) or guardian shall be notified if any prohibited items are found on the student's person or in his/her possession as a result of a search conducted in accordance with this policy. If students are found to be in possession of prohibited items, the District will administer discipline based upon *the Code of Conduct*, local policy, and state/federal law.

Use of Physical Restraint

Any District employee may, within the scope of the employee's duties, use physical restraint with a student if the employee reasonably believes it is necessary to:

- Protect a person from physical injury;
- Obtain possession of a weapon or other dangerous objects;
- Protect property from serious damage;
- Remove from a specific location a student refusing a lawful request of a school employee, including removal from a classroom or other school property, to restore order or to impose disciplinary measures; or
- Restrain an irrational student.

Use of Security Cameras

The District utilizes security cameras and video recording devices at school campuses and other District facilities. These are located in cafeterias, hallways, classrooms, designated areas, entryways, buses, and parking areas. Information provided by reviewing the videotapes will be utilized, as needed, to help maintain a safe and orderly environment. The District may view recordings to aid in the investigation of student misconduct and violations of *the Code of Conduct.*

Use of Trained Dogs

To respond not only to the drug and alcohol abuse problems in the schools but also to maintain a safe school environment conducive to education, the District will use specially trained dogs to sniff out concealed contraband, drugs, or alcohol on school property.

The dog handler selected shall use non-aggressive dogs trained to alert to illicit substances such as drugs, alcohol, and gun powder. Visits to schools will be unannounced. The dogs will be used to sniff the air in vacant classrooms, other common areas, and around student lockers and vehicles parked on school property.

If the dog alerts a particular locker, a vehicle, or an item in classrooms or other common areas, it may be searched. If the dog alerts a vehicle, the student shall be asked, if necessary, to unlock the doors and trunk for an internal inspection where applicable. If the student refuses, the parents shall be notified. If the parent does not give permission for the search, an officer may obtain and execute a search warrant, if appropriate.

Students shall be notified at the beginning of each school year that:

- Even though possessed by the students during the school year, the lockers remain under the jurisdiction of the District and are subject to a sniff search at any time. Students are responsible for anything found in their lockers.

- All vehicles parked in school parking lots shall be subject to a sniff search at any time. Students are responsible for anything found in their vehicles. There is a distinction between trace findings in a vehicle and a usable amount of drugs. A trace amount would be defined as an amount that would render it useless. Other amounts are to be dealt with using the consequences outlined in *the Code of Conduct*.

- Classrooms and other common areas are subject to a sniff search at any time when students are not present.

- If any prohibited substances are found, the student may be subject to appropriate disciplinary action, including removal, suspension, expulsion, and/or notification of law enforcement agencies.

APPLICABLE BOARD POLICIES

This section provides a listing of those sections of Board Policy concerned with discipline. Those who wish additional information in this regard should refer to the applicable policy or policies. ***A copy of the District's policy manual is available in the school office or online at www.gccisd.net.***

Section F:	**Students**
FN(LOCAL)	Student Rights and Responsibilities
FNA(LEGAL)	Student Expression
FNAA (LEGAL) (LOCAL)	Distribution of Non-school Literature
FNC (LEGAL) (LOCAL)	Student Rights and Responsibilities: Student Conduct
FNCA(LEGAL)(LOCAL)	Dress Code
FNCB(LEGAL)	Care of School Property
FNCC(LEGAL)	Hazing
FNCD(LEGAL)	Tobacco Use and Possession
FNCE(LEGAL)	Paging Devices
FNCF(LEGAL)(EXHIBIT)	Alcohol and Drug Use
FNCG(LEGAL)	Weapons
FNCH(LEGAL)	Assaults
FNCI(LEGAL)	Disruptions
FNCJ((EXHIBIT)(LEGAL)(LOCAL)	Sexual Harassment/Sexual Abuse
FNF(LEGAL)(LOCAL)	Interrogations and Searches
FNF(LEGAL)(LOCAL)	Searches by Trained Dogs
FNG(LEGAL)(LOCAL)	Student and Parent Complaints/Grievances
FO(LEGAL)(LOCAL)	Student Discipline
FOA(LEGAL)	Removal by Teacher
FOB(LEGAL)	Out-of-School Suspension
FOC(LEGAL)(EXHIBIT)	Placement in a Discipline Alternative Education Setting
FOCA(LEGAL)	Discipline Alternative Education Program Operations
FOD(LEGAL)(LOCAL)	Expulsion
FODA(LEGAL)	Juvenile Justice Alternative Education Program
FOE(LEGAL)	Emergency Placement
FOF(LEGAL)	Students with Disabilities
FP(LEGAL)(LOCAL)	Student Fees, Fines, and Charges

ABBREVIATIONS

DAEP:	Disciplinary Alternative Education Program
EDAEP:	Elementary Disciplinary Alternative Education Program
ISS	In-School Suspension
OSS:	Out of School Suspension
JJAEP:	Juvenile Justice Alternative Education Program
POINT:	**P**ositive Behavior, **O**pportunities for success, **I**ndividual improvements, **N**ew beginnings, **T**ime for academic excellence
TEC:	Texas Education Code

GLOSSARY

ABUSE: improper or excessive use.

ABUSABLE VOLATILE CHEMICALS: Those substances as defined in Texas Health and Safety Code § 485.001.

AGGRAVATED ROBBERY: is defined in part by Penal Code 29.03(a) as when a person commits robbery and:
1. Causes serious bodily injury to another; 2. Uses or exhibits a deadly weapon; or 3. Causes bodily injury to another person or threatens or places another person in fear of imminent bodily injury or death, if the other person is: a. 65 years of age or older; or b. A disabled person.

ALCOHOLIC BEVERAGE: Those substances as defined in Texas Alcoholic Beverage Code § 1.04.

ARMOR-PIERCING AMMUNITION: Handgun ammunition that is designed primarily for the purpose of penetrating metal or body armor and to be used primarily in pistols and revolvers or other firearms.

ARSON: is defined in part by Penal Code 28.02 as a crime that involves:
1. Starting a fire or causing an explosion with intent to destroy or damage:
   a. Any vegetation, fence, or structure on open-space land; or
   b. Any building, habitation, or vehicle:
      (1) Knowing that it is within the limits of an incorporated city or town;
      (2) Knowing that it is insured against damage or destruction;
      (3) Knowing that it is subject to a mortgage or other security interest;
      (4) Knowing that it is located on property belonging to another;
      (5) Knowing that it is located within it property belonging to another; or
      (6) When the person starting the fire is reckless about whether the burning or explosion will endanger the life of some individual or the safety of the property of another.

2. Recklessly starting a fire or causing an explosion while manufacturing or attempting to manufacture a controlled substance if the fire or explosion damages any building, habitation, or vehicle; or

3. Intentionally starting a fire or causing an explosion and in so doing:
   a. Recklessly damaging or destroying a building belonging to another; or
   b. Recklessly causing another person to suffer bodily injury or death.

ASSAULT: is defined in part by Penal Code 22.01 as intentionally, knowingly, or recklessly causing bodily injury to another; intentionally or knowingly threatening another with imminent bodily injury; or intentionally or knowingly causing physical contact with another that can reasonably be regarded as offensive or provocative.

ANTISEMITISM: is defined by Government Code section 448.001 as a certain perception of Jews that may be expressed as hatred toward Jews. The term includes rhetorical and physical acts of antisemitism directed toward Jewish or non-Jewish individuals or their property or toward Jewish community institutions and religious facilities. Examples of antisemitism are included with the International Holocaust Remembrance Alliance's "Working Definition of Antisemitism" adopted on May 26, 2016.

BODILY INJURY: Physical pain, illness, or impairment of a physical condition.

BREACH OF COMPUTER SECURITY: includes knowingly accessing a computer, computer network, or computer system without the effective consent of the owner as defined in Penal Code 33.02, if the conduct involves accessing a computer, computer network, or computer system owned by or operated on behalf of a school district and the student knowingly alters, damages, or deletes school district property or information or commits a breach of any other computer, computer network, or computer system.

BULLYING: A single significant act or a pattern of acts by one or more student direct at another student that is written or verbal expression, including electronic communication ,cyberbullying (done through the use of any electronic communication device)or physical conduct that occurs on school property, at a school-sponsored or school-related activity, or in a vehicle operated by the District that exploits an imbalance of power and interferes with a student's education or substantially disrupts the operation of a school, and either (1) has the effect or will have the effect of physically harming a student, damaging a student's property, or placing a student in reasonable fear of harm to the student's person or of damage to the student's property; or (2) is sufficiently severe, persistent, and pervasive enough that the action or threat creates an intimidating, threatening, or abusive educational environment for a student. (3) If the behavior materially and substantially disrupts the educational process or the orderly operation of a classroom or schools, (4) or infringes on the rights of the victim at school. See District policy FFI for additional information regarding bullying.

CHEMICAL DISPENSING DEVICE: A device other than a small chemical dispenser sold commercially for personal protection that is designed, made, or adapted for the purpose of dispensing a substance capable of causing an adverse psychological or physiological effect on an individual.

CLUB: An instrument specially designed, made, or adapted for the purpose of inflicting serious bodily injury or death by striking a person with the instrument, including a blackjack, nightstick, mace, and tomahawk.

CONTROLLED SUBSTANCE: means a substance, including a drug, an adulterant, and a dilutant, listed in Schedules I through V or Penalty Group 1, 1-A, 2, 2-A, 3, or 4 of the Texas Controlled Substances Act. The term includes the aggregate weight of any mixture, solution, or other substance containing a controlled substance. The term does not include hemp, as defined by Agriculture Code 121.001, or the tetrahydrocannabinols (THC) in hemp.

CRIMINAL STREET GANG: Is defined by Penal Code 71.01 as three or more persons having a common identifying sign or symbol or an identifiable leadership which continuously or regularly associate in the commission of criminal activities.

CYBERBULLYING: is defined by Education Code 37.0832 as bullying that is done through the use of any electronic communication device, including through the use of a cellular or other type of telephone, a computer, a camera, electronic mail, instant messaging, text messaging, a social media application, an internet website, or any other internet-based communication tool.

DANGEROUS DRUG: is defined by Health and Safety Code 483.001 as a device or a drug that is unsafe for self-medication and that is not included in Schedules I through V or Penalty Groups 1 through 4 of the Texas Controlled Substances Act. The term includes a device or drug that federal law prohibits dispensing without prescription or restricts to use by or on the order of a licensed veterinarian.

DATING VIOLENCE: occurs when a person in a current or past dating relationship uses physical, sexual, verbal, or emotional abuse to harm, threaten, intimidate, or control another person in the relationship. Dating violence also occurs when a person commits these acts against a person in a marriage or dating relationship with the individual who is or was once in a marriage or dating relationship with the person committing the offense, as defined by Section 71.0021 of the Family Code.

DEADLY CONDUCT: under Penal Code 22.05 occurs when a person recklessly engages in conduct that places another in imminent danger of serious bodily injury or by knowingly discharging a firearm in the direction of an individual, habitation, building, or vehicle.

DEFERRED ADJUDICATION: is an alternative to seeking a conviction in court that may be offered to a juvenile for delinquent conduct or conduct indicating a need for supervision.

DEFERRED PROSECUTION: may be offered to a juvenile as an alternative to seeking a conviction in court for delinquent conduct or conduct indicating a need for supervision.

DELINQUENT CONDUCT: is conduct that violates either state or federal law and is punishable by imprisonment or confinement in jail. It includes conduct that violates certain juvenile court orders, including probation orders, but does not include violations of traffic laws.

DISCRETIONARY: means that something is left to or regulated by a local decision maker.

E-CIGARETTE: E-cigarette means an electronic cigarette or any other device that simulates smoking by using a mechanical heating element, battery, or electronic circuit to deliver nicotine or other substances to the individual inhaling from the device or a consumable liquid solution or other material aerosolized or vaporized during the use of an electronic cigarette or other device described by this provision. The term includes any device that is manufactured, distributed, or sold as an e-cigarette, e-cigar, or e-pipe or under another product name or description and a component, part, or accessory for the device, regardless of whether the component, part, or accessory is sold separately from the device.

EXPLOSIVE WEAPON: Any explosive or incendiary bomb, grenade, rocket, or mine that is designed, made, or adapted for the purpose of inflicting serious bodily injury, death, or substantial property damage, or for the principal purpose of causing such a loud report as to cause undue public alarm or terror. It includes a device designed, made or adapted for delivery or shooting an explosive weapon.

FALSE ALARM OR REPORT: under Penal Code 42.06 Knowingly initiating, communicating, or circulating a report of a present, past, or future bombing, fire, offense, or other emergency that is known to be false or baseless and that would ordinarily: (1) cause action by an official or volunteer agency organized to deal with emergencies; (2) place a person in fear of imminent serious bodily injury; or (3) prevent or interrupt the occupation of a building, room, place of assembly, publicly accessible place, or mode of conveyance such as an automobile.

FIREARM (Federal law): (1) any weapon, including a starter gun, that will, is designed to, or may readily be converted to expel a projectile by the action of an explosive; (2) the frame or receiver of any such weapon; (3) any firearm muffler or firearm weapon; or (4) any destructive device, such as any explosive, incendiary or poison gas bomb, grenade, missile, rocket, or mine.

FIREARM (State law): Any device designed, made, or adapted to expel a projectile through a barrel by using the energy generated by an explosion or burning substance or any device readily convertible to that use.

GANG: An organization, combination, or association of people composed wholly or in part of students that: (1) seeks to perpetuate itself by taking in additional members based on the decision of the membership rather than on the free choice of the individual, or (2) that engages in illegal and/or violent activities. In identifying gangs and associated gang attire, signs, or symbols, the District will consult with law enforcement authorities.

GRAFFITI: includes markings with paint, an indelible pen or marker, or an etching or engraving device on tangible property without the effective consent of the owner. The markings may include inscriptions, slogans, drawings, or paintings.

HANDGUN: is defined by Penal Code 46.01 as any firearm that is designed, made, or adapted to be fired with one hand.

HARASSMENT: includes (1). Conduct that meets the definition established in district policies DIA(LOCAL) and FFH(LOCAL); (2). Conduct that threatens to cause harm or bodily injury to another person, including a district student, employee, board member, or volunteer; is sexually intimidating; causes physical damage to the property of another student; subjects another student to physical confinement or restraint; or maliciously and substantially harms another student's physical or emotional health or safety, as defined in Education Code 37.001(b)(2); or (3). Conduct that is punishable as a crime under Penal Code 42.07, including the following types of conduct if carried out with the intent to harass, annoy, alarm, abuse, torment, or embarrass another: (a). Initiating communication and, in the course of the communication, making a comment, request, suggestion, or proposal that is obscene, as defined by law; (b).Threatening, in a manner reasonably likely to alarm the person receiving the threat, to inflict bodily injury on the person or to commit a felony against the person, a member of the person's family or household, or the person's property; (c). Conveying, in a manner reasonably likely to alarm the person receiving the report, a false report, which is known by the conveyor to be false, that another person has suffered death or serious bodily injury; and (d). Causing the telephone of another to ring repeatedly or making repeated telephone communications anonymously or in a manner reasonably likely to harass, annoy, alarm, abuse, torment, embarrass, or offend another; (e). Making a telephone call and intentionally failing to hang up or disengage the connection; (f). Knowingly permitting a telephone under the person's control to be used by another to commit an offense under this section; g. Sending repeated electronic communications in a manner reasonably likely to harass, annoy, alarm, abuse, torment, embarrassment, or offend another; and (h). Publishing on an internet website, including a social media platform, repeated electronic communications in a manner reasonably likely to cause emotional distress, abuse, or torment to another person, unless the communications are made in connection with a matter of public concern, as defined by law; or (i). Making obscene, intimidating, or threatening telephone calls or other electronic communications from a temporary or disposable telephone number provided by an internet application or other technological means.

HAZING: is defined by Section 37.151 of the Education Code as an intentional, knowing, or reckless act, on or off campus, by one person alone or acting with others, that endangers the mental or physical health or safety of a student directed against a student for the purpose of pledging, initiation into, affiliation with, holding office in, or maintaining membership in a student organization. if the act meets the elements in Education Code 37.151, including: (1). Any type of physical brutality; (2). An activity that subjects the student to an unreasonable risk of harm or that adversely affects the student's mental or physical health, such as sleep deprivation, exposure to the elements, confinement to small spaces, calisthenics, or consumption of food, liquids, drugs, or other substances; (3). An activity that induces, causes, or requires the student to perform a duty or task that violates the Penal Code; and (4). Coercing a student to consume a drug or alcoholic beverage in an amount that would lead a reasonable person to believe the student is intoxicated.

HIT LIST: List of people targeted to be harmed using a firearm, knife, or any other object to be used with intent to cause bodily harm.

IMPROVISED EXPLOSIVE DEVICE: is defined by Penal Code 46.01 as a completed and operational bomb designed to cause serious bodily injury, death, or substantial property damage that is fabricated in an improvised manner using nonmilitary components.

INDECENT EXPOSURE: is defined by Penal Code 21.08 as an offense that occurs when a person exposes the person's anus or any part of the person's genitals with intent to arouse or gratify the sexual desire of any person and is reckless about whether another is present who will be offended or alarmed by the act.

INTIMATE VISUAL MATERIAL - material is defined by Texas Civil Practices and Remedies Code 98B.001 and Texas Penal Code 21.16 as visual material that depicts a person with the person's intimate parts exposed or engaged in sexual conduct. "Visual material" means any film, photograph, video tape, negative, or slide of any photographic reproduction or any other physical medium that allows an image to be displayed on a computer or other video screen and any image transmitted to a computer or other video screen.

KNUCKLES: Any instrument consisting of finger rings or guards made of a hard substance that is designed, made, or adapted for the purpose of inflicting serious bodily injury or death by striking a person with a fist enclosed in the knuckles.

LOOK-ALIKE WEAPON: means an item that resembles a weapon but is not intended to be used to cause serious bodily injury.

MACHINE GUN: Any firearm capable of shooting more than two shots automatically, without manual reloading, by a single function of the trigger.

MANDATORY: means that something is obligatory or required because of an authority.

PARAPHERNALIA: Are devices that can be used for inhaling, ingesting, injecting, or otherwise introducing a controlled substance into a human body.

PERSONAL COMMUNICATION DEVICE: means a telephone, cell phone such as a smartphone or flip phone, tablet, smartwatch, radio device, paging device, or any other electronic device capable of telecommunication or digital communication.

Possession means to have an item on one's person or in one's personal property, including, but not limited to:

1. Clothing, purse, or backpack;
2. A private vehicle used for transportation to or from school or school-related activities, including, but not limited to, an automobile, truck, motorcycle, or bicycle;
3. Telecommunications Personal communication devices or electronic devices; or
4. Any school property used by the student, including, but not limited to, a locker or desk.

PROHIBITED WEAPONS under Penal Code 46.05(a) means:
1. The following items, unless registered with the U.S. Bureau of Alcohol, Tobacco, Firearms, and Explosives or otherwise not subject to that registration requirement or unless the item is classified as a curio or relic by the U.S. Department of Justice: An explosive weapon; or a machine gun. 2. Armor-piercing ammunition; 3. A chemical dispensing device; 4. A zip gun; 5. A tire deflation device; or an improvised explosive device.

PUBLIC LEWDNESS: is defined by Penal Code 21.07 as an offense that occurs when a person knowingly engages in an act of sexual intercourse, deviate sexual intercourse, or sexual contact in a public place or, if not in a public place, when the person is reckless about whether another is present who will be offended or alarmed by the act.

REASONABLE BELIEF: is that which an ordinary person of average intelligence and sound mind would believe. Chapter 37 requires certain disciplinary decisions when the superintendent or designee has a reasonable belief that a student engaged in conduct punishable as a felony offense. In forming such a reasonable belief, the superintendent or designee may use all available information and must consider the information furnished in the notice of a student's arrest under Code of Criminal Procedure Article 15.27.

SELF-DEFENSE: To claim self-defense, the student must (1) be without fault in provoking the encounter and not act as the aggressor, and (2) use the minimum force required to remove himself or herself from immediate danger of harm. Actions that escalate or continue the encounter will not be considered self-defense. Interactions prior to the encounter will also be considered.

SERIOUS MISBEHAVIOR: To engage in (1) deliberate violent behavior that poses a direct threat to the health or safety of others, (2) extortion to gain money or other property by force or threat, (3) coercion, meaning to threaten to either commit an offense; inflict bodily harm; accuse a person of any offense; expose a person to hatred, contempt, or ridicule; or to harm the credit of any person, (4) public lewdness as defined in Texas Penal Code § 21.07, (5) indecent exposure as defined in Texas Penal Code § 21.08, (6) criminal mischief as defined in Texas Penal Code § 28.03, (7) personal hazing as defined in Texas Education Code § 37.152, or (8) harassment of a student or District employee as defined in Teas Penal Code § 42.07(a)(1).

SERIOUS OR PERSISTENT MISBEHAVIOR includes but is not limited to: Behavior that is grounds for permissible expulsion or mandatory DAEP placement. Behavior identified by the district as grounds for discretionary DAEP placement. Actions or demonstrations that substantially disrupt or materially interfere with school activities. Refusal to attempt or complete schoolwork as assigned. Insubordination. Profanity, vulgar language, or obscene gestures. Leaving school grounds without permission. Falsification of records, passes, or other school-related documents. Refusal to accept discipline assigned by the teacher or principal.

SEX OFFENDER: A student required to register as a sex offender under Chapter 62 of the Code of Criminal Procedure for an offense committed on or after September 1, 2007. The term does not include a student who: (1) is no longer required to register as a sex offender under Chapter 62, (2) is exempt from registering as a sex offender under Chapter 62, or (3) receives an early termination of the obligation to register as a sex offender under Chapter 62.

SEXUAL HARASSMENT: Unwelcome sexual advances, requests for sexual favors, and other verbal, nonverbal, or physical conduct of a sexual nature, or conduct prohibited by District policy FFH or FNC that is so severe, persistent, or pervasive that it has the purpose or effect of substantially or unreasonably interfering with a student's performance; creates an intimidating, threatening, hostile, or offensive educational environment; affects a student's ability to participate in or benefit from an educational program or activity; or otherwise adversely affects the student's educational opportunities.

SHORT-BARREL FIREARM: A rifle with a barrel length of less than 16 inches or a shotgun with a barrel length of less than 18 inches, or any weapon made from a rifle or shotgun if, as altered, has an overall length of less than 26 inches.

TERRORISTIC THREAT: Threats to commit any offense involving violence to any person or property with intent to: (1) cause a reaction by an official or volunteer agency organized to deal with emergencies; (2) place any person in fear of imminent serious bodily injury; (3) prevent or interrupt the occupation or use of a building, room, place of assembly, place to which the public has access, place of employment or occupation, aircraft, automobile, or other form of conveyance, or other public place; (4) cause impairment or interruption of public communications, public transportation, public water, gas, or power supply or other public service; (5) place the public or a substantial group of the public in fear of serious bodily injury; or (6) influence the conduct or activities of a branch or agency of the federal government, the state, or a political subdivision of the state (including the District).

TIRE DEFLATION DEVICE: is defined in part by Penal Code 46.01 as a device, including a caltrop or spike strip, that, when driven over, impedes or stops the movement of a wheeled vehicle by puncturing one or more of the vehicle's tires.

TITLE 5 FELONIES: are those crimes listed in Title 5 of the Penal Code that typically involve injury to a person and may include: Murder, manslaughter, or homicide under Sections 19.02–.05; Kidnapping under Section 20.03; Trafficking of persons under Section 20A.02; Smuggling or continuous smuggling of persons under Sections 20.05–.06; Assault under Section 22.01; Aggravated assault under Section 22.02; Sexual assault under Section 22.011; Aggravated sexual assault under Section 22.021; Unlawful restraint under Section 20.02; Continuous sexual abuse of a young child or disabled individual under Section 21.02; Bestiality under Section 21.09; Improper relationship between educator and student under Section 21.12; Voyeurism under Section 21.17; Indecency with a child under Section 21.11; Invasive visual recording under Section 21.15; Disclosure or promotion of intimate visual material under Section 21.16; Sexual coercion under Section 21.18; Injury to a child, an elderly person, or a disabled person of any age under Section 22.04; Abandoning or endangering a child under Section 22.041; Deadly conduct under Section 22.05; Terroristic threat under Section 22.07; Aiding a person to commit die by suicide under Section 22.08; and Tampering with a consumer product under Section 22.09.

UNDER THE INFLUENCE: means lacking the normal use of mental or physical faculties. Impairment of a person's physical or mental faculties may be evidenced by a pattern of abnormal or erratic behavior, the presence of physical symptoms of drug or alcohol use, or by admission. A student "under the in-fluence" need not be legally intoxicated to trigger disciplinary action.

USE: means voluntarily introducing into one's body, by any means, a prohibited substance.

ZIP GUN: is defined by Penal Code 46.01 as a device or combination of devices that was not originally a firearm and is adapted to expel a projectile through a smooth-bore or rifled-bore barrel by using the energy generated by an explosion or burning substance.

ACKNOWLEDGEMENT FORM

Please read both sides, sign where appropriate, and return to the appropriate school personnel within five days.

My child and I have reviewed a copy of the Goose Creek Consolidated Independent School District Student / Parent Handbook and the Code of Conduct for 2026-2027, located on the Goose Creek CISD web page at www.gccisd.net.

I understand that the Handbook and Code of Conduct contain information that my child and I may need during the school year and that all students will be held accountable for their behavior and will be subject to the disciplinary consequences outlined in Code of Conduct.

PRINT NAME OF STUDENT: Last _____First _____ Middle_____

CAMPUS: _____ GRADE LEVEL: _____

SIGNATURE OF STUDENT: _____DATE: _____

PRINT NAME OF PARENT: _____

SIGNATURE OF PARENT: _____ DATE: _____

HANDBOOK REQUEST

If you are unable to access the internet and obtain the information in the Student /Parent Handbook and Code of Conduct at the Goose Creek CISD web page, please check below and sign, and a hard copy will be sent home with your student.

I would like a hard copy of the Student/Parent Handbook and Code of Conduct sent home with my child.

Parent Signature: _____

2026-2027 INSTRUCTIONAL CALENDAR

Developing The Whole Child

JULY

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

4 ..... HOLIDAY
3, 10, 17, 24, 31 ..... Summer Hours: Offices & Campuses Closed*
29- 30 ..... New Giants Academy

AUGUST

S	M	T	W	T	F	S
						1
2		4	5	6	7	8
9	10	11	[★	13	14	15
16	17	18	19	20	21	22
23/30	24/31	25	26	27	28	29

3 ..... Teachers/Staff Return
3 ..... Campus PLC
4-5 ..... GiantCon
6 ..... Curriculum & Instruction Day
7 ..... Teacher Workday
10 ..... Curriculum & Instruction Day/Teacher Workday
10 ..... Elementary Meet the Teacher
11 ..... Campus PLC/Teacher Workday
★12 ..... First Day of Instruction

SEPTEMBER

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

7 ..... HOLIDAY
25 ..... Staff PLC/Student Break

OCTOBER

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9]	10
11	12	13	14	15	16	17
18	[19	20	21	22	23	24
25	26	27	28	29	30	31

12-13 ..... Exchange Day/Student Break
14-16 ..... FALL BREAK

NOVEMBER

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

3 ..... Staff PLC/Student Break
23-27 ..... THANKSGIVING BREAK
30 ..... State Testing Day

DECEMBER

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

1-11 ..... State Testing Days
18 ..... District Early Release Day
21-31 ..... WINTER BREAK

JANUARY

S	M	T	W	T	F	S
					1	2
3	4	5	★	7	8	9
10	11	12]	[13	14	15	16
17	☁	19	20	21	22	23
24/31	25	26	27	28	29	30

1 ..... WINTER BREAK
4 ..... Teacher Workday/Student Break
5 ..... Staff PLC/Student Break
★6 ..... First Day of Instruction
13 ..... First Day of Second Semester
18 ..... BAD WEATHER DAY

FEBRUARY

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

10 ..... Staff PLC/Student Break
11-12 ..... Exchange Day/Student Break

MARCH

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12]	13
14	15	16	17	18	19	20
21	[22	23	24	25	☁	27
28	29	30	31			

15-19 ..... SPRING BREAK
26 ..... BAD WEATHER DAY

APRIL

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

5-30 ..... State Testing Days

MAY

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25]	26	27	28	29
30	31					

25 ..... Last Day of Instruction/Early Release
26 ..... Teacher Workday
31 ..... HOLIDAY

JUNE

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

14-25 ..... State Testing Days
4,11,18,25 ..... Summer Hours: Offices & Campuses Closed*

ADMINISTRATION 281-420-4800

ELEMENTARY SCHOOLS

Alamo	281-420-4595
Stephen F. Austin	281-420-4620
Dr. Antonio Bañuelos	281-420-1230
James Bowie	281-420-4605
George W. Carver	281-420-4600
Dr. Johnny T. Clark Jr.	281-420-7450
David Crockett	281-420-4645
Lorenzo De Zavala	281-420-4920
Harlem	281-420-4910
Highlands	281-420-4900
Bonnie P. Hopper Primary	281-420-4685
Jessie Lee Pumphrey	281-421-4460
Liles Early Learning Academy	281-421-4422
San Jacinto	281-420-4670
Ashbel Smith	281-420-4615
William B. Travis	281-420-4660
Victoria Walker	281-421-1800

JUNIOR SCHOOLS

Baytown	281-420-4560
Cedar Bayou	281-420-4570
E. F. Green	281-421-4450
George H. Gentry	281-420-4590
Highlands	281-420-4695
Horace Mann	281-420-4585

HIGH SCHOOLS

Goose Creek Memorial	281-421-4400
IMPACT Early College	281-420-4802
Robert E. Lee	281-420-4535
Peter E. Hyland Center	281-420-4555
POINT Alternative Center	281-420-4630
Ross S. Sterling	281-420-4500
Stuart Career Tech	281-420-4550

DAYS OF INSTRUCTION

Aug 12-Oct 9	41 days
Oct 19-Jan 12	44 days
SEMESTER 1 TOTAL	**85 DAYS**
Jan 13-Mar 12	39 days
Mar 22-May 25	46 days
SEMESTER 2 TOTAL	**85 DAYS**

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GRADUATIONS

MAY 21	IMPACT Early College HS; Stuart Career Tech HS
MAY 24	Goose Creek Memorial HS
MAY 25	Ross S. Sterling HS
MAY 26	Robert E. Lee HS

★ First Day of Instruction
Staff Professional Learning Day (PLC)/ Student Break
Teacher Workday/Student Break
Campus PLC
New Giants Academy
District Early Release Day
Student/Staff Break
[Beginning of Report Period
Staff Development Day
Teachers/Staff Return
Designated Bad Weather Day
] Ending of Report Period
State Testing Day
Exchange Day/Student Break
District Closed/Summer Hours*
Holiday

HERE, WE GROW GIANTS
GOOSE CREEK CISD DEVELOPING THE WHOLE CHILD

* Summer work hours will be in effect from Monday, June 1, 2026, through Friday, July 31, 2026, and June 1-25, 2027 for full-time employees scheduled to work during this period.